

CITY OF GROSSE POINTE WOODS
Electronic Regular City Council Meeting Agenda
Monday, June 21, 2021
7:00 p.m.

The City Council will be conducting a meeting of the Grosse Pointe Woods City Council by video (Zoom) and telephone conference in accordance with the City of Grosse Pointe Woods City Council resolution adopted November 16, 2020, establishing rules for remote attendance pursuant to the Open Meetings Act as amended. This notice is being provided to ensure that those wishing to participate in the meeting have an opportunity to do so. Additional instructions are listed below.

Join Zoom Meeting

<https://zoom.us/j/94905611718?pwd=UUZpOUhYanBlamN3d1FsRUhoNVc1dz09>

Meeting ID: 949 0561 1718

Passcode: 106529

Join by phone:

Dial by your location

877 853 5247 US Toll-free

888 788 0099 US Toll-free

Meeting ID: 949 0561 1718

Passcode: 106529

Facilitator's Statement

1. CALL TO ORDER
2. ROLL CALL
3. RECOGNITION OF COMMISSION MEMBERS
4. ACCEPTANCE OF AGENDA
5. MINUTES
 - A. Council 06/07/21
 - B. Committee-of-the-Whole 06/14/21, w/recommendations:
 1. Soundstage Policy
 2. Resolution - Charter Amendments
 3. The Rivers 2021 Tax Appeal
 - C. Compensation & Evaluation Committee 04/12/21, 05/03/21
 - D. Beautification Commission 05/12/21, Excerpt 06/09/21 w/recommendation:
 1. Appointment (Mayoral)
 - a. Biographical Sketch – Amanda Snyder
 - E. Tree Commission 05/05/21
 - F. Citizens Recreation Commission Excerpt 06/15/21, w/recommendation:
 1. 2021 Fishing Derby
6. COMMUNICATIONS
 - A. FY 2020/21 General Fund Budget Transfers

1. Memo 06/14/21 – Treasurer/Comptroller
 - B. Commit Fund Balance
 1. Memo 06/11/21 – Treasurer/Comptroller
 - C. FY 2021/22 Open Purchase Orders
 1. Memo 06/10/21 – Treasurer/Comptroller
 - D. Purchase: Repair Fire Truck
 1. Memo 06/02/21 – Director of Public Safety
 2. Quote 05/28/21 – West Shore Fire, Inc.
 3. Photo
 - E. Sale of Total Patcher and Portable Emulsion Tank
 1. Memo 06/11/21 – Director of Public Services
 2. Photos (2)
 - F. Resignation from Recreation Commission
 1. Email 06/07/21 – Tom Jerger
 - G. Monthly Financial Report – May 2021
7. CLAIMS/ACCOUNTS
- A. DPW Water and Sewer Garage
 1. Ashor Associates Pay Application No. 1 06/02/21 - \$40,330.00.
 - B. City Engineers – Anderson, Eckstein & Westrick
 1. Bournemouth Wm Replacement Invoice No. 0131257 05/18/21 - \$323.50;
 2. Oxford Road Recon-Mack to Holiday Invoice No. 0131258 05/18/21 - \$26,140.25;
 3. 2020 Concrete Pavement Repair Program Invoice No. 0131264 05/19/21 - \$1,930.40;
 4. Sewer Rehab – Open Cut Invoice No. 0131266 05/19/21 - \$5,865.95;
 5. DPW Water & Sewer Barn Invoice No. 0131394 05/24/21 - \$400.00;
 6. 2020/21 GIS Maintenance Invoice No. 0131464 05/25/21 - \$495.50;
 7. Vernier Rd Resurf – Fairway to ECL Invoice No. 0131512 05/26/21 - \$537.50;
 8. 2019 Sewer Open Cut Repair Program Invoice No. 0131513 05/26/21 - \$545.15;
 9. 2020/21 Water Main Replace Program Invoice No. 0131514 05/26/21 - \$350.00;
 10. Sewer Rehab-Lining Invoice No. 0131515 05/26/21 - \$830.10;
 11. 2021/22 Rate Study Invoice No. 0131517 05/27/21 - \$1,761.30.
 - C. Building Services – McKenna

1. Invoice No. 21849-37 06/06/21 - \$3,755.00.
- D. Assessing Services – WCA
 1. July 2021 Invoice No. 06102021 06/10/21 - \$6,258.25.
- E. Metro Act Attorney – Kitch Drutchas Wagner Valitutti & Sherbrook
 1. AT&T Cell Tower Renewal Invoice No. 501-549 06/08/21 - \$4,650.00.
- F. Labor Attorney – Keller Thoma
 1. Invoice No. 120337 06/01/21 - \$306.25.
- G. Legal Services – York, Dolan & Tomlinson PC
 1. Building/Court Invoice - May 2021 06/01/21 - \$3,379.00.
- H. City Attorney – Rosati, Schultz, Joppich & Amtsbuechler PC Invoice No. 1075664 06/09/21 - \$8,673.50.

8. NEW BUSINESS/PUBLIC COMMENT

9. CONSIDERATION OF A CLOSED SESSION UNDER SECTION 8(H) OF THE OPEN MEETINGS ACT TO CONSIDER A WRITTEN ATTORNEY LETTER EXEMPT FROM DISCLOSURE UNDER SECTION 13(1)(G) OF THE FREEDOM OF INFORMATION ACT.

10. ADJOURNMENT

**Lisa Kay Hathaway, MiPMC-3/MMC
City Clerk**

**IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS**

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services to individuals with disabilities. Closed captioning and audio will be provided for all electronic meetings. All additional requests must be made in advance of a meeting.

Instructions for meeting participation

1. To join through Zoom: The meeting may be joined by clicking on the link provided on the agenda at the start time posted on the agenda, enter the meeting identification number, and password. Zoom may provide a couple of additional instructions for first time use. As an alternative to using the link, accessibility to the meeting may be obtained by using the browser at join.zoom.us. If having trouble logging in, try a different browser e.g. Chrome.

Join Zoom Meeting

<https://zoom.us/j/94905611718?pwd=UUZpOUhYanBlamN3d1FsRUhoNVc1dz09>

Meeting ID: 949 0561 1718

Passcode: 106529

2. Join by telephone: Dial the toll-free conferencing number provided and enter the meeting identification number, and password. Dial *9 to be heard under Public Comment.

Dial by your location
877 853 5247 US Toll-free
888 788 0099 US Toll-free
Meeting ID: 949 0561 1718
Passcode: 106529

In an effort to alleviate feedback and disruption of the meeting, choose one of the media options, either phone or Zoom, not both.

Meeting notices are posted on the City of Grosse Pointe Woods website home page at www.gpwmi.us and the on-line calendar, both containing a link to the agenda. The agenda contains all pertinent information including business to be conducted at the meeting, a hyperlink to participate using Zoom, and call-in telephone number with necessary meeting identification, and a password. Agendas will also be posted on six (6) City bulletin boards along Mack Avenue.

The following are procedures by which persons may contact members of the public body to provide input or ask questions:

1. To assist with meeting flow and organization, all public comment will be taken at the end of the meeting unless it is moved to a different location on the agenda upon a consensus of the City Council;
2. The phone-in audience, when making public comment please state your name (optional) when called upon;
3. Audience participants will be muted upon entry and will have a chance to speak during the public comment portion of the meeting at the end of the agenda, at which time the microphones will be unmuted.
4. Those joining by Zoom will also be muted and may use the virtual raised “hand” to request to be heard under Public Comment.
5. Those joining by telephone need to dial in using the phone number provided on the agenda. When prompted, enter the meeting number and the password also located on the agenda. Dial *9 to be heard under Public Comment.
6. The published agenda invites participants from the community to provide written questions, comments, and concerns in advance of the meeting to any Elected Official or the City Clerk regarding relevant City business and may be read under Public Comment. Emails may be sent to:

| | | |
|--------------------------------------|--|--------------|
| Art Bryant, Mayor | arthurwbryant@gmail.com | 313 885-2174 |
| Angela Coletti Brown, Council Member | acoletti@hotmail.com | 248 520-6714 |
| Ken Gafa, Council Member | kgafa@comcast.net | 313 580-0027 |
| Vicki Granger, Council Member | grangergpw@aol.com | 313 640-5250 |
| Mike Koester, Council Member | koester.gpw@gmail.com | 313 655-4190 |
| Todd McConaghy, Council Member | todd.mcconaghygpw@yahoo.com | 248 765-0628 |
| Tom Vaughn, Council Member | thomasvaughngpw@gmail.com | 313 882-9573 |
| Lisa Hathaway, City Clerk | lhathaway@gpwmi.us | 313 343-2447 |

You may contact Lisa Hathaway, City Clerk, at lhathaway@gpwmi.us should you have any questions prior to the meeting starting.

NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST



MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD REMOTELY ON MONDAY, JUNE 7, 2021.

The Facilitator's statement was provided.

The meeting was called to order at 7:01 p.m. by Mayor Bryant.

Roll Call*: Mayor Bryant
Council Members: Gafa, Granger, Koester, McConaghy (Southfield, MI), Vaughn (Detroit, MI)
Absent: Brown
(*Unless specifically identified otherwise, Council Members attended remotely from Grosse Pointe Woods, MI.)

Also Present: City Administrator Smith
City Attorney Anderson
Treasurer/Comptroller Murphy
City Clerk Hathaway
Director of Public Services Schulte
Facilitator/Administrative Clerk Miotto

Motion by Granger, seconded by Gafa, that Council Member Brown be excused from tonight's meeting as she is attending to a personal matter.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

The following Commission Member was in attendance:

- Jim Profeta, Planning Commission

Motion by Granger, seconded by Koester, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

Motion by Vaughn, seconded by Gafa, that the following minutes be approved as submitted:

1. City Council Minutes dated May 17, 2021.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

The Mayor concurred with the Beautification Commission at their meeting held May 12, 2021, and made the following **Appointments** to the Beautification Commission:

- Jonathan Dengel with a term to expire December 31, 2023;
- Edward Mitchell with a term to expire December 31, 2022.

Motion by Koester, seconded by Gafa, regarding **Memorial Tree Ceremony**, that the City Council concur with the recommendation of the Tree Commission at their meeting held May 5, 2021, and set a date of August 4, 2021, at 6:30 p.m. to hold the Memorial Tree Ceremony, with the location and event details to be worked out with the Director of Public Services.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

Motion by McConaghy, seconded by Koester, regarding **purchase/budget transfer: Municode Meetings/Board Management**, that the City Council approve the purchase of a three-year subscription of Municode Meetings at a cost of \$4,800.00 per year, Board Management at a cost of \$2,000.00 per year, and Import Historical Records (10 years of records) at a one-time cost of \$1,500.00, a total 2020/21 cost of \$8,300.00, and \$6,800.00 for each of the next two years, authorize the City Administrator to sign the Agreement; and, to approve a budget transfer in the amount of \$8,300.00 from the City Clerk's Election Account No. 101-215-731.000 into City Clerk Contractual Services Account No. 101-215-818.000.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

Motion by Gafa, seconded by Granger, regarding **conference: Michigan Police Chiefs**, that the City Council authorize the City Administrator/Police Commissioner to attend the Michigan Police Chiefs' Summer

Conference in Bellaire, Michigan, at a cost not to exceed \$965.00, and to reimburse such official for costs incurred upon presentation and verification by the Finance Committee of an itemized expense report.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

Motion by Granger, seconded by Koester, regarding **bank signatures**, that the City Council approve the following signers on City bank accounts to include Shawn Murphy, Treasurer/Comptroller, and Steven Schmidt, Deputy Treasurer/Comptroller, and that Bruce Smith, City Administrator, be removed from the City bank accounts.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

Motion by Gafa, seconded by Koester, regarding **2021/22 Non-Union Employee Increases**, that the City Council approve, effective July 1, 2021, a 2.5% wage increase for full-time and permanent part-time non-union employees, excluding Appointed Officials, who have been in their positions for twelve (12) consecutive months and a continuation of five (5) unpaid furlough days.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

Motion by McConaghy, seconded by Gafa, regarding **Agreement: PAATS/The Helm at the Boll Life Center Transportation Renewal**, that the City Council approve the Transportation Service Agreement effective July 1, 2021, and authorize the City Administrator to sign said Agreement.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

Motion by Vaughn, seconded by McConaghy, regarding **Agreement: Trucking Services**, that the City Council approve the Agreement with Grosso Trucking & Supply Co. to provide 2021/22 trucking services at

a cost not to exceed \$84,000.00, funds to be taken from Solid Waste/Disposal Contractual Services Account No. 226-528-818.000, and authorize the City Administrator to sign said Agreement.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

Motion by Granger, seconded by Gafa, regarding **contract: tree removal**, that the City Council approve a contract with Arbor Pro Tree Service, Inc. to perform tree removal services from July 1, 2021, through June 30, 2022, in a total amount not to exceed \$40,000.00, funds to be taken from Account No. 101-465-818.000, and to authorize the City Administrator to sign the contract, contingent upon receipt of appropriate insurance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

Motion by Vaughn, seconded by McConaghy, regarding **contract: Janitorial Services – Municipal Building**, that the City Council approve a contract with Triple F Commercial Cleaning Services to provide janitorial services for the municipal building from July 1, 2021, through June 30, 2022, in a total amount not to exceed \$13,000.00, funds to be taken from Account No. 101-444-818.000, and to authorize the City Administrator to sign the contract.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

Motion by McConaghy, seconded by Gafa, regarding **FY 2021/22 Industrial Waste Control (IWC) Charges**, that the City Council adopt the FY 2021/22 Industrial Waste Control Charge Resolution as presented.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

Motion by Koester, seconded by Granger, regarding **claims/accounts**, that the City Council approve payment of Items 9A – 9I as listed on the Council agenda and as identified in the pink sheet in the respective amounts and accounts listed, as follows:

- A. Robert E. Novitke Complex Generator
 - 1. Motor City Electric Co Payment Request (Invoice No. 56688)
05/13/21 - \$187,641.00; Account No. 420-902-977.101.
- B. Oxford Road Reconstruction – Mack to Holiday, Pamar Enterprises
 - 1. Pay Estimate No. 2 05/02/21 - \$206,112.96; Account Nos.:
 - a. 202-451-974.200 - \$16,489.04;
 - b. 203-451-977.804 - \$169,012.62;
 - c. 592-537-975.400 - \$20,611.30.
 - 2. Pay Estimate No. 3 05/16/21 - \$57,623.90; Account Nos.:
 - a. 202-451-974.200 - \$4,609.91;
 - b. 203-451-977.804 - \$47,251.60;
 - c. 592-537-975.400 - \$5,762.39.
- C. 2020 Sewer Rehabilitation by Full Length CIPP
 - 1. Corby Energy Services Estimate No. 4 05/23/21 - \$35,696.00;
Account No. 592-537-976.002.
- D. City Engineers – Anderson, Eckstein & Westrick
 - 1. DPW Water & Sewer Barn Invoice No. 0130834 04/21/21 - \$400.00;
Account No. 592-537-978.300.
 - 2. Bournemouth WM Replacement Invoice No. 0131011 04/27/21 -
\$319.50; Account No. 592-537-977.310.
 - 3. Oxford Rd Reconstruct-Mack to Holiday Invoice No. 0131012
04/27/21 - \$9,457.90; Account Nos.:
 - a. 202-451-974.201 - \$756.63;
 - b. 203-451-977.803 - \$7,755.48;
 - c. 592-537-975.401 - \$945.79.
 - 4. Vernier Rd Resurface-Fairway to ECL Invoice No. 0131147 05/07/21;
Account No. 202-451-974.803.
 - 5. 2019 Sewer Open Cut Repair Program Invoice No. 0131148 05/07/21
- \$633.75; Account No. 592-537-976.001.
 - 6. Beaufait Rd Reconstruct-Mack to WCL Invoice No. 0131149 05/07/21
- \$539.00; Account Nos.:
 - a. 202-451-974.201 - \$43.12;
 - b. 203-451-977.803 - \$361.13;
 - c. 203-451-974.201 - \$37.73;
 - d. 592-537-975.401 - \$97.02.
 - 7. 2020/21 General Engineering Invoice No. 0131150 05/07/21 -
\$154.50; Account Nos.:
 - a. 101-441-818.000 - \$51.50;
 - b. 101-444-818.000 - \$51.50;
 - c. 592-537-818.000 - \$51.50.
 - 8. LFP Vehicular Bridge Replacement Invoice No. 0131151 05/07/21 -
\$7,612.25; Account No. 401-903-977.109.
 - 9. Robert E. Novitke Complex Generator Invoice No. 0131153 05/07/21
- \$51.50; Account No. 420-451-974.201.

10. 2020/21 Water Main Replacement Program Invoice No. 0131154
05/07/21 - \$7,283.19; Account No. 592-537-977.310.
11. 2020 Concrete Pavement Repair Program Invoice No. 0131155
05/07/21 - \$724.75; Account Nos.:
 - a. 202-451-974.201 - \$137.70;
 - b. 203-451-974.201 - \$86.98;
 - c. 585-561-978.300 - \$362.37;
 - d. 592-537-975.401 - \$137.70.
12. Sewer Rehab Lining Invoice No. 0131156 05/07/21 - \$9,071.35;
Account No. 592-537-976.001.
13. Sewer Rehab – Open Cut Invoice No. 0131157 05/07/21 - \$27,237.40;
Account No. 592-537-976.001.
- E. Building Services
 1. McKenna Invoice No. 21849-36 05/10/21 - \$3,370.00; Account No. 101-180-818.000.
- F. Assessing Services
 1. WCA Invoice 05182021 05/18/21 - \$6,258.25; Account No. 101-224-818.000.
- G. AT&T Cell Tower Renewal - Kitch, Drutchas, Wagner, Valitutti & Sherbrook
 1. Invoice No. 500068 05/21/21 - \$360.00; Account No. 101-210-812.000.
 2. Invoice No. 500072 05/21/21 - \$1,770.00; Account No. 101-210-812.000.
- H. Labor Attorney
 1. Keller Thoma Invoice No. 120233 05/01/21 - \$612.50; Account No. 101-210-810.000.
- I. City Attorney
 1. Rosati, Schultz, Joppich & Amtsbuechler Invoice No. 1075583
05/12/21 - \$7,254.86; Account Nos.:
 - a. 101-210-801.000 - \$5,569.00;
 - b. 101-210-801.300 - \$1,685.86.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

Hearing no objections, the following items were heard under New Business:

- Council Member Granger spoke regarding Lake Front Park lifeguards making 3 life saves and commended them for jobs well done.
- Mayor Bryant advised Council that the City Charter Amendments to be put before the voters in November would be discussed at the next Committee-of-the-Whole on June 14, 2021. The City Attorney provided an overview regarding the two Charter Amendments. If passed by the voters,

the City Clerk and the City Treasurer would report to the City Administrator rather than City Council if Council adopts ordinances to do so.

Nobody wished to be heard under Public Comment.

Motion by Gafa, seconded by McConaghy, to adjourn tonight's meeting at 7:32 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Arthur W. Bryant
Mayor

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE
POINTE WOODS HELD REMOTELY ON MONDAY, JUNE 14, 2021.

Facilitator's statement was read.

PRESENT*: Mayor Bryant
Council Members Brown, Gafa, Granger, Koester, McConaghy (Southfield,
MI), Vaughn (Detroit, MI)

ABSENT: None

(*Unless specifically identified otherwise, Council Members attended remotely from Grosse Pointe Woods, MI.)

ALSO PRESENT: City Administrator Smith
City Attorney Anderson
Treasurer/Comptroller Murphy
City Clerk Hathaway
Director of Public Services Schulte
Building Official Tutag
Facilitator/Deputy City Clerk Antolin
Administrative Assistant Modrack

Mayor Bryant called the meeting to order at 7:02 p.m.

Motion by Granger, seconded by Vaughn, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn

No: None

Absent: None

The next item discussed was regarding the **fence ordinance** and discussing whether to establish a penalty to make continued non-compliance a misdemeanor following the issuance of a first civil infraction and non-compliance. The Building Official provided an overview and stated this was brought up during a court case in 2018. He recommended Council not take action and leave the ordinance as is. He also stated that most actions with the court are regarding the solid fence provision. He recommended further discussion regarding solid fences in the future. The City Clerk was asked to add solid fences to the Committee-of-the-Whole.

Motion by Gafa, seconded by Vaughn, that fence ordinance – establishing a penalty for non-compliance be removed from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn

No: None

Absent: None

Next, the **solar ordinance was discussed – An Ordinance to Adopt Article XVII Solar Energy Systems, Chapter 8, Buildings and Building Regulations, Sec. 8-501 to eliminate the requirement that panes be located within 4’ of any peak, eve or valley, to provide that the installation of the solar energy system shall comply with the Michigan Residential Code, and to provide for appeals to the City Council.** The Building Official provided an overview regarding the solar ordinance. This ordinance has been discussed with the Planning Commission and City Council regarding panels, location, and setbacks on the roof. When the ordinance was drafted twelve years ago, the state building code did not have regulations regarding setbacks or placement of the panels. The 2018 building code established provisions and are in conflict with the current fire code. He recommended providing the Building Official and Director of Public Safety some latitude to make modifications and it will eliminate the need for variances. One concern from the past is 80% of homes are located on an east/west street. If a home is located on the south side, panels can be placed on the southern exposure/rear. If a home is located on the north side, the northern exposure does not get enough sun. The proposed ordinance indicates that you can have a solar installation if it is visible from the street if you use solar shingles or some product that is not clearly a solar installation visible from the street. One problem is the technology is lagging behind. It is expensive to install solar shingles making it a large cost difference dependent upon which side of the street the house is located. He recommended the ordinance move to a first reading, remove it from Chapter 50, and place it into Section 8 of the City Code.

Council Member Koester wants to see an ordinance that applies the same to all houses including cost and is therefore against this amendment. The Chair concurred. Council Member Granger concurred and stated the cost is a concern. Council Member Vaughn stated he has not given northern exposure enough study, believes he does not have enough information, and he would be interested in seeing what other surrounding communities are doing. Council Member McConaghy concurred.

The City Attorney stated the ordinance would be removed from Chapter 50 - Zoning and moved to Chapter 8 – Building, which is another component to discuss. The Committee might want to send this item back to the Planning Commission for additional study.

Motion by Granger, seconded by McConaghy, regarding solar ordinance amendment, that the Committee-of-the-Whole refer this item to the Planning Commission for further study, particularly in light of Mr. Vaughn’s comments, with recommendations to come back to City Council.

Motion carried by the following vote:

| | |
|---------|--|
| Yes: | Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn |
| No: | None |
| Absent: | None |

Discussion ensued regarding **soundstage policy and rental fees.** The Director of Public Services stated the soundstage policy has not been updated in a long time. The soundstage is currently being rented for \$1,000.00, less than it costs to deliver and pick up, and it is time to update the fees to recover costs. Costs include employees and putting

money toward a future soundstage; the current one is a quality piece of equipment but it is seventeen years old. Discussion ensued regarding a fee and when to implement.

Motion by Granger, seconded by Gafa, regarding soundstage policy and rental fees, that the Committee-of-the-Whole recommend City Council establish a flat rate of \$2,000.00 to rent the City's soundstage effective September 1, 2021, and that this fee be added to the Fee Schedule.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: None



Motion by Granger, seconded by Gafa, that soundstage policy and rental fee be removed from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: None

City Bulletin Boards were then discussed. Discussion ensued regarding costs for staff to post notices and maintenance of the bulletin boards, the Open Meetings Act, City Charter pertaining to posting ordinances, and digital signage in front of City Hall. As opposed to posting ordinances in five places on bulletin boards, they would alternatively have to be published in the newspaper. Following discussion, there was a consensus of the Committee to install one bulletin board outside of City Hall and remove the other bulletin boards on Mack Avenue.

The next item on the agenda was regarding **solar photovoltaic (PV) Feasibility Study**. The City Attorney stated Scott Garrison, from Peter Basso Associates Inc, was in attendance. He performed the study and provided an overview of the Solar Photovoltaic Feasibility Study dated May 24, 2021. He examined output from the PV system and the amount of power that could be produced. He stated the bottom line is the simple payback period is about 15 to 18 years. A system will operate for about 25 years if properly maintained. Taking into account energy costs escalation, general inflation, the discount rate system degradation, you end up with a net present value of a negative figure for the system. A municipality cannot take advantage of tax incentives. It will not provide an immediate financial benefit for the City.

Council Member Koester stated that municipality vs resident does not reflect this is an investment in the City's energy resources. The City can borrow money at a low rate, 2% over 20 years for example, making it more reasonable and economically feasible. The Chair stated he would like to move ahead with other projects and wait until costs are more beneficial.

Council Member Vaughn stated there are proposals from Washington that provide incentives. Mr. Garrison was not aware of any. Council Member Vaughn asked whether there are any developers interested in installing on our rooftops. Mr. Garrison stated other states do but he has not seen them in Michigan. He suggested green energy as an alternative but it is costly. Council Member Granger suggested doing one building at a time over a number of years and would not want to

dismiss the idea totally. Council Member McConaghy stated technology is improving significantly but not sure we are there yet. He does not want to push it aside.

The Chair suggested asking the Planning Commission to look at it again in two years. Council Member Koester suggested the Finance Committee review it again or keep at the Committee-of-the-Whole as this is a financial decision. The Chair directed this item be readdressed by the Finance Committee in the future. Council Member Vaughn suggested Planning Commissioner Hamborsky is a valuable resource on this subject. The Chair directed the City Clerk to notify Mr. Hamborsky when the Finance Committee discusses this topic in the future.

Discussion regarding City **charter amendments** then ensued. The City Attorney provided an overview regarding the proposed Resolution authorizing the charter amendments to go to the voters. Both the Clerk – Proposal 1 and Treasurer – Proposal 2 charter amendments are tie barred together; if one is defeated both are defeated. The Resolution identifies two separate charter amendments, one for the Treasurer and one for the City Clerk to report to the City Administrator upon Council passing an ordinance. The Resolution would have to be adopted by a 3/5 vote of the City Council. Then wording is submitted to the Governor's office and the Attorney General's office for approval. The deadline to present the proposals to the City Clerk is July 27, 2021. The City Attorney stated the proposal language includes having to adopt an ordinance and it provides City Council flexibility.

Motion by Gafa, seconded by McConaghy, regarding charter amendments, that the Committee-of-the-Whole recommend City Council adopt the Resolution Authorizing Submission of Charter Amendment Ballot Proposals to Electors as presented.

Under discussion when asked, the City Attorney stated that this is the proper procedure and it is her recommendation to follow it, or that Council does not need to follow it and could follow the Labor Attorney's opinion.

Upon request from Council Member Brown, the Chair explained the reason for the Charter Amendments. He stated there has been turmoil within city hall for a lot of years because of three smoke stacks. The City needs one person in charge because Council is not there. The other Grosse Pointes do it this way. Need to identify who is running the office. Council Member McConaghy asked the City Administrator to email Labor Attorney Fleury's opinion letter to Council Members Brown and Vaughn as requested.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn
No: Koester
Absent: None

Motion by Granger, seconded by McConaghy, that the following items be removed from the Committee-of-the-Whole:

- A. Saw Grant – Wastewater Asset Management Plan
- B. COVID-19 – Strategies to Employ Upon Reopening of City Hall
- C. Agreement – City of Grosse Pointe Farms

- D. Open Meetings Act – City Attorney to provide an overview.
- E. LED Signage – City Hall
- F. Vaping Ordinance
- G. Actuarial Pension
- H. Milk River Intercounty Drain Drainage District
- I. H.R. Contracted Services
- J. Workers Compensation Excess Coverage

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: None

Hearing no objections, the following item was discussed under New Business:

- The City Attorney provided a brief overview regarding The Rivers 2016-2020 Michigan Tax Tribunals, and the new tax petition appealing 2021. She recommended City Council authorize the engagement of Hallahan & Associates to also handle The Rivers 2021 petition due to Hallahan's familiarity of the prior year cases.

Motion by McConaghy, seconded by Vaughn, regarding The Rivers 2021 MTT, that the Committee-of-the-Whole recommend that City Council authorize Hallahan & Associates to handle the tax appeal.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: None



The following individuals were heard under Public Comment:

- Catherine Dumke
- Melinda Billingsley

Motion by McConaghy, seconded by Gafa, that the meeting of the Committee-of-the-Whole be adjourned at 8:30 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Arthur W. Bryant
Mayor

CITY OF GROSSE POINTE WOODS

WAYNE COUNTY, MICHIGAN

**RESOLUTION AUTHORIZING SUBMISSION OF CHARTER AMENDMENT
BALLOT PROPOSALS TO ELECTORS**

At a regular meeting of the City Council of the City of Grosse Pointe Woods, Wayne County, Michigan, held electronically on the 21st day of June, 2021, at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and
seconded by _____:

WHEREAS, pursuant to the City Charter, the City of Grosse Pointe Woods has authority to amend the City Charter in a manner provided by statute; and

WHEREAS, the Home Rule City Act, Public Act 279 of 1909, as amended, provides that an amendment to the City Charter may be proposed by the legislative body of the City on three fifths (3/5) vote of the seated members; and

WHEREAS, the City Council has determined that it is appropriate to submit a Charter Amendment to the electors of the City at the regular election to be held on November 2, 2021.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City of Grosse Pointe Woods City Council that the following amendments to the City Charter be placed on the ballot for the election to be held in the City of Grosse Pointe Woods on November 2, 2021:

1. The Ballot language for Charter Amendment Proposal No. 1 shall be as follows:

CHARTER AMENDMENT PROPOSAL 1

Adoption of Proposal No. 1 is conditioned upon adoption by the voters of Proposal No. 2.

Currently, the City Clerk reports to Council and is not under the supervision of the City Administrator. This amendment will amend Section 4.5 of the City Charter to allow Council to establish by ordinance that the Clerk shall work under the supervision of the City Administrator and will perform duties assigned by the City Administrator, with a corresponding change to Section 4.7 to allow oversight by the City Administrator of the Clerk's department.

Shall this amendment be adopted?

Yes [] No []

2. The Ballot language for Charter Amendment Proposal No. 2 shall be as follows:

CHARTER AMENDMENT PROPOSAL 2

Adoption of Proposal No. 2 is conditioned upon adoption by the voters of Proposal No. 1.

Currently, the City Treasurer reports to Council and is not under the supervision of the City Administrator. This amendment will amend Section 4.5 of the City Charter to allow Council to establish by ordinance that the Treasurer shall work under the supervision of the City Administrator and will perform duties assigned by the City Administrator, with a corresponding change to Section 4.7 to allow oversight by the City Administrator of the Treasurer's department.

Shall this amendment be adopted?

Yes [] No []

3. **Statement of the Current Wording of Sections to be Amended.** The existing language of Section 4.5 and Section 4.7 of the City Charter currently read as follows:

Section 4.5 of the City Charter

The administrative officers of the city shall be the City Administrator, Clerk, Treasurer, Assessor, Attorney, Chief of Police, Fire Chief and Superintendent of Public Works, and if the Council deems necessary a Health Officer, City Engineer, Water Superintendent and Building Inspector. The Council may by ordinance create additional administrative offices and may by resolution combine any administrative offices in any manner it deems necessary or advisable for the proper and efficient operation of the city.

The City Administrator, Clerk, Treasurer, Assessor and Attorney shall be appointed by the Council for an indefinite period, shall be responsible to and serve at the pleasure of the Council and shall have their compensation fixed by the Council. All administrative officers of the city except the City Administrator, Clerk, Treasurer, Assessor and Attorney shall be appointed or selected by the City Administrator for an indefinite period, shall be responsible to and hold office at the pleasure of the City Administrator and shall have their compensation fixed by the City Administrator in accordance with budget appropriations and any pay plan adopted by the Council. Appointments of administrative officers by the City Administrator shall be subject to confirmation by the Council, but he may discharge such officers without such confirmation.

Except as may be otherwise required by statute or this charter, the Council shall establish by ordinance such departments of the city as it deems necessary or advisable and shall prescribe therein the functions of each department and the duties, authorities and responsibilities of the officers of each department, but the Council may not diminish the duties or responsibilities of the office of City Administrator. The City

Administrator may prescribe such duties and responsibilities of the officers of those departments responsible to him which are not inconsistent with this charter or with any ordinance or resolution.

All personnel employed by the city who are not elected officers of the city or declared to be administrative officers by or under the authority of this charter shall be deemed to be employees of the city. The head of each department shall have the power to hire and discharge the employees of his department without confirmation by the Council. Any employee who has been discharged may within ten days thereafter petition the Council to hear the facts regarding such discharge, and in any such case the Council may, in its own discretion, hold a hearing and inquire into such facts and may make such recommendation in the manner as it considers proper.

Section 4.7 of the City Charter

The City Administrator shall be the chief administrative officer of the city government. His functions and duties shall be:

- (a) To be responsible to the Council for the efficient administration of all administrative departments of the city government except the departments under the direction of the Clerk, Treasurer, Assessor and Attorney;
- (b) To see that all laws and ordinances are enforced;
- (c) To appoint, with the consent of the Council, the heads of the several city departments whose appointment is not otherwise specified in this charter, and to discharge such department heads without the consent of the Council, and to direct and supervise such department heads;
- (d) To give to the proper department or officials ample notice of the expiration or termination of any franchises, contracts or agreements;
- (e) To see that all terms and conditions imposed in favor of the city or its inhabitants in any public utility franchise, or in any contract, are faithfully kept and performed;
- (f) To recommend an annual budget to the Council and to administer the budget as finally adopted under policies formulated by the Council, and to keep the Council fully advised at all times as to the financial condition and needs of the city;
- (g) To recommend to the Council for adoption such measures as he may deem necessary or expedient; and to attend Council meetings with the right to take part in discussions but not to vote;
- (h) To exercise and perform all administrative functions of the city that are not imposed by this charter or ordinance upon some other official;
- (i) To maintain a system of accounts of the city which shall conform to any uniform system required by law and by the Council and to generally accepted principles and procedure of governmental accounting. He shall make monthly financial statements to the Council;
- (j) To perform such other duties as may be prescribed by this charter or as may be required of him by ordinance or by direction of the Council.

4. **Redline of Current Wording for Section 4.5.** Existing Section 4.5 of the City Charter showing the proposed amendment in redline shall read:

* * *

The City Administrator, Clerk, Treasurer, Assessor and Attorney shall be appointed by the Council for an indefinite period, shall be responsible to and serve at the pleasure of the Council and shall have their compensation fixed by the Council. All administrative officers of the city except the City Administrator, Clerk, Treasurer, Assessor and Attorney shall be appointed or selected by the City Administrator for an indefinite period, shall be responsible to and hold office at the pleasure of the City Administrator and shall have their compensation fixed by the City Administrator in accordance with budget appropriations and any pay plan adopted by the Council. Appointments of administrative officers by the City Administrator shall be subject to confirmation by the Council, but he may discharge such officers without such confirmation.

The Council may by ordinance provide that any administrative officer or department of the city except the Assessor and Attorney shall, for administrative purposes, be placed under the supervision of the City Administrator. Except as may be otherwise required by statute or this charter, the Council shall establish by ordinance such departments of the city as it deems necessary or advisable and shall prescribe therein the functions of each department and the duties, authorities and responsibilities of the officers of each department, but the Council may not diminish the duties or responsibilities of the office of City Administrator. The City Administrator may prescribe such duties and responsibilities of the officers of those departments responsible to him which are not inconsistent with this charter or with any ordinance or resolution.

* * *

5. **Redline of Current Wording for Section 4.7.** Existing Section 4.7 of the City Charter showing the proposed amendment in redline shall read:

The City Administrator shall be the chief administrative officer of the city government. His functions and duties shall be:

- (a) To be responsible to the Council for the efficient administration of all administrative departments of the city government except the departments under the direction of the Clerk, Treasurer, Assessor and Attorney, except as otherwise provided by Charter or ordinance;

* * *

6. **Wording if the Amendments are Approved.** That upon adoption of the proposed amendments, the affected provisions of the City Charter would read as follows:

Section 4.5. – Administrative Service.

The administrative officers of the city shall be the City Administrator, Clerk, Treasurer, Assessor, Attorney, Chief of Police, Fire Chief and Superintendent of Public

Works, and if the Council deems necessary a Health Officer, City Engineer, Water Superintendent and Building Inspector. The Council may by ordinance create additional administrative offices and may by resolution combine any administrative offices in any manner it deems necessary or advisable for the proper and efficient operation of the city.

The City Administrator, Clerk, Treasurer, Assessor and Attorney shall be appointed by the Council for an indefinite period, shall be responsible to and serve at the pleasure of the Council and shall have their compensation fixed by the Council. All administrative officers of the city except the City Administrator, Clerk, Treasurer, Assessor and Attorney shall be appointed or selected by the City Administrator for an indefinite period, shall be responsible to and hold office at the pleasure of the City Administrator and shall have their compensation fixed by the City Administrator in accordance with budget appropriations and any pay plan adopted by the Council. Appointments of administrative officers by the City Administrator shall be subject to confirmation by the Council, but he may discharge such officers without such confirmation.

The Council may by ordinance provide that any administrative officer or department of the city except the Assessor and Attorney shall, for administrative purposes, be placed under the supervision of the City Administrator. Except as may be otherwise required by statute or this charter, the Council shall establish by ordinance such departments of the city as it deems necessary or advisable and shall prescribe therein the functions of each department and the duties, authorities and responsibilities of the officers of each department, but the Council may not diminish the duties or responsibilities of the office of City Administrator. The City Administrator may prescribe such duties and responsibilities of the officers of those departments responsible to him which are not inconsistent with this charter or with any ordinance or resolution.

All personnel employed by the city who are not elected officers of the city or declared to be administrative officers by or under the authority of this charter shall be deemed to be employees of the city. The head of each department shall have the power to hire and discharge the employees of his department without confirmation by the Council. Any employee who has been discharged may within ten days thereafter petition the Council to hear the facts regarding such discharge, and in any such case the Council may, in its own discretion, hold a hearing and inquire into such facts and may make such recommendation in the manner as it considers proper.

Section 4.7. - City Administrator: Functions and Duties.

The City Administrator shall be the chief administrative officer of the city government. His functions and duties shall be:

- (a) To be responsible to the Council for the efficient administration of all administrative departments of the city government except the departments under the direction of the Clerk, Treasurer, Assessor and Attorney, except as otherwise provided by Charter or ordinance;
- (b) To see that all laws and ordinances are enforced;
- (c) To appoint, with the consent of the Council, the heads of the several city departments whose appointment is not otherwise specified in this charter, and to discharge such department heads without the consent of the Council, and to direct and supervise such department heads;
- (d) To give to the proper department or officials ample notice of the expiration or termination of any franchises, contracts or agreements;
- (e) To see that all terms and conditions imposed in favor of the city or its inhabitants in any public utility franchise, or in any contract, are faithfully kept and performed;
- (f) To recommend an annual budget to the Council and to administer the budget as finally adopted under policies formulated by the Council, and to keep the Council fully advised at all times as to the financial condition and needs of the city;
- (g) To recommend to the Council for adoption such measures as he may deem necessary or expedient; and to attend Council meetings with the right to take part in discussions but not to vote;
- (h) To exercise and perform all administrative functions of the city that are not imposed by this charter or ordinance upon some other official;
- (i) To maintain a system of accounts of the city which shall conform to any uniform system required by law and by the Council and to generally accepted principles and procedure of governmental accounting. He shall make monthly financial statements to the Council;
- (j) To perform such other duties as may be prescribed by this charter or as may be required of him by ordinance or by direction of the Council.

7. The City Attorney shall transmit a copy of the proposed amendments to the Governor of the State of Michigan for approval, and transmit a copy of such proposed amendments to the Attorney General of the State of Michigan for approval, as required by law.

8. The City Clerk is hereby directed to do all things necessary to provide for the submission of the aforesaid proposition to the electors of the City at the regular election on November 2, 2021.

AYES:

NAYS:

ABSENT:

ABSTENTIONS:

The resolution declared adopted.

Lisa Kay Hathaway, City Clerk

CERTIFICATION

I, Lisa Kay Hathaway, Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council on June 21, 2021, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and will be, or have been, made available as required by said Act.

Lisa Kay Hathaway, City Clerk



COMPENSATION AND EVALUATION COMMITTEE
April 12, 2021

MINUTES OF THE MEETING OF THE COMPENSATION AND EVALUATION COMMITTEE OF THE CITY OF GROSSE POINTE WOODS HELD REMOTELY ON MONDAY, APRIL 12, 2021.

PRESENT*: Chair: Mayor Bryant
Member: McConaghy

ABSENT: None

(*Unless specifically identified otherwise, Council Members attended remotely from Grosse Pointe Woods, MI.)

ALSO PRESENT: City Administrator Bruce Smith
Facilitator/Deputy City Clerk Paul Antolin

The Chair called the meeting to order at 7:43 p.m.

Motion by McConaghy, second by Bryant, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, McConaghy
No: None
Absent: None

Motion by McConaghy, second by Bryant, that the Committee recess the Compensation and Evaluation meeting at 7:45 p.m. and convene in Closed Executive Session as requested by the City Administrator for his individual Compensation and Evaluation discussion, in accordance with the Open Meetings Act 1976 PA 267.

Motion carried by the following vote:

Yes: Bryant, McConaghy
No: None
Absent: None

The committee reconvened in open session at 8:11 p.m.

Motion by McConaghy, seconded by Bryant, that the meeting be adjourned at 8:12 p.m. Passed unanimously.

Respectfully submitted,

Arthur W. Bryant
Mayor/Chair

COMPENSATION AND EVALUATION COMMITTEE
May 3, 2021

MINUTES OF THE MEETING OF THE COMPENSATION AND EVALUATION COMMITTEE OF THE CITY OF GROSSE POINTE WOODS HELD REMOTELY ON MONDAY, MAY 3, 2021.

PRESENT*: Chair: Mayor Bryant
 Member: McConaghy

ABSENT: None

(*Unless specifically identified otherwise, Council Members attended remotely from Grosse Pointe Woods, MI.)

ALSO PRESENT: Treasurer/Comptroller Murphy
 Facilitator/Deputy City Clerk Antolin

The Chair called the meeting to order at 7:48 p.m.

Motion by McConaghy, second by Bryant, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, McConaghy
No: None
Absent: None

Motion by McConaghy, second by Bryant, that the Committee recess the Compensation and Evaluation meeting at 7:49 p.m. and convene in Closed Executive Session as requested by the Treasurer/Comptroller for her individual Compensation and Evaluation discussion, in accordance with the Open Meetings Act 1976 PA 267.

Motion carried by the following roll call vote:

Yes: Bryant, McConaghy
No: None
Absent: None

The committee reconvened in open session at 8:06 p.m.

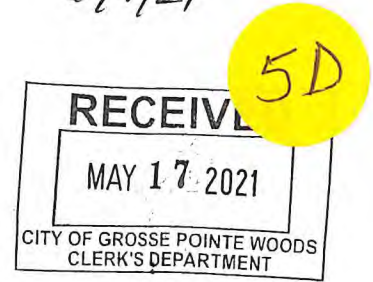
Motion by McConaghy, seconded by Bryant, that the meeting be adjourned at 8:07 p.m. Passed unanimously.

Respectfully submitted,

Arthur W. Bryant
Mayor/Chair

Commission Approved
6/9/21

**Beautification Advisory Commission
Electronic Meeting Minutes - Zoom
Grosse Pointe Woods
Meeting – May 12, 2021– 7:00 p.m.**



Present: Arslanian, Hage, R. Koester, McCarthy, Miller, Stephens, Stewart, Wettstein

Excused: Casinelli, Spreder

Not Excused: Hess

Also Present: Paul Antolin, Melinda Billingsley, Jonathan Dengel, Catherine Dumke, M. Koester, Edward Mitchell

Call to Order: The meeting was called to order by Chairperson, McCarthy at 7:05p.m.

Minutes: The April 14, 2021 minutes were distributed and reviewed.

Motion by Stewart, seconded by Hage, to approve the April 14, 2021 minutes as presented.

Motion carried by the following vote:

Yes: Arslanian, Hage, R. Koester, McCarthy, Miller, Stephens, Stewart, Wettstein

No: none

Excused: Casinelli, Spreder

Not Excused: Hess

Treasurer's Report: Stewart updated committee on tentative flower sale results and presented treasurers report.

Motion by Wettstein, seconded by Miller to approve the treasurers report as presented.

Yes: Arslanian, Hage, R. Koester, McCarthy, Miller, Stephens, Stewart, Wettstein

No: none

Excused: Casinelli, Spreder

Not Excused: Hess

Chairperson's Report: McCarthy presented Chairperson report. Introduced guests to committee. Discussed status of Southeastern Michigan Beautification Council member fee payment.

Awards Program: Stephens updated committee on 2021 awards program.

Flower Sale: Arslanian updated committee on 2021 flower sale. Thanked members for volunteering and asked for any feedback.

Council Report: M. Koester presented council report.

Old Business: The Beautification Advisory Commission has 4 openings.

Open Commission Roles: McCarthy discussed biographical sketch received from Dengel and Mitchell with committee members.

Motion by Wettstein, seconded by Arslanian to recommend the Mayoral appointment of Jonathan Dengel to the Beautification Advisory Commission.

Motion carried by the following vote:

Yes: Arslanian, Hage, R. Koester, McCarthy, Miller, Stephens, Stewart, Wettstein

No: none

Excused: Casinelli, Spreder

Not Excused: Hess

Motion by Miller, seconded by Stewart to recommend to the Mayor the immediate certification of the previous motion of the Mayoral appointment of Jonathan Dengel to the Beautification Advisory Committee.

Motion carried by the following vote:

Yes: Arslanian, Hage, R. Koester, McCarthy, Miller, Stephens, Stewart, Wettstein

No: none

Excused: Casinelli, Spreder

Not Excused: Hess

Motion by Wettstein, seconded by Arslanian to recommend the Mayoral appointment of Edward Mitchell to the Beautification Advisory Commission.

Motion carried by the following vote:

Yes: Arslanian, Hage, R. Koester, McCarthy, Miller, Stephens, Stewart, Wettstein

No: none

Excused: Casinelli, Spreder

Not Excused: Hess

Motion by Miller, seconded by Stewart to recommend to the Mayor the immediate certification of the previous motion of the Mayoral appointment of Edward Mitchell to the Beautification Advisory Committee.

Motion carried by the following vote:

Yes: Arslanian, Hage, R. Koester, McCarthy, Miller, Stephens, Stewart, Wettstein

No: none

Excused: Casinelli, Spreder

Not Excused: Hess

New Business/Public Comment: McCarthy shared e-mail from Danielle Carlomusto from Gro-Town regarding Sunflower program for children and asked for committee feedback.

M. Billingsley suggested extended Friday hours for working families and shared idea of asking residents if they would like to volunteer for flower sale.

Motion by Arslanian, seconded by Hage to adjourn the Beautification Advisory Commission meeting at 8:19 pm.

Motion carried by the following vote:

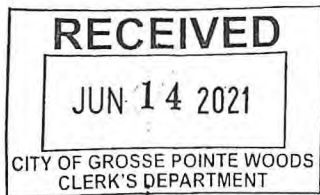
Yes: Arslanian, Hage, R. Koester, McCarthy, Miller, Stephens, Stewart, Wettstein

No: none

Excused: Casinelli, Spreder

Not Excused: Hess

Respectfully submitted,
Rachelle Koester



Beautification Advisory Commission Excerpt

06-09-21

Open Commission Roles: McCarthy discussed biographical sketch received from Amanda Snyder with committee members.

Motion by Stephens, seconded by Casinelli to recommend the Mayoral appointment of Amanda Snyder to the Beautification Advisory Commission.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Hage, Hess, R. Koester, McCarthy, Miller, Edward Mitchell, Spreder, Stephens, Stewart

No: none

Excused: Jonathan Dengel, Wettstein

Motion by Miller, seconded by Hage to recommend to the Mayor the immediate certification of the previous motion of the Mayoral appointment of Amanda Snyder to the Beautification Advisory Committee.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Hage, Hess, R. Koester, McCarthy, Miller, Edward Mitchell, Spreder, Stephens, Stewart

No: none

Excused: Jonathan Dengel, Wettstein

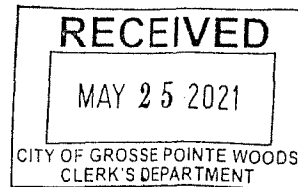




CITY OF GROSSE POINTE WOODS

20025 Mack Plaza
Grosse Pointe Woods, MI 48236

cc: Mayor
BAC Commission



BIOGRAPHICAL SKETCH

✓ I am interested in making application to serve as a member on the following Board/Commission:

| | | |
|-------------------------------------|---|--------------------------------------|
| <input checked="" type="checkbox"/> | Beautification Commission | Building Authority |
| <input type="checkbox"/> | Board of Review | Community Tree Commission |
| <input type="checkbox"/> | Citizens' Recreation Commission | Downspout Board of Appeals |
| <input type="checkbox"/> | Construction Board of Appeals | Historical Commission |
| <input type="checkbox"/> | Community Events Committee | Mack Avenue Business Study Committee |
| <input type="checkbox"/> | Local Officers' Compensation Commission | Planning Commission |
| <input type="checkbox"/> | Pension Board | Other: |
| <input type="checkbox"/> | Senior Citizens' Commission | |

NAME: Amanda Snyder

ADDRESS: 517 Robert John, Grosse Pointe Woods

TELEPHONE: Home: 313-414-3557

Office: _____

E-Mail: Amandajosefiak@gmail.com

OCCUPATION: Accounting Controller and CPA

OF YEARS RESIDENT OF GROSSE POINTE WOODS (Minimum 2 yrs. required): 30

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

I've been landscaping and gardening for 10 years and won the beautification award in 2017.

EDUCATION: Bachelors of Business Administration, Certified Public Accountant

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: Impact 100 of Macomb County

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD:

I really enjoy both landscape design and getting my hands dirty working in my garden. I would love to bring that enthusiasm to the Commission to continue to keep GPW as beautiful as possible.

Phil Hage
Signature of sponsor

Amanda Snyder
Signature of applicant

Date: 5/21/21

Return to Clerk's Office

NOTE: Biographical sketches will be retained on file for one year. Please resubmit a new form after that time.

*Commission Approved
6/2/21*

5E

Minutes of the Grosse Pointe Woods Tree Commission Meeting May 5, 2021.



The meeting was called to order by Chairman Lechner at 7:32 p.m.

The following members were present:

Dave Andrews
Tim Butler
Ted Colborn
Maria Galbo
Laura Gaskin
Paul Lechner
Mary Ellen Meyering
Jeff Profeta
Randy Rennpage

The following members were excused:

Peter Groschner

The following members were absent:

Robert Greening

The following were also in attendance:

Michael Koester, Council Representative
Gretchen Miotto, Moderator
Melinda Billingsly
Catherine Dumke Derbyshire

Motion by Andrews, seconded by Gaskin to approve the agenda for the meeting May 5, 2021
passed by the following vote:

Yes: 9 No: 0 Excused: 0

Motion by Colborn, seconded by Galbo to approve the minutes for the meeting April 7, 2021
passed by the following vote:

Yes: 9 No: 0 Excused: 0

Treasurer's Report:

Tim Butler reported that our balance remains \$3694.18.

Old Business:

Lechner commended the Commission on a job well done bagging and distributing the trees to the elementary schools. Winners of the poster contest were selected at Montieth, Our Lady Star of the Sea, and University Liggett School. Mason entries will be picked up and judged soon. T-shirts have been ordered. When received, Lechner will deliver them to the appropriate Commission members who will deliver them to the schools.

Next year we will plan to form committees to do the various tasks associated with Arbor Day, such as tree bagging, the poster contest and presentations to the 3rd graders.

The timing of the Memorial Tree ceremony was discussed at length. A date of August 4 was discussed. Considerations were whether guests would have vacations planned, the number of trees purchased, the need for a public address system, admittance of non-residents if Lakefront Park is used, the lack of cover if Ghesquire park is used, using the city's bandshell. Galbo moved that we go with the August 4 at 6:30 date, and Gaskin seconded. All nine members present approved.

Andrews will discuss the use of Ghesquire, the City Community Room or Lakefront with the DPW. Meanwhile Lechner will reserve an appropriate pavilion at Lakefront Park.

Meyering moved to immediately certify moving the Ceremony to August 4 at 6:30 p.m., location TBD. Rennpage seconded and all nine members present approved.

Andrews described the DPW project to GPS ID city trees and all members approved of the plan to GPS ID Memorial Trees.

Extra tree plugs from our events will be contributed to the City flower sale.

New Business:

There was no new business.

Council representative Michael Koester provided an update of current city business.

Motion to adjourn at 8:34 p.m. moved by Gaskin, and seconded by Galbo, was unanimous.

Submitted by: Mary Ellen Meyering Office Held: Secretary Cell: 313 505 2352

5F

A **Motion** was made by Mark Miller and seconded by Gib Heim to approve the release of \$1500.00 from the Recreation Commission 2020/21 budget to cover the 2021 Fishing Derby t shirt purchase.

Approval of motion:

Yes: Fratarolli, Heim, Janutol, Miller, Rennpage, Seger and York

No: None

Absent: Jerger

A **Motion** was made by Mark Miller and seconded by Gib Heim to **immediately certify** the motion to approve the release of \$1500.00 from the Recreation Commission 2020/21 budget to purchase the Fishing Derby t shirts.

Approval of motion:

Yes: Fratarolli, Heim, Janutol, Miller, Rennpage, Seger and York

No: None

Absent: Jerger



A **Motion** was made by Mark Miller and seconded by Tony Rennpage to approve a request to release \$1000.00 from the 2021/22 Recreation Commission budget for the remaining cost of the 2021 Fishing Derby.

Approval of motion:

Yes: Fratarolli, Heim, Janutol, Miller, Rennpage, Seger and York

No: None

Absent: Jerger

A **Motion** was made by Mark Miller and seconded by Sarah Seger to **immediately certify** the motion to approve the release of 1000.00 from the 2021/22 Recreation Commission budget to cover the remaining cost of the 2021 Fishing Derby.

Approval of motion:

Yes: Fratarolli, Heim, Janutol, Miller, Rennpage, Seger and York

No: None

Absent: Jerger





CITY OF GROSSE POINTE WOODS
Office of the Treasurer/Comptroller



Memorandum

RECEIVED

JUN 14 2021

**CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT**

DATE: June 14, 2021
TO: Mayor and City Council
FROM: Shawn Murphy, Treasurer/Comptroller
SUBJECT: Fiscal Year End 2020-2021 General Fund Budget Transfers

After reviewing the preliminary year-end financial statements, I recommend the following budget transfers within General Fund. The proposed budget transfers do no effect fund balance.

Retiree Health Care Expenses in Admin-Fringe is over budget due to an increase in health care cost in the last two quarters of fiscal year 2020-2021.

Public Safety radio maintenance is over budget due to the January –June 2021 radio maintenance costs. Retiree Health Care and Life Insurance and Life/LTD for active employees is under budget.

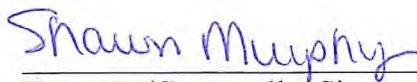
Lake Front Park is over budget as a result of the reductions in the budget in fiscal year 2020-2021 due to COVID-19. The City Parks department is also over budget due to an increase personnel cost that were expensed.

The Community Center expenses are under budget due to the restrictions on activities from COVID-19.

See attached spreadsheet with details of the accounts and budget transfer amounts.

I respectfully request City Council to approve the following budget transfers:

Thank you.



Treasurer/Comptroller Signature

| City of Grosse Pointe Woods | | | |
|-------------------------------------|------------------|-----------------|---------------------|
| Year End Budget Transfers | | | |
| Fiscal Year 2020-2021 | | | |
| | | | |
| Account Name | Department | Account Number | Increase/(Decrease) |
| Retire Health Care & Life Insurance | Amin.-Fringe | 101-295-717.000 | 5,000 |
| Radio Maintenance | Public Safety | 101-305-851.000 | 25,530 |
| Retire Health Care & Life Insurance | Public Safety | 101-345-717.000 | (25,000) |
| Life and LTD Insurance | Public Safety | 101-345-720.000 | (5,530) |
| Retirement | Lake Front Park | 101-774-722.000 | 9,500 |
| Utilities | Lake Front Park | 101-774-921.000 | 67,250 |
| Property Taxes | Lake Front Park | 101-774-938.000 | 2,300 |
| | | | |
| Salaries & Wages | City Parks | 101-775-702.000 | 6,800 |
| Social Security | City Parks | 101-775-715.000 | 400 |
| Retirement | City Parks | 101-775-722.000 | 2,400 |
| Salaries & Wages | Community Center | 101-780-702.000 | (44,150) |
| Senior Programs | Community Center | 101-780-822.000 | (15,000) |
| Community Relations | Community Center | 101-780-880.000 | (27,000) |
| Utilities | Community Center | 101-780-921.000 | (2,500) |
| | | | |
| | | Net Increase | 0 |



CITY OF GROSSE POINTE WOODS
Office of the City Treasurer/Comptroller

6B

Memorandum

DATE: June 11, 2021
TO: Mayor and City Council
FROM: Shawn Murphy, Treasurer/Comptroller
SUBJECT: Commit Fund Balance for Repairs and Equipment Purchases

RECEIVED
JUN 14 2021
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

The Governmental Accounting Standards Board (GASB 54) requires City Council action to "commit" or carry forward any budgeted expenses that are paid in the next fiscal year.

The attached spreadsheet details fiscal year 2020-2021 budget expenses that will be carried over into fiscal year 2021-2022.

I respectfully request City Council to commit Fund Balance in the following funds:

| FUND | | AMOUNT |
|---------------------------|--------------|---------------------|
| 101-GENERAL FUND | | 41,247.50 |
| 202-MAJOR ROADS | | 77,094.51 |
| 203-LOCAL ROADS | | 372,566.39 |
| 401-MUNICIPAL IMPROVEMENT | | 58,883.20 |
| 420-CAPITAL IMPROVEMENT | | 49,312.00 |
| 585-PARKING | | 87,272.18 |
| 592-WATER AND SEWER | | 3,784,079.86 |
| 640-MOTOR VEHICLE | | 83,532.74 |
| | | |
| | TOTAL | 4,553,988.38 |

Total Carryover at June 30, 2021 is \$4,553,988.38


Shawn Murphy
Treasurer/Comptroller

CITY OF GROSSE POINTE WOODS
FISCAL YEAR 2020-2021 FUND BALANCE COMMITMENTS

| ACCOUNT # | BALANCE CARRY-FORWARD | PO # | PO DATE | VENDOR | DESCRIPTION |
|---------------|-----------------------|-------|----------------|-------------------------------------|--|
| 101775818.000 | 1,887.50 | 46234 | 2/12/2021 | STUCKY VITALE ARCHITECTS | PHASE 1 - ARCHITECTURAL MASTER PLAN DESIGN |
| 401902977.101 | 58,883.20 | 46269 | 3/16/2021 | TREETOPPRODUCTS | STREETSCAPE IMPROVEMENT ITEMS |
| 592542818.000 | 3,817.00 | 46275 | 3/26/2021 | CIVITAS IT | TORREY ROAD PUMP STATION COMPUTER |
| 101441850.000 | 2,360.00 | 46560 | 6/3/2021 | OVERHEAD DOOR WEST | REAR SHOP HOLLOW METAL DOOR AND FRAME |
| 202451974.803 | 9,564.16 | 45443 | 7/1/2019 | AEW | CONSTRUCTION ENGINEERING FEES VERNIER RD PROGRAM |
| 202451974.201 | 0.00 | 45445 | 7/1/2019 | AEW | SEWER STRUCTURE / MISC CONCRETE ENGINEERING |
| 203451974.201 | 6.05 | | | | SEWER STRUCTURE / MISC CONCRETE ENGINEERING |
| 592537975.401 | 0.00 | | | | SEWER STRUCTURE / MISC CONCRETE ENGINEERING |
| 592537976.001 | 1,154.62 | | | | SEWER STRUCTURE / MISC CONCRETE ENGINEERING |
| 202451974.200 | 0.00 | 45446 | 7/1/2019 | L. ANTHONY CONSTRUCTION, INC | STRUCTURE REPAIRS AND MISC CONCRETE |
| 203451974.200 | 1,328.47 | | | | STRUCTURE REPAIRS AND MISC CONCRETE |
| 592537975.400 | 10,086.30 | | | | STRUCTURE REPAIRS AND MISC CONCRETE |
| 592537976.002 | 28,468.43 | | | | STRUCTURE REPAIRS AND MISC CONCRETE |
| 592537975.400 | 8,794.07 | | | | CONSTRUCTION CONTINGENCY |
| 592537977.310 | 0.00 | 45552 | 9/10/2019 | AEW | 2019 WATER MAIN DESIGN ENGINEERING FEES |
| 592537977.310 | 67,073.03 | | C.O. 3/17/2020 | | 2019 WATER MAIN CONSTRUCTION ENGINEERING FEES |
| 592537976.001 | 8,752.75 | 45637 | 12/4/2019 | AEW | 2019 SEWER OPEN CUT REPAIR PROGRAM |
| 592537976.002 | 66,897.25 | 45638 | 12/4/2019 | FONTANA CONSTRUCTION INC. | 2019 SEWER OPEN CUT REPAIR PROGRAM CONSTRUCTION - AEW PROJECT NO. 0160-0413 |
| 592537976.002 | 20,000.00 | | | | CONSTRUCTION CONTINGENCY |
| 592537818.000 | 250.00 | 46248 | 3/5/2021 | MICROBAC LABORATORIES, INC | UCMR4 DRINKING WATER TESTING |
| 592537818.000 | 1,500.00 | | | | |
| 592537977.300 | 219,021.13 | 45741 | 3/17/2020 | FONTANA CONSTRUCTION INC. | 2019/2020 WATER MAIN CAPITAL IMPROVEMENT PROGRAM - AEW PROJECT NO. 0160-0417 |
| 592537977.300 | 100,000.00 | | | | CONSTRUCTION CONTINGENCY |
| 640852977.200 | 83,532.74 | 45789 | 5/5/2020 | GROUNDWATER & ENVIRONMENTAL SERVICE | UST LEAK MUSTA FUND |
| 202451974.200 | 19,039.88 | 46054 | 8/11/2020 | L. ANTHONY CONSTRUCTION, INC | CONCRETE PAVEMENT / PARKING REPAIR PROGRAM |
| 203451974.200 | 13,936.79 | | | | CONCRETE PAVEMENT / PARKING REPAIR PROGRAM |
| 585561977.000 | 52,016.55 | | | | CONCRETE PAVEMENT / PARKING REPAIR PROGRAM |
| 592537975.400 | 16,681.40 | | | | CONCRETE PAVEMENT / PARKING REPAIR PROGRAM |
| 592537978.200 | 54,600.00 | | | | CONTRACT MODIFICATION FOR DPW WATER AND SEWER GARAGE |

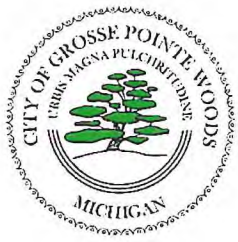
CITY OF GROSSE POINTE WOODS
FISCAL YEAR 2020-2021 FUND BALANCE COMMITMENTS

| | | | | | |
|---------------|--------------|-------|------------|---------------------------|---|
| | | | | | CONCRETE PAVEMENT / PARKING REPAIR PROGRAM ENGINEERING |
| 202451974.201 | 12,990.19 | 46055 | 8/11/2020 | AEW | CONCRETE PAVEMENT / PARKING REPAIR PROGRAM ENGINEERING |
| 203451974.201 | 9,275.22 | | | | CONCRETE PAVEMENT / PARKING REPAIR PROGRAM ENGINEERING |
| 585561978.300 | 35,255.63 | | | | CONCRETE PAVEMENT / PARKING REPAIR PROGRAM ENGINEERING |
| 592537975.401 | 12,990.21 | | | | CONCRETE PAVEMENT / PARKING REPAIR PROGRAM ENGINEERING |
| | | | | | |
| 203451977.803 | 0.00 | 46056 | 8/11/2020 | AEW | DESIGN ENGINEERING OXFORD ROAD RECONSTRUCTION |
| 202451974.201 | 7,506.43 | | 1/26/2021 | | CONSTRUCTION ENGINEERING 2021 ROAD PROJECT |
| 203451977.803 | 40,835.28 | | | | CONSTRUCTION ENGINEERING 2021 ROAD PROJECT |
| 592537975.401 | 8,883.02 | | | | CONSTRUCTION ENGINEERING 2021 ROAD PROJECT |
| | | | | | |
| 592537977.310 | 6,104.22 | 46057 | 8/11/2020 | AEW | DESIGN ENGINEERING 2020 WATER MAIN REPLACEMENTS (SEVERN, HOLLYWOOD, AND CHRISTINE COURT) |
| 592537977.310 | 217,000.00 | | 3/1/2021 | | CONSTRUCTION ENGINEERING |
| | | | | | |
| 592537976.001 | 0.00 | 46058 | 8/11/2020 | AEW | DESIGN ENGINEERING SEWER REHAB - LINING |
| 592537976.001 | 16,613.74 | | 11/9/2020 | | CONSTRUCTION ENGINEERING SEWER REHAB - LINING |
| | | | | | |
| 592537976.001 | 0.00 | 46059 | 8/11/2020 | AEW | DESIGN ENGINEERING SEWER REHAB - OPEN CUT |
| 592537976.001 | 103,084.15 | | 11/9/2020 | | CONSTRUCTION ENGINEERING SEWER REHAB - OPEN CUT |
| | | | | | |
| 420902977.101 | 39,912.00 | 46063 | 8/11/2020 | MOTOR CITY ELECTRIC | REPLACEMENT OF GENERATOR AT ROBERT E NOVITKE CENTER |
| 420902977.101 | 9,400.00 | | | | CONTINGENCY |
| | | | | | |
| 592537978.300 | 1,400.00 | 46141 | 10/20/2020 | AEW | CONSTRUCTION ENGINEERING DPW POLE BARN |
| | | | | | |
| 592537978.200 | 239,141.00 | 46142 | 10/20/2020 | ASHOR ASSOCIATES | DPW WATER AND SEWER GARAGE BUILDING CONTRUCTION |
| 592537978.200 | 16,080.33 | | | | LUMBER COST INCREASE |
| | | | | | |
| 592537976.002 | 750,000.00 | 46160 | 11/9/2020 | FONTANA CONSTRUCTION INC. | 2020 SEWER OPEN CUT REPAIR PROGRAM CONSTRUCTION - AEW PROJECT NO. 0160-0430 |
| | | | | | |
| 592537976.002 | 0.00 | 46161 | 11/9/2020 | CORBY ENERGY SERVICES | 2020 SEWER REHABILITATION PROGRAM CONSTRUCTION - AEW PROJECT NO. 0160-0429 |
| 592537976.002 | 36,563.20 | | | | CONSTRUCTION CONTINGENCY |
| | | | | | |
| 202451974.200 | 27,993.85 | 46215 | 1/26/2021 | PAMAR ENTERPRISES, INC. | 2021 ROAD PROGRAM CONSTRUCTION |
| 203451977.804 | 282,184.58 | | | | 2021 ROAD PROGRAM CONSTRUCTION |
| 592537975.400 | 31,492.31 | | | | 2021 ROAD PROGRAM CONSTRUCTION |
| 203451974.200 | 25,000.00 | | | | CONSTRUCTION CONTINGENCY |
| | | | | | |
| 592537977.300 | 1,625,631.70 | 46244 | 3/2/2021 | FONTANA CONSTRUCTION INC. | 2021 WATER MAIN REPLACEMENT PROGRAM - AEW PROJECT NO. 0160-0426 |
| 592537977.300 | 100,000.00 | | | | CONSTRUCTION CONTINGENCY |
| | | | | | |
| 592537818.000 | 12,000.00 | 46462 | 5/19/2021 | AEW | RISK & RESILIENCE ASSESSMENT AND EMERGENCY RESPONSE PLAN |

CITY OF GROSSE POINTE WOODS
FISCAL YEAR 2020-2021 FUND BALANCE COMMITMENTS

| | | | | | |
|---------------|-----------|-------|-----------|-----------------------------|-------------------------------------|
| | | | | | |
| 101305851.000 | 25,530.00 | 46635 | 6/10/2021 | CITY OF GROSSE POINTE FARMS | RADIO MAINTENANCE JANUARY-JUNE 2021 |
| 101441851.000 | 9,990.00 | | | | |
| 101774818.110 | 1,480.00 | | | | |

TOTAL 4,553,988.38



CITY OF GROSSE POINTE WOODS

Office of the Treasurer/Comptroller

Memorandum

6C

DATE: June 10, 2021
TO: Mayor and City Council
FROM: Shawn Murphy, Treasurer/Comptroller
SUBJECT: Vendors with expenses over \$5,000

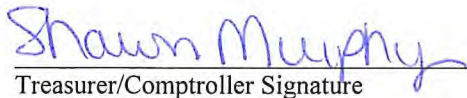
RECEIVED
JUN 14 2021
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

In accordance with City Charter, I am providing a list of vendors with anticipated expenditures in excess of \$5,000 during FY 2021 - 2022. I respectfully request City Council's approval to issue open purchase orders to these vendors as detailed in the attached report.

Thank you.

Fund Certification:

I hereby certify that unencumbered funds are available for the above purchases, and that the account numbers have been verified.


Treasurer/Comptroller Signature

APPROVED FOR COUNCIL CONSIDERATION:


City Administrator Signature

OPEN PO's >= \$5,000 PURCHASE ORDER REPORT FOR CITY OF GROSSE POINTE WOODS

FISCAL YEAR 2021-2022

| PO/REQ NUMBER | VENDOR NAME | DESCRIPTION | REQUESTED BY | FY 2020-21 REQUEST | BUDGET LINE # | FY 2021-22 BREAKDOWN REQUEST | FY 2021-22 TOTAL REQUEST | INCREASE/ (DECREASE) |
|------------------|--------------------------------------|--|--------------|-----------------------|-----------------|------------------------------------|-----------------------------|-------------------------|
| 21-46568 | THE HELM LIFE CENTER, INC. | CDBG SENIOR PUBLIC SERVICES | ADMIN | 14,000.00 | 245-730-988.000 | 14,000.00 | 14,000.00 | - |
| 21-46569 | POINTE AREA ASSISTED TRANS SVC, INC. | CDBG TRANSPORTATION SERVICES | ADMIN | 6,000.00 | 245-730-872.000 | 6,000.00 | 6,000.00 | - |
| 21-46562 | NU APPEARANCE MAINTENANCE, INC. | FY 2021-22 LAWN SERVICE CODE VIOLATIONS | BUILDING | 15,000.00 | 101-180-818.001 | 15,000.00 | 15,000.00 | - |
| 21-46563 | MCKENNA ASSOCIATES, INC. | FY 2021-2022 PLUMBING & MECHANICAL INSPECTIONS | BUILDING | 27,900.00 | 101-180-818.000 | 18,000.00 | | |
| | | | | | 101-180-818.000 | 9,900.00 | 27,900.00 | - |
| 21-46323 | PRINTING SYSTEMS INC | FY 2021-2022 ELECTION SUPPLIES | CLERK | 5,000.00 | 101-215-731.000 | 5,000.00 | 5,000.00 | - |
| 21-46324 | DOMINION VOTING SYSTEMS, INC. | FY 2021-2022 ELECTION CODING | CLERK | 5,000.00 | 101-215-731.000 | 5,000.00 | 5,000.00 | - |
| 21-46449 | GOVERNMENT FORMS & SUPPLIES | COVID SUPPLIES FOR ELECTIONS ADMIN AND PUBLIC MASKS/HAND SANITIZER | CLERK | 0.00 | 101-215-731.000 | 5,000.00 | 5,000.00 | 5,000.00 |
| 21-46515 | DOXIM INC. | FY 2021-22 TAX & UTILITY MAILING COSTS | FINANCE | 39,675.00 | 101-223-757.000 | 7,500.00 | | |
| | | | | | 101-224-833.000 | 6,109.00 | | |
| | | | | | 592-538-757.000 | 18,000.00 | | |
| | | | | | 592-538-818.000 | 4,475.00 | 36,084.00 | (3,591.00) |
| 21-46516 | WAYNE COUNTY APPRAISAL, INC. | FY 2021-22 ASSESSING SERVICES | FINANCE | 77,351.00 | 101-224-818.000 | 77,351.00 | 77,351.00 | - |
| 21-46517 | ANDERSON ECKSTEIN | FY 2021-22 WATER RATE STUDY | FINANCE | 5,000.00 | 592-537-818.000 | 5,000.00 | 5,000.00 | - |
| 21-46519 | OFFICE DEPOT, INC. | FY 2021-22 OFFICE SUPPLIES | FINANCE | 15,800.00 | 101-136-757.000 | 750.00 | | |
| | | | | | 101-172-757.000 | 300.00 | | |
| | | | | | 101-180-757.000 | 400.00 | | |
| | | | | | 101-215-757.000 | 300.00 | | |
| | | | | | 101-223-757.000 | 750.00 | | |
| | | | | | 101-299-728.000 | 5,400.00 | | |
| | | | | | 101-349-728.000 | 1,700.00 | | |
| | | | | | 101-599-728.000 | 750.00 | 10,350.00 | (5,450.00) |
| 21-46520 | STAPLES BUSINESS CREDIT | FY 2021-22 OFFICE SUPPLIES | FINANCE | 0.00 | 101-136-757.000 | 700.00 | | |
| | | | | | 101-180-757.000 | 400.00 | | |
| | | | | | 101-223-757.000 | 750.00 | | |
| | | | | | 101-299-728.000 | 2,000.00 | | |
| | | | | | 101-349-728.000 | 1,000.00 | | |
| | | | | | 101-599-728.000 | 750.00 | 5,600.00 | 5,600.00 |
| 21-46521 | PURCHASE POWER | FY 2021-22 POSTAGE | FINANCE | 0.00 | 101-136-757.000 | 4,000.00 | | |
| | | | | | 101-223-757.000 | 3,500.00 | | |
| | | | | | 101-299-728.000 | 8,500.00 | | |
| | | | | | 101-349-728.000 | 4,000.00 | 20,000.00 | 20,000.00 |
| 21-46522 | CDW GOVERNMENT INC | FY 2021-22 IT SUPPLIES | MIS | 20,000.00 | 101-855-757.000 | 20,000.00 | 20,000.00 | - |
| 21-46523 | DELL MARKETING LP | FY 2021-22 SERVER & COMPUTER COMPONENTS | MIS | 5,000.00 | 101-855-757.000 | 5,000.00 | 5,000.00 | - |
| 21-46524 | BS&A SOFTWARE | FY 2021-22 SUPPORT & SOFTWARE UPGRADES | MIS | 22,000.00 | 101-855-818.000 | 23,000.00 | 23,000.00 | 1,000.00 |
| 21-46525 | AMAZON WEB SERVICES, INC. | FY 2021-22 BACKUP STG & EC2 | MIS | 10,000.00 | 101-855-818.000 | 15,000.00 | 15,000.00 | 5,000.00 |
| 21-46526 | ZOOM VIDEO COMMUNICATIONS, INC. | FY 2021-22 VIRTUAL MEETING PLATFORM | MIS | 6,000.00 | 101-855-818.000 | 6,000.00 | 6,000.00 | - |
| 21-46506 | UNITED FACILITY SUPPLIES, INC. | FY 2021-22 JANITORIAL & MAINTENANCE SUPPLIES | PARKS | 14,661.00 | 101-774-757.000 | 7,000.00 | | |
| | | | | | 101-774-757.106 | 8,473.00 | | |
| | | | | | 101-775-757.000 | 885.00 | | |
| | | | | | 101-780-757.000 | 885.00 | 17,243.00 | 2,582.00 |
| 21-46507 | AMERICAN RED CROSS | FY 2021-22 SWIM LESSONS & RECERTIFICATION-LIFE GUARDS | PARKS | 5,100.00 | 101-774-757.103 | 2,000.00 | | |
| | | | | | 101-774-818.106 | 5,400.00 | 7,400.00 | 2,300.00 |
| 21-46508 | BIANCO TOURS, INC. | FY 2021-22 CHARTER BUS SERVICES | PARKS | 7,091.00 | 101-780-822.000 | 7,091.00 | 7,091.00 | - |
| 21-46509 | AQUATIC SOURCE, LLC | FY 2021-22 ACID, ACID CLEANER, MISC POOL EQUIPMENT | PARKS | 43,950.00 | 101-774-757.105 | 48,125.00 | | |
| | | | | | 101-774-980.000 | 15,000.00 | 63,125.00 | 19,175.00 |
| 21-46510 | ST JOHN OCCUPATIONAL HEALTH | FY 2021-22 PHYSICAL EXAMS & DRUG SCREENS | PARKS | 9,800.00 | 101-774-818.103 | 9,800.00 | 9,800.00 | - |
| 21-46511 | TRIPLE F FACILITY SERVICES | FY 2021-2022 BATH HOUSE CLEANING SERVICE | PARKS | 15,232.00 | 101-774-818.104 | 19,305.00 | 19,305.00 | 4,073.00 |
| 21-46512 | SAM'S CLUB MC/SYNCR | FY 2021-22 LIFEGUARD, SWIM TEAM, SENIORS & COMMUNITY CTR SUPPLIES | PARKS | 22,850.00 | 101-105-880.200 | 100.00 | | |
| | | | | | 101-774-757.103 | 1,750.00 | | |
| | | | | | 101-774-757.107 | 1,000.00 | | |
| | | | | | 101-774-818.105 | 3,000.00 | | |
| | | | | | 101-780-757.000 | 3,500.00 | | |
| | | | | | 101-780-822.000 | 7,000.00 | | |
| | | | | | 101-780-880.000 | 6,500.00 | 22,850.00 | - |
| 21-46513 | MARCHIORI CATERING | CATERING SENIOR SOCIAL & SWIM TEAM BANQUET | PARKS | 0.00 | 101-774-818.105 | 4,500.00 | | |
| | | | | | 101-780-822.000 | 4,000.00 | 8,500.00 | 8,500.00 |

| PO/REQ NUMBER | VENDOR NAME | DESCRIPTION | REQUESTED BY | FY 2020-21 REQUEST | BUDGET LINE # | FY 2021-22 BREAKDOWN REQUEST | FY 2021-22 TOTAL REQUEST | INCREASE/ (DECREASE) |
|------------------|------------------------------------|--|---------------|-----------------------|-----------------|------------------------------------|-----------------------------|-------------------------|
| 21-46514 | DELTA PRESSURE WASHING INC. | 2021-2022 FY POWERWASH OF BATHHOUSE | PARKS | 5,850.00 | 101-774-818.104 | 6,500.00 | 6,500.00 | 650.00 |
| 21-46634 | DAKTRONICS, INC. | DAKTRONICS FOR LAKEFRONT SWIM ASSOICATION | PARKS | 0.00 | 101-774-819.000 | 3,000.00 | | |
| | | | | | 101-774-980.000 | 7,000.00 | | |
| | | | | | 101-774-980.000 | 500.00 | 10,500.00 | 10,500.00 |
| 21-46469 | AXON ENTERPRISE, INC. | FYE 2021-2022 OPEN PO - ANNUAL TASER LICENSE FEE | PUBLIC SAFETY | 7,500.00 | 101-310-818.000 | 7,500.00 | 7,500.00 | - |
| 21-46470 | CAROUSEL INDUSTRIES OF NORTH AMER. | FYE 2021-2022 OPEN PO - MAINTENANCE FOR DISPATCH EQUIPMENT | PUBLIC SAFETY | 14,000.00 | 101-310-850.000 | 14,000.00 | 14,000.00 | - |
| 21-46471 | CITY OF GROSSE POINTE FARMS | FYE 2021-2022 - OPEN PO - ANNUAL RADIO MAINTENANCE FEE | PUBLIC SAFETY | 62,050.00 | 101-305-851.000 | 100,000.00 | | |
| | | | | | 101-441-851.000 | 19,000.00 | | |
| | | | | | 101-774-818.110 | 4,050.00 | 123,050.00 | 61,000.00 |
| 21-46472 | COOL THREADS EMBROIDERY | FYE 2021-2022 OPEN PO - MISCELLANEOUS POLICE EQUIPMENT, UNIFORMS, & SUPPLIES | PUBLIC SAFETY | 5,800.00 | 101-310-757.000 | 800.00 | | |
| | | | | | 101-326-757.000 | 2,000.00 | | |
| | | | | | 101-345-725.100 | 2,500.00 | | |
| | | | | | 585-561-757.000 | 500.00 | 5,800.00 | - |
| 21-46473 | DELL MARKETING LP | FYE 2021-2022 - OPEN PO - IN-CAR COMPUTERS | PUBLIC SAFETY | 0.00 | 101-310-970.000 | 9,000.00 | 9,000.00 | 9,000.00 |
| 21-46474 | KIESLER'S POLICE SUPPLY, INC | FYE 2021-2022 OPEN PO - AMMUNITION PURCHASES | PUBLIC SAFETY | 10,000.00 | 101-310-757.000 | 10,000.00 | 10,000.00 | - |
| 21-46478 | MCCOY MAINTENANCE | FYE 2021-2022 OPEN PO - MONTHLY JAIL CELL CLEANING & BIO-HAZARD CLEAN-UP | PUBLIC SAFETY | 5,500.00 | 101-310-808.000 | 5,500.00 | 5,500.00 | - |
| 21-46479 | MEDSTAR INC | FYE 2021-2022 OPEN PO - RESIDENT EMS BILLINGS | PUBLIC SAFETY | 56,250.00 | 101-349-818.000 | 56,250.00 | 56,250.00 | - |
| 21-46480 | OAKLAND COUNTY | FYE 2021-2022 OPEN PO - CLEMIS FEES & LEADS ONLINE | PUBLIC SAFETY | 39,623.00 | 101-305-818.000 | 39,623.00 | 39,623.00 | - |
| 21-46481 | TRAFFIC IMPROVEMENT ASSOCIATION | FYE 2021-2022 OPEN PO - ANNUAL DUES | PUBLIC SAFETY | 5,200.00 | 101-310-818.000 | 5,200.00 | 5,200.00 | - |
| 21-46529 | ANDERSON ECKSTEIN | FY 2021-22 GIS MAINTENANCE FEES | PUBLIC WORKS | 21,000.00 | 592-537-977.000 | 21,000.00 | 21,000.00 | - |
| 21-46530 | ANDERSON ECKSTEIN | FY 2021-22 GENERAL ENGINEERING | PUBLIC WORKS | 15,000.00 | 101-441-818.000 | 5,000.00 | | |
| | | | | | 101-444-818.000 | 5,000.00 | | |
| | | | | | 592-537-818.000 | 5,000.00 | 15,000.00 | - |
| 21-46531 | INTERSTATE BILLING SERVICE | FY 2021-22 PARTS & EQUIPMENT DPW & PARKS | PUBLIC WORKS | 16,000.00 | 640-851-939.100 | 14,000.00 | | |
| | | | | | 640-851-939.300 | 2,000.00 | 16,000.00 | - |
| 21-46532 | BADGER METER INC | FY 2021-22 METER SUPPLIES, EQUIPMENT & ANNUAL FEES | PUBLIC WORKS | 10,000.00 | 592-536-818.000 | 10,000.00 | | |
| | | | | | 592-537-757.000 | 10,000.00 | 20,000.00 | 10,000.00 |
| 21-46533 | BELL EQUIPMENT COMPANY | FY 2021-22 AUTO EQUIP & TRUCK PARTS | PUBLIC WORKS | 10,000.00 | 640-851-939.100 | 10,000.00 | | |
| 21-46534 | CADILLAC ASPHALT, LLC | FY 2021-22 COLD PATCH STREET/WATER MAINS | PUBLIC WORKS | 20,000.00 | 202-463-757.000 | 4,000.00 | | |
| | | | | | 203-463-757.000 | 12,000.00 | | |
| | | | | | 592-537-757.000 | 4,000.00 | 20,000.00 | - |
| 21-46535 | CINTAS CORP LOC #31 | FY 2021-22 UNIFORMS & OFFICE MATS | PUBLIC WORKS | 6,200.00 | 101-441-818.000 | 1,500.00 | | |
| | | | | | 101-444-818.000 | 3,200.00 | | |
| | | | | | 640-860-725.000 | 1,500.00 | 6,200.00 | - |
| 21-46536 | CINTAS FIRE 636525 | FY 2021-22 FIRE EXTINGUISHER MAINTENANCE | PUBLIC WORKS | 6,100.00 | 101-444-818.000 | 2,200.00 | | |
| | | | | | 101-774-818.000 | 600.00 | | |
| | | | | | 101-774-818.101 | 500.00 | | |
| | | | | | 101-774-818.104 | 1,100.00 | | |
| | | | | | 592-542-818.000 | 500.00 | | |
| | | | | | 640-851-818.000 | 1,200.00 | 6,100.00 | - |
| 21-46537 | COMPTON PRESS INDUSTRIES | FY 2021-22 CALENDAR & UPDATES | PUBLIC WORKS | 18,886.00 | 101-780-880.000 | 18,238.00 | | |
| | | | | | 592-537-757.000 | 648.00 | 18,886.00 | |
| 21-46538 | DETROIT MULCH | FY 2021-22 YARD WASTE DISPOSAL | PUBLIC WORKS | 55,000.00 | 226-528-818.000 | 25,000.00 | 25,000.00 | (30,000.00) |
| 21-46539 | DETROIT SALT COMPANY | FY 2021-22 ROAD SALT PURCHASE | PUBLIC WORKS | 89,400.00 | 202-478-757.000 | 23,025.00 | | |
| | | | | | 203-478-757.000 | 69,075.00 | 92,100.00 | 2,700.00 |
| 21-46540 | EJ USA, INC. | FY 2021-22 WATER & SEWER SUPPLIES | PUBLIC WORKS | 5,000.00 | 592-537-757.000 | 5,000.00 | 5,000.00 | - |
| 21-46541 | FEDERAL PIPE & SUPPLY CO | FY 2021-22 MISC SUPPLIES MAINT & REPAIR | PUBLIC WORKS | 6,000.00 | 101-774-757.102 | 1,000.00 | | |
| | | | | | 585-561-757.000 | 1,000.00 | | |
| | | | | | 592-537-757.000 | 2,500.00 | | |
| | | | | | 640-851-939.100 | 1,500.00 | 6,000.00 | - |
| 21-46542 | GEORGE'S DISCOUNT AUTO | FY 2021-22 AUTO & TRUCK PARTS & SUPPLIES | PUBLIC WORKS | 35,000.00 | 640-851-939.100 | 21,500.00 | | |
| | | | | | 640-851-939.200 | 8,000.00 | | |
| | | | | | 640-851-939.300 | 3,500.00 | | |
| | | | | | 640-851-939.400 | 2,000.00 | 35,000.00 | - |
| 21-46543 | GFL ENVIRONMENTAL USA | FY 2021-22 SOLID WASTE PICKUP | PUBLIC WORKS | 1,173,334.00 | 226-528-818.000 | 1,213,204.00 | 1,213,204.00 | 39,870.00 |

| PO/REQ NUMBER | VENDOR NAME | DESCRIPTION | REQUESTED BY | FY 2020-21 REQUEST | BUDGET LINE # | FY 2021-22 BREAKDOWN REQUEST | FY 2021-22 TOTAL REQUEST | INCREASE/ (DECREASE) |
|------------------|------------------------------------|--|--------------|-----------------------|-----------------|------------------------------------|-----------------------------|-------------------------|
| 21-46544 | GILBERTS PRO HARDWARE | FY 2021-22 MINOR OPERATING SUPPLIES ALL DEPTS. | PUBLIC WORKS | 27,900.00 | 101-441-757.000 | 1,500.00 | | |
| | | | | | 101-444-757.000 | 2,800.00 | | |
| | | | | | 101-774-757.000 | 2,000.00 | | |
| | | | | | 101-774-757.101 | 200.00 | | |
| | | | | | 101-774-757.102 | 12,000.00 | | |
| | | | | | 101-774-757.104 | 4,000.00 | | |
| | | | | | 101-774-757.107 | 500.00 | | |
| | | | | | 101-775-757.000 | 400.00 | | |
| | | | | | 203-463-757.000 | 500.00 | | |
| | | | | | 585-561-757.000 | 300.00 | | |
| | | | | | 592-537-757.000 | 1,500.00 | | |
| | | | | | 592-542-757.000 | 200.00 | | |
| | | | | | 594-785-757.000 | 1,000.00 | | |
| | | | | | 640-851-939.100 | 1,000.00 | 27,900.00 | - |
| 21-46545 | GROSSE POINTES-CLINTON | FY 2021-22 REFUSE DISPOSAL FEES | PUBLIC WORKS | 201,500.00 | 226-528-818.000 | 215,475.00 | 215,475.00 | 13,975.00 |
| 21-46546 | GUNNERS METERS & PARTS | FY 2021-22 WATER & SEWER PARTS | PUBLIC WORKS | 6,500.00 | 592-537-757.000 | 6,500.00 | 6,500.00 | - |
| 21-46547 | HYDROCORP | FY 2021-22 CROSS CONNECTION PROGRAM | PUBLIC WORKS | 8,604.00 | 592-537-975.395 | 8,604.00 | 8,604.00 | - |
| 21-46548 | INDUSTRIAL BROOM SERVICE | FY 2021-22 SWEEPER BROOMS & PARTS | PUBLIC WORKS | 6,500.00 | 640-851-939.100 | 6,500.00 | 6,500.00 | - |
| 21-46549 | K & S VENTURES INC | FY 2021-22 HEATING & COOLING MAINTENANCE | PUBLIC WORKS | 18,000.00 | 101-441-818.000 | 3,000.00 | | |
| | | | | | 101-444-818.000 | 14,500.00 | | |
| | | | | | 101-774-818.000 | 1,500.00 | | |
| | | | | | 101-774-818.104 | 3,000.00 | 22,000.00 | 4,000.00 |
| 21-46550 | KENNEDY INDUSTRIES, INC. | FY 2021-22 ANNUAL TORREY RD MAINTENANCE | PUBLIC WORKS | 10,000.00 | 592-542-818.000 | 10,000.00 | 10,000.00 | - |
| 21-46551 | MACK ALGER TIRE & SERVICE | FY 2021-22 AUTO & TRUCK TIRES | PUBLIC WORKS | 9,500.00 | 640-851-939.100 | 3,000.00 | | |
| | | | | | 640-851-939.200 | 5,000.00 | | |
| | | | | | 640-851-939.300 | 800.00 | | |
| | | | | | 640-851-939.400 | 700.00 | 9,500.00 | - |
| 21-46552 | MESSICK'S | FY 2021-22 LEAF MACHINE PARTS | PUBLIC WORKS | 10,000.00 | 640-851-939.100 | 10,000.00 | 10,000.00 | - |
| 21-46553 | MARSHALL LANDSCAPE INC | FY 2021-22 LAWN CARE | PUBLIC WORKS | 7,125.00 | 101-775-818.000 | 4,000.00 | | |
| | | | | | 202-463-818.000 | 3,125.00 | 7,125.00 | - |
| 21-46554 | STATE OF MICHIGAN | FY 2021-22 PUBLIC WATER SUPPLY ANNUAL FEE | PUBLIC WORKS | 6,000.00 | 592-536-818.000 | 6,000.00 | 6,000.00 | - |
| 21-46555 | PROFESSIONAL RECRUITERS GROUP, LLC | FY 2021-22 TEMPORARY HELP SEARCH | PUBLIC WORKS | 9,360.00 | 203-463-702.808 | 9,360.00 | 9,360.00 | - |
| 21-46556 | RKA PETROLEUM COMPANIES | FY 2021-22 FUEL PURCHASE | PUBLIC WORKS | 115,000.00 | 640-851-939.500 | 115,000.00 | 115,000.00 | - |
| 21-46557 | SITEONE LANDSCAPE SUPPLY, LLC | FY 2021-22 MAINT SUPPLIES & PARTS | PUBLIC WORKS | 7,000.00 | 202-463-757.000 | 500.00 | | |
| | | | | | 202-478-757.000 | 400.00 | | |
| | | | | | 203-463-757.000 | 2,500.00 | | |
| | | | | | 203-478-757.000 | 1,100.00 | | |
| | | | | | 592-537-757.000 | 2,000.00 | | |
| | | | | | 640-851-939.100 | 500.00 | 7,000.00 | - |
| 21-46558 | WOLVERINE OIL & SUPPLY CO. INC. | FY 2021-22 HYDRAULIC SUPPLY & OIL | PUBLIC WORKS | 6,000.00 | 640-851-939.500 | 6,000.00 | 6,000.00 | - |
| 21-46561 | IRON MOUNTAIN REDORDS | FY 2021-22 SHRED SERVICE | PUBLIC WORKS | 6,800.00 | 101-444-818.000 | 1,600.00 | | |
| | | FY 2021-22 DROP OFF DAYS | PUBLIC WORKS | | 226-528-818.000 | 5,400.00 | 7,000.00 | 200.00 |
| 21-46574 | ARBOR PRO TREE SERVICE | FY 2021-22 TREE REMOVAL SERVICES | PUBLIC WORKS | 40,000.00 | 101-465-818.000 | 40,000.00 | 40,000.00 | - |
| 21-46575 | GROSSO TRUCKING & SUPPLY CO | FY 2021-22 TRUCKING SERVICES-SOLID WASTE | PUBLIC WORKS | 84,000.00 | 226-528-818.000 | 84,000.00 | 84,000.00 | - |
| 21-46576 | TRIPLE F FACILITY SERVICES | FY 2021-22 JANITORIAL SVC - MUNI BLDG | PUBLIC WORKS | 13,000.00 | 101-444-818.000 | 13,000.00 | 13,000.00 | - |

TOTAL PO STATUS: OPEN

2,683,892.00

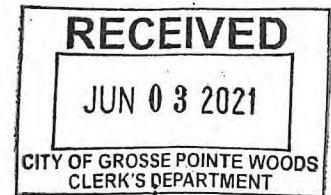
2,869,976.00 2,869,976.00 186,084.00



**CITY OF GROSSE POINTE WOODS
DEPARTMENT OF PUBLIC SAFETY**



Date: June 2, 2021
To: Bruce Smith, City Administrator
From: John G. Kosanke, Director of Public Safety
Subject: Repair for Damage to New Fire Truck



Our new fire truck was recently involved in an accident during which a department employee hit a tree. The damage resulted in the need for a new plate sign, painting, lettering, and city logo. The cost for these repairs have been quoted at a total of \$5,541.68 by West Shore Fire, Inc., the vendor from which the E-One Metro fire truck was purchased from.

As this is an unexpected emergency purchase, it was not a budgeted expense in the 2020/2021 Fiscal Year budget. Sufficient funds are available in the Vehicle Maintenance – Public Safety account 640-851-939.200 which currently has an available balance of \$8,079.05.

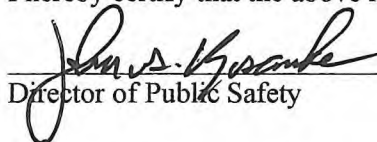
Recommend Approval of the above stated purchase in the amount of **\$5,541.68** as submitted. I do not believe any further benefit will accrue to the city to seek further competitive bids.

Payment will be made to:

West Shore Fire, Inc.
6620 Lake Michigan Dr.
P.O. Box 188
Allendale, MI 49401

Department Certification:

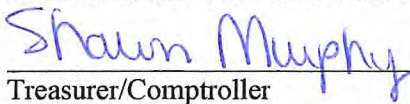
I hereby certify that the above items are necessary for the proper operation of this Department.



Director of Public Safety

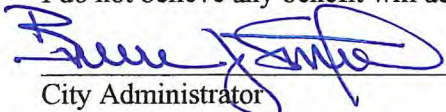
Department Head Fund Certification:

Account numbers have been verified as presented.



Treasurer/Comptroller

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

 6/2/2021

City Administrator

West Shore Fire, Inc.

6620 Lake Michigan Dr.
P.O. Box 188
Allendale, MI 49401

| Date | Estimated |
|-----------|-----------|
| 5/28/2021 | 684 |

| Name / Address |
|--|
| GROSSE POINTE WOODS DPS 20025 MACK PLAZA DRIVE GROSSE POINTE WOODS, MI 48236 |

| |
|---------|
| Ship To |
| |

| | | |
|----------|-----|--------------------|
| P.O. No. | Rep | Project |
| | SD | E-ONE S/O 14299... |

[illegible]

| | |
|--------------|-------------------|
| Total | \$5,541.68 |
|--------------|-------------------|





6E

MEMO 21-32

TO: Bruce Smith, City Administrator
FROM: Frank Schulte, Director of Public Services FS.
DATE: June 11, 2021
SUBJECT: Sale of Total Patcher and Portable Emulsion Tank

In December of 2014, the City purchased a Total Patcher and portable emulsion tank with the intent to use this piece of equipment to make longer lasting street repairs. The cost of the Total Patcher and portable emulsion tank was \$89,800.00. Please see attached photos.

Unfortunately, the patch from the machine did not hold up much longer than traditional cold patch.

The Total Patcher sprays a mixture of stone and hot emulsion into cracks and potholes on the streets. It takes hours for the emulsion to cool down before vehicles are able to drive over it. The Department of Public Works received many complaints from vehicles getting emulsion on the fenders of their vehicles after driving across it days later.

Twenty-four hours after the emulsion was laid, the DPW would then have to run the street sweeper over the street to clean up any loose material. The emulsion would gunk up into the conveyor of the street sweeper, which would cause continuous maintenance issues. The DPW discovered that this machine would be better suited for a private contractor that provides large road repair work than for local municipalities.

In 2017 and 2018, the DPW purchased two smaller hot patchers that were more effective than using the Total Patcher. The two small hot patch machines warm the cold patch and the materials are installed directly into the areas that need to be filled with minimum material waste.

Since the purchase of the two hot patchers, the DPW has not needed to use the Total Patcher. In hopes to recoup funds for this unused piece of equipment, we reached out to the company that the City purchased the Total Patcher from; Equipment Marketing Co. Equipment Marketing Co. is interested in purchasing the used Total Patcher and portable emulsion tank in amount of \$31,000.00.

I recommend that the City of Grosse Pointe Woods sell the Total Patcher and portable emulsion tank back to Equipment Marketing Co. in amount of \$31,000.00.

Approved for Council Consideration:


Bruce Smith, City Administrator

6/14/2021
Date





Lisa Hathaway

6F

From: Tom Jerger <tjergs@gmail.com>
Sent: Monday, June 7, 2021 11:04 AM
To: Lisa Hathaway
Subject: Fwd: Recreation Commision

----- Forwarded message -----

From: **Tom Jerger** <tjergs@gmail.com>
Date: Mon, Jun 7, 2021 at 10:59 AM
Subject: Recreation Commision
To: <arthurwbryant@gmail.com>
Cc: Amanda York <amanda.york2@gmail.com>, <lhathaway@gpwmi.com>, Nicole Byron <nbyron@gpwmi.us>

Dear Mayor Bryant ,

It is with regret that I am stepping down from the recreation commission effective immediately . It has been an honor and a privilege to serve on the commision these last 15 years and I thank you for this opportunity .

Thank you again ,

Tom Jerger



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

RECEIVED

JUN 14 2021

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

June 2, 2021

Frank Schulte
City of Grosse Pointe Woods DPW
1200 Parkway Dr.
Grosse Pointe Woods, MI 48236

PO 20-46142
#592-537-978.200
OK- B

Reference: DPW Water and Sewer Garage
Grosse Pointe Woods, MI
AEW Project No. 0160-0420

OKSM 6/8/21
BMP 6/9/21

Dear Mr. Schulte:

Enclosed please find Ashor Associates Pay Application No. 1 for the above referenced project. We recommend issuing payment in the amount requested for \$40,330.00 to Ashor Associates 3745 Horseshoe Drive, Troy MI 48063.

If you have questions or need additional information, please contact our office.

Sincerely,

ANDERSON, ECKSTEIN AND WESTRICK, INC.

Jason Arlow, AIA

cc: Frank Schulte, GPW
Scott Lockwood, AEW

Enclosure: Pay Application No. 1

M:\0160\0160-0420\ConstServices\PayEst\Building\No1\PayApp#1_Letter.docx

APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER City of Grosse Pointe Woods
20025 Mack Plaza
48236, MI

PROJECT: DPW Garage

FROM CONTRACTOR:

Ashor Associates
3745 Horseshoe Drive
Troy, MI 48063

VIA ARCHITECT: AEW

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 279,471.00
2. Net change by Change Orders \$ 16,080.33
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 295,551.33
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 40,330.33
5. RETAINAGE:
 - a. % of Completed Work \$ 0.00
(Column D + E on G703)
 - b. % of Stored Material \$
(Column F on G703)Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 40,330.33
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$
8. CURRENT PAYMENT DUE \$ 40,330.33
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 255,221.00

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|-------------|------------|
| Total changes approved in previous months by Owner | | |
| Total approved this Month | \$16,080.33 | |
| TOTALS | \$16,080.33 | |
| NET CHANGES by Change Order | \$16,080.33 | |

AIA DOCUMENT G702

APPLICATION NO: 1

PAGE ONE OF

PAGES

PERIOD TO:

PROJECT NOS: 0160-0420

CONTRACT DATE:

Distribution to:

| | |
|-------------------------------------|------------|
| <input type="checkbox"/> | OWNER |
| <input checked="" type="checkbox"/> | ARCHITECT |
| <input type="checkbox"/> | CONTRACTOR |
| <input type="checkbox"/> | |
| <input type="checkbox"/> | |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature] Date: 6/1/21
State of: Michigan County of: Macomb
Subscribed and sworn to before me this 15th day of June 2021
Notary Public: [Signature]
My Commission expires: March 31, 2026

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 40,330.33

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: [Signature] Date: 06/02/21

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 1

APPLICATION DATE: 5/28/2021

PERIOD TO:

ARCHITECT'S PROJECT NO: 0160-0420

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED AND STORED TO DATE (D+E+F) | H % (G ÷ C) | I BALANCE TO FINISH (C - G) | J RETAINAGE (IF VARIABLE RATE) |
|------------------|--------------------------|-------------------------|---|-------------|---|---|-------------------|--------------------------------------|---|
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | |
| 1 | General Conditions | \$42,930.00 | | \$0.00 | | | | | |
| 2 | Building Construction | \$187,548.00 | | \$40,330.33 | | \$40,330.33 | 21.50% | \$147,217.67 | \$0.00 |
| 3 | Mechanical | \$10,793.00 | | \$0.00 | | | | | |
| 4 | Electrical | \$25,200.00 | | \$0.00 | | | | | |
| 5 | Plumbing | \$8,000.00 | | \$0.00 | | | | | |
| 6 | Owner Allowance | \$5,000.00 | | \$0.00 | | | | | |
| 7 | Change order # 1 | \$16,080.33 | | | | | | | |
| | GRAND TOTALS | \$295,551.33 | \$0.00 | \$40,330.33 | \$0.00 | \$40,330.33 | | \$255,221.00 | \$0.00 |

7B



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

RECEIVED

JUN 14 2021

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

CITY OF GROSSE POINTE WOODS
ACCOUNT'S PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

May 18, 2021
Project No: 0160-0417-0
Invoice No: 0131257

Project 0160-0417-0 BOURNEMOUTH WM REPLACEMENT
PURCHASE ORDER #19-45552 - \$197,500.00
Professional Services from April 12, 2021 to May 9, 2021
Professional Personnel

| | Hours | Rate | Amount |
|--------------------------|-------|--------|--------|
| CONTRACT ADMINISTRATION | | | |
| PRINCIPAL ENGINEER | 1.50 | 103.00 | 154.50 |
| LICENSED ENG/SUR/ARC | 1.00 | 103.00 | 103.00 |
| ENGINEERING AIDE II | .50 | 62.00 | 31.00 |
| CONSTRUCTION OBSERVATION | | | |
| ENGINEERING AIDE III | .50 | 70.00 | 35.00 |
| Totals | 3.50 | | 323.50 |
| Total Labor | | | 323.50 |

| Billing Limits | Current | Prior | To-Date |
|--------------------|---------|------------|------------|
| Total Billings | 323.50 | 130,103.47 | 130,426.97 |
| Limit | | | 197,500.00 |
| Remaining | | | 67,073.03 |
| Total this Invoice | | | \$323.50 |

Outstanding Invoices

| Number | Date | Balance |
|---------|-----------|---------|
| 0131011 | 4/27/2021 | 319.50 |
| Total | | 319.50 |

PO 19-45552
592-537-977.310
OK - FS
SM 6/2/2021

Benjamin
6/3/21



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

RECEIVED

JUN 14 2021

May 18, 2021

Project No: 0160-0423-0

Invoice No: 0131258

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project 0160-0423-0 OXFORD ROAD RECON. - MACK TO HOLIDAY
PURCHASE ORDER #20-46056 - \$128,000.00
Professional Services from April 12, 2021 to May 9, 2021
Professional Personnel

| | Hours | Rate | Amount |
|--------------------------|--------|--------|-----------|
| CONSTRUCTION STAKEOUT | | | |
| TEAM LEADER | 3.00 | 83.50 | 250.50 |
| SENIOR PROJECT SURVEYOR | 3.00 | 103.00 | 309.00 |
| RECORD PLANS | | | |
| GRADUATE ENG/SUR/ARC | 1.00 | 83.50 | 83.50 |
| CONTRACT ADMINISTRATION | | | |
| PRINCIPAL ENGINEER | 12.50 | 103.00 | 1,287.50 |
| LICENSED ENG/SUR/ARC | 22.00 | 103.00 | 2,266.00 |
| TEAM LEADER | 8.50 | 83.50 | 709.75 |
| ENGINEERING AIDE III | 6.60 | 70.00 | 462.00 |
| ENGINEERING AIDE II | 2.00 | 62.00 | 124.00 |
| CONSTRUCTION OBSERVATION | | | |
| TEAM LEADER | 32.50 | 83.50 | 2,713.75 |
| ENGINEERING AIDE III | 232.50 | 70.00 | 16,275.00 |
| GIS UPDATES | | | |
| ENGINEERING AIDE III | .70 | 70.00 | 49.00 |
| Totals | 324.30 | | 24,530.00 |
| Total Labor | | | 24,530.00 |

Unit Billing

| | | |
|-------------------------------------|--------------------|----------|
| 3 PERSON CREW-CONSTRUCTION STAKEOUT | 9.5 HOURS @ 169.50 | 1,610.25 |
| Total Units | | 1,610.25 |

Billing Limits

| | Current | Prior | To-Date |
|----------------|-----------|-----------|------------|
| Total Billings | 26,140.25 | 54,092.92 | 80,233.17 |
| Limit | | | 128,000.00 |
| Remaining | | | 47,766.83 |

Total this Invoice \$26,140.25

Outstanding Invoices

| Number | Date |
|---------|-----------|
| 0131012 | 4/27/2021 |
| Total | |

Balance
9,457.90
9,457.90

P020-46056
#202-451-974-201 \$2,091.22
#203-451-977.803 \$21,435.00
#592-537-975-401 \$2,614.03

OK- [Signature] SM 6/2/2021

BSM [Signature] 6/3/21

Please include the project number and invoice number on your check.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

RECEIVED

JUN 14 2021

May 19, 2021

Project No: 0160-0428-0

Invoice No: 0131264

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project 0160-0428-0 2020 CONCRETE PAVEMENT REPAIR PROGRAM

PURCHASE ORDER #20-46055

Professional Services from April 12, 2021 to May 9, 2021

Professional Personnel

| | Hours | Rate | Amount |
|--------------------------|-------|--------|----------|
| RESEARCH/REVIEW | | | |
| PRINCIPAL ENGINEER | 2.00 | 103.00 | 206.00 |
| QUANTITIES | | | |
| ENGINEERING AIDE II | 4.50 | 62.00 | 279.00 |
| CONTRACT ADMINISTRATION | | | |
| GRADUATE ENG/SUR/ARC | 3.00 | 83.50 | 250.50 |
| TEAM LEADER | 7.00 | 83.50 | 584.50 |
| ENGINEERING AIDE III | .80 | 70.00 | 56.00 |
| ENGINEERING AIDE II | .50 | 62.00 | 31.00 |
| CONSTRUCTION OBSERVATION | | | |
| ENGINEERING AIDE III | 5.50 | 70.00 | 385.00 |
| REVISIONS | | | |
| GRADUATE ENG/SUR/ARC | .40 | 83.50 | 33.40 |
| GIS UPDATES | | | |
| ENGINEERING AIDE III | 1.50 | 70.00 | 105.00 |
| Totals | 25.20 | | 1,930.40 |
| Total Labor | | | 1,930.40 |

| Billing Limits | Current | Prior | To-Date |
|----------------|----------|-----------|------------|
| Total Billings | 1,930.40 | 61,558.35 | 63,488.75 |
| Limit | | | 134,000.00 |
| Remaining | | | 70,511.25 |

Total this Invoice \$1,930.40

Outstanding Invoices

| Number | Date | Balance |
|---------|----------|---------|
| 0131155 | 5/7/2021 | 724.75 |
| Total | | 724.75 |

PO 20-46055
#202-451-974.201 \$366.78
#203-451-974.201 \$231.64
#585-561-978.300 \$965.20
#592-537-975.401 \$366.78

OK - [Signature]
SM 6/2/2021
BS [Signature] 6/3/21

Please include the project number and invoice number on your check.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aew-inc.com p(586)726-1234

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JUN 14 2021

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

May 19, 2021

Project No: 0160-0430-0

Invoice No: 0131266

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0430-0 SEWER REHABILITATION - OPEN CUT

PURCHASE ORDER #20-46059

Professional Services from April 12, 2021 to May 9, 2021

Professional Personnel

| | Hours | Rate | Amount |
|--------------------------|-------|--------|------------|
| RESEARCH/REVIEW | | | |
| PRINCIPAL ENGINEER | 4.10 | 103.00 | 422.30 |
| QUANTITIES | | | |
| ENGINEERING AIDE II | 51.50 | 62.00 | 3,193.00 |
| SPECIFICATIONS | | | |
| GRADUATE ENG/SUR/ARC | 1.00 | 83.50 | 83.50 |
| CONTRACT ADMINISTRATION | | | |
| GRADUATE ENG/SUR/ARC | 3.00 | 83.50 | 250.50 |
| TEAM LEADER | 10.00 | 83.50 | 835.00 |
| ENGINEERING AIDE III | 2.30 | 70.00 | 161.00 |
| ENGINEERING AIDE II | 1.00 | 62.00 | 62.00 |
| MEETINGS | | | |
| TEAM LEADER | 1.50 | 83.50 | 125.25 |
| CONSTRUCTION OBSERVATION | | | |
| ENGINEERING AIDE III | 8.50 | 70.00 | 595.00 |
| REVISIONS | | | |
| GRADUATE ENG/SUR/ARC | .40 | 83.50 | 33.40 |
| GIS UPDATES | | | |
| ENGINEERING AIDE III | 1.50 | 70.00 | 105.00 |
| Totals | 84.80 | | 5,865.95 |
| Total Labor | | | 5,865.95 |
| Total this Invoice | | | \$5,865.95 |

Outstanding Invoices

| Number | Date | Balance |
|-----------|----------|-----------|
| ✓ 0131157 | 5/7/2021 | 27,237.40 |
| Total | | 27,237.40 |

PO 20-46059
592-537-976.001
OK - PJ
SM 6/2/2021
Bumgarner 6/3/21



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

RECEIVED

JUN 14 2021

May 24, 2021

Project No: 0160-0420-0

Invoice No: 0131394

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project 0160-0420-0 DPW WATER & SEWER BARN

Professional Services from April 12, 2021 to May 9, 2021

Phase 03 CCA

Fee

Total Fee 4,000.00

Percent Complete

65.00 Total Earned

2,600.00

Previous Fee Billing

2,200.00

Current Fee Billing

400.00

Total Fee

400.00

Total this Phase

\$400.00

Total this Invoice

\$400.00

Outstanding Invoices

| Number | Date | Balance |
|-----------|-----------|---------|
| ✓ 0130834 | 4/21/2021 | 400.00 |
| Total | | 400.00 |

PO 20-46141
#592-537-978-300
OK- [Signature]
SM 6/2/2021



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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JUN 14 2021

May 25, 2021
Project No: 0160-0432-0
Invoice No: 0131464

CITY OF GROSSE POINTE WOODS
ACCOUNT'S PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project 0160-0432-0 2020-2021 GIS MAINTENANCE
FOR: UPDATES TO GIS PROTAL BASEMAP
Professional Services from April 12, 2021 to May 9, 2021
Professional Personnel

| | Hours | Rate | Amount |
|---|-------|-------|--------|
| BASE MAPS | | | |
| GRADUATE ENG/SUR/ARC | | | |
| MILLER, JEFFREY | 1.50 | 83.50 | 125.25 |
| Printing of sewer and water basemaps | | | |
| GIS UPDATES | | | |
| GRADUATE ENG/SUR/ARC | | | |
| MILLER, JEFFREY | 1.50 | 83.50 | 125.25 |
| Updates to parcel and address info per City's request | | | |
| ENGINEERING AIDE III | | | |
| DOURJALIAN, ANDREW | .70 | 70.00 | 49.00 |
| Address Updates | | | |
| KOWALCHICK, ANTHONY | 2.80 | 70.00 | 196.00 |
| relink sewer base map to sequal, export sewer and water basemaps for city | | | |
| Totals | 6.50 | | 495.50 |
| Total Labor | | | 495.50 |

| Billing Limits | Current | Prior | To-Date |
|----------------|---------|-----------|-----------|
| Total Billings | 495.50 | 12,352.75 | 12,848.25 |
| Limit | | | 21,000.00 |
| Remaining | | | 8,151.75 |

Total this Invoice \$495.50

PO 20-45844
#592-537-977.000

OK- FS

SM 6/2/2021

[Signature]
6/2/21



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

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JUN 14 2021

May 26, 2021

Project No: 0160-0408-0

Invoice No: 0131512

CITY OF GROSSE POINTE WOODS

ACCOUNTS PAYABLE

20025 MACK AVENUE

GROSSE POINTE WOODS, MI 48236-2397

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project 0160-0408-0

VERNIER RD RESURFACING - FAIRWAY TO ECL

FOR: PROJECT CLOSEOUT PROCESS WITH MDOT, ADA COMPLIANCE EXEMPTION REQUES, AS-BUILT

P.O. 18-45021 (78,000.00)

P.O. 19-45443 (179,903.66)

Professional Services from April 12, 2021 to May 9, 2021

Professional Personnel

| | Hours | Rate | Amount |
|-------------------------|-------|--------|--------|
| RECORD PLANS | | | |
| GRADUATE ENG/SUR/ARC | | | |
| WILSON, HOLLY | 1.00 | 83.50 | 83.50 |
| CONTRACT ADMINISTRATION | | | |
| PRINCIPAL ENGINEER | | | |
| LOCKWOOD, SCOTT | 1.00 | 103.00 | 103.00 |
| ENGINEERING AIDE III | | | |
| SWITZER, BRIDGET | .60 | 70.00 | 42.00 |
| SENIOR PROJECT ENGINEER | | | |
| VIGNERON, MICHAEL | 3.00 | 103.00 | 309.00 |
| Totals | 5.60 | | 537.50 |
| Total Labor | | | 537.50 |

| Billing Limits | Current | Prior | To-Date |
|----------------|---------|------------|------------|
| Total Billings | 537.50 | 247,964.60 | 248,502.10 |
| Limit | | | 257,903.00 |
| Remaining | | | 9,400.90 |

Total this Invoice \$537.50

Outstanding Invoices

| Number | Date | Balance |
|---------|----------|---------|
| 0131147 | 5/7/2021 | 98.00 |
| Total | | 98.00 |

PO 45443

#202-451-974.803

OK - P

SM 6/2/2021

6/3/21

Please include the project number and invoice number on your check.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

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JUN 14 2021

May 26, 2021
Project No: 0160-0413-0
Invoice No: 0131513

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project 0160-0413-0 2019 SEWER OPEN CUT REPAIR PROGRAM
FOR: PREPARING PATCH LOCATION MAP, ESTABLISH QUANTITIES, CONTRACT ADMINISTRATION
P.O. 19-45637 - (106,000)
Professional Services from April 12, 2021 to May 9, 2021

Professional Personnel

| | Hours | Rate | Amount |
|-------------------------|-------|-------|--------|
| CONTRACT ADMINISTRATION | | | |
| GRADUATE ENG/SUR/ARC | 2.50 | 83.50 | 208.75 |
| TEAM LEADER | 2.00 | 83.50 | 167.00 |
| ENGINEERING AIDE II | .50 | 62.00 | 31.00 |
| REVISIONS | | | |
| GRADUATE ENG/SUR/ARC | .40 | 83.50 | 33.40 |
| GIS UPDATES | | | |
| ENGINEERING AIDE III | 1.50 | 70.00 | 105.00 |
| Totals | 6.90 | | 545.15 |
| Total Labor | | | 545.15 |

| Billing Limits | Current | Prior | To-Date |
|----------------|---------|-----------|------------|
| Total Billings | 545.15 | 96,702.10 | 97,247.25 |
| Limit | | | 106,000.00 |
| Remaining | | | 8,752.75 |

Total this Invoice \$545.15

Outstanding Invoices

| Number | Date | Balance |
|-----------|----------|---------|
| ✓ 0131148 | 5/7/2021 | 633.75 |
| Total | | 633.75 |

PO 19-45637

592-537-976.001

OK - [Signature]

SM 6/2/2021

BGM 6/3/21



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

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JUN 14 2021

May 26, 2021

Project No: 0160-0426-0

Invoice No: 0131514

CITY OF GROSSE POINTE WOODS

ACCOUNTS PAYABLE

20025 MACK AVENUE

GROSSE POINTE WOODS, MI 48236-2397

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project 0160-0426-0 2020-2021 WATER MAIN REPLACEMENT PROGRA

FOR: WAYNE COUNTY PERMIT REIMBURSEMENTS

PURCHASE ORDER #20-46057

PURCHASE ORDER #21-46244

Professional Services from April 12, 2021 to May 9, 2021

Reimbursable Expenses

REIMB. MISC. EXPENSE

| | | | | |
|-----------|----------------------------|---------------|---------------|---------------|
| 5/10/2021 | WAYNE COUNTY | PERMIT REVIEW | 200.00 | |
| 5/10/2021 | WAYNE COUNTY | SESC PERMIT | 150.00 | |
| | Total Reimbursables | | 350.00 | 350.00 |

Billing Limits

| | Current | Prior | To-Date |
|----------------|---------|------------|------------|
| Total Billings | 350.00 | 101,545.78 | 101,895.78 |
| Limit | | | 325,000.00 |
| Remaining | | | 223,104.22 |

Total this Invoice \$350.00

Outstanding Invoices

| Number | Date | Balance |
|--------------|----------|-----------------|
| ✓ 0131154 | 5/7/2021 | 7,283.19 |
| Total | | 7,283.19 |

P020-46057

#592-537-977.310

OK - P

BS 6/3/21

ANDERSON, ECKSTEIN AND WESTRICK, INC.

CHECK REQUEST FORM

DATE: 5/7/2021

PAYABLE TO: Wayne County

ADDRESS: Wayne County Permit Office

33809 Michigan Ave.

Wayne, MI 48184

AMOUNT: \$200

REASON: Wayne County Permit Review Fee

PROJECT # REIMBURSABLE TO: 0160-0426

REQUESTED BY: Ross Wilberding

APPROVED BY:

Supervisor's Signature

SPECIAL REQUEST:

DATE CHECK NEEDED BY:

ANDERSON, ECKSTEIN AND WESTRICK, INC.

CHECK REQUEST FORM

DATE: 5/7/2021

PAYABLE TO: Wayne County

ADDRESS: Wayne County Permit Office

33809 Michigan Ave.

Wayne, MI 48184

AMOUNT: \$200

REASON: Wayne County Permit Review Fee

PROJECT # REIMBURSABLE TO: 0160-0426

REQUESTED BY: Ross Wilberding

APPROVED BY:

Supervisor's Signature

SPECIAL REQUEST:

DATE CHECK NEEDED BY:



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

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CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

May 26, 2021
Project No: 0160-0429-0
Invoice No: 0131515

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0429-0 SEWER REHABILITATION - LINING
FOR: CONTRACT ADMIN., REVIEWING EXTRAS AND PROCESSING PAY ESTIMATES
PURCHASE ORDER #20-46058

Professional Services from April 12, 2021 to May 9, 2021

Professional Personnel

| | Hours | Rate | Amount |
|-------------------------|-------|--------|--------|
| RESEARCH/REVIEW | | | |
| PRINCIPAL ENGINEER | 4.20 | 103.00 | 432.60 |
| CONSTRUCTION PLAN DRAFT | | | |
| ENGINEERING AIDE III | 2.50 | 70.00 | 175.00 |
| CONTRACT ADMINISTRATION | | | |
| TEAM LEADER | 1.00 | 83.50 | 83.50 |
| ENGINEERING AIDE III | 1.10 | 70.00 | 77.00 |
| ENGINEERING AIDE II | 1.00 | 62.00 | 62.00 |
| Totals | 9.80 | | 830.10 |
| Total Labor | | | 830.10 |

| Billing Limits | Current | Prior | To-Date |
|--------------------|---------|-----------|-----------|
| Total Billings | 830.10 | 57,556.16 | 58,386.26 |
| Limit | | | 75,000.00 |
| Remaining | | | 16,613.74 |
| Total this Invoice | | | \$830.10 |

Outstanding Invoices

| Number | Date | Balance |
|-----------|----------|----------|
| ✓ 0131156 | 5/7/2021 | 9,071.35 |
| Total | | 9,071.35 |

PO 20-46058
592-537-976-001

OK - FB

SM 6/2/2021

Barbara Smith
6/3/21



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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JUN 14 2021

May 27, 2021

Project No: 0160-0434-0

Invoice No: 0131517

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project 0160-0434-0 2021-2022 RATE STUDY

Professional Services from April 12, 2021 to May 9, 2021

Professional Personnel

| | Hours | Rate | Amount |
|-------------------------|-------|--------|------------|
| RESEARCH/REVIEW | | | |
| PRINCIPAL ENGINEER | 5.50 | 103.00 | 566.50 |
| SENIOR PROJECT ENGINEER | 11.60 | 103.00 | 1,194.80 |
| Totals | 17.10 | | 1,761.30 |
| Total Labor | | | 1,761.30 |
| Total this Invoice | | | \$1,761.30 |

PO 20-45846
592-537-818-000
OK- FS,

SM 6/2/2021
Bmf 6/3/21



MCKENNA

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JUN 14 2021

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

7C
O 248.596.0920
F 248.596.0930
MCKA.COM

Mr. Bruce Smith
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

June 6, 2021

Invoice No: 21849 - 37

Project 21849 Grosse Pointe Woods Building Services

Professional Services from May 1, 2021 to May 31, 2021

Monthly Retainer

Conduct Plumbing and Mechanical Inspections as directed by the City.

- 1 5/4/21 20091 Mack Ave PP210069
- 2 5/4/21 2143 Anita Ave PM200228
- 3 5/4/21 879 Sunningdale Dr PM200107
- 4 5/4/21 898 S Brys Dr PM210106
- 5 5/4/21 1372 Vernier Rd PP210077
- 6 5/4/21 1372 Vernier Rd PM210107
- 7 5/4/21 1150 S Oxford Rd PP210078
- 8 5/4/21 576 Shoreham Rd PP210031
- 9 5/4/21 20861 Mack Ave PM210100
- ~~10~~ 5/4/21 20861 Mack Ave PM210100 → Duplicate
- 11 5/4/21 20861 Mack Ave PP210042
- 12 5/4/21 20861 Mack Ave PM210071
- 13 5/6/21 1708 Aline Dr PP210079
- 14 5/6/21 838 Lochmoor Blvd PP210076
- 15 5/6/21 1538 Anita Ave PP210037
- 16 5/6/21 1827 Hunt Club Dr PP210083
- 17 5/6/21 19217 Linville St PM210093
- 18 5/6/21 20091 Mack Ave PP210069
- 19 5/6/21 682 N Rosedale Ct PP210084
- 20 5/6/21 682 N Rosedale Ct PM210112

→
Signatures

| | | | | |
|---------|---------|---------------------------------------|---------|----|
| Project | 21849 | Grosse Pointe Woods Building Services | Invoice | 37 |
| 21 | 5/11/21 | 838 Lochmoor Blvd PP210076 | | |
| 22 | 5/11/21 | 768 Fairford Rd PP210087 | | |
| 23 | 5/11/21 | 700 S Oxford Rd PM200234 | | |
| 24 | 5/11/21 | 2138 Ridgemont Rd PP210089 | | |
| 25 | 5/11/21 | 1937 Severn Rd PP210082 | | |
| 26 | 5/11/21 | 1937 Severn Rd PM210111 | | |
| 27 | 5/11/21 | 1536 Cook Rd PP210088 | | |
| 28 | 5/11/21 | 510 Thorn Tree Rd PM210103 | | |
| 29 | 5/11/21 | 20861 Mack Ave PP210042 | | |
| 30 | 5/11/21 | 1467 Sunningdale PM210116 | | |
| 31 | 5/11/21 | 1467 Sunningdale PP210085 | | |
| 32 | 5/13/21 | 548 Hawthorne Rd PM210098 | | |
| 33 | 5/13/21 | 19251 Mack Ave PP210074 | | |
| 34 | 5/13/21 | 821 Canterbury Rd PM210059 | | |
| 35 | 5/13/21 | 821 Canterbury Rd PP210059 | | |
| 36 | 5/13/21 | 19251 Mack Ave PM210069 | | |
| 37 | 5/13/21 | 1267 Sunningdale Dr PP210064 | | |
| 38 | 5/13/21 | 100 Roslyn Rd PP210064 | | |
| 39 | 5/18/21 | 1614 Newcastle Rd PP210039 | | |
| 40 | 5/18/21 | 1536 Cook Rd PP210088 | | |
| 41 | 5/18/21 | 20871 Mack Ave PP210094 | | |
| 42 | 5/18/21 | 1805 Severn Rd PM210080 | | |
| 43 | 5/18/21 | 1584 Brys Dr PM210117 | | |
| 44 | 5/20/21 | 1805 Severn Rd PP210043 | | |
| 45 | 5/20/21 | 821 Canterbury Rd PP210059 | | |
| 46 | 5/20/21 | 1988 Roslyn Rd PP210092 | | |
| 47 | 5/20/21 | 20871 Mack Ave PP210094 | | |
| 48 | 5/20/21 | 1610 Fairholme Rd PP210101 | | |
| 49 | 5/20/21 | 821 Canterbury Rd PM210059 | | |
| 50 | 5/20/21 | 822 Canterbury Rd PM210091 | | |
| 51 | 5/20/21 | 519 Saddle Ln PM210097 | | |
| 52 | 5/20/21 | 1010 N Renaud Rd PM210104 | | |

| | | | | |
|---------|-------|---------------------------------------|---------|----|
| Project | 21849 | Grosse Pointe Woods Building Services | Invoice | 37 |
|---------|-------|---------------------------------------|---------|----|

| | | | |
|----|---------|----------------------|----------|
| 53 | 5/20/21 | 1610 Fairholme Rd | PM210109 |
| 54 | 5/20/21 | 1974 Brys Dr | PM210115 |
| 55 | 5/25/21 | 821 Canterbury Rd | PM210059 |
| 56 | 5/25/21 | 1769 Roslyn Rd | PM210096 |
| 57 | 5/25/21 | 1974 Brys Dr | PM210115 |
| 58 | 5/25/21 | 640 Vernier Rd | PP200095 |
| 59 | 5/25/21 | 1579 Anita Ave | PP210018 |
| 60 | 5/25/21 | 742 S Renaud Rd | PP210057 |
| 61 | 5/25/21 | 640 Vernier Rd | PP210102 |
| 62 | 5/25/21 | 1060 Fairholme | PP210103 |
| 63 | 5/27/21 | 1384 Yorktown St | PM200292 |
| 64 | 5/27/21 | 682 N Rosedale Ct | PP210084 |
| 65 | 5/27/21 | 682 N Rosedale Ct | PM210112 |
| 66 | 5/27/21 | 836 Anita Ave | PM210122 |
| 67 | 5/27/21 | 20871 Mack Ave | PP210051 |
| 68 | 5/27/21 | 20091 Mack Ave | PP210069 |
| 69 | 5/27/21 | 839 Sunningdale Dr | PM210105 |
| 70 | 5/27/21 | 1467 Sunningdale | PM210127 |
| 71 | 5/27/21 | 1589 Huntington Blvd | PM210131 |
| 72 | 5/27/21 | 557 Saddle Ln | PM210129 |

SM 4/14/2021

~~Donna S. S. 6/11/2021~~

PO # 20-45837

101-180-818.000

6-10-21

Heidi S. 10/10/21

1,500.00

Total

\$1,500.00

INSPECTIONS OVER 30 PER MONTH

Inspection Services - Per Inspection

41

2,255.00

42.0 inspection @ 55.00

2,310.00

2,255.00

Subtotal

\$2,310.00

Invoice Total

\$3,810.00

\$3,755

Outstanding Invoices

| Number | Date | Balance |
|--------------|-----------|-------------------|
| 32 | 1/10/2021 | (220.00) |
| 36 | 5/10/2021 | 3,370.00 |
| Total | | \$3,150.00 |

| | | | | |
|---------|-------|---------------------------------------|---------|----|
| Project | 21849 | Grosse Pointe Woods Building Services | Invoice | 37 |
|---------|-------|---------------------------------------|---------|----|

THANK YOU. Please remit to above address and indicate project number on voucher.

Email: cbehrens@gpwmi.us

| <i>Inspector</i> | <i>Record Number</i> | <i>Inspection Type</i> | <i>Address</i> | <i>Complete Date</i> | <i>Result</i> | <i>Commission</i> |
|--------------------|----------------------|------------------------|--------------------|----------------------|---------------|-------------------|
| McKenna-Tim Israel | | | | | | |
| | PP210069 | Rough | 20091 MACK AVE | 05/04/21 | Disapproved | \$30.00 |
| | PM200228 | Final-Htg/A-C | 2143 ANITA AVE | 05/04/21 | Approved | \$30.00 |
| | PM200107 | Final | 879 SUNNINGDALE DR | 05/04/21 | Approved | \$30.00 |
| | PM210106 | Rough | 898 S BRYN DR | 05/04/21 | Approved | \$30.00 |
| | PP210077 | Final | 1372 VERNIER RD | 05/04/21 | Approved | \$30.00 |
| | PM210107 | Final | 1372 VERNIER RD | 05/04/21 | Approved | \$30.00 |
| | PP210078 | Rough | 1150 S OXFORD RD | 05/04/21 | Approved | \$30.00 |
| | PP210031 | Final | 576 SHOREHAM RD | 05/04/21 | Approved | \$30.00 |
| | PM210100 | Final | 20861 MACK AVE | 05/04/21 | Approved | \$30.00 |
| | PP210042 | Final | 20861 MACK AVE | 05/04/21 | Approved | \$30.00 |
| | PM210071 | Final | 20861 MACK AVE | 05/04/21 | Approved | \$30.00 |
| | PP210079 | Rough | 1708 ALINE DR | 05/06/21 | Approved | \$30.00 |
| | PP210076 | Underground | 838 LOCHMOOR BLVD | 05/06/21 | Disapproved | \$30.00 |
| | PP210037 | Final | 1538 ANITA AVE | 05/06/21 | Approved | \$30.00 |
| | PP210083 | Upper Rough | 1827 HUNT CLUB DR | 05/06/21 | Approved | \$30.00 |
| | PM210093 | Final | 19217 LINVILLE ST | 05/06/21 | Approved | \$30.00 |
| | PP210069 | Rough | 20091 MACK AVE | 05/06/21 | Approved | \$30.00 |
| | PP210084 | Rough | 682 N ROSEDALE CT | 05/06/21 | Approved | \$30.00 |
| | PM210112 | Rough | 682 N ROSEDALE CT | 05/06/21 | Approved | \$30.00 |
| | PP210076 | Underground | 838 LOCHMOOR BLVD | 05/11/21 | Approved | \$30.00 |
| | PP210087 | Final-OpenSewer | 768 FAIRFORD RD | 05/11/21 | Approved | \$30.00 |
| | PM200234 | Final | 700 S OXFORD RD | 05/11/21 | Approved | \$30.00 |

22/22

Inspector

| Record Number | Inspection Type | Address | Complete Date | Result | Commission |
|----------------------|------------------------|-------------------------|----------------------|---------------------|-------------------------|
| PP210089 | Final-OpenSewer | 2138 RIDGEMONT RD | 05/11/21 | Approved | \$30.00 |
| PP210082 | rough/Final? | 1937 SEVERN RD | 05/11/21 | Approved | \$30.00 |
| PM210111 | Final | 1937 SEVERN RD | 05/11/21 | Approved | \$30.00 |
| PP210088 | Rough | 1536 COOK RD | 05/11/21 | Not Ready | \$0.00 30.00 |
| PM210116 | Final-Htg/A-C | 1467 SUNNINGDALE DR | 05/11/21 | Approved | \$30.00 |
| PM210103 | Final | 510 THORN TREE RD | 05/11/21 | Approved | \$30.00 |
| PP210042 | Final-water softn | 20861 MACK AVE | 05/11/21 | Approved | \$30.00 |
| PP210085 | Rough | 1467 SUNNINGDALE DR | 05/11/21 | Approved | \$30.00 |
| PM210098 | Final | 548 HAWTHORNE RD | 05/13/21 | Approved | \$30.00 |
| PP210074 | Rough | 19251 MACK AVE | 05/13/21 | Approved | \$30.00 |
| PM210059 | Rough | 821 CANTERBURY RD | 05/13/21 | Disapproved | \$30.00 |
| PP210059 | Rough | 821 CANTERBURY RD | 05/13/21 | Disapproved | \$30.00 |
| PM210069 | Rough | 19251 MACK AVE | 05/13/21 | Approved | \$30.00 |
| PP210088 | Rough | 1536 COOK RD | 05/13/21 | Canceled | \$0.00 |
| PP210086 | Rough | 1267 SUNNINGDALE DR | 05/13/21 | Disapproved | \$30.00 |
| PP210064 | Final | 100 ROSLYN RD | 05/13/21 | Approved | \$30.00 |
| PM210117 | Final A/C | 1584 BRYN DR | 05/18/21 | Approved | \$30.00 22/23 |
| PP210088 | Rough- GT going t | 1536 COOK RD | 05/18/21 | Approved | \$30.00 |
| PP210039 | Final-GT/DC GOING | 1614 NEWCASTLE RD | 05/18/21 | Approved | \$30.00 |
| PP210094 | Underground | 20871 MACK AVE | 05/18/21 | Disapproved | \$30.00 |
| PM210080 | Rough | 1805 SEVERN RD | 05/18/21 | Approved | \$30.00 |
| PP210043 | Rough | 1805 SEVERN RD | 05/20/21 | Partially Approved | \$30.00 |
| PM210059 | Rough | 821 CANTERBURY RD | 05/20/21 | Not Ready | \$0.00 30.00 |

Inspector

| Record Number | Inspection Type | Address | Complete Date | Result | Commission |
|---------------|-----------------|---------------------|---------------|-------------|-------------------------|
| PP210059 | Rough | 821 CANTERBURY RD | 05/20/21 | Approved | \$30.00 |
| PM210091 | Final A/C | 822 CANTERBURY RD | 05/20/21 | Approved | \$30.00 |
| PM210104 | Final Furnace | 1010 N RENAUD RD | 05/20/21 | Approved | \$30.00 |
| PM210115 | Final A/C | 1974 BRYN DR | 05/20/21 | Locked Out | \$0.00 30.00 |
| PM210097 | Final | 519 SADDLE LN | 05/20/21 | Approved | \$30.00 |
| PP210094 | Underground | 20871 MACK AVE | 05/20/21 | Approved | \$30.00 |
| PM210109 | Rough | 1610 FAIRHOLME RD | 05/20/21 | Disapproved | \$30.00 |
| PP210101 | Rough | 1610 FAIRHOLME RD | 05/20/21 | Disapproved | \$30.00 |
| PP210092 | Final | 1988 ROSLYN RD | 05/20/21 | Approved | \$30.00 |
| PM210096 | Final | 1769 ROSLYN RD | 05/25/21 | Locked Out | \$0.00 30.00 |
| PP200095 | Final | 640 VERNIER RD | 05/25/21 | Approved | \$30.00 |
| PP210102 | Rough | 640 VERNIER RD | 05/25/21 | Approved | \$30.00 |
| PM210059 | Rough | 821 CANTERBURY RD | 05/25/21 | Approved | \$30.00 |
| PM210115 | Final A/C | 1974 BRYN DR | 05/25/21 | Approved | \$30.00 |
| PP210057 | Final | 742 S RENAUD RD | 05/25/21 | Approved | \$30.00 |
| PP210103 | Underground | 1060 FAIRHOLME RD | 05/25/21 | Approved | \$30.00 |
| PP210018 | Shower Pan | 1579 ANITA AVE | 05/25/21 | Approved | \$30.00 |
| PM200292 | Final | 1384 YORKTOWN ST | 05/27/21 | Approved | \$30.00 |
| PM210127 | Rough | 1467 SUNNINGDALE DR | 05/27/21 | Approved | \$30.00 |
| PM210105 | Final | 839 SUNNINGDALE DR | 05/27/21 | Approved | \$30.00 |
| PM210112 | Final | 682 N ROSEDALE CT | 05/27/21 | Approved | \$30.00 |
| PP210084 | Final | 682 N ROSEDALE CT | 05/27/21 | Approved | \$30.00 |
| PP210051 | Rough - IN WALL | 20871 MACK AVE | 05/27/21 | Approved | \$30.00 |

| Inspector | Record Number | Inspection Type | Address | Complete Date | Result | Commission |
|----------------------|---------------|-------------------|----------------------|---------------|--------------------|------------------------------------|
| | PM210122 | Open Trench- gene | 836 ANITA AVE | 05/27/21 | Approved | \$30.00 |
| | PM210131 | Final A/C | 1589 HUNTINGTON BLVD | 05/27/21 | Approved | \$30.00 |
| | PM210129 | Gas Pressure Test | 557 SADDLE LN | 05/27/21 | Approved | \$30.00 |
| | PP210069 | Final | 20091 MACK AVE | 05/27/21 | Partially Approved | \$30.00 |
| Total for Inspector: | | | | | | 72 \$2010.00 |
| Total for Report: | | | | | | 72 \$2010.0 |

71 total inspections

30 inspections @ \$50 = \$1,500

41 inspections @ \$55 = \$2,255

Total commission = \$3,755

71 \$3,755



7D
RECEIVED
JUN 14 2021
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

June 10, 2021

Invoice 06102021

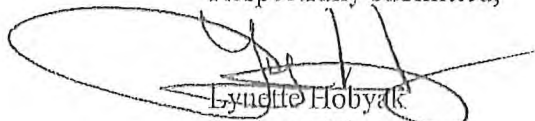
City of Grosse Pointe Woods
Accounts Payable
20025 Mack
Grosse Pointe Woods, MI 48236

RE: Julye 2021 Services

For contract assessing services rendered:
Contract Fee (\$75,099 ÷ 12)..... \$ 6,258.25

TOTAL AMOUNT DUE \$ 6,258.25


Respectfully submitted,


Lynette Hobyak
Business Manager

101224818.000

38110 N. Executive Drive, Suite 100
Westland, MI 48185

734-595-7727 Office
734-595-7736 Fax

SM 6/11/2021

6/11/21

KITCH DRUTCHAS WAGNER VALITUTTI & SHERBROOK

A PROFESSIONAL CORPORATION
Attorneys and CounselorsONE WOODWARD AVENUE 2400
DETROIT, MICHIGAN 48226-5485

313-965-7900

IRS # 38-189622

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JUN 14 2021

7E

CITY OF GROSSE POINTE WOODS
ATTN: BRUCE J SMITH
CITY ADMINISTRATOR
20025 MACK PLAZA
GROSSE POINTE WOODS, MI 48236CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

JUNE 8, 2021

FILE # 4297.005841
INVOICE # 501549

REGARDING: AT&T CELL TOWER RENEWAL - 5TH AM

OUTSTANDING INVOICES

| DATE | INVOICE # | BILLED | PAID | BALANCE DUE |
|----------------------------|-----------|-----------|--------|-------------|
| 05/21/21 | 500072 | \$1770.00 | \$.00 | \$1770.00 |
| TOTAL OUTSTANDING INVOICES | | | | \$1,770.00 |

FOR PROFESSIONAL SERVICES RENDERED

| | | |
|----------|--|------|
| 05/04/21 | MJW CONSIDER DIRECT APPROACH TO OTHER PROVIDERS INSTEAD OF RFP; DISCUSS WITH DC COLLEAGUES | .50 |
| 05/11/21 | MJW CONTINUE WORK ON RFP AND REVISIONS TO B&V PROPOSED LICENSE RENEWAL | 2.00 |
| 05/19/21 | MJW DETAILED REVIEW AND EDITING OF AT&T'S LATEST DRAFT LICENSE RENEWAL; REVIEW ORIGINAL LICENSE AND SEVERAL AMENDMENTS; PREPARE EXPLANATION OF MAJOR PROVISIONS AND ISSUES FOR CLIENTS | 6.00 |
| 05/20/21 | MJW MAKE FINAL CHANGES TO LICENSE RENEWAL DOC AND EMAIL TO CLIENTS AND EMAIL TO BV/AT&T AND SEND BOTH; MULTIPLE FOLLOWUPS RE SAME WITH BV; DRAFT EXPIRATION AND TERMINATION NOTICE TO AT&T AND BV; DISCUSS SAME WITH BV AS WELL AS ACTUAL EXPIRATION DATE ; DRAFT CONVERSION OF \$50,000 PARKING LOT BOND TO TOWER REMOVAL BOND; DISCUSS ALL THE ABOVE; BACK AND FORTH ALL DAY WITH BV AND AT&T RE RENEWAL AGREEMENT LANGUAGE | 4.50 |
| 05/21/21 | MJW REVIEW CITY BUILDING PERMIT AND ORIGINAL LICENSE DOC; REQUEST CITY KEEP LOOKING FOR ACTUAL BUILD DATES AND WHEN CITY RECEIVED 1ST PAYMENT IN 1996; FORWARD BUILDING PERMIT TO AT&T AND ASK FOR SIMILAR DOCS FROM THEM; TENTATIVELY AGREE TO SEPTEMBER 22 AS EARLIEST EFFECTIVE DATE ; MULTIPLE EMAILS WITH AT&T AND CITY RE ALL THE ABOVE THROUGHOUT THE DAY | 2.50 |

KITCH DRUTCHAS WAGNER VALITUTTI & SHERBROOK

ATTORNEYS AT LAW
Attorneys and CounselorsONE WOODWARD AVENUE, SUITE 2400
DETROIT, MICHIGAN 48226-5485

313-965-7900

IRS # 38-1896224

CITY OF GROSSE POINTE WOODS
FILE NUMBER: 4297.005841
INVOICE NO.: 501549

Jun 8, 2021

PAGE 2

TOTAL HOURLY CHARGES

\$4,650.00

-----RECAP-----

| TIMEKEEPER | RATE | HOURS | AMOUNT |
|-----------------|--------|-------|----------|
| MICHAEL J WATZA | 300.00 | 15.50 | 4,650.00 |
| TOTALS | | 15.50 | 4,650.00 |

CURRENT AMOUNT DUE

~~\$4,650.00~~

OUTSTANDING INVOICES

pd 6/9/21 ✓ \$1,770.00


TOTAL AMOUNT DUE

\$6,420.00

101210812.000

\$ 4650.00

SM 6/14/2021


6/14/2021

RECEIVED

JUN 14 2021

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

KELLER THOMA
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 550
SOUTHFIELD, MICHIGAN 48076
313.965.7610
FAX 313.965.4480
www.kellerthoma.com

RECEIVED

JUN 4 2021

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza

Grosse Pointe Woods, MI 48236

Attention: Bruce Smith, City Manager

June 01, 2021

Client: 000896

Matter: 000000

Invoice #: 120337

REGARDING: GENERAL MATTERS

For professional services rendered and expenses incurred relative
to the above matter:

TOTAL

\$306.25

KELLER THOMA
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 550
SOUTHFIELD, MICHIGAN 48076
313.965.7610
FAX 313.965.4480
www.kellerthoma.com

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236
Attention: Bruce Smith, City Manager

June 01, 2021
Client: 000896
Matter: 000000
Invoice #: 120337

Page: 1

RE: GENERAL MATTERS

For Professional Services Rendered through May 31, 2021

| DATE | ATTY | DESCRIPTION | HOURS |
|----------------|------|--|----------|
| 4/30/2021 | TLF | Telephone conference with Ms. Lisa Anderson regarding Charter amendment for delegation to City Administration. | 0.50 |
| 5/5/2021 | TLF | Telephone call to Mr. McConaghy regarding Charter amendment for delegation of Council authority. | 0.25 |
| 5/17/2021 | GSR | Telephone call from Mr. Smith regarding revised mask mandate. | 0.25 |
| 5/18/2021 | GSR | Telephone call from Mr. Smith regarding revised mask mandate. | 0.25 |
| 5/26/2021 | GSR | Attention to preparation for employee arbitration. | 0.50 |
| Total Services | | | \$306.25 |

| ATTORNEY | HOURS | RATE | AMOUNT |
|----------------------|-------|----------|----------|
| TLF THOMAS L. FLEURY | 0.75 | \$175.00 | \$131.25 |
| GSR GOURI SASHITAL | 1.00 | \$175.00 | \$175.00 |

KELLER THOMA
A PROFESSIONAL CORPORATION

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236
Attention: Bruce Smith, City Manager

June 01, 2021
Client: 000896
Matter: 000000
Invoice #: 120337


Page: 2

RE: GENERAL MATTERS

Total Amount Due

\$306.25

19210810.00

SM 6/4/21
 6/4/21

76

YORK, DOLAN & TOMLINSON, P.C.
Attorneys and Counselors at law
22600 Hall Road, Ste. 205
Clinton Township, Michigan 48036
586-263-5060
Fax 586-263-4763

RECEIVED
JUN 14 2021
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

John A. Dolan (jdolan@yorkdolanlaw.com)
Timothy D. Tomlinson (ttomlinson@yorkdolanlaw.com)

Fred A. York (1930-1989)

June 1, 2021

CITY OF GROSSE POINTE WOODS
ITEMIZED LIST OF LEGAL SERVICES RENDERED
May, 2021

| SUBJECT | DATE | SERVICES | TIME | |
|---------------------------------|----------|---|-------------------|-----------------|
| BUILDING/PLANNING: | | | | |
| COLONIAL THEME ORDINANCE | 05/14/21 | Review Ordinance; Dictate corresp to City Council | 1.0 | |
| | 05/17/21 | Receipt & review email from Berschback; Review file; TC w/Berschback | <u>1.0</u> 2.0 | |
| | | | | |
| SHORT TERM RENTALS | 05/17/21 | Review proposed legislation; Research | 1.8 | |
| ZONING ORDINANCE – GENERAL | 05/07/21 | Conference w/Administration | 1.0 | |
| TOTAL BUILDING/PLANNING: | | | 4.8 | \$744.00 |

| SUBJECT | DATE | SERVICES | TIME | |
|-------------------------|----------|--|------|--|
| MUNICIPAL COURT: | | | | |
| GENERAL MATTERS | 05/04/21 | TC w/DPS regarding Vehicle Forfeiture | .2 | |
| | 05/11/21 | TC w/Det. Seidel regarding warrant authorizations | .3 | |
| | 05/13/21 | 2 TC w/Tutag regarding hedge issues; 2 TC w/Homeowner | .4 | |
| | 05/14/21 | Revise Police Response Ordinance; | | |
| | | | | |

Dictate corresp .8

| SUBJECT | DATE | SERVICES | TIME | |
|--------------------------|----------|--|------|---------|
| | 05/20/21 | Receipt & review email regarding subpoenaed documents; Research; Reply email | .5 | |
| | 05/23/21 | Review OMA presentation | .3 | |
| | 05/26/21 | Receipt & review "frequently asked questions" regarding Joint Task Force - Criminal Procedures | .5 | |
| | | | 3.0 | 465.00 |
| PROSECUTIONS | 05/05/21 | Attend & conduct pretrials | 1.9 | |
| | 05/07/21 | Review files & prepare pleas for 5/12 docket | 1.0 | |
| | 05/12/21 | Attend & conduct pretrials | 2.0 | |
| | 05/14/21 | Review files & prepare pleas for 5/19 docket | 1.2 | |
| | 05/19/21 | Attend & conduct pretrials | 2.5 | |
| | 05/27/21 | Review files & prepare pleas for 6/2 docket | 1.0 | |
| | | | 9.6 | 1488.00 |
| SPECIFIC FILES | | | | |
| <i>People v Agnone</i> | 05/28/21 | Receipt & review email from Defendant's Attorney; Reply email | .3 | |
| <i>People v Bennett</i> | 05/04/21 | Receipt & review email w/warrant & complaint request; Reply email to Det. | .5 | |
| <i>People v Burt</i> | 05/21/21 | Receipt & review email w/warrant & complaint request; Reply email to Det. | .5 | |
| <i>People v Crisman</i> | 05/12/21 | TC w/Defendant's attorney; Receipt & review proposed Stip & Order; Reply email | .5 | |
| | 05/28/21 | TC w/Defendant's attorney; Review statute | .5 | |
| <i>People v Krausman</i> | 05/28/21 | Receipt & review email w/warrant & complaint request; Reply email to Det. | .5 | |
| <i>People v Kyle</i> | 05/28/21 | Receipt & review discovery materials; Open file | .5 | |
| <i>People v Murawski</i> | 05/24/21 | Receipt & review Incident Report & warrant & complaint request; TC w/DB; Reply email | .6 | |

| | | | | |
|------------------------|----------|---|------------------|--------|
| <i>People v Thayer</i> | 05/21/21 | Receipt & review email w/warrant & complaint request; Reply email to Det. | <u>.5</u> 4.4 | 682.00 |
|------------------------|----------|---|------------------|--------|

| SUBJECT | DATE | SERVICES | TIME |
|---------|------|----------|------|
|---------|------|----------|------|

| | | | | |
|-------------------------------|--|--|------|------------|
| <i>TOTAL MUNICIPAL COURT:</i> | | | 17.0 | \$2,635.00 |
|-------------------------------|--|--|------|------------|

| SUBJECT | DATE | SERVICES | TIME |
|---------|------|----------|------|
|---------|------|----------|------|

| | | | | |
|--|--|--|------|------------|
| <i>TOTAL HOURS (155/HR) & FEES – May, 2021</i> | | | 21.8 | \$3,379.00 |
|--|--|--|------|------------|

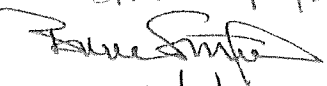
COSTS:

| | | | | |
|---|--|--|--|------------|
| <i>TOTAL FEES & COSTS – May, 2021</i> | | | | \$3,379.00 |
|---|--|--|--|------------|

Breakdown:

| | | | |
|---------------------------|----------|------------|-----------------|
| <i>Building/Planning:</i> | 4.8 hrs | \$ 744.00 | 101 210 801.200 |
| <i>Municipal Court</i> | 17.0 hrs | \$ 2635.00 | 101 210 801.100 |

\$3379.00

SM 6/1/2021

 6/1/2021

ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C.
27555 Executive Drive, Suite 250
Farmington Hills, MI 48331
(248) 489-4100 Tax ID# 38-3107356

7H
RECEIVED

JUN 14 2021

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

June 9, 2021

City of Grosse Pointe Woods
Attn: Bruce Smith, City Administrator
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Invoice # 1075664

In Reference To: General Counsel

Professional Services Rendered Through May 31, 2021

| | | | <u>Hrs/Rate</u> | <u>Amount</u> |
|-----------|---------------------|---|---------------------|---------------|
| | <u>City Council</u> | | | |
| 5/3/2021 | LAA | Telephone conference with Attorney General's Office regarding Charter Amendment proposal | 0.40 \$155.00/hr | 62.00 |
| | LAA | Receipt/review of agenda packet for Council meeting; Attend Council meeting | 1.50 \$155.00/hr | 232.50 |
| 5/6/2021 | LAA | Telephone conference with County Corporation Counsel regarding election issue | 0.70 \$155.00/hr | 108.50 |
| 5/11/2021 | LAA | Continued review of election law issues; Preparation of memorandum regarding same | 3.70 \$155.00/hr | 573.50 |
| 5/12/2021 | LAA | Telephone conference with Mayor regarding election to fill Council vacancy and Charter amendment issues | 0.50 \$155.00/hr | 77.50 |
| 5/13/2021 | LAA | Receipt/review of City Council agenda materials | 0.40 \$155.00/hr | 62.00 |
| 5/15/2021 | LAA | Preparation of materials for Open Meetings Act training | 2.50 \$155.00/hr | 387.50 |

Rosati, Schultz, Joppich & Amtsbuechler, P.C.

| | | | <u>Hrs/Rate</u> | <u>Amount</u> |
|-----------|-----|---|---------------------|---------------|
| 5/17/2021 | AMM | Review of agenda and packet; Attend remote City Council meeting | 1.00 \$145.00/hr | 145.00 |
| 5/24/2021 | LAA | Review of Open Meetings Act training materials; Present Open Meetings Act training session | 1.50 \$155.00/hr | 232.50 |
| | LAA | Correspondence to Attorney General's office regarding Charter Amendment | 0.20 \$155.00/hr | 31.00 |
| 5/27/2021 | LAA | Telephone conference with Mayor regarding waiver of Council salary, election to fill partial term vacancy on Council, and Charter Amendment | 0.40 \$155.00/hr | 62.00 |
| SUBTOTAL: | | | [12.80 | 1,974.00] |

Clerk

| | | | | |
|-----------|-----|--|---------------------|---------|
| 5/21/2021 | LAA | Receipt/review correspondence and documents from Clerk regarding Freedom of Information Act affidavit of indigence | 0.40 \$155.00/hr | 62.00 |
| 5/24/2021 | LAA | Correspondence to and from Clerk regarding Freedom of Information Act indigence standards | 0.20 \$155.00/hr | 31.00 |
| | LAA | Receipt/review correspondence from Clerk regarding Freedom of Information Act request | 0.20 \$155.00/hr | 31.00 |
| SUBTOTAL: | | | [0.80 | 124.00] |

General Administration

| | | | | |
|----------|-----|---|---------------------|--------|
| 5/3/2021 | TRS | Charter Amendment; Work on research ordinance amendment option with L. Anderson | 0.40 \$155.00/hr | 62.00 |
| | LAA | Correspondence to/from Clerk and Treasurer regarding the resolution for adoption of the budget | 0.50 \$155.00/hr | 77.50 |
| 5/5/2021 | LAA | Review documents related to the Grosse Pointe Woods Foundation; Evaluate regulations related to Council authority to work with the Foundation on public | 3.70 \$155.00/hr | 573.50 |

| | | | <u>Hrs/Rate</u> | <u>Amount</u> |
|-----------|-----|---|---------------------|---------------|
| | | improvements | | |
| 5/5/2021 | LAA | Continued review of information related to insurance coverage for rental of the soundstage | 0.40 \$155.00/hr | 62.00 |
| | LAA | Correspondence to/from ExteNet representative regarding proposed small cell facility | 0.30 \$155.00/hr | 46.50 |
| 5/6/2021 | LAA | Receipt/review of Pension Board agenda packet; Attend Pension Board meeting | 1.30 \$155.00/hr | 201.50 |
| | LAA | Receipt/review of Retiree Health Care agenda packet; Attend Retiree Health Care meeting | 0.50 \$155.00/hr | 77.50 |
| | LAA | Telephone conference with ExteNet representative regarding application process for small cell facility | 0.50 \$155.00/hr | 77.50 |
| 5/7/2021 | LAA | Correspondence to/from City Administrator's Office regarding Grosse Pointe Woods Foundation; Review documents regarding same | 1.00 \$155.00/hr | 155.00 |
| | LAA | Review of meeting minutes and documents related to the Solar Panel Ordinance; Review regulations pertaining to same | 2.50 \$155.00/hr | 387.50 |
| 5/10/2021 | LAA | Receipt/review correspondence from City insurer regarding denial of claim for water damage | 0.20 \$155.00/hr | 31.00 |
| | LAA | Continued review of Michigan election law and special election requirements | 1.50 \$155.00/hr | 232.50 |
| 5/11/2021 | SPJ | Annexation: Receive and review correspondence with status update from B. Smith; Prepare reply correspondence | 0.20 \$155.00/hr | 31.00 |
| | SPJ | Annexation: Telephone conference with B. Smith | 0.10 \$155.00/hr | 15.50 |
| | LAA | Receipt/review correspondence from City Administrator regarding signage issue; Review sign code; Correspondence with City Administrator | 0.90 \$155.00/hr | 139.50 |

| | | | <u>Hrs/Rate</u> | <u>Amount</u> |
|-----------|-----|--|---------------------|---------------|
| | | regarding same | | |
| 5/11/2021 | LAA | Telephone conference with ExteNet Systems representative regarding small cell wireless facilities; Review Code provisions; correspondence with City Administrator and Building Official regarding same; Receipt/review and revise permit application | 1.50 \$155.00/hr | 232.50 |
| | LAA | Receipt/review correspondence from resident regarding request for tree removal | 0.30 \$155.00/hr | 46.50 |
| 5/12/2021 | LAA | Receipt/review of documents from ExteNet representative regarding small cell wireless inquiry | 0.30 \$155.00/hr | 46.50 |
| 5/13/2021 | LAA | Telephone conference with resident regarding zoning matter; Telephone conference with Building Official and Attorney Tomlinson regarding same | 0.30 \$155.00/hr | 46.50 |
| 5/14/2021 | LAA | Receipt/review of revised Public Health Order; Correspondence to and from City Administrator regarding same | 0.40 \$155.00/hr | 62.00 |
| | LAA | Receipt/review correspondence from the Moors; Correspondence to and from Clerk, Mayor and other officials regarding same; Review court dockets for filings | 0.80 \$155.00/hr | 124.00 |
| 5/17/2021 | LJH | Telephone conversation with Bruce Smith regarding Covid-19 screening form; review form and begin research regarding same | 0.50 \$155.00/hr | 77.50 |
| | LAA | Receipt/review of contracts and related documents in connection with janitorial, tree removal and other City service agreements; Correspondence with Public Services Department regarding same | 0.50 \$155.00/hr | 77.50 |
| 5/18/2021 | LAA | Receipt/review correspondence related to claim for water damage | 0.30 \$155.00/hr | 46.50 |
| | LAA | Receipt/review of correspondence regarding bid documents related to City Service Agreements | 0.20 \$155.00/hr | 31.00 |

| | | | <u>Hrs/Rate</u> | <u>Amount</u> |
|-----------|-----|--|---------------------|---------------|
| 5/18/2021 | LAA | Correspondence with Clerk's office regarding summary of lawsuits | 0.30 \$155.00/hr | 46.50 |
| 5/19/2021 | LJH | Continue research regarding Covid-19 Screening Form; draft email correspondence to B. Smith regarding same | 0.40 \$155.00/hr | 62.00 |
| 5/20/2021 | LAA | Correspondence to and from Administrator's office regarding PAATS Agreement | 0.30 \$155.00/hr | 46.50 |
| 5/21/2021 | SPJ | Annexation: Review prior legal analysis and materials submitted to Grosse Pointe Farms for claim and in preparation for meeting | 0.40 \$155.00/hr | 62.00 |
| | SPJ | Attend pre-meeting at City Hall; Attend meeting with Grosse Pointe Farms officials and attorney | 3.30 \$155.00/hr | 511.50 |
| 5/24/2021 | LAA | Correspondence to and from ExteNet representative regarding small cell inquiry | 0.20 \$155.00/hr | 31.00 |
| | LAA | Receipt/review of Municode Agreement; Review and revise Agreement; Correspondence to and from City Clerk regarding same | 0.50 \$155.00/hr | 77.50 |
| | LAA | Receipt/review of information regarding fireworks display; Research City Charter, ordinances and relevant statutes for applicable regulations | 2.40 \$155.00/hr | 372.00 |
| 5/25/2021 | LAA | Correspondence to and from ExteNet representatives regarding small cell installation and Metro Act permit modification | 0.40 \$155.00/hr | 62.00 |
| | LAA | Continued research regarding fireworks regulations and permit application requirements; Preparation of legal memorandum to City Administrator regarding same | 4.20 \$155.00/hr | 651.00 |
| 5/26/2021 | LAA | Receipt/review and revise Public Service Contracts for janitorial, trucking and tree removal services; Review bid documents; Correspondence with Director of | 1.70 \$155.00/hr | 263.50 |

| | | | <u>Hrs/Rate</u> | <u>Amount</u> |
|-----------|-----|--|---------------------|---------------|
| | | Public Services regarding same | | |
| 5/26/2021 | LAA | Receipt/review of resident correspondence regarding National Police Week | 0.30 \$155.00/hr | 46.50 |
| | LAA | Telephone conference with City Administrator regarding fireworks display | 0.20 \$155.00/hr | 31.00 |
| | LAA | Correspondence to and from Clerk regarding election for partial term vacancy on Council | 0.60 \$155.00/hr | 93.00 |
| | LAA | Review issues related to waiver of Council salary; Telephone conference with Treasurer regarding same; Correspondence to and from City Administrator and Mayor regarding Waiver; Begin preparation of Waiver | 2.00 \$155.00/hr | 310.00 |
| 5/27/2021 | LAA | Receipt/review correspondence from Clerk and City Administrator regarding fireworks regulations | 0.30 \$155.00/hr | 46.50 |
| | LAA | Receipt/review correspondence from ExteNet representative; Evaluate City procedures related to small cell facilities and METRO Act permits; Review ExteNet METRO Act permit and Distributed Antenna System Agreement and related documents; Correspondence with ExteNet representative regarding process for small cell facility applications and METRO Act permit modifications | 2.10 \$155.00/hr | 325.50 |
| 5/28/2021 | LAA | Receipt/review correspondence from Attorney General's office regarding Charter amendment | 0.40 \$155.00/hr | 62.00 |
| | | SUBTOTAL: | [39.10 | 6,060.50] |

Michigan Tax Tribunal

| | | | | |
|-----------|-----|---|---------------------|--------|
| 5/7/2021 | LAA | Welltower Propco: Correspondence to/from Attorney Silvey regarding overdue discovery responses | 0.30 \$155.00/hr | 46.50 |
| 5/10/2021 | LAA | Welltower Propco: Preparation of Motion to Compel Discovery; Correspondence with Attorney Silvey, the City Assessor and the Tax Tribunal regarding same | 1.90 \$155.00/hr | 294.50 |

| | | <u>Hrs/Rate</u> | <u>Amount</u> |
|------------------------------------|---|---------------------|---------------|
| 5/12/2021 | LAA Telephone conference with Assessor to discuss Michigan Tax Tribunal Petitions | 0.30 \$155.00/hr | 46.50 |
| 5/24/2021 | LAA Review of Tax Tribunal rules on poverty exemption: Evaluate poverty guidelines for compliance with asset test requirement | 0.50 \$155.00/hr | 77.50 |
| SUBTOTAL: | | [3.00 | 465.00] |
| For professional services rendered | | 55.70 | \$8,623.50 |

Additional charges:

| | | <u>Qty/Price</u> | |
|------------------------------|---|------------------|-------------|
| <u>Michigan Tax Tribunal</u> | | | |
| 5/12/2021 | Michigan Tax Tribunal E-Filing Fee - Motion to Compel Answers to First set of Interrogatories & Request for Production of Documents (Welltower Propco Group, LLC) | 1 50.00 | 50.00 |
| SUBTOTAL: | | | [50.00] |
| Total costs | | | \$50.00 |
| Total amount of this bill | | | \$8,673.50 |
| Previous balance | | | \$7,254.86 |
| Balance due | | | \$15,928.36 |

Please include your Invoice Number on your payment. Thank you.

sm 6/10/2021

101210801.000 \$ 8623.50

101210801.300 50.00


6/11/21

| Attorney Summary | | |
|-------------------------------------|-------|--------|
| Name | Hours | Rate |
| Anne McClorey McLaughlin, Associate | 1.00 | 145.00 |
| Lisa A. Anderson, Shareholder | 49.40 | 155.00 |
| Lisa J. Hamameh, Shareholder | 0.90 | 155.00 |
| Steven P. Joppich, Shareholder | 4.00 | 155.00 |
| Thomas R. Schultz, Shareholder | 0.40 | 155.00 |