

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, SEPTEMBER 11, 2017, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Bryant, Granger, Ketels, Koester, McConaghy, Shetler

ABSENT: None

ALSO PRESENT: City Administrator Smith
City Attorney Don Berschback
Treasurer/Comptroller Behrens
City Clerk Hathaway
Director of Public Services Schulte
Director of Public Safety Kosanke

Also in attendance, Lyle E. Winn and Scott Lockwood from Anderson, Eckstein & Westrick

Mayor Novitke called the meeting to order at 7:01 p.m.

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

The first item discussed was regarding **Capital Improvement Projects**. A brief overview was provided regarding the Capital Improvement Projects and City Engineering fees.

Motion by Granger, seconded by McConaghy, that the Committee-of-the-Whole recommend the City Council approve an amount not to exceed \$62,000.00 payable to Anderson, Eckstein & Westrick for professional architecture and engineering services for the Capital Improvement Projects as proposed.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

The next item discussed was regarding the **sale of the City ambulance**. The City Administrator provided an overview. He stated the ambulance is eight years old and no

longer being used since contracting with Medstar. The ambulance and apparatus are aging and reducing in value. A dealer valued the ambulance at \$35,000.00, and the City of Utica has submitted a Letter of Intent to purchase the vehicle. Director Kosanke also stated that space being taken up by the ambulance in the parking bay, which is needed for other purposes.

Motion by Granger, seconded by Ketels, regarding sale of the City ambulance, that the Committee-of-the-Whole recommend that City Council approve the sale of the ambulance to the City of Utica in the amount of \$35,000.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler that sale of City ambulance be removed from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Next, **bids for solid waste and disposal collection** was discussed. The Chair stated the bid specifications were prepared providing for the same manner of solid waste and disposal collection currently in existence, with an alternative for the use of containers and a truck arm. Mr. Winn stated that the alternative bid calls for the use of two 64-gallon containers to be provided by the contractor, one for trash and one for recycling. The intent is to bid with a five-year base and option to extend for an additional five years. The schedule is set on a four-day pick-up schedule rather than the current five days. The City will be able to choose the color of the carts. The current contract expires on December 31, 2017.

Hearing no objections, the following was discussed under New Business:

- Fall tree planting and \$3,000.00 DTE Tree Grant.

Chair recessed the meeting at 7:30 p.m., and reconvened at 8:10 p.m.

The Treasurer/Comptroller discussed water billing at the Rivers and distributed the City Attorney's letter dated August 30, 2017, and three invoices. Administration has been working with Rich Levin to resolve water bill discrepancies totaling approximately \$70,000.00. On one of the three invoices, when it was discovered a high-flow meter was inadvertently installed, Badger Meter provided a conversion factor to calculate the true rate, which reduced the bill from approximately \$40,000 to \$4,000. She explained when The Rivers installed final meters in the system, they were to meter a sprinkler unit. A work order was submitted but inadvertently not entered into the billing system by

mistake. Billing rate errors and water usage played a part in the cost of this bill. The 2" meter head should have been billed at a 4" meter head.

The Treasurer/Comptroller recalculated the bills using the 4" meter head rate, and Mr. Levin has agreed to pay invoices in the amounts of \$10,298.00, \$352.59, and \$8,082.15; for a total settlement in the amount of \$18,732.74. He is requesting to pay off the water bills over a six-month period. The Treasurer/Comptroller confirmed the \$18,732 is the proper amount and Mr. Levin agreed to pay over a three-month period. There was a consensus of the Committee to place this on the September 18, 2017, Council agenda. The Treasurer/Comptroller stated new protocols have been implemented to ensure checks and balances.

Motion by Granger, seconded by Bryant, that the River's water bills be removed from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

- There was a brief discussion regarding legacy property at the old Liggett.

Motion by Bryant, seconded by Granger, that the meeting of the Committee-of-the-Whole be adjourned at 8:25 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor