

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, OCTOBER 29, 2012, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Bryant, Granger, Ketels, Koester, McConaghy, Shetler

ABSENT: None

ALSO PRESENT: City Administrator Fincham
City Attorney Don Berschback
City Clerk Hathaway

Mayor Novitke called the meeting to order at 7:38 p.m.

Motion by Granger, seconded by Bryant, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

The Committee commenced discussion regarding recent staffing **vacancies** in three departments including Public Safety (Confidential Administrative Assistant), Building (Part-Time Clerk I), and the City Assessor. The City Administrator provided an overview and requested replacement of the public safety and building positions. There was a consensus of the Committee to fill the two positions; and the City Administrator requested, and was granted, permission to fill any vacancy caused by filling these positions as long as costs do not exceed the current salaries.

The next item discussed was the vacancy caused by the Assessor resigning. The City Administrator stated to the Committee that a previous Assessor applicant, Scott Vandemergel, continues to be interested in the position and is available to interview this evening if it is the pleasure of the Council.

The Chair declared a recess at 8:10 p.m., and reconvened at 8:20 p.m.

Following discussion, there was a majority consensus of the Committee to interview Scott Vandemergel this evening, which may or may not result in a recommendation to the City Council. Mr. Vandemergel provided an overview regarding his background, and responded to questions posed by the Committee.

The interview concluded and the Chair declared a recess at 9:12 p.m., and reconvened at 9:18 p.m.

There was a majority consensus to recommend hiring Mr. Vandermergel.

Motion by Bryant, seconded by Shetler, regarding the City Assessor position, that the Committee-of-the-Whole recommend the City Council offer Scott Vandermergel the position of the City Assessor contingent upon a suitable contract being negotiated.

Motion carried by the following vote:

Yes: Bryant, Ketels, McConaghy, Novitke, Shetler

No: Granger, Koester

Absent: None

Based upon a consensus of the Committee, administration was directed to contact Tom Columbo to find out the terms of contractual employment with the City including the number of working hours and rate of pay; the intent is to employ him through the transition of hiring a full-time City Assessor.

Motion by Bryant, seconded by Ketels, that the meeting of the Committee-of-the-Whole be adjourned at 10:01 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk