

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MARCH 27, 2017, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Bryant, Granger, Ketels, Koester, McConaghy, Shetler

ABSENT: None

ALSO PRESENT: City Administrator Smith
Treasurer/Comptroller Behrens
City Attorney Don Berschback
City Clerk Hathaway
Director of Public Safety
Director of Public Services

Mayor Novitke called the meeting to order at 7:03 p.m.

Motion by Granger, seconded by Bryant, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

The first item on tonight's agenda is regarding **non-profits use of City property for fundraising**. The Director of Public Safety stated he has met with the Knights of Columbus organization and all details have been worked out to hold a fundraiser on the front lawn of City Hall. The Certificate of Insurance was in question pertaining to "per contract". The Knights of Columbus request is being considered on a trial basis. Following discussion, there was a consensus of the Committee to approve this request on a trial basis. The City Attorney was asked to review the insurance to enable approval without having to prepare a contract. Mr. Janowski agreed to remove "per contract" from the Certificate of Liability Insurance.

The next item discussed was regarding **Medstar – Extension of Contract**. The City Administrator stated Medstar was unable to complete a review of dispatch times because the City dispatches Medstar units rather than using the Medstar dispatch system, and therefore reports have to be reviewed manually. This item is to remain on the Committee-of-the-Whole.

Discussion then ensued regarding **payroll tax withholding**. The Mayor stated discussions went well with the unions. The City Attorney has reviewed and approved the Employee Release Forms. The Treasurer/Comptroller provided an overview of a Payroll Withholding Cost Calculation matrix. The only calculation not included was for Plante Moran fees. The Treasurer/Comptroller stated she is setting up an account for payments. This item is to be addressed at the Special City Council Meeting at the conclusion of this meeting.

The **trolley (sale)** was then discussed. The Director of Public Services provided an overview of his memo dated March 9, 2017, and recommended entering into an Agreement with Trolley Brokers LLC to advertise and sell the 1991 Chance Coach at a 10% commission over final sale price.

Motion by Granger, seconded by Shetler, regarding trolley sale, that the Committee-of-the-Whole recommend that City Council authorize the sale of the trolley in accordance with the memorandum dated March 9, 2017, from the Director of Public Services.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Hearing no objections, the following items were discussed under New Business:

- The Treasurer/Comptroller discussed the bond issue. Robert Bendzinski, Bendzinski & Co, previously discussed private sale versus public offering. Following review of an email from Mr. Bendzinski, with attachments, dated March 23, 2017, there was a consensus of the Committee to proceed with private placement with Hutchinson, Shockey, Erley & Co based upon bids received. The Treasurer/Comptroller was asked to contact Mr. Bendzinski to determine no penalty for pay off early.
- The Mayor discussed information received regarding a Dirtbag Memorial Invitational baseball tournament scheduled in Ghesquiere Park on May 26 through May 29th. This event has neither been presented to nor approved by City Council. The City Administrator has informed the party that approval to use the property would be required.
- A request to hold a Support Law Enforcement Rally on the City Hall front lawn was received from the 14th Congressional Republican Committee. The City Clerk was asked to contact Carol Foster from the 14th Congressional Committee and let her know it would need to go before the City Council for consideration.
- The Mayor briefly discussed a Public Safety Authority and PA 57, and the City Administrator and City Clerk were asked to identify similar communities.
- DTE/Infrasource and punch lists. The Director of Public Services stated weekly meetings are being held, and the ground is too wet for soft surfaces and restoration.

- The Director of Public Services stated the street sweepers are out working.
- Overnight parking of marked commercial vehicles in residential driveways are not allowed on a continuous basis.

Motion by Granger, seconded by Bryant, that the meeting of the Committee-of-the-Whole be adjourned at 8:00 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor