

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, OCTOBER 14, 2019, IN THE COUNCIL CHAMBERS/MUNICIPAL COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Bryant, Koester, McConaghy, McMullen, Shetler
ABSENT: Granger

ALSO PRESENT: City Administrator Smith
City Attorney Berschback
Treasurer/Comptroller Behrens
Deputy City Clerk Antolin
Director of Public Safety
Director of Public Services
Recreation Supervisor

Mayor Novitke called the meeting to order at 7:02 p.m.

Motion by McConaghy, seconded by Koester, to excuse Council Member Granger from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Bryant, seconded by Koester, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

The first item discussed was regarding **FOIA Procedures**. Discussion ensued and the City Attorney does not feel any changes are needed to the FOIA forms. Recent FOIA amendments were made in 2017 called Emily's Law which enforced stricter rules for requestor's information be provided.

Only when the FOIA Coordinator is unclear with a process or procedure will legal counsel advice be requested. It was suggested to refer to Stacy Belisle who teaches FOIA laws and procedures. The City Attorney suggested he draft an Agreement, in the event legal counsel is needed.

Discussion ensued regarding a remedy or repercussions for the erroneous release and subsequent use of email addresses. It was determined the only certain remedy is awareness and to not let it happen again.

The next item discussed was regarding **Proposed Park Pass Changes**. The Recreation Supervisor provided an overview of the proposed changes stated in the memo dated August 23, 2019. Discussion ensued regarding reasons for the changes outlined in the memo. The Recreation Supervisor responded to questions from the Council.

Motion by Bryant, seconded by McConaghy, regarding proposed Park Pass changes, that the Committee-of-the-Whole recommend that City Council adopt the proposed Park Pass changes as presented on the memorandum dated August 23, 2019.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke
No: Shetler
Absent: Granger

Next, **DTE Street Light Project Funding** was discussed. The Treasurer/Comptroller provided an overview of her memo dated September 26, 2019. She stated that with a total cost of \$459,317.00, there is a savings in the amount of \$85,000.00. The project is approximately 30% complete and expecting to be completed by the end of November 2019 to receive rebates. If the project is not completed by November 30, 2019, DTE will still honor the rebates. She is requesting a transfer of funds in the amount of \$255,863 from the general fund to pay off the remaining invoice. This will forego any interest charge. The Chair directed the Treasurer/Comptroller to present her request for a budget amendment to Council on the next City Council Meeting.

Next item discussed was regarding **Administrative Clerk II – Finance Dept.** The Treasurer/Comptroller provided an overview of her memo date September 26, 2019. She stated that a special skill set is required, however, all applicants will be considered. Discussion ensued regarding requesting a labor attorney review and the impact on other departments and employees. There was a consensus to place this item on the next Committee-of-the-Whole meeting.

Under Public Comment, the following individuals were heard:

Linda Solterisch

Margaret Potter

Lisa Fuller

Glen Stevens

The Mayor declared a recess at 8:29 p.m., and reconvened at 8:32 p.m.

Continuing Public Comment:

Pam Hedman

Seth Winterholler

Mike Fuller

Motion by Bryant, seconded by Koester, that the meeting of the Committee-of-the-Whole be adjourned at 8:38 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin
Deputy City Clerk

Robert E. Novitke
Mayor