

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MAY 19, 2014, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Bryant, Ketels, Koester, McConaghy, Shetler
ABSENT: Granger

ALSO PRESENT: City Administrator Fincham
Treasurer/Comptroller Irby
City Clerk Hathaway
Director of Public Services Ahee

Mayor Novitke called the meeting to order at 7:00 p.m.

Motion by Bryant, seconded by Shetler, to excuse Council Member Granger from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: Granger

Motion by Bryant, seconded by Shetler, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: Granger

The Committee commenced discussion regarding the **Road Improvement Program Bonding Proposition** draft fact sheet. The City Attorney made revisions as discussed at the previous meeting, which is presented for review this evening. The Mayor stated that suggestions and revisions determined tonight will be incorporated into the sheet and distributed to Council tomorrow.

The Mayor stated the City Clerk suggested printing the actual bond proposal language on the back of this information sheet, which was approved by consensus of the Committee.

Under the paragraph: *How much will tax rates increase if this proposal is approved?* Discussion ensued regarding accuracy of taxable value and residential home market value. Member Shetler suggested inserting "approximate" before "residential home". Member Koester suggested inserting, "For your individual taxable value, contact the City

Assessor's Office at 313 343-2452". Both suggestions were approved by consensus of the Committee.

In the top, introductory paragraph, Member Ketels suggested listing the City's actual website, change the last sentence to read, "The exact wording of the Road Improvement Program Bonding Proposition is available at www.gpwmi.us, as well as the reverse side of this information sheet." He also suggested in the *How will the funding be used?* paragraph, that the last sentence be changed to, "A complete inventory of the City's roads can be found in the Infrastructure Inventory and is available at www.gpwmi.us. Following discussion, both suggestions were approved by consensus of the Committee.

The Director of Public Services discussed the paragraph regarding *What does it cost to reconstruct or resurface a street?* He requested the following changes:

1. In the first paragraph, insert "of concrete" after "street" in the first line;
2. In the second paragraph, insert "asphalt" in three places:
 - a. In the first line preceding "street";
 - b. In the fourth line replacing "payment";
 - c. In the fifth line replacing "pavement".
3. In the third line, delete "\$700,000" and insert "\$750,000".

The Mayor requested confirmation from the City Engineer whether \$950,000 is the total cost for one construction mile of asphalt.

Following discussion, all of the Director's suggestions were approved by consensus of the Committee, contingent upon review and approval of the City Engineer on item number 3.

The Chair recessed the meeting at 7:30 p.m., and reconvened at 8:24 p.m.

Under *Why are so many roads in need of repair?*, the Mayor discussed the accuracy of the amounts spent on road construction, changing "has" to "had", and when using a calendar year versus a fiscal year for consistency. The Mayor suggested replacing the first line with, "Prior to the 2009-2010 fiscal year, Grosse Pointe Woods spent in excess of \$1 million per year in road construction." Following discussion, there was Committee consensus to change the first sentence change and incorporate the changes listed below:

1. In the second line, change "\$1,680,000" to "\$1 million";
2. In the fifth and sixth lines, change "has" and "have" to "had";
3. In the tenth line, change "2010" to "2009-2010 fiscal year";
4. In the thirteenth line, change "2008" to "2009-2010 fiscal year".

Under *What budget cuts have been made by the City since 2007?*, discussion ensued and the following were approved by consensus of the Committee:

1. In the tenth line, delete "2011-12" and insert "2010-2011 fiscal year";
2. In the eleventh line, delete "City" and insert "non-public safety"; and delete "furlough";
3. In the twelfth line, insert "off" before "per".

The Chair stated the intent is to revise and send this document out tomorrow. Administration was asked to obtain the City Attorney's opinion whether the document can be distributed at City functions, have copies available for residents, and whether the City seal can be placed back onto the document. Administration was also asked to create a .jpg file, as well as a .pdf, for using on Facebook.

Motion by Bryant, seconded by Shetler, that this item be removed from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Bryant, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: Granger

Under New Business:

- The Mayor stated the City Clerk has confirmed that no school millages will be placed on the August ballot. There will be a state and two county millages in addition to the Grosse Pointe Woods proposal.
- The City Administrator distributed information regarding Assessing procedures and Questions and Answers.
- The Mayor discussed administrative FAQ's regarding the road bond proposal, and requested verbiage be changed to be consistent with tonight's changes to the information sheet.
- Member Ketels requested that administration create three separate inventory .pdf's for water, sewer, and road; and, to delete specific referenced sections and pages on informational sheets under *How will the funding be used?*
- Brief discussion ensued regarding the armed robbery at Telly's.
- The City Clerk announced interviews for a Deputy City Clerk had concluded, she is prepared to hire, and intends to place her appointment for Council's concurrence on the June 2nd Council Meeting.

Motion by Bryant, seconded by Ketels, that the meeting of the Committee-of-the-Whole be adjourned at 8:45 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk