



# CITY OF GROSSE POINTE WOODS

20025 Mack Plaza Drive  
Grosse Pointe Woods, Michigan 48236-2397

(313) 343-2440  
Fax (313) 343-2785

## NOTICE OF MEETING

COMMISSIONS:	COMMITTEES:	X	BOARDS:
Beautification Advisory	Building Authority		Board of Canvassers
Citizens' Recreation	Cable TV Ad Hoc		Board of Review
Community Tree	Community Events Committee	X	Construction Board of Appeals
Historical	Compensation & Evaluation		Community Enhancement Fund Advisory
Local Officers Compensation	Construction		Downspout Board of Appeals
Planning	Finance		Pension
Senior Citizens'	Fireworks		
	Judicial Liaison		
	Mack Ave Business Study		
	Public Relations		

**PUBLIC INVITED: IN ACCORDANCE WITH PUBLIC ACT 267 OF 1976 (OPEN MEETINGS ACT), ALL MEMBERS OF THE GROUP SELECTED ABOVE, AS WELL AS THE GENERAL PUBLIC, ARE INVITED TO ATTEND THE FOLLOWING MEETING:**

**DATE: March 29, 2017      TIME: 5:30 p.m.      PLACE: Conference Room, 20025 Mack**

**Regular meeting ( X )      or      Re-scheduled Regular Meeting ( )**

### AGENDA OF MEETING

1. Roll Call
2. Revised Community Events 2016 Ending Balance Sheet
3. Revised 2017 Music on the Lawn/Fall Fest Proposed Budget
4. 2017 Music on the Lawn/Fall Fest
  - A. Entertainment Contracts
    1. The Sun Messengers (June 30) – \$1,500
    2. Bugs Beddow and the Good Stuff (July 28) – \$1,200
    3. The Sun Messengers (August 25) – \$1,500
    4. Paul Carey's Rhythm and Blues Crewe – (September 16 w/Rain Date September 17) – \$2,000
5. Pop Corn Vendor Update
6. Immediate Certification of Minutes dated 03/29/17
7. New Business
8. Adjourn

Distribution:  
Novitke  
Fenton  
Granger

Shetler  
Fincham  
Como

File  
Smith  
Boettcher

Submitted by: Mayor Robert E. Novitke  
Office Held: Chair  
Telephone: 313 343-2445

2016

## CEC Ending Balance Sheet

REVENUE		Estimated Budget	Actual	Notes
Account Balance		\$ 44,204.39	\$ 44,298.43	44204.39 (\$94.04 Difference)
Soundstage \$ never transferred			\$ 34,000.00	
<b>REVENUE</b>				
Sponsors (1,800)		\$ 30,600.00	\$ 25,200.00	
Contributors		\$ -	\$ 1,050.00	
Beer & Wine Sales		\$ 6,500.00	\$ 4,696.00	(1,389; \$816; \$1266; \$1225)
Beer/Wine/Deposit Refund			\$ 852.50	(\$392.50; \$120; \$170; \$170)
Tips			\$ 8.00	
<b>TOTAL</b>		<b>\$ 81,304.39</b>	<b>110,104.93</b>	
<b>EXPENSES</b>				
Budget Transfer			\$ 34,000.00	Transferred to General Fund
Advertising		\$ 350.00	\$ 831.75	\$333.00 (GP Times); \$498.75
Banners		\$ 400.00	\$ 195.77	
Beer & Wine		\$ 2,000.00	\$ 2,261.50	(\$779; \$470.50; \$506; \$506)
Liquor Licenses		\$ 210.00	\$ 257.50	
Food (Fall Fest)				\$140 (corn); \$159.44 (sausage); \$109.92 (chips); \$39.37 (butter/onions); \$324.48 (buns; mustard/ketchup; hotdogs); (\$1,500; \$1,050; \$1,500; \$1,500)
Entertainment		\$ 1,200.00	\$ 773.21	
Surety Bonds		\$ 8,000.00	\$ 5,550.00	
Food Handlers Permit (Fall Fest)		\$ 200.00	\$ 200.00	
Sales Tax		\$ 250.00	\$ 248.00	
Lighting		\$ 300.00	\$ 250.43	(\$72.68; \$43.59; \$66.63; \$67.53)
Miscellaneous		\$ 800.00	\$ 950.00	(\$225; \$225; \$225; \$225)
Stationery		\$ 2,950.00	\$ 9,945.33	
Wages		\$ 350.00		\$316.00 #101101880
<b>TOTAL</b>		<b>\$ 11,300.00</b>	<b>\$ 2,749.71</b>	Transfer to GF
<b>Difference Btwn Rev &amp; Exp</b>		<b>\$ 28,310.00</b>	<b>\$ 58,213.20</b>	
<b>Difference Btwn Rev &amp; Exp</b>		<b>\$ 52,994.39</b>	<b>\$ 51,891.73</b>	

CEC REVENUE ACCOUNT #205-000-675.130

CEC EXPENSE ACCOUNT #205-870-820.130

Revised 3/17/17

2017

## CEC Proposed Budget

REVENUE		Estimated Budget	Actual	Notes
Account Balance		\$ 51,891.73	\$ 51,891.73	
<b>REVENUE</b>				
Sponsors (1,800)		\$ 25,200.00		
Contributors		\$ 1,050.00		
Beer & Wine Sales		\$ 4,696.00		
Beer/Wine/Deposit Refund		\$ 852.50		
Tips		\$ 8.00		
<b>TOTAL</b>		<b>\$ 83,698.23</b>	<b>51,891.73</b>	
<b>EXPENSES</b>				
Advertising		\$ 900.00		
Banners		\$ 400.00		
Beer & Wine		\$ 2,000.00		
Liquor Licenses		\$ 210.00		
Food (Fall Fest)		\$ 1,000.00		
Entertainment		\$ 8,000.00		
Surety Bonds		\$ 200.00		
Food Handlers Permit (Fall Fest)		\$ 250.00		
Sales Tax		\$ 300.00		
Lighting		\$ 950.00		
Miscellaneous		\$ 10,000.00		
Stationery		\$ 350.00		
Wages		\$ 3,000.00		
<b>TOTAL</b>		<b>\$ 27,560.00</b>	<b>\$ -</b>	
<b>Difference Btwn Rev &amp; Exp</b>		<b>\$ 56,138.23</b>		

CEC REVENUE ACCOUNT

#205-000-675.130

CEC EXPENSE ACCOUNT

#205-870-820.130

Revised 3/17/17



PO BOX 24668  
DETROIT, MI 48224-0668  
OFFICE: 313 881-4108  
CELL: 313 919-0378  
EMAIL: [rsteiger@sunmessengers.com](mailto:rsteiger@sunmessengers.com)  
WWW: [www.sunmessengers.com](http://www.sunmessengers.com)

## CONTRACT

**TODAY'S DATE:** January 24, 2017

**BAND:** Sun Messengers

**DATE OF PERFORMANCE:** Friday June 30, 2017

**LOCATION:** Grosse Pointe Woods City Hall

**HOURS:** 7- 10pm.

**AMOUNT:** \$1500.00

**TERMS:** \$1500.00 by check payable to Sun Music International, LLC on 6/30/2017. **Weather clause:** If event is cancelled by 2PM on 6/30-\$750.00 (50%) is due. If event is cancelled after 2PM on 6/30-\$1500.00 (100%) is due.

**FOOD:** Water and food (if available) for 10.

**OVERTIME RATE:** N/A

RICHARD B. STEIGER

CLIENT'S SIGNATURE

ADDRESS

CITY

STATE/ZIP

TELEPHONE

PRINT TWO COPIES OF THE CONTRACT, SIGN BOTH AND RETURN ONE BY **2/3/17**

## BAND ENGAGEMENT CONTRACT

This Agreement defines Entertainment Services to be provided by Doug Hamborsky as representative for the band 'Bugs Beddow and the Good Stuff', hereinafter referred to as "The Band", to the purchaser, The City of Grosse Pointe Woods, hereinafter referred to as "The Client", for a specific engagement. The Client hereby engages The Band to perform the services as defined by all Terms and Conditions described herein. Specific information regarding this Agreement are as follows:

### A. ENGAGEMENT

A1. Description GPW Lawn Concert Series  
A2. Location/Address/Room/Etc. CITY HALL FRONT LAWN - GROSSE POINTE WOODS  
A3. Day(s)/Date(s) Friday, July 28, 2017 A4. Time: From 7:00pm to 10:00pm ( 3.00 ) Hours  
A5. Contact Person(s) Sue Como

### B. SERVICES PROVIDED

B1. The Band - Core 5 Piece - LIVE MUSICAL PERFORMANCE  
B2. Other Services: BACKGROUND MUSIC BEFORE AND AFTER EVENT USE OF WIRELESS MIC AND PA SYSTEM DURING FOR ANNOUNCEMENTS.  
B3. Total size of group this engagement 5 Members

### C. PRICE

C1. ONE THOUSAND TWO HUNDRED & 00/100 dollars (\$ 1,200.00)

### D. PAYMENT

D1. Deposit Amount \$ 0.00 D2. Due by (date) N/A  
D3. Balance due on the date of the engagement or as otherwise arranged: 30 DAYS NET  
FULL AMOUNT Dollars (\$ 1,200.00)

### E. GENERAL TERMS & CONDITIONS

- Standard playing sets shall be approximately Fifty minutes with fifteen minute breaks unless otherwise specified.
- Background music shall be provided between live performance sets.
- The CLIENT will provide suitable performing stage area with appropriate electrical power.
- This agreement shall not be binding until signed by both parties.
- The CLIENT shall bear the cost and responsibility for any and all licensing and legal requirements of any and all federal, state, and local laws appurtenant to this engagement. Should this engagement fall under the jurisdiction of any union, it shall be the obligation of the CLIENT to see that all requirements of that union are met.
- The Band shall have the sole and exclusive control over the production, presentation and performance of the engagement hereunder, including but not limited to the details, means and methods of the performances of the performing artists hereunder, and The Band shall have the sole right to designate and change at any time the performing personnel. The Band's obligations hereunder are subject to detention or prevention by sickness, inability to perform, accident, means of transportation, Acts of God, riots, strikes, labor difficulties, epidemics, and act or order of any public authority or any other cause, similar or dissimilar, beyond The Band control.

### F. ADDITIONAL TERMS & CONDITIONS

NONE

It is hereby confirmed that the parties involved have completely read and do fully understand and agree with all information, terms and conditions presented herein or as attached.

Client Representative Name (print) \_\_\_\_\_  
Street \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_  
X \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

Douglas Hamborsky  
The Band Representative - Bugs Beddow and the Good Stuff  
19982 E. Clairview Ct.  
Street \_\_\_\_\_  
Grosse Pointe Woods MI 48236  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
313-282-6432 hamgroup@aol.com  
Phone \_\_\_\_\_ Email \_\_\_\_\_  
X [Signature]  
Signature \_\_\_\_\_ Date \_\_\_\_\_



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WWW: [www.sunmessengers.com](http://www.sunmessengers.com)

## CONTRACT

**TODAY'S DATE:** January 24, 2017

**BAND:** Sun Messengers

**DATE OF PERFORMANCE:** Friday August 25, 2017

**LOCATION:** Grosse Pointe Woods City Hall

**HOURS:** 7- 10pm.

**AMOUNT:** \$1500.00

**TERMS:** \$1500.00 by check payable to Sun Music International, LLC on 8/25/2017. **Weather clause:** If event is cancelled by 2PM on 8/25-\$750.00 (50%) is due. If event is cancelled after 2PM on 8/25-\$1500.00 (100%) is due.

**FOOD:** Water and food (if available) for 10.

**OVERTIME RATE:** N/A

-----  
RICHARD B. STEIGER

-----  
CLIENT'S SIGNATURE

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ADDRESS

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CITY STATE/ZIP

-----  
TELEPHONE

PRINT TWO COPIES OF THE CONTRACT, SIGN BOTH AND RETURN ONE BY **2/3/17**

THIS CONTRACT FOR THE PERSONAL SERVICES OF Paul Carey's  
Rhythm and Blues Krewe (herein called "Artist")  
on the engagement described below is made this 15 day of  
Feb, 2017. between the undersigned purchaser of talent  
(herein called "Purchaser") and the Artist.

1. Place of Engagement: Grosse Pointe Woods City Hall Lawn  
Exact Address: 20025 Mack Plaza Dr. G.P.W. MI
2. Date(s) of Engagement: Sept. 16th, 2017 (Sun. Sept. 17th)  
Starting and Finishing Times: Pre recorded music at 5:00 p.m.
3. Type of Engagement: Community Concert
4. Compensation Agreed Upon: \$2000.00
5. Purchaser Will Make Payment as Follows: \$ 2000.00  
by check \$ \_\_\_\_\_ shall be paid by Purchaser  
to Artist not later than Sat. Sept. 16th.

\_\_\_\_\_  
Purchaser's Full and  
Correct Name (PRINT)

X \_\_\_\_\_  
Signature of Purchaser

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, ZIP

\_\_\_\_\_  
Telephone

Paul Carey  
Name of Representative of  
Artist (PRINT)

X Paul Carey  
Signature of Representative  
Artist

16520 Chandler Pk. Dr.  
Rep. Home Address

Det MI 48224  
City, State, ZIP

313-701-6069  
Telephone

**IMPORTANT:** Deposits must be cash or credited monies. Contract may be deemed invalid if not returned within ten working days and all advanced deposits are not forfeited. In the event of breach of contract by the Purchaser, all deposits are forfeited in full.

**RECEIVED**

FEB 16 2017

CITY OF GROSSE PTE. WOODS

Live music to fill 9:00 p.m.