

10. New Business/Public Comment

11. Adjournment

Bruce Smith  
City Administrator

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)  
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440, Telecommunications Device for the Deaf (TDD) 313 343-9249, or e-mail the City Clerk at [cityclk@gpwmi.us](mailto:cityclk@gpwmi.us).

cc:

Council – 7

Berschback

Smith

Hathaway

Rec. Secretary

Email Group

Media - Email

Post -8

File

5

To: Robert E. Novitke, Mayor  
Arthur W. Bryant, Council Member and Mayor Pro Tem  
Victoria A. Granger, Council Member  
Kevin Ketels, Council Member  
Michael Koester, Council Member  
Todd A. McConaghy, Council Member  
Richard Shetler Jr., Council Member

From: Grosse Pointe Woods Shores Little League

Date: September 29, 2017

Re: Request to commence field maintenance at Ghesquiere Park

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Mayor Novitke and esteemed Council Members,

We are writing to you to request special consideration so that the Grosse Pointe Woods Shores Little League (the "League") can maintain and improve Field #2 at Ghesquiere Park in the fall of 2017. Due to various time constraints that are explained more fully herein, the League cannot wait until the November, 2017 City Council meeting to present its request, as it will be too late in the year by that time to complete the work this fall. Time is of the essence for several reasons, so we hope you will have a sympathetic ear and a desire to work with us to accomplish something great for our community.

As you are all well aware, the League had a team participate in the Little League World Series in Williamsport, PA this summer, for the second time since 2013. It was the experience of a lifetime for the families involved, as well as the entire community. Our league and its members enjoyed overwhelming support from the local community throughout the experience, including from all of you. We are hoping to build upon our recent success by continuing to improve the programs and facilities available to the children in our community.

To that end, there are three specific items that the League is asking for permission to complete in the Fall of 2017 on Field #2 at Ghesquiere Park, which is the field located closest to the schoolhouse. First, the League would like to "skin" the infield. This is the process of removing the grass and some dirt from the infield and replacing the entire infield with dirt. Second, the League would like to remove the sod in the outfield, level the ground, lay new sod, and install a new drainage system. Third, the League would like to replace the fencing around the exterior of the field. All of these items are maintenance issues that do not change or alter the present use of the field by the League and, more importantly, are designed to help address safety concerns that arise from the current conditions of the field. In addition, they will allow the League to use Field #2 for both its baseball and softball participants in ways that are not currently possible.

**Why is it important for the work to be done in the Fall of 2017?**

There are two critical reasons why the League is requesting permission to complete the work in the Fall of 2017. The best time of year to replace sod is in the Fall. In fact, it is the only time of

year when the sod can be replaced if the fields are to be used the following Spring. Sod is not usually available early in the Spring, the ground is cold and not well suited for laying new sod, and due to the conditions, the root systems typically would not take hold in time for teams to play on it the same season if installed in the Spring. As a result, if the work is not completed in the Fall of 2017, it is highly likely that it cannot be completed until the Fall of 2018, which has implications for the second issue.

In January, 2017, the League submitted grant applications to two (2) private foundations – Little League International and The Ralph C. Wilson Jr. Foundation (which is administered through the Community Foundation for Southeast Michigan). On April 10, 2017, Little League International awarded a grant in the amount of \$20,000.00 to be used for field improvements, including fencing, irrigation, leveling of the field(s), and to skin an infield. **Exhibit 1.** Little League International required a final report detailing the expenditure of the grant funds within 90 days, and requires updates thereafter if the project is not completed. **Ex. 1.** On May 15, 2017, the Community Foundation for Southeast Michigan awarded a grant in the amount of \$22,500.00, of which \$20,000.00 is to be used to support softball and baseball programming and field renovations. **Exhibit 2.** The grant period for this grant terminates on May 14, 2018. **Ex. 2.** Due to the time constraints in each grant, the League is concerned that the grant funding may be lost or forfeited if it is not spent before the grants expire. Because both grants allow the funding to be used for field improvements, they can be used to complete the proposed project for Field #2 at Ghesquiere Park in the Fall of 2017. If they are not used to complete this work, it will be difficult to find another way to spend the funds before the grants expire. While the League can ask the foundations for an extension of time, it does not want to jeopardize losing the funds if the foundations refuse the requested extension.

**What impact will the field improvements have on the children of our community who play baseball and softball?**

In 2014, the League expanded by creating a softball league. In the four (4) years since the program began, it has been a tremendous success. Enrollment continues to grow and we now have more than 100 young ladies participating in our program. Typically, softball is played on a diamond with a skinned infield and Ghesquiere does not currently have any. Although some softball games have been played at Ghesquiere in the last few years, there haven't been many. The League sees Ghesquiere as a gathering place for people throughout the community and wants the softball players to have more of an opportunity to play at times and in places where the boys are playing as well. This project will help facilitate the achievement of that goal.

Skinning the field is also beneficial for the younger aged t-ball and baseball players. A skinned infield tends to have fewer "bad hops" than grass, which makes the younger players more comfortable playing. One of the goals of our League is to help young players improve their skills and their confidence so that they enjoy playing and learning. This project will improve the field condition for younger players as well.

**How does this fit into the long-term field improvement plans the League has been discussing with the City of Grosse Pointe Woods?**

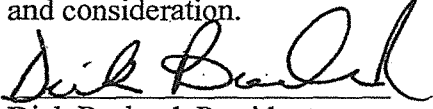
The League currently uses fields in four (4) locations for both softball and baseball – Ghesquiere park, Montieth Elementary, Mason Elementary, and Vernier field (located next to the Grosse Pointe Shores municipal building). Two years ago, the League spent significant time and resources to improve the fields and backstops at Montieth Elementary, which is now used by both baseball and softball teams. The remaining fields need varying degrees of long-term maintenance and repairs to both the fields themselves, as well as the fencing, dug-outs, bleachers, and related facilities that support them. In addition to Ghesquiere Field #2, the League also hopes to make significant field improvements at Mason during the next year. The long-term goal is to improve all of the fields at the League's expense, but we understand that at least some of this work would need to be approved by applying for a special land use permit and following through with the related procedures and associated requirements.

The proposed project for Ghesquiere Field #2 for the Fall of 2017 does not change the League's use of the field and is necessary to address safety and other ongoing concerns, so we are hoping that we can get approval to proceed without having to follow the lengthier process required to obtain a special land use permit. As has already been explained, skinning the infield will make the field more usable by a greater number of our participants and will allow the League to schedule more softball games at Ghesquiere going forward. The outfield on Ghesquiere Field #2 has become uneven over the years and does not drain well when it rains. Leveling the outfield and laying new sod will make the area much safer and installing the drain will allow more games to be scheduled at their regular times, rather than having to cancel games due to field conditions. The proposed fencing would increase the height from 4 feet to 6 feet. Raising the height of the fencing would better protect cars and the schoolhouse from balls that are hit during practice and games.

At this time, the League is only requesting permission to complete the proposed work on Ghesquiere Field #2. We intend to continue to work with the City of Grosse Pointe Woods on the other aspects of our long-term plans. Bids have already been obtained for all of the requested work. Bob's Landscaping Service, Inc., which has a long history of successfully working with the League and the City of Grosse Pointe Woods, would be the contractor hired to skin the infield and replace the outfield. The cost to skin the infield and the work to be performed are included in the attached quote. **Exhibit 3**. The cost to remove the existing sod, level the outfield, and lay new sod and the work to be performed, as well as a drawing indicating where the drain would be installed are included in the attached quote. **Exhibit 4**. Finally, the cost to install new fencing, the materials that would be used, the dimensions and height of the fencing are included in the attached quote. **Exhibit 5**.

The League already has the funding available to complete this work. For the reasons explained in our letter, it is critical that we try to complete the work in the Fall of 2017. While we appreciate that it may have been easier to move forward if we had approached you sooner, please understand that we operate as a volunteer board. During the summer months, it is often difficult to get a quorum for meetings due to summer travel schedules. This year that was particularly so

due to our boys' advancement to the Little League World Series. We are more than happy to work with the City to make this project happen and to provide any other information or documentation that would help. We are also willing to meet with you at any regularly scheduled or special meeting called for the purpose of considering our request. We thank you for your time and consideration.

  
Dick Borland, President

  
Bill Babcock, Vice President

# EXHIBIT 1





Stephen D. Keener  
President and Chief Executive Officer

April 10, 2017

Mr. Dick Borland  
Gross Pointe Woods-Shores Little League  
23062 Gary Lane  
St. Clair Shores, MI

Dear Mr. Borland:

It is my pleasure to inform you that Little League Baseball International has awarded Gross Pointe Woods-Shores Little League a Softball Grant in the amount of \$20,000. This grant has been awarded to support field improvements including fencing, irrigation, leveling as well as skin infield. The check is enclosed.

All leagues must comply with the following reporting requirements after receiving grant funds from Little League. Failure to comply with these requirements may be cause for revocation of the grant award and require repayment of the grant. Specifically, you must submit:

- Written confirmation that funds have been received within 15 days of receipt of funds.
- An update every three months until grant funds are expended in total.
- A final report detailing expenditure of the grant funds in total and the impact the grant has had on the league within 90 days of receipt of the funds. If the project is not completed within 90 days, Little League requires a progress report on the project at such time.

All funds received must be expended within one year of receipt unless an extension is given by the Little League Grant Committee.

Questions regarding the grant process and report requirements should be directed to Cathy Lusk by calling 570-326-1921, extension 2248 or by e-mail at [clusk@litttleleague.org](mailto:clusk@litttleleague.org). Please extend my personal thanks and gratitude to all of your valued volunteers.

Sincerely,

STEPHEN D. KEENER  
President and  
Chief Executive Officer

SDK/mr

cc: Patrick Wilson  
Regional Director  
District Administrator



# EXHIBIT 2

**Community Foundation**  
**FOR SOUTHEAST MICHIGAN**

May 15, 2017

Mr. Dick Borland  
Board President  
Grosse Pointe Woods-Shores Little League  
23062 Gary Lane  
St. Clair Shores, MI 48236

Re: #2017-0395

Dear Mr. Borland:

We are pleased to announce that on May 15, 2017, the Board of Trustees of the Community Foundation for Southeast Michigan has adopted the following resolution:

RESOLVED, that a grant of \$22,500 to the Grosse Pointe Woods-Shores Little League for support for softball and baseball programming and field renovations at Ghesquiere Park be approved.

This grant is from the The Ralph C. Wilson, Jr. Foundation Endowment for Youth Sports of the Community Foundation for Southeast Michigan.

Enclosed find two copies of the Terms of Grant Agreement related to this grant. Please make special note of all of the provisions and procedures indicated. Please sign and return the original copy of the Terms of Grant Agreement to the Community Foundation for Southeast Michigan as soon as possible indicating your acceptance of the grant award and its terms.

While you are welcome to share news of this award internally and encouraged to begin your programming, we are asking that your organization does not publicly announce your grant at this time. The Community Foundation will be issuing a collective press release about all of the grants from the four Ralph C. Wilson Foundation, Jr. field of interest funds that have been established at the Community Foundation. This press release will be issued on May 23rd. We will share it with you at that time, along with any details of how your organization can publicize the grant moving forward from that point.

After a signed copy of the Terms of Grant Agreement has been received, it is anticipated that payment will be made as follows:

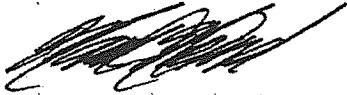
May 2017

\$22,500

Mr. Dick Borland  
May 15, 2017  
Page 2

We wish you every success and look forward to receiving reports on your progress.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mariam C. Noland', with a stylized, sweeping flourish extending from the end.

Mariam C. Noland  
President

Enclosures

cc: Annemarie Harris, Board Member

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The Community Foundation  
for Southeast Michigan

TERMS OF GRANT AGREEMENT

PLEASE READ CAREFULLY!

I. Acceptance of Grant

The grant to your organization from the Community Foundation for Southeast Michigan is for the explicit purposes described in the Grant Resolution and is subject to your acceptance of the terms described therein.

To accept the grant and receive the funds, return a signed copy of this "Terms of Grant Agreement" to the Community Foundation for Southeast Michigan. Keep the other copy for your files. Please refer to the grant number and title in all communication concerning the grant.

Grantee:

Grosse Pointe Woods-Shores Little League

Date Authorized:

May 15, 2017

Grant Number:

#2017-0395

Amount Granted:

\$22,500

Grant Resolution:

RESOLVED, that a grant of \$22,500 to the Grosse Pointe Woods-Shores Little League for support for softball and baseball programming and field renovations at Ghesquiere Park be approved.

Grant Condition:

\$2,500 of the payment is contingent upon submission of registration assistance selection criteria and the outreach strategy that will be employed to raise awareness of this opportunity.

Grant Period:

Begins – May 15, 2017

Terminates – May 14, 2018

II. Review of Grant Activity

The grantee will furnish the Community Foundation for Southeast Michigan with written reports according to the following schedule:

Final Report Due – June 30, 2018

III. Special Provisions

In accepting this grant, the grantee agrees to the following conditions:

1. To use the funds granted solely for the purpose stated.
2. To repay any portion of the amounts granted which is not used for the purpose of the grant.
3. To return any unexpended funds if the grantee loses its exemption from Federal income taxation as provided under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), or (b) as a governmental entity or political subdivision within Section 170 (c) of the Code.
4. To maintain books and records adequate to verify actions related to this grant should this prove necessary.
5. Pre-approval is needed for any modifications in the approved project budget.

IV. Publicity

The Community Foundation encourages you to make appropriate public announcements of the receipt of this grant. We would appreciate receiving a copy of any such announcement, as well as copies of any and all newspaper and other articles related to this grant.

Grosse Pointe Woods-Shores Little League  
#2017-0395

For the Grantee:

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Project Director (if different)

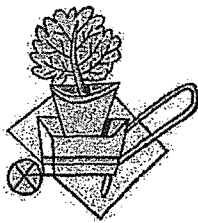
\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Project Director

\_\_\_\_\_  
Date

# EXHIBIT 3





# Bob's Landscaping Service, Inc.

28831 Harper Avenue  
St. Clair Shores, MI 48081

Phone: 586.775.4885  
Fax: 586.775.0830

Remittance Address  
P.O. Box 115  
Richmond, MI 48062-0115

Email: bobslandscape@msn.com

Since 1948

January 24, 2017

Telephone: 313.884.2224  
Fax: dborland@mirealsource.com

Grosse Pointe Woods-Shores Little League  
Attn: Dick Borland  
23062 Gary Lane  
St. Clair Shores, MI 48080

## Ghesquire Park Diamond #3

**Scope: Change hardball diamond to softball.**  
Remove sod plus 4" of soil, infield and foul territory outside base paths to fence.

- Replace with 5" of Athletic Meal Lime Stone to match existing material.
- Work area approximately 4,000 square feet.
- Add 100 tons Athletic Meal.
- 100 tons Lime Stone **\$2,700.00**
- Labor **\$4,500.00**
- Dump Fee **\$ 480.00**

**Total Cost: Seven Thousand-Six Hundred & Eighty Dollars & No/100 \$7,680.00**

This proposal and agreement does not include any material to be furnished or work to be done not herewith indicated, described, or provided for in the above specifications. It is mutually understood and agreed that this contract cannot be added to or changed except in writing signed by both parties hereto, and when any changes or additions are so made, the same shall be considered a part of this contract. It is further understood that there are no written or verbal understandings outside of this agreement. All material remains the property of Bob's Landscaping Service, Inc. until paid for in full by the undersigned. Proposal good for 30 days from proposal date.  
Terms: Net 30 days, 1.5% per month for past due accounts.

Bob's Landscaping Service, Inc.

By *Daniel J. Kasom*  
Daniel J. Kasom

**Acceptance:** I and/or we hereby accept the foregoing proposal, agreement and specification, including the terms of payment and shall consider same to be the contract between us, and the same is full and completely binding on both parties hereto.

Signed \_\_\_\_\_ Printed name \_\_\_\_\_

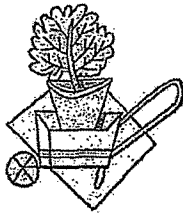
Date \_\_\_\_\_ Purchase Order # \_\_\_\_\_ Job # \_\_\_\_\_

NOTE: NO part of this contract will be performed until it has been dully accepted and one copy placed on file in our office.

GP Woods-Shores Little League-Ghesquire Park-Diamond #3-2017 Proposal

# EXHIBIT 4

KURT B.



## Bob's Landscaping Service, Inc.

28831 Harper Avenue  
St. Clair Shores, MI 48081

Phone: 586.775.4885  
Fax: 586.775.0830

Remittance Address  
P.O. Box 115  
Richmond, MI 48062-0115

Email: bobslandscape@msn.com

Since 1948

December 1, 2016

Page 1 of 3

Email: dborland@mirealsource.com

Telephone: 313.884.2224

Grosse Pointe Woods-Shores Little League  
Attn: Dick Borland  
26062 Gary Lane  
St. Clair Shores, MI 48080

### Ghesquire Little League Fields OUTFIELD DRAIN TILE ESTIMATE AND PROCEDURES

- Strip and remove all turf from outfield
- Grade existing
- Add topsoil and finish grade
- Trench for drain tile, 6" wide trench
- Remove all dirt from trench
- Add 1" of pea stone
- Install drain pipe
- Install balance of pea stone to the surface
- Finish and touch up grade as we trench and install drain tile
- Repair irrigation and replace heads and test system
- Install sod

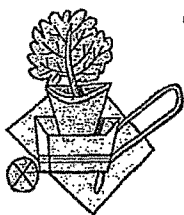
#### FIELDS 2 & 3

- |   |             |
|---|-------------|
| • Tap catch basin-approximately 1,260' of 4" perforated drain tile with sock, seven (7) runs, 20' apart | \$12,320.00 |
| • Approximately 500' collector drain around perimeter   | \$ 2,500.00 |
| • Strip and remove sod  | \$ 1,500.00 |
| • Haul sod offsite  | \$ 3,600.00 |
| • 200 yards topsoil   | \$ 4,000.00 |
| • Haul topsoil from parking lot to field and finish grade   | \$ 7,000.00 |
| • Approximately 2,800 yards of sod supplied and installed   | \$ 975.00   |
| • Replace all irrigation heads in work area-approximately 24 heads. Repair any irrigation damage.       |             |

**TOTAL FOR EACH FIELD (2 & 3)**

**\$31,895.00**

Ghesquire Little League Fields-Grosse Pte Woods-Shores-2016 Proposal



# Bob's Landscaping Service, Inc.

28831 Harper Avenue  
St. Clair Shores, MI 48081

Phone: 586.775.4885

Fax: 586.775.0830

Remittance Address

P.O. Box 115  
Richmond, MI 48062-0115

Email: bobslandscape@msn.com

Since 1948

December 1, 2016

Page 2 of 3

Email: dborland@mirealsource.com

Telephone: 313.884.2224

**Grosse Pointe Woods-Shores Little League**

Attn: Dick Borland

26062 Gary Lane

St. Clair Shores, MI 48080

**Ghesquire Little League Fields  
Outfield Drain Tile  
Estimate and Procedures**

**FIELDS 1 & 4**

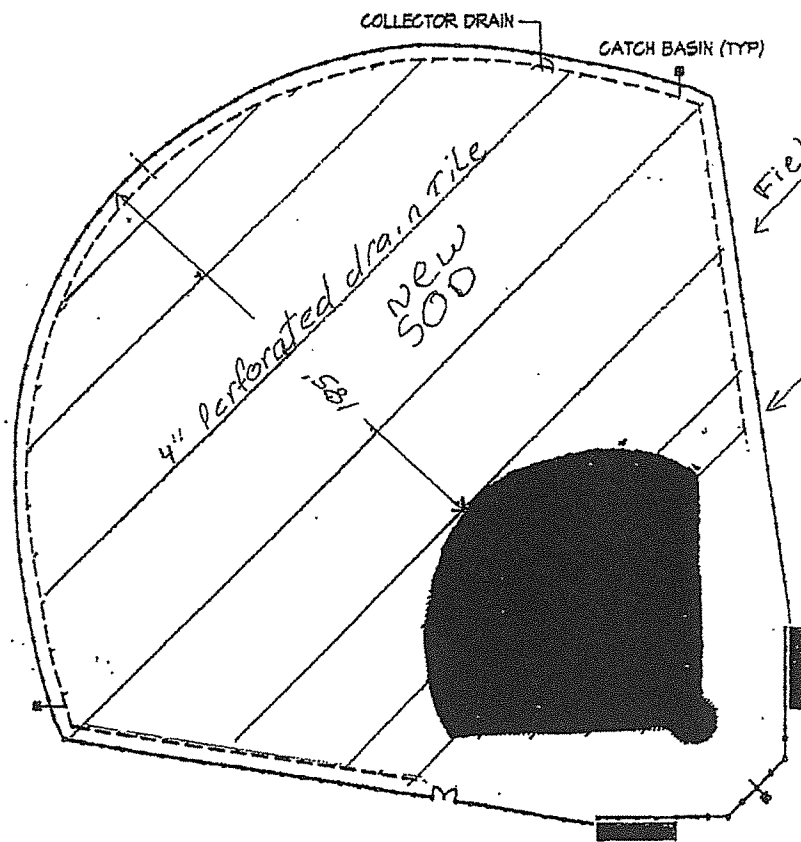
• Tap catch basin, approximately 1,440' of 4" perforated drain tile with sock, eights (8) runs, 20' apart	
• Approximately 600' collector drain around perimeter	\$14,280.00
• Strip and remove sod	\$ 3,000.00
• Haul sod offsite	\$ 2,000.00
• 250 yards topsoil	\$ 4,500.00
• Haul topsoil from parking lot to field and finish grade	\$ 5,000.00
• Approximately 3,750 yards of sod supplied and installed	\$ 8,437.00
• Replace all irrigation heads in work area-approximately 30 heads. Repair any irrigation damage.	\$ 1,250.00
<b>TOTAL FOR EACH FIELD (1 &amp; 4)</b>	<b>\$38,467.00</b>

This proposal and agreement does not include any material to be furnished or work to be done not herewith indicated, described, or provided for in the above specifications. It is mutually understood and agreed that this contract cannot be added to or changed except in writing signed by both parties hereto, and when any changes or additions are so made, the same shall be considered a part of this contract. It is further understood that there are no written or verbal understandings outside of this agreement. All material remains the property of Bob's Landscaping Service, Inc. until paid for in full by the undersigned. Proposal good for 30 days from proposal date.  
Terms: Net 30 days, 1.5% per month for past due accounts.

Bob's Landscaping Service, Inc.

By *Daniel J. Kasom*  
Daniel J. Kasom

Ghesquire Little League Fields-Grosse Pte Woods-Shores-2016 Proposal



Fields 2-3 size  
New sod limits

# EXHIBIT 5

# AMERICAN FENCE & SUPPLY CO., INC.

Quote No. 17-0266

Tim Veltengruber  
Grosse Pointe Woods-Shores Little League

Date: May 24, 2017  
Customer ID:  
Estimator: Marc Rudorf [mrudorf@americanfence.com](mailto:mrudorf@americanfence.com)  
Expiration Date: June 23, 2017  
Terms: Net 30; 1.5% per month on past due invoices.

Phone: (313) 618-7401  
Fax:  
[linvett74@gmail.com](mailto:linvett74@gmail.com)

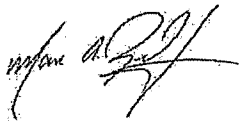
Project Name: Ghesquiere Park, Fencing Project.				
We Propose to furnish all labor and material necessary to perform the following work:				
QTY	UNIT	Description	Unit Price	Total
970	LF	Field #1: Remove existing chain link fence, gates, top cap complete. Haul off site and dispose of in a legal manner.		
712	LF	Field #1: Install new, 6' high vinyl coated chain link fence, top and bottom rails. With a yellow protective top cap.		
42	LF	Field #1: Install new, 8' high vinyl coated chain link fence, top and bottom rails. Dugouts		
2	EA	Field #1: Install new, 3' W X 6' H single swing chain link gates.		
2	EA	Field #1: Install new, 10' W X 6' H double swing chain link gates.		\$21,779.00
901	LF	Field #2: Remove existing chain link fence, gates, top cap complete. Haul off site and dispose of in a legal manner.		
629	LF	Field #2: Install new, 6' high vinyl coated chain link fence, top and bottom rails. With a yellow protective top cap.		
66	LF	Field #2: Install new, 8' high vinyl coated chain link fence, top and bottom rails. Dugouts		
2	EA	Field #2: Install new, 3' W X 6' H single swing chain link gates.		
1	EA	Field #2: Install new, 10' W X 6' H double swing chain link gates.		\$20,651.00
893	LF	Field #3: Remove existing chain link fence, gates, top cap complete. Haul off site and dispose of in a legal manner.		
631	LF	Field #3: Install new, 6' high vinyl coated chain link fence, top and bottom rails. With a yellow protective top cap.		
56	LF	Field #3: Install new, 8' high vinyl coated chain link fence, top and bottom rails. Dugouts		
2	EA	Field #3: Install new, 3' W X 6' H single swing chain link gates.		
1	EA	Field #3: Install new, 10' W X 6' H double swing chain link gates.		\$18,910.00
1000	LF	Field #4: Remove existing chain link fence, gates, top cap complete. Haul off site and dispose of in a legal manner.		
746	LF	Field #4: Install new, 6' high vinyl coated chain link fence, top and bottom rails. With a yellow protective top cap.		
48	LF	Field #4: Install new, 8' high vinyl coated chain link fence, top and bottom rails. Dugouts		
2	EA	Field #4: Install new, 3' W X 6' H single swing chain link gates.		
1	EA	Field #4: Install new, 10' W X 6' H double swing chain link gates.		\$22,182.00
As shown above				

#### Clarifications:

All field employees are 10 hour OSHA trained and certified.  
No local building permit has been included.  
All work shall be performed using non-union labor.  
This quotation specifically excludes Davis Bacon / prevailing wage.  
Price excludes everything associated with traffic management.  
Excludes bonding.  
An approved shop drawing must be received prior to fabrication.  
All welds meet NOMMA # 3 standard.  
American Fence shall notify 811 one call utility locating system prior to digging.  
American Fence holds no responsibility for any privately owned lines which are not marked.  
All posts shall be set in concrete footings.  
All spalls created from the post hole excavations shall remain on site.  
Excludes painting/staining.

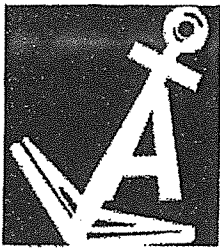
Thank you for the opportunity to earn your continued business and remain as your single source for all your fencing needs. Please feel free to contact me with any questions or requests.

Sincerely,



Marc A. Rudorf  
American Fence & Supply Co., Inc.





# ANCHOR FENCE

BID

Presented to:

## Ghesquiere Park



AMERICAN FENCE ASSOCIATION CERTIFIED



BETTER BUSINESS BUREAU ACCREDITED



ACTIVE CHAMBER OF COMMERCE MEMBER

26345 Plymouth Rd. Redford, Mi. 48239

Office: 313.937.0101 | Fax: 313.937.0404

YOUR KEY TO SECURITY AND PEACE OF MIND!



Ghesquiere Park  
20025 Mack Plaza Dr.  
Grosse Pointe Woods, MI 48236  
CONTACT: Tim Veitengruber  
313-618-7401

June 1, 2017

Job Description and Pricing:

**FIELD 1 (NO BACKSTOP):**

Supply and install approximately 808' of 6' tall commercial grade green vinyl coated chain link using 3" terminal posts, 2 1/2" line posts, 1 5/8" top and bottom rail, and 9 GA core 8 GA finish wire. Also supply and install (3) 6' tall x 4' wide single gates, (2) 6' tall x 3' wide single gates, and (1) 6' tall x 10' double gate. All posts to be set in 42" deep concrete footings.

Total.....\$27,083.00

Optional Demo of old field and backstop.....+\$4,880.00

**FIELD 2:**

Supply and install approximately 708' of 6' tall commercial grade green vinyl coated chain link using 3" terminal posts, 2 1/2" line posts, 1 5/8" top and bottom rail, and 9 GA core 8 GA finish wire with (3) 6' tall x 4' wide single gates, (2) 6' tall x 3' wide single-gates, and (1) 6' tall x 10' double gate. Also supply and install 60' of 16" tall commercial grade chain link using 4" terminal and line posts, 1 5/8" frame work, 9 GA core 8 GA finish wire, and rubber mat covers 6' up backstop. All posts to be set in 42" deep concrete footings.

Total.....\$38,683.00

Optional Demo of old field and backstop.....+\$4,880.00

**FIELD 3:**

Supply and install approximately 708' of 6' tall commercial grade green vinyl coated chain link using 3" terminal posts, 2 1/2" line posts, 1 5/8" top and bottom rail, and 9 GA core 8 GA finish wire with (3) 6' tall x 4' wide single gates, (2) 6' tall x 3' wide single-gates, and (1) 6' tall x 10' double gate. Also supply and install 60' of 16" tall commercial grade chain link reusing all 4" back stop posts, 1 5/8" frame work, 9 GA core 8 GA finish wire, and rubber mat covers 6' up backstop. All posts to be set in 42" deep concrete footings.

Total.....\$35,183.00

Optional Demo of old field and backstop.....+\$3,480.00

**FIELD 4:**

Supply and install approximately 808' of 6' tall commercial grade green vinyl coated chain link using 3" terminal posts, 2 1/2" line posts, 1 5/8" top and bottom rail, and 9 GA core 8 GA finish wire with (3) 6' tall x 4' wide single gates, (2) 6' tall x 3' wide single gates, and (1) 6' tall x 10' double gate. Also supply and install 60' of 16" tall commercial grade chain link reusing all 4" back-stop posts, 1 5/8" frame work, 9 GA core 8 GA finish wire, and rubber mat covers 6' up backstop. All posts to be set in 42" deep concrete footings.

Total.....\$37,983.00

Optional Demo of old field and backstop.....+\$3,480.00

NOTE: City permit fees will be added to the final balance if applicable.

Signature to accept this bid and terms on next page:

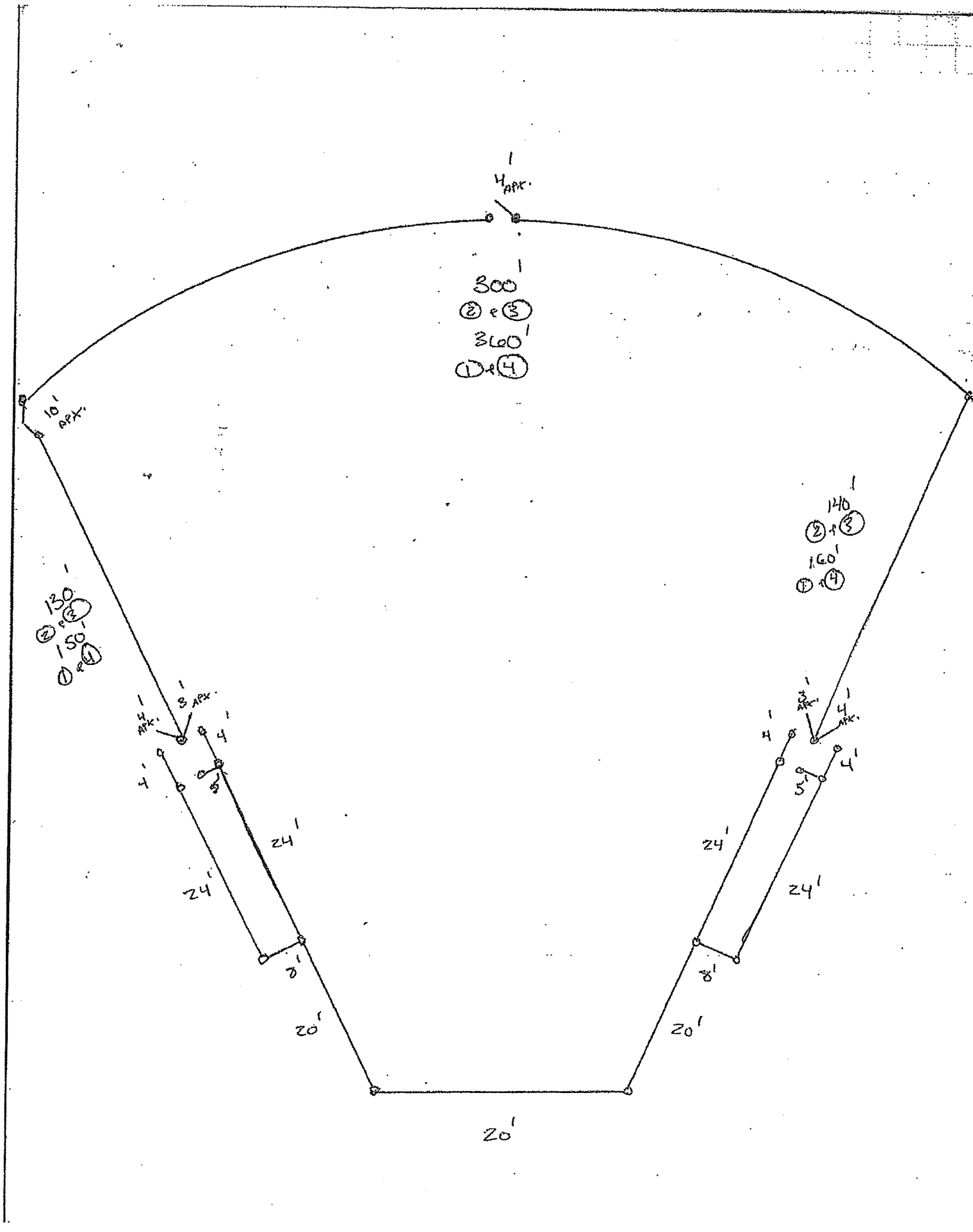
X \_\_\_\_\_ DATE: \_\_\_\_\_

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MEMO 17 - 40

TO: Bruce Smith, City Administrator

FROM: Frank Schulte, Director of Public Services FS.

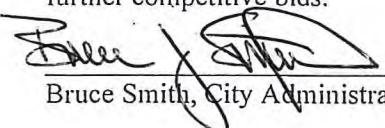
DATE: September 22, 2017

SUBJECT: Purchase – Falcon Mini Asphalt Recycler and Hot Box Trailer

The DPW's Total Patcher uses an emulsion and stone mix but cannot be used in winter weather when it falls below 40 degrees. The DPW's 2006 asphalt patch trailer cannot be repaired and has exceeded its useful life. The City would realize many advantages by purchasing a new hot patch machine. The hot patch machine is used to warm asphalt patch material making it more pliable and able to provide better adherence to concrete surfaces when repairing potholes. After a demonstration of a 1-Ton Falcon Mini Asphalt Recycler and Hot Box Trailer on September 14 we were impressed by its capabilities. The machine can recycle leftover asphalt, chunks and millings and can transport asphalt keeping it hot all day and holding it overnight. The DPW has been experiencing difficulties keeping up with the increasing street patching needs throughout the city and this machine would allow DPW to provide better and more responsive service for street repairs and allow us to make repairs year-round. The machine can be towed with any of the DPW's existing 1-Ton trucks. We also have approximately 20 tons of asphalt patch available at the DPW, courtesy of DTE, for city use at a current value of \$2,300.00 (\$115.00/ton).

I have received a quote in the amount of \$8,711.17 from Falcon Asphalt Repair Equipment, a vendor registered with the National Joint Powers Alliance (NJPA) program, to provide the Department of Public Works with one 1-Ton Falcon Mini Asphalt Recycler and Hot Box Trailer complete with optional accessories, service manual and 2-year warranty. The NJPA program is a cooperative purchasing program for state and government agencies allowing the City to take advantage of the lowest government pricing offered. I do not believe any benefit will accrue to the City by seeking further competitive bids. Therefore I recommend a purchase order be issued to Falcon Asphalt Repair Equipment, 120 Waldo Ave., Midland, MI 48642 in an amount not to exceed \$8,711.17 for the purchase of one 1-Ton Falcon Mini Asphalt Recycler and Hot Box Trailer complete with optional accessories, service manual and 2-year warranty. Funds were not included in the 2017-2018 budget for this purchase. I am requesting to reduce the budget for emulsion and cold patch purchases with a budget transfer from account 203-463-757.000, Local Roads Routine Maintenance Operating Supplies in the amount of \$8,711.17 to account 640-852-977.599, Capital Equipment-Public Works for this purchase.

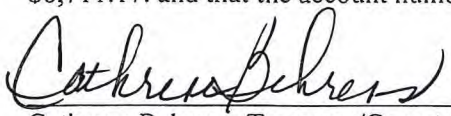
Recommend approval of the above stated and do not believe any benefit will accrue to the City to seek further competitive bids.

  
Bruce Smith, City Administrator

9/25/2017  
Date

Fund Certification:

A budget amendment and transfer is required from Account No. 203-463-757.000, Local Roads Routine Maintenance into Account No. 640-852-977.599, Capital Equipment-Public Works in the amount of \$8,711.17. and that the account number has been verified.

  
Cathrene Behrens, Treasurer/Comptroller



- Heat and re-heat cold patch

**It's Cost-Effective**

- When used as a hot box, it eliminates asphalt waste that occurs in the back of an unheated truck bed
- When used as a recycler, it recycles leftover asphalt and asphalt chunks torn up from the pavement
- Independently certified 92% fuel efficiency – uses less than 3 gallons of fuel per 8-hour shift

**It's Reliable**

- VIP Technology (patent pending) – Protects burner components by automatically preventing burner from operating with low battery voltage
- A Falcon is designed to allow the burner to run while in tow - preventing material from cooling while being transported
- Heat management system is engineered to provide even hopper temperatures – eliminating material scorching from hot spots and material hardening from cold spots
- Standard 2-year machine warranty and lifetime frame warranty

**It's a Falcon**























07/01/16 -  
TPOAM: 06/30/19  
- Excerpt -

8

will continue to have the right to select the carrier, to change carriers and to become self-insured, provided that the new benefits shall be equal to or better than existing benefits. It is further agreed that the only liability assumed under this article is to pay the premiums as provided herein. Any claim settlement between the employee and the insurance carrier shall not be subject to the grievance procedure.

- 29.2 It is further understood and agreed by and between the parties that the Employee shall be afforded a health insurance option upon the following terms (see attached form also):

**Health insurance allowance** - The Employer shall begin a program to coordinate and to eliminate overlapping health care coverage. Each Employee who chooses to join no Employer-sponsored health care plans (Blue Cross/Blue Shield), and whose spouse has coverage provided, shall be paid three thousand hundred (\$3,000.00) dollars each year for every year that the spouse has coverage and the Employee forgoes Employer coverage. Payments will be made annually, in December, to each Employee who has not been on any Employer-sponsored health care program during the previous calendar year, except that payments will be prorated monthly to meet the dates the Employee first participates and/or ends participation in this program.

- A. Employees shall be required to show proof that a spouse has health care coverage that includes the Employee before said Employee will be declared eligible to receive the three thousand hundred (\$3,000.00) dollar annual payment.

**Re-enrollment protection** - Employees, whose spouse's health care plans cease to cover the Employee, must re-enroll in an Employer-sponsored plan immediately subject to the appropriate health insurance carriers implementation.

Upon approval of the insurance carrier, Employees shall be re-enrolled within sixty (60) days of the date the Employee provides documentation to the City that she/he is no longer covered under his/her spousal plan. Employees shall in any event be re-enrolled as soon as permitted by the health insurance carrier.

### 30.0 TRAINING ASSIGNMENTS

- 30.1 Both the Employer and the Union recognize the value of on-the-job training. Such training is to be encouraged. Training assignments will be made on the basis of ability, seniority, and qualifications; and the full-time Employee being trained will continue to receive his/her current rate of pay.
- 30.2 The Employer shall encourage any full-time Employee of this bargaining unit to continue his/her education by providing, as an incentive, the reimbursement of any personal expenses for tuition costs, provided that the following requirements have been met:



**NOTE**



- (a) The education course was offered through a recognized and/or accredited college or university;
- (b) The Employee completed the education course and maintained a grade average of "C", or equivalent;
- (c) The Employee did not receive any subsistence, allowance, grant or aid from any other public or private sources while enrolled for the particular education course;
- (d) A written notification has been made to the Employer outlining the proposed advanced educational course(s) to be undertaken by the Employee and giving the name of the institution offering such educational course(s). Such notification shall be provided for each degree program undertaken;
- (e) All requests for tuition reimbursement shall be submitted to the Employer within six (6) months after the completion of any such educational course(s). Such reimbursement shall be made by the Employer within thirty (30) days after the receipt of a request for reimbursement and verification of same; and
- (f) All courses must be directly related to the employee's current employment or promotional opportunities.

30.3 Part-time Employees will be eligible for tuition reimbursement on the same terms and conditions as set forth in Section 30.2 subject to the following:

Each fiscal year the City shall allot \$1,500. Part-time Employees are eligible for up to \$300 for approved courses (up to \$600 if no other eligible employee applies for the allotted funds). Part-time Employees shall submit a request in February (February 1 -February 10) of each year; requests shall be honored as set forth above on a first come first served basis.

All courses must be directly related to the employee's current employment or promotional opportunities.

30.4 All full-time employees must complete training requirements as designated by the Employer.

### 31.0 BULLETIN BOARD

31.1 The Employer will provide adequate bulletin boards which may be used by the Union for posting notices and pertinent information which may be of interest to the Employees.