

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MARCH 16, 2015, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Bryant, Granger, Ketels, Koester, McConaghy, Shetler

ABSENT: None

ALSO PRESENT: City Administrator Fincham
City Attorney Chip Berschback
City Clerk Hathaway

Mayor Novitke called the meeting to order at 7:00 p.m.

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

Discussion ensued regarding the City Administrator's position. City Administrator Fincham gave written notice to City Council that he would be retiring, and stated that he is willing to stay until August. The Committee reviewed the draft classified ad, and there was a consensus of the Committee to approve the ad with the following changes:

- Amend the first sentence in the fourth paragraph of the draft ad to read, "Candidates should possess a minimum of five (5) years of experience as a City Administrator, Assistant City Administrator, or comparable experience. A Bachelor's degree in public administration or related field desirable. Experience . . .";
- In the third paragraph, change "four (4)" to "five (5)" appointed officials;
- The closing deadline to receive applications is May 18th.

The City Clerk will receive the applications, and keep them confidential. The Clerk was directed to advertise in the Michigan Municipal League (MML), International City/County Management Association (ICMA), and National League of Cities (NLC). She is to place the full ad in MML for 4 weeks and NLC for 30 days, initially. Administration may re-run the ad in MML for an additional 4 weeks and NLC for an additional 30 days if the City Clerk determines a suitable number of applications have not been received.

The Chair declared a recess at 7:32 p.m., and reconvened at 8:12 p.m.

Under New Business/Public Comment, the following was discussed:

- Member Granger discussed information to be placed on the website regarding the roads. Additional information will be obtained from the City Engineer. This item is to return to the Committee-of-the-Whole on March 23, 2015.
- The Mayor discussed the letter from Wayne County regarding changing the speed limit on Mack from 35 to 30, which was previously suggested at the Mayor's Mack Ave Business Study Committee by the Planning Commission's 2020 Subcommittee. The City Administrator stated a resolution from the Council would be required before the County will address the request. Administration was asked to obtain additional information and a recommendation from Public Safety. The City Administrator suggested talking to the Traffic Improvement Association (TIA). This item is to remain on the Committee-of-the-Whole agenda to review in a couple of months.
- The City Administrator provided information regarding the recent outage and information obtained from DTE. This item is to be addressed at a future Committee-of-the-Whole as a stand alone item, with DTE representatives in attendance.

Motion by Granger, seconded by Koester, that the meeting of the Committee-of-the-Whole be adjourned at 8:37 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk