



CITY OF GROSSE POINTE WOODS
20025 Mack Plaza Drive
Grosse Pointe Woods, Michigan 48236-2397

(313) 343-2440
Fax (313) 343-2785

NOTICE OF MEETING

COMMISSIONS:	COMMITTEES:	BOARDS:
Beautification Advisory	Building Authority	Board of Canvassers
Citizens' Recreation	Cable TV Ad Hoc	Board of Review
Community Tree	Compensation & Evaluation	X Construction Board of Appeals
Historical	Construction	Community Enhancement Fund
Local Officers Compensation	Finance	Downspout Board of Appeals
Planning	Fireworks	Pension
Senior Citizens'	Judicial Liaison	
	Mack Ave Business Study	
	Public Relations	

PUBLIC INVITED: IN ACCORDANCE WITH PUBLIC ACT 267 OF 1976 (OPEN MEETINGS ACT), ALL MEMBERS OF THE GROUP SELECTED ABOVE, AS WELL AS THE GENERAL PUBLIC, ARE INVITED TO ATTEND THE FOLLOWING MEETING ON **MONDAY, JULY 6, 2009 AT 7:00 P.M.** IN THE **CONFERENCE ROOM** AT CITY HALL, 20025 MACK, GROSSE POINTE WOODS.

AGENDA OF MEETING

1. Call to Order
2. Roll Call
3. Acceptance of Agenda
4. Approval of Minutes 06/08/09
5. Evaluation Discussion
6. Immediate Certification of Minutes
7. Adjournment

cc:

Waldmeir
Novitke
Sucher
Berschback

Hathaway
Irby
Paul
Wollenweber

File
Post

Submitted by: Pete Waldmeir

Office Held: Chair

Telephone: 313 343-2440

INSTRUCTIONS TO FULFILL POSTING REQUIREMENTS UNDER P.A. 267 OF 1976 (OPEN MEETINGS ACT):

All public meetings must have public notice in accordance with the following instructions:

REGULAR MEETING: For regular meetings of the public body, there shall be posted within 10 days after the first meeting of said body in January a notice stating the dates, times and place of its regular meetings.

A copy of the Notice of Meeting and Agenda for each regular meeting is to be presented to the City Clerk's office at least two days before the scheduled regular meeting. Such is made available to the public and is also posted.

CHANGE IN REGULAR MEETING DATE: If the regular meeting dates are changed, there shall be posted within 3 days of the meeting (to be changed) a public Notice of Rescheduled Meeting and Agenda, stating the new dates, times and place of the rescheduled regular meeting.

Submit Notice of Rescheduled Meeting and Agenda within 3 days to the City Clerk's office for posting.

ALL MEETINGS OF A PUBLIC BODY SHALL BE OPEN TO THE PUBLIC AND SHALL BE HELD IN A PLACE AVAILABLE TO THE GENERAL PUBLIC.

All decisions of a public body shall be made at a meeting open to the public.

No decisions may be made prior to a public meeting.

A person shall not be required, as a condition to attend a meeting of a public body, to register or otherwise provide a name or other information.

All deliberations of a public body constituting a quorum of its members shall take place at a meeting open to the public.

RESPONSIBILITY OF COMMISSION/BOARD/COMMITTEE TO DO THE FOLLOWING:

NOTICE OF MEETING & AGENDA: Submit a prepared Notice of Meeting and Agenda to the City Clerk, along with envelopes addressed to Commission/Board/Committee members. The City Clerk will mail out the Notice of Meeting & Agenda.

MINUTES: Submit a copy of the approved (or "immediately certified") minutes of the meeting to the City Clerk who will submit same to the City Council of Grosse Pointe Woods at the next regular meeting.

RECORD KEEPING: The City Clerk's office will retain at City Hall copies of the following for each Commission:

Notice of Meetings & Agenda
Minutes – Permanent Records
General Correspondence

POSTING REQUIREMENTS: The City Clerk's office will fulfill posting requirements in accordance with the law as follows:

Distribute 11 copies:

- 1c - City Administrator – internal mail box
- 2c - City Hall internal public bulletin boards – City Clerk ofc to post
- 6c - Exterior bulletin boards – DPS fulfills posting (use Cert. of Posting)
- 1c - Original to Agenda folder in File Dr. #22
- 1c - City Website – give to IT dept for posting to website

Individuals with disabilities requiring auxiliary aids or services should contacting the City Clerk's office at 20025 Mack Plaza, Grosse Pointe Woods, MI 48236, or (313) 343-2440, Telecommunications Device for the Deaf (TDD) (313) 343-9249, or e-mail the City Clerk at cityclk@gpwmj.us

COMPENSATION AND EVALUATION COMMITTEE

6-8-09

MINUTES OF THE MEETING OF THE COMPENSATION AND EVALUATION COMMITTEE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JUNE 8, 2009, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN

The meeting was called to order by Chair Waldmeir at 7:46 p.m.

ROLL CALL:

PRESENT: Chair: Council Member Peter Waldmeir
Members: Mayor Robert E. Novitke, Council Member Joseph E. Sucher
ABSENT: None

ALSO IN ATTENDANCE:

Council Member Vicki Granger

Motion by Novitke, seconded by Sucher, that all items on tonight's agenda be received, placed on file and taken in order of their appearance.

Motion carried by the following vote:

Yes: Novitke, Sucher, Waldmeir
No: None
Absent: None

Motion by Novitke, seconded by Sucher, to approve the minutes of the May 11, 2009 meeting.

Motion carried by the following vote:

Yes: Novitke, Sucher, Waldmeir
No: None
Absent: None

The meeting involved general discussions on compensation and evaluation topics relating to the appointed officials.

Motion by Novitke, seconded by Sucher to make the following recommendations to the City Council:

Recommend the employment contracts of all appointed officials be extended for one year, from July 1st 2009 through June 30th 2010.

Additionally,

In reference to the City Attorney, no changes to the current employment contract.

COMPENSATION AND EVALUATION COMMITTEE

6-8-09

In reference to the Treasurer/Comptroller, no changes to the current employment contract other than the removal of the indemnification clause.

In reference to the Assessor, no changes to the current employment contract other than the removal of the indemnification clause, with the number of hours remaining at 1,300 in accordance with the last amendment.

In reference to the City Clerk, no changes to the current contract, other than the removal of the indemnification clause.

In reference to the City Administrator, no changes to the current contract other than removal of the indemnification clause, reducing the amount contributed to deferred compensation from 16.47% of base salary to 14.65%, and a restatement of benefits in annual terms except for the severance pay of \$27,500 which will become the severance pay for the 12 month contract.

Motion by Sucher, seconded by Novitke, that the meeting of the Compensation and Evaluation Committee be adjourned at 8:23 p.m. Passed unanimously,

Respectfully submitted by Joseph E. Sucher