

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MARCH 11, 2019, IN THE COUNCIL CHAMBERS/MUNICIPAL COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke  
Council Members Bryant, Granger, Koester, McConaghy, McMullen, Shetler  
ABSENT: None  
ALSO PRESENT: City Administrator Smith  
Treasurer/Comptroller Behrens  
City Attorney Don Berschback  
Asst. City Attorney Chip Berschback  
City Clerk Hathaway  
Director of Public Services Schulte

Mayor Novitke called the meeting to order at 7:00 p.m.

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

The first item discussed was regarding an **energy savings performance contract – Honeywell**. Dick Williams, of Honeywell International, Inc. distributed a revised presentation entitled, *City of Grosse Pointe Woods Finding Money March 11<sup>th</sup>, 2019*, and provided an overview to the Committee. Ron Blagus, Regional Manager, was also in attendance. Questions and answers from the Committee ensued. The Chair asked that the City Administrator receive from Mr. Williams the proposed Letter of Intent and contract, and once received that the documents be forwarded to the City Attorney and City Council for review. Once results of the audit are completed and presented, then a contract would be presented for Council consideration. When asked how the program would save the City money, he stated this program, under PA 119, assists distressed communities that may not otherwise be approved for financing, allows municipalities to finance without having to go out for bond ultimately effecting the bond rating, and provides project management services. He stated the City would begin to realize savings after ten years.

The City Administrator stated he believes the program is good because projects can be done without reducing the general fund. The Director of Public Services concurred and stated the City would be able to complete projects proactively. Mr. Williams stated Honeywell earns approximately 8% on the program. In reference to other projects, some not involving energy savings, when asked the City Administrator stated his recommended top projects would include the bridge at Lake Front Park, street lights, and a back-up generator at City Hall. Changing street lights to LED would provide a savings to the City. The Chair asked Mr. Williams if Honeywell conducts the audit and presents the results, whether the City would be obligated to enter into a contract, and his answer was no. The Chair also asked if the City could move forward

with the projects presented in the audit, and he said yes. Further, the Chair noted that the City could choose projects, obtain bids, and obtain an interest rate lower than Honeywell's 8%. This item is to remain on the Committee-of-the-Whole.

The Chair declared a recess at 8:19 p.m., and reconvened at 8:26 p.m.

The next item discussed was regarding the **Employee Handbook**. City Attorney Don Berschback provided an overview regarding the proposed changes. The Committee commenced review, and questions and answers ensued. This item is to remain on the Committee-of-the-Whole and return with the changes discussed.

Next, discussion ensued regarding the **Liquor License Ordinance Amendment**. Assistant City Attorney Chip Berschback provided an overview of the proposed ordinance and changes in the State liquor licensing laws. He stated that out of the City's eleven quota licenses, two quota licenses have not been issued. He stated that although the state may approve a license, businesses are still required to abide by all local ordinances. Provisions are also included in the zoning ordinance that must be met to obtain SDD and SDM licenses. The Assistant City Attorney pointed out that a public hearing may no longer be necessary. Additional revisions need to be made to the ordinance. To assist with finalizing the proposed ordinance, he requested the City enter into an agreement with Kelly Allen, an attorney with liquor licensing expertise, at a rate of \$150.00 per hour, in an amount not to exceed \$1,500.00. She will send in a retention letter. There was a consensus of the Committee to move forward with engaging Ms. Allen, and that the City Administrator has the authority to enter into the Agreement. The Assistant City Attorney stated that cork permits are not permitted in the State of Michigan.

Under new business:

- The City Administrator provided an overview on the progress of remediation and restoration of administration offices following the flood at City Hall.

Motion by Bryant, seconded by Granger, that the meeting of the Committee-of-the-Whole be adjourned at 9:56 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

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Lisa Kay Hathaway  
City Clerk

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Robert E. Novitke  
Mayor