

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MARCH 19, 2018, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke  
Council Members Bryant, Granger, Koester, McConaghy,  
McMullen, Shetler

ABSENT: None

ALSO PRESENT: City Administrator Smith  
City Attorney Don Berschback  
Treasurer/Comptroller Behrens  
City Clerk Hathaway  
Director of Public Services Schulte  
Deputy City Clerk Antolin

Also in attendance was Scott Lockwood, City Engineer

Mayor Novitke called the meeting to order at 6:30 p.m.

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler

No: None

Absent: None

Discussion ensued regarding **road program/budget amendment**. The Mayor asked for clarification on the impact upon the fund balance if moving forward with paving Vernier Road. The Treasurer/Comptroller stated the City's portion of Vernier, including engineering, is \$520,000.00. She provided an overview of the Fund Balance Analysis sheet outlining various scenarios regarding fund balance. The State is willing to pay \$1.040 million if the City moves forward with this project. The Mayor suggested transferring \$106,000.00 for design engineering at this time instead of the full \$385,000.00. The City Engineer stated the costs quoted are likely to come in as quoted with \$2,355,000.00 coming out of fund balance with 26% remaining in fund balance per the Treasurer/Comptroller. The Treasurer/Comptroller is comfortable with between 25-30% in the fund balance. There was a consensus of the Committee that all were comfortable with the percentages.

The City Engineer stated there is one water main that ties into Cook Road and it would be cost effective to get it done before the streets. The question arose whether funds can be taken from the water fund, and the City Engineer stated no. He is expecting costs to come in lower than expected due to putting the Lochmoor sections together.

The Mayor recapped by stating a balance of funds in the amount of \$447,000.00 remain in major roads and \$451,000.00 in local roads. The Treasurer/Comptroller stated she would be comfortable backing down the accounts half way, which can be refurbished with Act 51 Funds. The Treasurer/Comptroller stated she would be comfortable with one third to one half of the project cost with the impact on the general fund balance being \$225,000.00, or 1-2%.

The Mayor talked to Bill Brickey, Plante Moran, in terms of Headlee, fiscal forecasting, taking money out of fund balance, assumptions, etc. Mr. Brickey said he would be willing to look at all documents on March 26, 2018, at a charge of \$1,000.00 to \$1,500.00. There was a consensus of the Committee to move forward with Mr. Brickey reviewing the documents.

When asked about a timeline, the City Engineer stated the project can be bid within a month and a half, obtain a Council award by mid/late May, and construction may commence sometime in August. This item is to remain on the Committee-of-the-Whole agenda.

Under new business:

- There was a consensus of the Committee to request the City Clerk to schedule a Special City Council Meeting on March 26, 2018, at 7:30 p.m. to address the public safety improvements project.

Motion by Bryant, seconded by Shetler, that the meeting of the Committee-of-the-Whole Meeting be adjourned at 7:00 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

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Lisa Kay Hathaway  
City Clerk

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Robert E. Novitke  
Mayor