



CITY OF GROSSE POINTE WOODS
20025 Mack Plaza Drive
Grosse Pointe Woods, Michigan 48236-2397

(313) 343-2440
Fax (313) 343-2785

**NOTICE OF MEETING
AND
AGENDA**

COMMITTEE-OF-THE-WHOLE

Mayor Robert E. Novitke has called a meeting of the City Council, meeting as a Committee-of-the-Whole, for **Monday, January 26, 2015, at 7:00 p.m.** The meeting will be held in the Conference Room of the Municipal Building, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 and is accessible through the Municipal Court doors. In accordance with Public Act 267, the meeting is open to the public and the agenda items are as follows:

1. Call to Order
2. Roll Call
3. Acceptance of Agenda
4. Library Board Trustee Interviews: A. Biographical Sketches:
 1. Lisa Abbey;
 2. Gregory Ulrich.
5. New Business/Public Comment
6. Adjournment

Alfred Fincham
City Administrator

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440, Telecommunications Device for the Deaf (TDD) 313 343-9249, or e-mail the City Clerk at cityclk@gpwmi.us.

cc:
Council – 7
Berschback
Fincham
Hathaway

Rec. Secretary
Email Group
Media - Email
Post -8

File

6A-2

LIBRARY TRUSTEE APPLICATION



**GROSSE POINTE
PUBLIC
LIBRARY**

Library trustees serve appointed four year terms on the Library Board of Trustees. Each Grosse Pointe municipality and Harper Woods is represented on the board with one additional at-large member. Board members are responsible for hiring and evaluating the Director of the Library, and to oversee the fiscal management and general library business. The library board meets once a month with additional meetings required occasionally. This position requires a minimum commitment of six hours per month. Applicants must be a qualified elector of the library district. There are no other specific qualifications; however, current board members have demonstrated their belief in a strong, fiscally sound and progressive library.

Please complete the application below if you are a **resident of the City of Grosse Pointe Woods**. You may include a resume, if available. In addition to the application, please prepare a brief letter covering the following topics:

- How many years have you lived in the community?
- Why do you want to serve on the Library Board?
- What talents would you bring to the Library Board?
- Have you had experience working with or in a library? If yes, where?
- What do you feel is the most important issue facing the Grosse Pointe Public Library?

NAME: Lisa Abbey

ADDRESS: 20690 Vernier Circle GPW 48236

TELEPHONE: Home: 313.485.1414 Work: 734.744.2506
Fax: _____ E-mail: LAbbey2028@gmail.com

OCCUPATION: Director of Business Services
- Livonia Public Schools

LIST YOUR COMMUNITY SERVICE AND ORGANIZATIONS OF WHICH YOU ARE A MEMBER. Please indicate any leadership roles and note the dates of involvement.

Prior Member Board of Trustees Livonia Chamber Commerce

PLEASE NAME TWO REFERENCES:

| NAME | RELATIONSHIP | TELEPHONE |
|-----------------------------|---------------------------|---------------------|
| 1. <u>Kevin S. Hendrick</u> | <u>Business Associate</u> | <u>313 965 8315</u> |
| 2. <u>Thomas Fleury</u> | <u>Business Associate</u> | <u>313 965 0857</u> |

Lisa Abbey
20690 Vernier Circle
Grosse Pointe Woods, MI 48236
313.485.1414
Labbey2028@gmail.com

November 17, 2014

Mr. Paul Rentenbach, Secretary
Grosse Pointe Public Library Board of Trustees
10 Kercheval Ave.
Grosse Pointe Farms, MI 48236

Re: Board of Trustees Application

Dear Mr. Rentenbach:

Please let this letter and the enclosed application and resume serve as my application for the Grosse Pointe Woods Trustee position.

I have lived in Grosse Pointe since 1984. It is my home and I care deeply for its well-being. It is my belief that the future of our community rests with the family unit, the children we raise and their off-spring. Knowledge and the sharing of knowledge with our youth is an essential building block of family life and what better way to share knowledge than through the written word and our library system and schools?

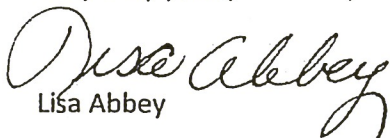
Maintaining and improving our library system is of great importance and to accomplish these goals there must be adequate funding. I was instrumental in the successful passage of a school bond of 195 million dollars and I also administer the bond and a school budget which exceeds 140 million dollars. My accomplishments and experience are adaptable to the needs of our library system and, as a trustee, I would be able to offer my professional input into securing the financial well-being of our Grosse Pointe Public Library.

I have not had the opportunity to deal directly with or serve on a library board but I do have substantial experience interacting with school boards and the public in general.

I would consider it a privilege to serve on the Board of Trustees and to contribute in whatever fashion I am able to endure the viability of our Grosse Pointe Public Library and our community in general.

Thank you in advance for the Board's valued review of my application and I look forward to the opportunity to further elaborate on my qualifications and interest in the position.

Very truly yours,


Lisa Abbey

LISA ABBEY, CPA
20690 Vernier Circle
Grosse Pointe Woods, MI 48236
313.485.1414

EDUCATION:

WALSH COLLEGE
Master of Science in Professional Accountancy, 1994

Troy, MI

UNIVERSITY OF MICHIGAN
Bachelor of Arts, 1984

Dearborn, MI

EXPERIENCE:

6/03 – Present

LIVONIA PUBLIC SCHOOLS
Director of Business Services

Livonia, Michigan

- Chief Financial Officer directing all fiscal responsibilities of 16,000 student district including development and implementation of a \$150 million budget.
- Prepare financial statements and manage annual independent audit.
- Instrumental in the successful passage in May, 2013 of \$195 million capital projects bond.
- Lead member of the executive committee responsible for planning, estimating costs, preparing informational materials, implementation and selection of architects and engineers for bond implementation.
- Direct all business office functions including payroll and accounts payable with a staff of ten.
- Responsible for all treasury functions including cash management and investments.
- Oversee all district operations including risk management, food service, transportation, warehouse, printing, custodial and maintenance departments.
- Manage all federal, state and county grant reporting.
- Administer leasing, renting and sale of district real property.
- Serve on management's labor negotiation team with all employee groups.
- Supervise district elections and millage renewal operations.
- Manage \$5 million annual capital projects fund (Sinking Fund).
- Report directly to the district superintendent.

9/97 - 6/03

TROY SCHOOL DISTRICT
Director of Finance

Troy, Michigan

- Directed all accounting functions including payroll, accounts payable and receivable, cash flow, investments and all required financial reporting.
- Supervised all auditing functions, included was preparing year-end financial statements, work-paper preparation for auditors and establishing procedures for internal fiscal controls.
- Developed and maintained yearly budgets including assumptions and preparation of multi-year budget projections.

LISA ABBEY, CPA

Page 2

- Oversaw budget preparation, submission of applications and monitored the activity of the district's federal, state and county special education funding programs.
- Implemented new accounting software for financial, purchasing, human resource, invoicing/receiving and fixed asset functions.
- Assisted management with union negotiations.

9/96-9/97

RIVERVIEW COMMUNITY SCHOOL DISTRICT
Director of Business and Finance

Riverview, MI

- Directed all fiscal operations of a 2000 student district which included accounting, auditing and reporting functions required of a business office.
- Responsible for all budget development and projections, purchasing operations, insurance requirements including property, casualty and employee health and related benefits.
- Support and assist management team in negotiating contracts between unions and the school district.

9/94-9/96

DELOITTE & TOUCHE, LLP
Accountant

Detroit, MI

- Overview of all phases of consolidated financial statements and audit work papers to maintain compliance with current accounting pronouncements and regulatory agencies.
- Evaluated and tested controls of internal accounting procedures and electronic data processing systems.
- Prepared and reviewed corporate and individual tax returns.
- Client case included: Manufacturing concerns, financial institutions, health care and a sports franchise.

2000-2003

WALSH COLLEGE
Instructor-Accounting

Troy, Michigan

ADDITIONAL ACHIEVEMENTS

- Chairperson-Claims Committee, MAISL Joint Risk Management Trust
- Past President of Wayne County School Business Officials
- Present member Michigan School Business Officials (MSBO)
- Completed MSBO Leadership Institute
- Completed Chief Financial Officer requirements for MSBO
- Past member of Livonia Chamber of Commerce Board of Trustees.
- Excellent written and verbal communication skills.
- Versed in the preparation and submission of written and oral presentations to the board of education, employee groups, community organizations, governmental entities and other interested parties.

LIBRARY TRUSTEE APPLICATION



Library trustees serve appointed four year terms on the Library Board of Trustees. Each Grosse Pointe municipality and Harper Woods is represented on the board with one additional at-large member. Board members are responsible for hiring and evaluating the Director of the Library, and to oversee the fiscal management and general library business. The library board meets once a month with additional meetings required occasionally. This position requires a minimum commitment of six hours per month. Applicants must be a qualified elector of the library district. There are no other specific qualifications; however, current board members have demonstrated their belief in a strong, fiscally sound and progressive library.

Please complete the application below if you are a resident of the City of Grosse Pointe Woods. You may include a resume, if available. In addition to the application, please prepare a brief letter covering the following topics:

- How many years have you lived in the community?
- Why do you want to serve on the Library Board?
- What talents would you bring to the Library Board?
- Have you had experience working with or in a library? If yes, where?
- What do you feel is the most important issue facing the Grosse Pointe Public Library?

NAME: GREGORY L. ULRICH

ADDRESS: 770 PEAR TREE LANE G.P. Woods 48236

TELEPHONE: Home: 313-885-2341 Work: 586-772-0010
Fax: 313-884-7557 E-mail: gulrich@ulrich-law.com

OCCUPATION: ATTORNEY

LIST YOUR COMMUNITY SERVICE AND ORGANIZATIONS OF WHICH YOU ARE A MEMBER, Please indicate any leadership roles and note the dates of involvement.

Please see Resume

PLEASE NAME TWO REFERENCES:

| NAME | RELATIONSHIP | TELEPHONE |
|-------------------------|---------------------|---------------------|
| 1. <u>Edward Pappas</u> | <u>Professional</u> | <u>248-433-7228</u> |
| 2. <u>John Berry</u> | <u>Professional</u> | <u>850-561-5774</u> |

Attorneys and Counselors at Law
23100 Jefferson Avenue
St. Clair Shores, MI 48080
Office: 586-772-0010
Facsimile: 313-884-7557



Law, plc

Gregory L. Ulrich
gulrich@ulrich-law.com

November 20, 2014

Secretary of Library Board
10 Kercheval
Grosse Pointe Farms, MI 48236

RE: Grosse Pointe Library Trustee

My interest in appointment to the Grosse Pointe Library Board for Grosse Pointe Woods is based on my public finance and operations experience, along with a long-standing appreciation for the value of libraries to a community, and its schools.

I have been a resident of the Library District for over 58 years. Ranging from Notre Dame High School through the University of Detroit Law School, I have worked in libraries as a staff member. From time to time I have advised libraries on legal issues through my law practice.

The Grosse Pointe Library is facing the pressure of scarce dollars, and the forces of technology. Yet, a library is really the core information center of a community that must evolve its services to deliver information to varied audiences. I would strive to ensure the Library's role in the Grosse Pointes.

Sincerely,

Gregory L. Ulrich



LAW, PLC

GREGORY L. ULRICH
Attorney at Law

770 Pear Tree Lane
Grosse Pointe Woods, MI 48236-2725

Office: 313-885-2341
586-772-0010
Fax: 313-884-7557
Email: gulrich@ulrich-law.com

Greg Ulrich is a Member with Ulrich Law, PLC. Representation includes civil litigation, corporate/business, real estate, probate, estates and trusts, personal and business planning, public and private finance, governmental affairs/municipal law, judicial administration, utilities, employment law, legislation, environmental, technology, and non-profits. Offices in Grosse Pointe Woods, St. Clair Shores and Northville, Michigan

Fortune 500 business and public sector litigation and transactional representation for investors, real estate developers, retailers; municipal, judicial and court, non-profits, utility, food, wholesale, franchise, manufacturing and technology clients. City and township attorney, and defense counsel.

18 years experience as real estate practice group head and partner with large Michigan-based multi-state law firm. Michigan real estate broker.

Business and corporate organization and governance, labor negotiations, civil rights, ADA, and employment litigation. Risk management and insurance counsel.

Commercial finance, construction, contract, leasing, condominiums, shopping centers, professional offices, land use, development, environmental, ADA and due diligence matters.

For 15 years with the Michigan Supreme Court, provided oversight and counsel to over 280 judges and 64 trial courts in Michigan. Pioneered designs for Michigan's standardized pleadings.

Defense and counsel to mental health agencies and schools throughout Michigan. Counseled state and local government officials on inter-governmental relations, finance/budget and political matters. Mediation of multi-million Dollar governmental disputes, including funding of Circuit, Probate and District courts in Michigan. Representation of courts in funding disputes.

Judicial administration, including HR, labor, facilities, computerization, caseload and budgeting. Judicial, attorney and public official wrongdoing, fraud and liability. Counsel to Judges and Courts in consolidation, pilot projects and internal disputes and reorganization. Oversaw Wayne County Probate Court improvements to the Estates, Mental and Juvenile Divisions.

Estates, trust administration, business and succession planning. Pro bono work with special needs and U.S. Marine support groups.

Legal association involvement and leadership, including local bars, State Bar of Michigan, and the American Bar Association. Substantive committee work in trial courts and ethics, strategic planning, finance, member services and governance. Non-profit leadership and member programs.

Adjunct Law Professor, Cooley Law School Graduate Law Program: Global and Complex Litigation; Entrepreneur Law & Practice.

EMPLOYMENT

| | | |
|--------------|--|--|
| 2011-present | Member | ULRICH LAW, PLC Grosse Pointe Woods, St. Clair Shores, Northville, MI |
| 2011-present | Adjunct Professor of Law | Thomas M. Cooley Law School Corporate & Finance LL.M. Program Auburn Hills, Lansing, MI |
| 1993-2010 | Partner Real Estate Practice Group Head | Cummings, McClorey, Davis & Acho, P.L.C. Livonia, Sterling Heights, MI |
| 1986-1993 | Attorney | Michigan Supreme Court Detroit, MI Oversight of 64 Trial Courts |
| 1978-1985 | Attorney | Michigan Supreme Court Detroit, MI |

| | | |
|-----------|--|---|
| 1983 | Acting Associate State Court Administrator | Michigan Supreme Court Lansing, MI Assignment of Judges; Oversight of Probate Courts |
| 1979-1981 | Special Judicial Administration | Special Assignment by Chief Justice Mary S. Coleman Implement wide-scale improvements to Wayne County Probate Court: Juvenile, Estates and Mental Divisions Detroit, MI |
| 1977-1993 | Attorney at Law | Grosse Pointe Woods, MI |
| 1976-1977 | Deputy County Court Clerk | Hon. Myron H. Wahls; Hon. Irwin Burdick; Hon. Robert J. Colombo, Sr. Wayne County Circuit Court, Detroit, MI |
| 1975-1976 | Judicial Law Clerk | Chief Judge Hon. James N. Canham Wayne County Circuit Court Detroit, MI |

EDUCATION

UNIVERSITY OF DETROIT SCHOOL OF LAW

J.D., 1977

President, Student Bar Association 1976-1977

Moot Court Finalist 1974

Publisher, In Brief

UNIVERSITY OF DETROIT

A.B., Magna Cum Laude, 1974

Dean's List 1970-1974

President's Scholarship 1970-1974

PROFESSIONAL LISTINGS

Martindale-Hubbell AV Preeminent® peer review rating

Who's Who in American Law

Who's Who Emerging Leaders in America

AVVO Rated: 10

dBUSINESS, Top Lawyers 2010

2013 Top Rated Lawyer in Labor & Employment, American Lawyer Media

2014 Top Lawyers in Michigan

Licensed Michigan Real Estate Broker

BAR ADMISSIONS

U.S. Supreme Court, 1984

U.S. 6th Circuit Court of Appeals, 1978

U.S. District Court, E.D. of Michigan, 1977

U.S. District Court W.D. of Michigan, 2005

State Bar of Michigan, 1977

LEADERSHIP

Commissioner, 3rd Judicial Circuit, State Bar of Michigan; 1991-1992; 2001-2010; 2011-2017

Commissioner, State Bar of Michigan 1986-1991

Chairperson, State Bar of Michigan Representative Assembly 1990-1991

Assembly Clerk, Representative Assembly 1989-1990

American Bar Association House of Delegates 1984-1988; 1991-1992; 1994; 2005-2012; 2013-2015

American Bar Association HOD Resolution & Impact Review Committee 2008-2010

American Bar Association HOD Select Committee 2012-2014

American Bar Association Legal Assistance to Military Personnel Standing (LAMP) Committee 2014-2017

Chairperson, ABA Resolution & Impact Review Subcommittee on Technology 2008-2010

Chairperson, State Bar of Michigan Young Lawyers Section 1986-1987

State Bar of Michigan Representative Assembly, 3rd Circuit 1980-1986; 1988-1991; 1993-2001; 2010-2013

Councilmember, State Bar of Michigan Young Lawyers Section 1981-1988

Founding Councilmember, Alternative Dispute Resolution Section Council 1991-1997

Councilmember, Computer Law Section Council 2000-2005

Chairperson, State Bar of Michigan Senior Lawyer Planning Group 2007-2008

Co-Chairperson, Master Lawyers Section Planning Group 2008-2010
Bar Leadership Liaison Advisory Committee, 2010-2013
SBM Representative Assembly Liaison to Master Lawyers and Bar Leadership 2010-2011
Chairperson, SBM Master Lawyers Section, 2011-2012
Immediate Past Chairperson, SBM Master Lawyers Section, 2012-2013

State Bar of Michigan

SBM Board of Commissioners Finance Committee 2002-2014
Commissioner Liaison to the Military and Veterans Law Section 2013-2014
Judicial Ethics Committee Liaison 2009-2010
Bar Leadership Conference, Commissioner Liaison 2007-2008
Member, Character and Fitness, District I 2007-2014
Senior Lawyers Section, Commissioner Liaison 2007-2008
Commissioner Liaison to the Special Committee on Grievance
Member, Lawyer and Judicial Ethics Committee 2001-2004; Commissioner Liaison 2006-2007
Member, Public Policy, Image & Identity Commissioner Committee 2002-2003
Member, Programs and Services Committee 2001-2002
Member, Bench/Bar Conference Planning Committee, 1998-2001
Member, Special Task Force on the Establishment of a Law Practice 1995-1996
Chairperson, Representative Assembly Review Committee 1995-1996
Chairperson, Representative Assembly Nominating Committee 1993-1994
Chairperson, Member Services Committee 1992-1995; Member 1992-1997
Chairperson, SBM Nominating Committee 1987-1988; member 1990-1991
Board of Commissioners' Race & Gender Bias Task Force Committee 1990-1992
Fiscal Committee 1989-1991; Office Technology sub-committee 1990-1992
Legislation Committee 1989-1991
State Trial Courts Administration Committee 1990-1996; 1998-1999
Scope & Correlation Committee 1990-1994
Arbitration & Alternate Methods of Dispute Resolution Committee 1990-1991
Law & Media Committee 1990-1991
Victims of Crime Committee 1986-1987
Senior Justice Committee Liaison 1986-1991
Personnel Committee 1986-1987
Client Security Fund Review Committee 1987-1988
Criminal Assigned Counsel Task Force 1988-1991
Communications Committee 1980-1996, 2000-2002
Law Day 1985-1986
Plain English Committee 1984-2001
Michigan Supreme Court Standardized Court Forms Committees 1979-1987
Legal Economics Section, past member
Member and Commissioner Liaison to Real Property Law Section
Business Law Section
Probate & Estate Planning Section
Real Property Law Section
Labor & Employment Law Section
Commissioner Liaison to the Computer Law Section
Chairperson, YLS Long-Range Planning Committee
Founding Councilmember, SBM Law Student Section 1976-1977
ADR Section Annual Program Coordinator 1992
U.S. Supreme Court Admissions Co-Chairperson
Federal Bar Association/SBM-YLS New Lawyer Seminars Committee
Editor, Inter Alia, SBM-YLS publication
Life Fellow, Michigan Bar Foundation

American Bar Association

Chairperson, Awards of Achievement 1985-1986
Vice-Chairperson, Awards of Achievement 1984-1985
FEMA-Disaster Relief Legal Services Chairperson, Michigan 1986-1988
FEMA Flood Relief Chairperson, 1987
YLD Issues Affecting the Legal Profession Committee 1982-1987
YLD Assembly Delegate 1981-1988
Fellow, American Bar Association Young Lawyers Division
Real Property, Probate and Trust Law Section

Law Practice Management Section
Business Law Section
General Practice Section, past member
Judicial Administration Division, Lawyers Conference, past member
Labor & Employment Law Section
Litigation Section
Torts & Insurance Practice Section
Science & Technology Section, past member

COMMUNITY ACTIVITIES

Vice Chair, New Detroit, Inc. Public Safety & Justice Committee 1978-1990
Coleman Commission on Permanency Planning for Children, Member 1983
Washtenaw County Juvenile Services Task Force, Member 1982
National Vice President, University of Detroit National Alumni Association 1986-1989
Director, University of Detroit National Alumni Association 1978-1989
Director, University of Detroit School of Law Alumni Board 1977-1980
Legal Aid & Defender Association of Detroit Task Force
Our Lady Star of the Sea Catholic Church, Grosse Pointe Woods, MI
Eucharistic Minister, Our Lady Star of the Sea Catholic Church, Grosse Pointe Woods, MI
Our Lady Star of the Sea School Board, Member 2004-2007
Our Lady Star of the Sea School Board Strategic Planning Committee 2004-2007
Our Lady Star of the Sea School Board, President 2005-2007
Lector, Our Lady Star of the Sea Catholic Church
Our Lady Star of the Sea "Rising Star" Planning Group 2011-2012
Very Special Arts of Michigan, 191983-1993
Volunteer, Oakland Schools Autism Program and Special Olympics
Grant a Wish of Michigan 1982-1985, Counsel
Semper Fi Moms, U.S. Marine Support Group
University of Detroit Mercy School of Law Veterans Law Clinic;
Lance Corporal Scott Winter Ulrich Memorial Fund
Judicial Candidate, Grosse Pointe Woods Municipal Court 2009
Helping Children One Inning at a Time, Inc., non-profit baseball project for old Tiger Stadium
in the City of Detroit 2010-present
University of Detroit-Mercy School of Law Alumni Board of Directors 2010-2013
Secretary, University of Detroit-Mercy Law School Alumni Executive Committee, 2011-2013
University of Detroit-Mercy President's Cabinet, member

PUBLICATIONS AND PRESENTATIONS

Electronic Mail Policy, Michigan Municipal Risk Management Authority February 1998
Small Claims Handbook, State Bar of Michigan 1984; 1993
Contributor to: Downs, William T., Juvenile Law and Practice in the Michigan, West, 1983
"Plain English in Judicial Administration: Michigan Standardized Court Forms" 63 Michigan Bar Journal
390, 1984
Columnist, CMDA "On Law" client communications 1996-2010
Coordinator, American Bar Association YLD Leadership Institute
Michigan Judicial Institute 1979-1993
SCAO Training and Resource Programs
Speaker, MI Judicial Conferences
Instructor, Michigan District Court Administrators Training
Negotiation Seminar Panelist, SBM-YLS Annual Meeting
Panelist, Alternative Law Practice Seminar: "There's More to Law than Law"
Speaker and Member, Southeast Michigan Court Administrators Association 1978-1994
Panelist, ABA/YLD Affiliate Outreach Conference, Detroit, 1995
Chairperson, SBM 1995 Annual Meeting Program: "The Law Practice Supermarket"
Consultant, Michigan Municipal Risk Management Authority, and Member municipalities
State Bar of Michigan Bench/Bar Conference, Facilitator 1999, 2001
"Hot Topics in Real Estate Law", MI Association of Real Estate Appraisers, Speaker 2005; 2007
"Legal Career Trends and the ABA" Cooley Law School and MI State University Law School 2010
"Preventive Measures for Business Owners" CMDA On Law, 2011
"Effective Meetings for Bar Leaders", SBM Leadership Institute, 2011
"Civic Education for Bar Leaders", SBM Leadership Institute, 2012
"Professionalism in Action" program for law students at Cooley Law School and University of Detroit-
Mercy School of Law

Speaker for community groups, local bar associations, law schools, and schools.