

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, NOVEMBER 25, 2013, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Bryant, Granger, Ketels, Koester, McConaghy,
Shetler

ABSENT: None

ALSO PRESENT: City Administrator Fincham
Treasurer/Comptroller Irby (arrived at 7:30 p.m.)
City Clerk Hathaway
Director of Public Services Ahee

Mayor Novitke called the meeting to order at 7:13 p.m.

Motion by Granger, seconded by Bryant, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

The first item discussed was regarding the **Department of Public Works – Mechanic Part-Time** position. The Director of Public Services provided an overview. In 2011, one full-time mechanic was eliminated. Currently, there is a great deal of equipment in need of repair including the VacAll, leaf loaders/machines, tractors, dump/pick-up trucks, salt spreader, plow maintenance, and more.

The Director is requesting to hire a part-time mechanic to work 24 hours per week at \$18.26 per hour, which will be a cost of \$14,151 through June 2014; and be authorized to place a classified ad to fill the position. He indicated that a budget amendment from the vehicle maintenance fund would be necessary in the amount of \$15,000. The City Administrator recommended approval of this request.

There was a consensus of the Committee to authorize advertising for this position.

The Chair declared a recess at 7:29 p.m., and reconvened at 7:36 p.m.

PlanteMoran representatives, Kari Shea and Mark Hurst, were present.

The next item on tonight's agenda was regarding the **Comprehensive Annual Financial Report for the Fiscal Year Ended 06/30/13**. Mr. Hurst confirmed that the material deficiency has been corrected. A question and answer session ensued.

Motion by Bryant, seconded by Granger, to remove the following items from the Committee-of-the-Whole agenda:

1. DPW part-time mechanic;
2. Comprehensive Annual Financial Report for FY ended 06/30/13.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

Motion by Bryant, seconded by Granger, that the meeting of the Committee-of-the-Whole be adjourned at 9:02 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk