

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, DECEMBER 8, 2014, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Bryant, Granger, Ketels, Koester,
McConaghy, Shetler

ABSENT: None

ALSO PRESENT: City Administrator Fincham
Treasurer/Comptroller Irby (Arrived at 7:42 p.m.)
City Attorney Don Berschback
City Clerk Hathaway

Mayor Novitke called the meeting to order at 7:04 p.m.

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, that the Committee recess the regularly scheduled Committee-of-the-Whole meeting at 7:04 p.m. and convene in Closed Executive Session to review and consider a confidential application for employment at which time the Committee will reconvene in regular session to address additional items as necessary, in accordance with the Open Meetings Act 1976 PA 267.

Motion carried by the following ROLL CALL vote:

Bryant Yes
Granger Yes
Ketels Yes
Koester Yes
McConaghy Yes
Novitke Yes
Shetler Yes

The regular meeting of the Committee-of-the-Whole reconvened at 7:29 p.m.

The Chair declared a recess at 7:29 p.m., and reconvened at 7:41 p.m.

Mark Hurst and Kari Shea from Plante Moran were now in attendance. A draft Letter of Transmittal and Comprehensive Annual Financial Report (CAFR) were reviewed by the Committee with responses to questions provided Mr. Hurst and Ms. Shea. A final version of these documents will be provided this week. One item discussed was regarding the cost savings from contracting with Medstar originally anticipated at \$600,000, showed actual savings proving to be closer to \$400,000. The Mayor asked questions and for clarification on a number of items on the auditor's letter. Responses were provided.

Ms. Shea provided an overview regarding GASB 67 pertaining to adjustments/disclosures. This information will be more easily available and reported with a new fiduciary.

Plante Moran provided an overview of the audit report and discussed the Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2014, as well as the attached transmittal letter. The Treasurer/Comptroller confirmed that \$50,000 was budgeted for uninsured resident's Medstar bills, and \$40,000 remains. Changes for next year included adding the City Engineer and City Assessor ("Acting") to the flow chart, which are appointed by Council. Discussion ensued regarding the decrease in building permit revenue and whether two part-time employees are needed. The City Administrator was asked to provide additional information.

Ms. Shea discussed the Statement of Net Position 06/30/14 - Page 13. She stated that the deficit in unrestricted liability is caused by the unfunded OPEB liability, which is not unusual. If the required payment according to GASB, \$17,000,000, were removed, the City would no longer show a deficit. The total OPEB liability is \$52,000,000. The Treasurer/Comptroller was asked to look at whether there is an advantage to paying auditing fees for pension review from the Pension Fund.

Ms. Shea then discussed Governmental Funds Balance Sheet 06/30/14 - Page 16. She stated that if Fund Balance-Unassigned (cable) was backed out, total liabilities and fund balances would be a little above thirty percent, which is a good position. There have been no large changes in the General Fund.

Motion by Bryant, seconded by Ketels, that this item be removed from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

The Chair declared a recess at 8:57 p.m., and reconvened at 9:03 p.m.

The next item discussed was regarding **Library Board Trustee Applications**. The Committee reviewed the applications of twelve individuals.

There was a consensus of the Committee to schedule interviews with the following four applicants:

- Abby, Lisa
- Peck, Thomas G.
- Profeta, Christopher
- Ulrich, Gregory L.

Interviews are to be conducted at a Committee-of-the-Whole Meeting scheduled on February 9, 2015, at 7 p.m. The City Clerk is to contact the applicants and schedule ten-minute interviews in fifteen-minute increments.

This item to remain on the Committee-of-the-Whole agenda.

Under New Business, the following was discussed:

- The City Administrator stated he had a meeting with Eagle Scout, Adam Prokup, who offered to install flower beds at City Hall. This item is to be placed on a January Committee-of-the-Whole. The City Attorney is to provide information regarding potential conflict with Ghesquiere Park being a resident's only park.

Motion by Bryant, seconded by Shetler, that the meeting of the Committee-of-the-Whole be adjourned at 9:31 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk