

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MAY 12, 2014, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Bryant, Granger, Ketels, Koester, McConaghy, Shetler

ABSENT: None

ALSO PRESENT: City Administrator Fincham
Treasurer/Comptroller Irby
City Attorney Chip Berschback
City Clerk Hathaway
Director of Public Services Ahee

Mayor Novitke called the meeting to order at 7:32 p.m.

Motion by Granger, seconded by McConaghy, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

The only item on tonight's agenda was to discuss the **Road Improvement Program Bonding Proposition**. The Mayor provided an overview and stated the information distributed must be factually neutral. The Committee discussed language to be included in an informational flyer as they reviewed suggestions provided in three versions presented by Administration, the City Attorney, and Council Member Ketels.

It was suggested that a statement such as, "Engineering reports state that X% of City roads are in need of repair" be included. There was a consensus to remove items highlighted in yellow by the City Attorney. Council Member Ketels discussed his proposed version of the informational sheet and suggested using it in place of administrations in an effort to simplify information being presented.

There was a consensus to revise Jan's two-column document, incorporate some of Council Member Ketel's comments, and discuss again at a Committee-of-the-Whole preceding next Monday's Council Meeting. The Mayor suggested removing, "What is the total debt service on the \$10 million bond?".

Council Member Granger agreed to work with the City Attorney on the flyer to revise and incorporate information, and that the City Attorney make sure the document complies with State statute.

Discussion then ensued regarding communication vehicles. The City Attorney was asked to provide an opinion regarding how information can be disseminated, and he approved the following vehicles:

1. eBlast;
2. Mailing via USPS;
3. City's website;
4. Placed at the various City offices;
5. Publish in the *Update*;
6. Place on City bulletin boards;
7. Announcement on cable television referring to the City's website.

It was suggested that hard copies of the Infrastructure Inventory listing and map be made available at the front desk and DPW. There was a consensus to add to the flyer, "For additional information, call or email the City Administrator" along with a phone number and email address. Administration hosting an informational meeting was also discussed with a consensus to not hold such a meeting.

Administration was asked to provide Council with a revised reference sheet, originally presented eleven pages in length, at the meeting next Monday. The City Clerk was to provide the date the AV's will be mailed. She stated the AV ballots are due to be received June 21st, and will be bulk mailed approximately June 30th.

New Business:

- The planting of memorial trees in City boulevards is to be placed on the Committee-of-the-Whole. Council Member Koester discussed expanding the tree memorial program. The City Administrator is to provide some additional information.
- The Mayor asked that the line of sight be checked at Fairford traveling westbound.

Motion by Bryant, seconded by McConaghy, that the meeting of the Committee-of-the-Whole be adjourned at 8:50 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk