

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, FEBRUARY 11, 2013, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke  
Council Members Bryant, Granger, Ketels, Koester, McConaghy, Shetler

ABSENT: None

ALSO PRESENT: City Administrator Fincham  
City Treasurer/Comptroller Irby  
City Clerk Hathaway  
Director of Public Safety Pazuchowski  
Director of Public Services Ahee

Mayor Novitke called the meeting to order at 7:32 p.m.

Motion by Bryant, seconded by Ketels, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Bryant, seconded by Shetler, that the Committee recess the regularly scheduled Committee-of-the-Whole meeting at 7:33 p.m. and convene in Closed Executive Session for the purpose of discussing labor negotiations at which time the Committee may or may not reconvene in regular session to address additional items as necessary, in accordance with the Open Meetings Act 1976 PA 267.

Motion carried by the following roll call vote:

Koester	Yes
McConaghy	Yes
Novitke	Yes
Shetler	Yes
Bryant	Yes
Granger	Yes
Ketels	Yes

The regular meeting of the Committee-of-the-Whole reconvened at 8:19 p.m.

The Chair declared a recess at 8:19 p.m., and reconvened at 8:28 p.m.

Park Supervisor Byron was now in attendance at tonight's meeting.

The next item discussed was concerning **Wayne County Regional Educational Service Agency (WRESA.)** The Treasurer/Comptroller stated WRESA is requesting the City move placement of this tax from the winter to the summer tax bill, and that she recommended moving the tax to the summer bill explaining that the same dollar amounts will be collected within Wayne County's fiscal year budget.

Motion by Bryant, seconded by Shetler, regarding Wayne County Regional Education Service Agency (WRESA), that the Committee-of-the-Whole recommend to the City Council that the WRESA millage be moved from the winter tax roll to the summer tax roll.

Motion carried by the following vote:

Yes: Bryant, Ketels, Koester, McConaghy, Novitke, Shetler

No: Granger

Absent: None

The Chair requested the Public Relations Committee to provide information regarding the WRESA millage being applied to the summer tax roll for the *Update* and website.

The Committee concurred that WRESA, Wayne County Operating, and City Taxes will be clearly identified on the summer tax bill as recommended by the Treasurer/Comptroller.

Discussion then ensued regarding **fiscal forecasting**. The Treasurer/Comptroller distributed General Fund Budget Projections dated February 1, 2013, and provided an overview stating there will be an \$850,000.00 shortfall in the proposed FY 2013/14 Budget if expenses stay the same, plus an additional \$50,000.00 shortfall for municipal improvements. The Mayor stated there should be an increase in interest rates in the future, The Rivers project is progressing well, and there is an anticipated increase in assessable value. The Treasurer/Comptroller stated the budget projections did not include pending Michigan Tax Tribunal cases, and that better projections will be available following the March Board of Review.

Council Member Koester suggested selling low interest bonds to fund a savings account for covering expenses. This topic is to be placed on the Committee-of-the-Whole agenda for February 18, 2013.

There was Committee consensus to schedule a Committee-of-the-Whole Meeting on February 18, 2013, to address tonight's agenda Item No. 8 – Budget Considerations.

The next item was regarding **Torrey Road Back-Up Pump Funding**. The Mayor discussed the Torrey Road Back-up Pump at a cost of \$150,000.00, which is a budgeted item in the Water/Sewer Enterprise Fund. The Director of Public Services provided information to follow-up on a previous request regarding whether this is an eligible project under the Sewer Revolving Fund (SRF). He stated the City Engineer determined this is an eligible project, would require a revised project plan, would incur engineering costs, and that a determination regarding whether it is an approved, fundable project would be

obtained in September. Following discussion, there was a consensus of the Committee to move forward with the project and obtain bids.

Hearing no objections, New Business was taken out of order, and the following items were discussed:

- Tip Grant: The City Administrator discussed applying for grant funding for Major Streets. One or two streets may be funded including Morningside, Marter, or Vernier. The Federal Aid Committee's (FAC) Steering Committee is meeting this Wednesday. This is a \$2,000,000 project for all 3 streets, with a \$400,000 cost to the City (20% match) and engineering fees. The Director of Public Services stated the project can be designed in 2014 at a cost of \$38,000.00, and not commence construction until the FY 2015. There was a consensus to apply for funding through Wayne County as long as there is no cost or obligation to the City to be placed on the list for consideration.
- Lake Front Park Concession Stand: The contract to lease the park concession stand has expired with National Coney Island. The Director of Public Services stated the City needs to obtain bids but the stand requires some upgrades. \$5,000.00 has been captured from prior lease fees deposited into the General Fund, and he is asking permission to use the funds to construct the upgrades. There was Committee consensus to go out for bid, and spend \$5,000.00 on upgrades, which is within the City Administrator's authority to approve.
- St. John Heliport: The Mayor referred to an email received from a resident regarding a helicopter flying over a residential area on February 6<sup>th</sup>. The City Administrator stated since the temporary permit was approved by City Council on November 28<sup>th</sup>, there have been four noncompliant flights; on December 13, December 18, February 6<sup>th</sup>, and February 10<sup>th</sup>. Not one flight has been compliant with the permit. The Mayor stated that one option is to rescind the permit. Following discussion, there was a consensus of the Committee that in an effort to ensure compliance, the City Administrator meet with St. John administration (Jim Wild), and the Building Official to discuss why they are not compliant with the terms of the permit, and to advise them of the possible consequences of noncompliance, which may include revoking of their permit.

There was Committee consensus to schedule the following items for a Committee-of-the-Whole Meeting on February 18, 2013:

1. Tonight's agenda Item No. 8 – Budget Considerations;
2. Financial Suggestion (Council Member Koester's bonding suggestion).

The next item discussed was **Contract – Lease Copier**.

Motion by Granger, seconded by McConaghy, regarding contract – lease copier, that the Committee-of-the-Whole recommend that City Council approve a contract to lease a copier for the City Clerk's department of a Kyocera Taskalfa 6500i from Prime Office Innovations, at a cost of \$347.29 for 48 months, at a total cost not to exceed \$16,800.00; and, authorize a transfer in the amount of \$1,400.00 from the FY 2012/13 General Fund Fund Balance Account No. 101-000-699.000, into Information Technology

Account No. 101-855-818.000 to cover lease payments from March 1, 2013, through June 30, 2013.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Bryant, seconded by Shetler, that the following items be removed from the Committee-of-the-Whole agenda:

- WRESA;
- Torrey Road Back-up pump;
- Contract - lease copier.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Ketels, seconded by McConaghy, that the meeting of the Committee-of-the-Whole be adjourned at 10:33 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway  
City Clerk