



**CITY OF GROSSE POINTE WOODS**  
**20025 Mack Plaza Drive**  
**Grosse Pointe Woods, Michigan 48236-2397**

**NOTICE OF MEETING AND AGENDA**

**Finance Committee Meeting**  
**Monday, April 27, 2015**  
**7:25 p.m.**  
**City Hall Conference Room**

1. Call to Order/Roll Call
2. Acceptance of Agenda
3. Approval of Minutes 03/30/15
4. New Business/Public Comment
5. Immediate Certification of Minutes
6. Adjournment

PUBLIC INVITED: IN ACCORDANCE WITH PUBLIC ACT 267 OF 1976 (OPEN MEETINGS ACT), ALL MEMBERS OF THE GROUP SELECTED, AS WELL AS THE GENERAL PUBLIC, ARE INVITED TO ATTEND THE MEETING.

CC:  
McConaghy – Chair  
Novitke

Koester  
Fincham  
Irby

Hathaway  
File  
Ahee

Submitted by: Todd McConaghy

Office Held: Chair

Telephone: 313 343-2440

MINUTES OF THE FINANCE COMMITTEE MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MARCH 30, 2015, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 8:00 p.m. by Chair McConaghy.

In attendance: Chairman McConaghy  
Members: Koester, Novitke

Absent: None

Also present: City Administrator Fincham  
City Treasurer/Comptroller Irby  
City Clerk Hathaway

Also in attendance:  
Council Member Shetler

Motion by Novitke, seconded by Koester, that all items on tonight's agenda be received and placed on file.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke  
No: None  
Absent: None

Motion by Koester, seconded by Novitke, that the minutes of March 9, 2015, be approved as submitted.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke  
No: None  
Absent: None

Discussion ensued regarding the **2015/16 Budget**. The Chair opened the floor to the City Administrator who began by discussing two items; the activity Building Parking lot and Department of Public Services vehicles. He presented his memo dated March 20, 2015, with attached photos, regarding a budgeted request for four public services vehicles, and the Director of Public Services memo dated March 24, 2015, regarding the activities building parking lot.

The first discussion ensued regarding the **replacement/repair of the activities building parking lot**. Three options and estimates were presented:

1. Remove old curb and replace with new concrete curb and gutter. Make minimal storm sewer repair and install 3" of new asphalt in 1.5" lifts over new 6" stone aggregate base at an estimated cost of \$270,000. Expected life: 20 years.
2. Remove old curb and replace with new concrete curb and gutter. Make minimal storm sewer repair. Pulverize and reshape the existing asphalt and overlay with 3" of new asphalt in 1.5" lifts at an estimated cost of \$200,000. Expected life: 15 years.
3. Construct minimal base repair and no other improvements except 2" of new asphalt over the existing asphalt at an estimated cost of \$100,000. Expected life: 5 years.

The City Administrator stated the City Engineer recommended bidding options one and two. The City Engineer will not be providing any engineering services; the Department of Public Works will perform the work in lieu of the City Engineer. There was a consensus of the Committee that something needs to be done to improve the condition of the lot and to obtain bids for the \$270,000 project as well as an alternate bid for the \$200,000 project.

Motion by Novitke, seconded by Koester, regarding the Activities Building Parking Lot, that based upon the information presented for the Activities Building Parking Lot the Finance Committee recommend to the Committee-of-the-Whole that the City obtain bids for option one at an estimated \$270,000, and an alternate bid for the second option at an estimated \$200,000, contingent upon the amounts in which the bids are received.

Motion passed by the following vote:

Yes:	Koester, McConaghy, Novitke
No:	None
Absent:	None

The City Administrator then provided an overview regarding the **budget request for four public service vehicles**. He referenced the memo and photographs, and stated four vehicles out of the original six vehicles requested are unsafe, in poor condition, and need to be replaced. He stated all four vehicles are used year-round and that services would be impacted if any were not replaced. The vehicles recommended for replacement are Nos. 34, 35, 10, 11. Vehicle No. 7 will be replaced with grant money. A 5-yard dump truck costs \$75-\$102,000; a 1-yard truck \$50,000. There was a consensus of the Committee to include these vehicles in the budget.

Motion by Koester, seconded by Novitke, regarding the budget request for four (4) Public Services vehicles, that the Finance Committee recommend to the Committee-of-the-Whole replacement of the four Department of Public Works vehicles.

The Treasurer/Comptroller stated budgeted amounts will be for a total of \$466,000; annual payments of \$158,000.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke  
No: None  
Absent: None

The Chair then asked the Committee to present their questions to the Treasurer/Comptroller pertaining to the budget. Discussion ensued and questions were answered. She also stated water/sewer budget pages are forthcoming and will be presented to the Committee-of-the-Whole on April 27, 2015, and that additional information will be provided regarding fireworks.

Motion by Koester, seconded by Novitke, regarding the **proposed FY 2015/16 Budget**, that the Finance Committee recommend to the Committee-of-the-Whole adoption of the budget as presented.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke  
No: None  
Absent: None

Hearing no objections, under New Business/Public Comment, the following item was discussed:

- Member Koester discussed looking at instituting park pass fees for the 2016 season to help with costs at Lake Front Park. Following discussion, there was a consensus to place this item on a Committee-of-the-Whole agenda in November.

Motion by Koester, seconded by Novitke, that tonight's meeting be adjourned at 9:35 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway  
City Clerk