

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, AUGUST 5, 2013, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Bryant, Granger, Ketels, Koester, McConaghy, Shetler

ABSENT: None

ALSO PRESENT: City Administrator Fincham
City Clerk Hathaway
Acting Director of Public Services Kowalski

Mayor Novitke called the meeting to order at 8:23 p.m.

Motion by Bryant, seconded by Koester, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

The Committee then discussed **parking meter fees**.

The Chair stated the Mayor's Mack Avenue Business Study Committee has not yet met to provide a recommendation on the parking matters discussed previously at the Committee-of-the-Whole on July 15, 2013. Discussion ensued regarding refurbished electronic meters versus new meters. The City Administrator stated the meters are identical. The Acting Director of Public Services stated parts are difficult to get for the existing meters. The City Administrator is recommending moving to electronic meter heads rather than trying to repair the existing mechanisms.

Meter rates were also discussed, and establishing a rate of .50 per hour using quarter meters. The City Administrator stated by purchasing 1,000 meter heads at a cost of approximately \$70,000.00, the cost would be recouped within one year in meter revenue, and that he would check on life expectancy of the meters and expected warranty costs.

This item is to remain on the Committee-of-the-Whole and addressed on August 19, 2013, following the City Council Meeting. Administration was asked to provide information regarding whether the refurbished electronic meters are identical to the new electronic meters. Council Member Ketels stated he would schedule a Mayor's Mack Avenue Business Study Committee Meeting for Wednesday, August 14, 2013, to obtain a Committee recommendation on parking matters. Administration was asked to provide information regarding costs to install automated kiosk parking in municipal lots and the number of meters in each lot. Administration was asked to provide expenditures charged to the

Parking Enterprise Fund and whether there is a shortfall.

There was a brief discussion regarding the ParkMobile app and Administration was asked to provide information pertaining to additional employee time involvement for the electronic meter use. The Mayor stated this information is important to prepare for upcoming budget discussions.

The **parking pass** matter was briefly discussed. This would be applicable to municipal lots charging an annual fee. Mayor's Mack Avenue Business Study Committee is to discuss and provide a recommendation.

The next item discussed was regarding **parking meter permit stickers**. There was a consensus of the Committee not to implement.

Motion by Granger, seconded by Shetler, that parking meter permit stickers be removed from the Committee-of-the-Whole agenda.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

Motion by Granger, seconded by Bryant, that the meeting of the Committee-of-the-Whole be adjourned at 9:17 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk