



## CITY OF GROSSE POINTE WOODS

20025 Mack Plaza Drive  
Grosse Pointe Woods, Michigan 48236-2397

(313) 343-2440  
Fax (313) 343-2785

### NOTICE OF MEETING OF

#### COMMISSIONS

Beautification ( )  
CDBG Citizens' Advisory ( )  
Citizens' Recreation ( )  
Community Tree ( )  
Comm. Enhancement Fund ( )  
Historical ( )  
Insurance ( )  
Local Officials' Compen. ( )  
Pension Board ( )  
Senior Citizens' ( )

#### COMMITTEES

Cable TV ad hoc ( )  
Compensation & Evaluation ( )  
**Construction (X)**  
Finance ( )  
Fireworks ( )  
Futuring ( )  
Housing ( )  
Judicial Liaison ( )  
Mack Ave. Business Study ( )  
Park Bond ad hoc ( )  
Parking ( )  
Planning ( )  
Playground ( )  
Public Relations ( )  
Construction  
Bd. Of Appeals ( )

PUBLIC INVITED: In accordance with Public Act 267 of 1976 (Open Meetings Act), all members of the above Commission/Committee, as well as the general public, are invited to attend the following meeting:

DATE: April 4, 2005

TIME: 8:15 p.m.

PLACE: Conference Room of City Hall, 20025 Mack

Regular Meeting (X) or Rescheduled Regular Meeting ( )

#### AGENDA

1. Call to Order
2. Roll Call
3. Approval of minutes dated 01/24/05
4. DTE Update
  - a. Letter dated 02/28/05 – Joe Cazen
5. 2004-05 Construction Project Update
6. Proposed 2005/06 Construction Projects
  - a. Revised Infrastructure Improvement Expenditure dated 03/23/05
7. New Business
8. Adjournment

cc: Novitke  
Granger  
Dickinson  
Wollenweber

Maison  
Recording Secretary  
Ahee  
Lockwood

File  
(8) Posting

Submitted by: Vicki Granger

Office Held: Chairperson

Telephone: 313 343-2440

## **INSTRUCTIONS TO FULFILL POSTING REQUIREMENTS UNDER P.A. 267 OF 1976 (OPEN MEETINGS ACT):**

All public meetings must have public notice in accordance with the following instructions:

**REGULAR MEETING:** For regular meetings of the public body, there shall be posted within 10 days after the first meeting of said body in January a notice stating the dates, times and place of its regular meetings.

A copy of the Notice of Meeting and Agenda for each regular meeting is to be presented to the City Clerk's office at least two days before the scheduled regular meeting. Such is made available to the public and is also posted.

**CHANGE IN REGULAR MEETING DATE:** If the regular meeting dates are changed, there shall be posted within 3 days of the meeting (to be changed) a public Notice of Rescheduled Meeting and Agenda, stating the new dates, times and place of the rescheduled regular meeting.

Submit Notice of Rescheduled Meeting and Agenda within 3 days to the City Clerk's office for posting.

**ALL MEETINGS OF A PUBLIC BODY SHALL BE OPEN TO THE PUBLIC AND SHALL BE HELD IN A PLACE AVAILABLE TO THE GENERAL PUBLIC.**

All decisions of a public body shall be made at a meeting open to the public.

No decisions may be made prior to a public meeting.

A person shall not be required, as a condition to attend a meeting of a public body, to register or otherwise provide a name or other information.

All deliberations of a public body constituting a quorum of its members shall take place at a meeting open to the public.

### **RESPONSIBILITY OF COMMISSION/COMMITTEE TO DO THE FOLLOWING:**

**NOTICE OF MEETING & AGENDA:** Submit a prepared Notice of Meeting and Agenda to the City Clerk, along with envelopes addressed to Commission/Committee members. The City Clerk will mail out the Notice & Agenda.

**MINUTES:** Submit a copy of the minutes of the meeting to the City Clerk who will submit same to the City Council of Grosse Pointe Woods at the next regular meeting.

**RECORD KEEPING:** The City Clerk's office will retain at City Hall copies of the following for each Commission:

- Notice of Meetings
- Agendas
- Minutes – Permanent Records
- General Correspondence

**POSTING REQUIREMENTS:** The City Clerk's office will fulfill posting requirements in accordance with the law. For further information, telephone the City Clerk's Office at 343-2440.