

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JULY 1, 2013, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke  
Council Members Bryant, Granger, Ketels, Koester, McConaghy, Shetler

ABSENT: None

ALSO PRESENT: City Administrator Fincham  
City Clerk Hathaway  
Director of Public Services Ahee  
Building Official Tutag

Mayor Novitke called the meeting to order at 7:49 p.m.

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

Hearing no objections the item regarding **Building Department Staffing** was taken out of order. The Building Official provided an overview of his memo dated June 27, 2013, and stated his department is five to six weeks behind on processing permits. He recommended creating and hiring a Code Enforcement Officer/Administrative Clerk I, permanent part-time position under the TPOAM union contract. He anticipates generating additional revenue in the amount of approximately \$21,840 per year, and paying a salary in the amount of \$15,870; revenue will exceed the cost of the part-time position. Responsibilities of this position will include code enforcement and administrative backup in the office. There was a unanimous consensus of the Committee to authorize this hire.

Motion by Shetler, seconded by Bryant, that this item be removed from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

Next, the Committee discussed **trash containers**. The City Administrator provided an overview stating the other Grosse Pointe communities give residents a choice of bags and/or containers. The containers are limited in size. Rizzo's representative, Mr. Barretta, believes that although trash bags are subject to rodents and trash collectors, he believes they are cleaner than using trash containers (bags are taken away leaving nothing behind like a trash container that would sit until the homeowner returned home.)

The Director of Public Services stated Rizzo uses either a semi-automated truck requiring workers to move the container to hooks on the truck; or, an automated truck with a fork that picks up the container. Using containers would add 3-4% onto the City's contract and everyone would be required to use a container.

Following discussion, there was a consensus of the Committee to not use trash containers.

Motion by Bryant, seconded by Granger, that trash containers be removed from the Committee-of-the-Whole agenda.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

Hearing no objections, **Grosse Pointe Woods window clings** were taken out of order and discussed. The City Clerk provided an overview and requested direction on whether there was interest in replenishing stock of this item and whether to go out for bid. There was a consensus of the Committee to not reorder the window clings.

Motion by Granger, seconded by Koester, that this item be removed from the Committee-of-the-Whole agenda.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

Discussion regarding **bicycle helmets** then ensued. The Mayor stated he was concerned that requiring bicycle helmets is too much government, and that responsibilities should lie with the parents/guardians. The City Administrator showed samples of educational brochures that are used by the schools and City promoting bicycle safety. There was a consensus of the Committee to not pursue a bicycle helmet ordinance.

Motion by Granger, seconded by Bryant, that bicycle helmets be removed from the Committee-of-the-Whole agenda.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

The last item discussed was **Farmer's Market**. The Mayor stated there was discussion among the Mayor's Mack Avenue Business Study Committee regarding establishing a Farmer's Market. Discussions included: holding the market on Sunday vs Saturday suggesting Sunday was better to avoid conflict with other markets; vendors, starting this year if possible after Little League ends, sell fresh produce, fruit, and vegetables, maybe some flowers and crafts, suggested locations included the grassy area with a tent vs the circle driveway in front of City Hall, and offsetting costs.

Member Ketels, Chair of the Mayor's Mack Avenue Committee, stated the Committee provided positive feedback about moving forward with the idea and would like to prepare a proposal and engage vendors. If there is enough vendor interest, start the market this year when Little League is done. The intent is to limit vendors to produce, food, and cut flowers depending on the number of interested vendors. Discussion ensued regarding concerns about food handling requirements, infrastructure, and competition with other Farmer's Markets.

There was a consensus of the Committee to move forward with the Farmer's Market, and administration was asked to identify vendors, insurance information, costs, and all other relevant information.

This item is to remain on the Committee-of-the-Whole agenda.

Motion by Bryant, seconded by Shetler, that the meeting of the Committee-of-the-Whole be adjourned at 9:02 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway  
City Clerk