



**CITY OF GROSSE POINTE WOODS**  
**20025 Mack Plaza Drive**  
**Grosse Pointe Woods, Michigan 48236-2397**

**NOTICE OF MEETING AND AGENDA**

**Finance Committee Meeting**  
**Monday, March 24, 2014**  
**7:30 p.m.**  
**City Hall Conference Room**

1. Call to Order/Roll Call
2. Acceptance of Agenda
3. Approval of Minutes 03/10/14
4. 2014/15 Budget
5. New Business/Public Comment
6. Adjournment

PUBLIC INVITED: IN ACCORDANCE WITH PUBLIC ACT 267 OF 1976 (OPEN MEETINGS ACT), ALL MEMBERS OF THE GROUP SELECTED, AS WELL AS THE GENERAL PUBLIC, ARE INVITED TO ATTEND THE FOLLOWING MEETING.

CC:  
McConaghy – Chair  
Novitke

Koester  
Fincham  
Irby

Hathaway  
File

Submitted by: Todd McConaghy

Office Held: Chair

Telephone: 313 343-2440

MINUTES OF THE FINANCE COMMITTEE MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MARCH 10, 2014, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 9:18 p.m. by Chair McConaghy.

In attendance: Chairman McConaghy  
Members: Koester, Novitke

Absent: None

Also present: City Administrator Fincham  
City Treasurer/Comptroller Irby  
Director of Public Services Ahee  
City Clerk Hathaway  
Recreation Supervisor Byron

Also in attendance: Council Member Vicki Granger

Motion by Koester, seconded by Novitke, that all items on tonight's agenda be received and placed on file.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke  
No: None  
Absent: None

Motion by Novitke, seconded by Koester, that the minutes of January 14, 2014, be approved as submitted.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke  
No: None  
Absent: None

The Treasurer/Comptroller provided an overview of the **proposed 2013/14 budget**. All departments have submitted their budgets, and without factoring in privatizing EMS, a shortfall remains in the General Fund in the amount of \$750,000. The 2013/14 budget was \$12.3 million; the proposed budget for 2014/15 remains the same at \$12.3 million, which includes some increases and some decreases. In preparation of this budget, the millage was placed into the General Fund, included park pass fees, an increase in the amount of  $\frac{3}{4}$  of one percent for expenses was built into the general fund fiscal forecast,

\$100,000 was included for capital purchases, \$119,000 was transferred out of the General Fund fund balance, and \$250,000 is anticipated from the Rivers property and was included as revenue in preparation of the fiscal year budgets for the years 2013/14 (\$50,000) and 2014/15 (\$200,000.) The fiscal forecast identifies the City no longer requiring subsidy from the general fund by FY 2017/18.

The Director of Public Works reported he is being frugal when applying salt to the roads and that we have a sufficient reserve.

The Recreation Supervisor stated over 18,000 park passes were issued last year. For a comparison, she stated that the City of St. Clair Shores' 2013 park pass fees were \$7 for an adult, one pass for self and spouse \$10, people under the age of 18 borrow adult park pass, a pool season pass is \$18 for a family, and the slide is additional. She suggested the City consider charging \$10 per park pass and \$25 per household, and also requested to change the park pass expiration to run from January to December for administrative purposes. There was no opposition to changing the expiration date.

The Mayor suggested that in lieu of a park pass fee to only consider a charge to offset the cost of processing the park pass. Administration was asked to provide the cost of processing a park pass.

The next Finance Committee Meeting is scheduled for March 24, 2014.

Motion by Koester, seconded by Novitke, that tonight's meeting be adjourned at 10:15 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway  
City Clerk