

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, DECEMBER 4, 2017, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members, Granger, Koester, McConaghy, McMullen, Shetler
ABSENT: Bryant (arrived at 8:28 p.m.)

ALSO PRESENT: City Administrator Smith
City Clerk Hathaway
Treasurer/Comptroller Behrens
Deputy/Treasurer Comptroller Murphy

Also in attendance Bill Brickey and Kari Shea, Plante Moran.

Mayor Novitke called the meeting to order at 8:08 p.m.

Motion by Granger, seconded by Shetler, to excuse Council Member Bryant from tonight's meeting.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Bryant

Motion by Granger, seconded by Koester, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Bryant

Discussion ensued regarding **Plante Moran – Audit Report**. The draft Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2017, was reviewed along with the auditor's letter to the City Council and Management as well as the letter to Judge Theodore A. Metry and the Municipal Court Financial Report June 30, 2017.

The Treasurer/Comptroller was asked to verify "Inflation" on Page 48. Mr. Brickey stated that \$53 million will be recorded on the OPEB liability next year.

Ms. Shea provided an overview of the audit and Mr. Brickey provided an overview of the opinion letter to City Council and Management on the City and to the Judge regarding Municipal Court. He stated this will be the 48th year receiving the Excellence in Financial Reporting Award from the Government Finance Officers

Association. The Treasurer/Comptroller was asked to check on charging a portion of the audit to the Pension Fund.

Mr. Brickey recommended creating a fund balance policy to say this is why we have it and maybe include some commitments. He also encouraged a 5-10 year detailed capital plan for the water/sewer fund, and the Treasurer/Comptroller was asked to consider a possible decrease.

New Business:

- The Mayor asked for Council appointment recommendations to Commissions;
- When asked about timing on bids being received for Capital Improvements, the City Administrator stated the roof's mechanical was just received and sent back.

Motion by Granger, seconded by Shetler, that the meeting of the Committee-of-the-Whole be adjourned at 9:54 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor