

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, FEBRUARY 25, 2019, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Bryant, Granger, Koester, McMullen, Shetler
ABSENT: McConaghy (Arrived at 6:38 p.m.)

ALSO PRESENT: City Administrator Smith
Treasurer/Comptroller Behrens
City Clerk Hathaway
Director of Public Services Schulte
City Engineer Lockwood

Mayor Novitke called the meeting to order at 6:37 p.m.

Motion by Bryant, seconded by Koester, that Council Member McConaghy be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Koester, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

The Committee commenced discussing **Road Projects: Beaufait (Mack to West City Limits) and Oxford (West City Limit to Jackson)**. The City Engineer stated that proposed in the next construction season was Beaufait reconstruction and Oxford resurfacing. These projects were included with the road bond immediate streets list and are the only two immediate sections not being addressed. Some of the work will be associated with sewer work. The Treasurer/Comptroller distributed a Fund Balance Analysis that was updated on February 21, 2019. She stated the fund balance will remain healthy after funding these two projects.

Under New Business:

- The City Administrator discussed the cell block project stating Cross Renovation is performing heating and cooling improvements. The City has accrued \$18,100 in change orders above the budgeted amount approved for the project. There are

\$11,000 in liquidated damages claimed that Cross has accrued for not meeting their completion date. He stated Cross caused \$37,000 in damages to the porcelain walls, owing the City about \$48,000. Cross offered a settlement, they are willing to forgive the City's \$18,000 in change orders if the City is willing to eliminate \$48,000 in claimed damages and to paint the cell walls tomorrow that they damaged. The City Administrator and Director of Public Safety did not recommend rebuilding the walls due to the delay time it would add to completing the project. The City Engineer and City Administrator recommended accepting their offer of settlement. There was a consensus of the Committee accept the settlement and paint the walls.

Public Comment:

- Margaret Potter regarding painting cell walls;
- Dennis Janowski, of the Knights of Columbus regarding their Tootsie Roll Drive, requested their organization be allowed to submit an application without the necessary liability insurance, in order to save a date for soliciting. He stated the insurance would be provided prior to soliciting rather than with the application. The City Clerk stated that the procedure includes all necessary documentation be received at the time of applying including the application form, IRS 501(c)(3) letter, and liability insurance before a date would be secured, and that the policy is consistently applied to all organizations. She stated there was a discrepancy last year and that all organizations have observed the procedure in order to be secured a date.

The Chair asked the City Attorney about the ordinance allowing for a temporary approval. (The City Attorney is now in attendance at 7:10 p.m.) The City Attorney was asked to review the ordinance and whether an amendment would be needed to grant Mr. Janowski's request. Following his review, the City Attorney stated the ordinance is silent on accepting the application or time of issuance but must receive the permit 72 hours prior to an activity. The Chair asked whether the Council would be able to ask the Clerk to accept the Knights of Columbus application without insurance provided that such insurance was provided within 72 hours, and the City Attorney said yes. There was a consensus of the Committee to approve the request of the Knights of Columbus. The Committee directed the City Clerk to accept the application without the insurance being provided at the time of the application.

Motion by Bryant, seconded by Koester, that the meeting of the Committee-of-the-Whole be adjourned at 7:14 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor