

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JUNE 1, 2015, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke  
Council Members Bryant, Granger, Ketels, Koester, McConaghy, Shetler

ABSENT: None

ALSO PRESENT: City Administrator Fincham  
Treasurer/Comptroller Irby  
City Attorney Don Berschback  
City Clerk Hathaway  
Building Official Tutag

Mayor Novitke called the meeting to order at 8:13 p.m.

Motion by Granger, seconded by Koester, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

The first item discussed was regarding **allowable number of animals**. There was a consensus of the Committee that the City Attorney address the appeal process and further define "animals". This item is to remain on the Committee-of-the-Whole.

The Building Official discussed **Building Department Staffing**. He requested to hire one full-time Clerk 1 rather than employ two, part-time employees for purposes of employee retention. The Building Official distributed a list of eleven prior part-time Clerk's 1 employees in the Building Department since 2000. The Treasurer/Comptroller stated part-time Clerk 1 wages are \$20,000, and there are two (vacancies) in the Building Department. One full-time Clerk 1 position wages are \$65,000, including benefits. An increase in building fees was briefly discussed. There was a consensus of the Committee that the Building Department move forward with filling one full-time Clerk 1 position (TPOAM).

Motion by Bryant, seconded by Granger, that Building Department Staffing be removed from the Committee-of-the-Whole agenda.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

The next item discussed was the City Administrator Position. The Committee reviewed 35 applications in open session. There were 7 applicants who requested confidentiality.

Motion by Granger, seconded by Shetler, that the Committee recess the regularly scheduled Committee-of-the-Whole meeting at 9:27 p.m. and convene in Closed Executive Session for the purpose of reviewing confidential applications for employment, at which time the Committee may or may not reconvene in regular session to address additional items as necessary, in accordance with the Open Meetings Act 1976 PA 267.

Motion carried by the following ROLL CALL vote:

McConaghy	Yes
Novitke	Yes
Shetler	Yes
Bryant	Yes
Granger	Yes
Ketels	Yes
Koester	Yes

The Committee reconvened in regular session at 9:55 p.m.

Following a brief discussion, there was a consensus of the Committee to direct administration to obtain additional information on candidates five and eleven, and candidate number one from Closed Session, prior to a determination being made as to who will be interviewed. This item is to be scheduled for the June 8, 2015, Committee-of-the-Whole meeting.

Hearing no objections, the following items were discussed under New Business:

- The Mayor briefly discussed trash bins.
- Administration was asked to check on consignment shop on Mack/Vernier.
- The City Administrator provided an update regarding a Grosse Pointe Park fire.

Under public comment:

- George McMullen discussed chickens in Grosse Pointe Shores.

Motion by Granger, seconded by Shetler, that the meeting of the Committee-of-the-Whole be adjourned at 10:01 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway  
City Clerk