

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, SEPTEMBER 28, 2015, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Bryant, Granger, Ketels, Koester, McConaghy, Shetler

ABSENT: None

ALSO PRESENT: Treasurer/Comptroller Irby
City Clerk Hathaway
Director of Public Services Ahee
Parks Supervisor Byron

Also in attendance was Planning Commission Member Mike Fuller.

Mayor Novitke called the meeting to order at 7:30 p.m.

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

Due to the number of people in attendance at tonight's meeting, the Chair declared a recess at 7:31 p.m., and reconvened in the Council Chambers at 7:33 p.m.

Also in attendance this evening were representatives from the Grosse Pointe Woods Foundation: Peter Ahee, Rob Nederhood, Lisa Fuller, Mark Fossee, and Dane Fossee.

The first item discussed was regarding the **proposed miniature golf course at Lake Front Park**. Members of the Grosse Pointe Woods Foundation were present to discuss their proposed project, which is installation of a miniature golf course at Lake Front Park. Mr. Nederhood and Ms. Fuller provided a supplemental memo with calculations dated September 27, 2015, and an overview in response to concerns raised by administration in their memos dated September 24, 2015, and September 9, 2015. They addressed the differences in costs and revenues by discussing the dates and hours of operation, staffing, and maintenance. The Foundation would like to announce the project in November, begin raising funds, promote the project, and develop plans.

The Mayor stated the Committee-of-the-Whole will be discussing a reduction in guest privileges, which could have an effect on projected numbers.

The Director of Public Services and Treasurer/Comptroller stated they reviewed the new information received from the Foundation and distributed an amended expense sheet prepared by administration dated September 28, 2015. Following discussion, administration's recommendation for this project was that it is not a suitable project at this time due to staffing and maintenance. Director Ahee explained that the original figures submitted were based on an expanded time frame due to the availability of seasonal help, and that people will not be happy if it is closed, similar to other equipment at the park (ex: pool slide).

The Mayor stated that it causes pause for the City Council when administration recommends not moving forward with a project due to the inability to predict costs and revenue, and reducing the number of guests at the park. Discussion included the need for the project to be self-sustaining, concerns over maintenance and staffing costs, cost per game, and timing of the project.

Following discussion, the Mayor stated that it is necessary for the Committee to provide the Foundation guidance and determine whether the City is committed to the miniature golf project or not committed. He also stated that a final determination on hours of operation also makes a commitment to employees hired.

Motion by Koester, seconded by Shetler, regarding proposed installation of a miniature golf course at Lake Front Park, that the Committee-of-the-Whole recommend that City Council approve the concept of the Grosse Pointe Woods Foundation's proposal to install a miniature golf course at Lake Front Park.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

The miniature golf course is to remain on the Committee-of-the-Whole agenda.

The Chair declared a recess at 8:42 p.m., and reconvened at 8:52 p.m.

The next item discussed was regarding **park pass procedures**. The Mayor provided an overview, and the Committee discussed recommendations amending park procedures as indicated in administration's memo dated September 2, 2015.

The first item discussed was concerning park pass procedures. Following discussion, there was a consensus of the Committee on the following points:

1. Eliminate summer/winter punches (34) per year. Provide 15 punches per pass per year. From May 1 through September 30, one (1) guest not punched per pass on weekdays only. From October 1 through April 30, one (1) guest not punched per pass including weekends.

2. Change the issue and expiration dates of the park pass season from May 1 to April 30 to a calendar year, January 1 to December 31. Begin processing park passes in December. Begin confiscating park passes for non-renewal on January 10th to permit college students to enter the park during holidays and provide time to renew their pass.
3. Increase the age requirement of the park pass from six and older to eight and older; which is the same requirement for riding the park bus.

Motion by McConaghy, seconded by Granger, regarding park pass procedures, that the Committee-of-the-Whole recommend that City Council approve Items 1, 2, and 3 as indicated above, and in accordance with administration's memo dated September 2, 2015.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

The next item discussed was regarding group permits including pavilion and gazebo rentals. Discussion ensued regarding Options 1 and 2 as indicated in administration's memo dated September 2, 2015. There was a consensus of the Committee to approve Option 1, but not divide the large pavilion with lumber and lattice, but to move forward with adding a barbeque. The Director of Public Services was asked to provide a cost for the barbeque.

Also discussed was creating an additional rental space out of the sun shelter space located by the pool. The Director of Public Services was asked to provide a cost for a tin and a fiberglass roof and miscellaneous repair.

There was a consensus of the Committee to approve Group Permits - Option 1 as follows:

- Add a large barbeque to Pavilion 1 (do not divide the pavilion with lumber and lattice);
- Rent both Pavilions 1 and 2 on the east bank of the canal, Pavilion 4 by the concession stand, and Gazebo 4 on the west bank by pedestrian bridge;
- There will be no rentals permitted for the gazebos along the boardwalk and the two small pavilions;
- Eliminate pavilion/gazebo half-day rentals and rent for full day only at \$50.00 charge (no change).

There was a consensus of the Committee to approve Picnic Permits procedures as follows:

- Picnic permits must be turned in at the Community Center five days in advance of the picnic for pre-approval;
- Residents must use the 15 punches allowed per pass for non-residential guests on weekends from May 1 through September 30;
- Residents are entitled to one guest not punched per pass on weekdays only.

Motion by McConaghy, seconded by Shetler, that the Committee-of-the-Whole recommend that City Council approve Group Permits – Option 1 and Picnic Permits procedures as indicated above.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

Motion by McConaghy, seconded by Bryant, to remove Park Pass Procedures from the Committee-of-the-Whole agenda.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

Motion by McConaghy, seconded by Bryant, that the meeting of the Committee-of-the-Whole be adjourned at 9:37 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk