

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, FEBRUARY 24, 2014, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke  
Council Members Bryant, Granger, Ketels, Koester, McConaghy, Shetler

ABSENT: None

ALSO PRESENT: City Administrator Fincham  
Treasurer/Comptroller Irby  
City Clerk Hathaway

Mayor Novitke called the meeting to order at 7:19 p.m.

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

The Committee commenced discussion regarding a **position vacancy – Finance Department**. The Treasurer/Comptroller explained that the Finance Department's full-time cashier terminated her employment with the City leaving the position vacant. It is an Administrative Clerk 1, full-time union position and she recommended filling the position. She explained a current part-time union employee has expressed interest and will likely fill the vacancy if approved. She also recommended replacing the part-time vacancy that will be created as a result of filling the full-time vacancy.

Following discussion, there was a consensus of the Committee to replace the full-time cashier, and to replace the Finance Department's part-time position should it become vacant due to filling the full-time position. If the full-time position is filled by a part-timer from another department, the matter will need to be readdressed by the Committee-of-the-Whole.

Under New Business, the following item was discussed:

- Grosse Pointes/Clinton Refuse Disposal Authority was briefly discussed, which will again be discussed at the Council meeting this evening.
- The City Administrator discussed the Municipal Liability Insurance, which is due to expire in October. Administration received confirmation from Bob Bucko, the current provider, the current rate in the amount of \$108,000 will remain the same or reduced by 5%. Therefore, the City Administrator asked the Committee

for direction as to whether bids should be sought. Following brief discussion, there was Committee consensus to place this item on a future Committee-of-the-Whole agenda.

Motion by Bryant, seconded by Shetler, that the meeting of the Committee-of-the-Whole be adjourned at 7:35 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway  
City Clerk