



# **CITY OF GROSSE POINTE WOODS**

## **CITY COUNCIL MEETING AGENDA**

**Monday, September 13, 2021 at 7:00 PM**

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*Robert E. Novitke Municipal Center - Council Chambers/Municipal Court,  
20025 Mack Plaza, Grosse Pointe Woods, MI 48236  
(313) 343-2440*

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. RECOGNITION OF COMMISSION MEMBERS**

**5. ACCEPTANCE OF AGENDA**

A. Administrative Memo: September 9, 2021

**6. APPOINTMENTS**

A. Local Officers Compensation Commission (Mayoral)

1. John McAlpine - Re-appointment

B. Downspout Board of Appeals (Mayoral)

1. Kevin Hendrick - Re-appointment

**7. MINUTES**

A. City Council 08/16/21

B. Election Commission 08/30/21

C. Beautification Commission 07/14/21, w/recommendation:

1. Gro-Town (Danielle Carlomusto)

**8. COMMUNICATIONS**

A. Request to Use Ghesquiere Park - University Liggett

1. Memo 08/24/21 - Director of Public Services/Recreation Supervisor

2. Application for Community Use of Recreational Facilities 07/26/21

3. Certificate of Liability Insurance

B. Pool Fence Repair

1. Memo 08/25/21 - Director of Public Services/Recreation Supervisor

2. Certificate of Liability Insurance

C. Request to Use Ghesquiere Park - Grosse Pointe North High School

1. Memo 08/27/21 - Director of Public Services/Recreation Supervisor

2. Application for Community Use of Recreational Facilities 08/20/21

3. Certificate of Liability Insurance

D. Lake Front Park Roof Replacement

1. Memo 08/30/21 - Director of Public Services

2. Photos (2)

3. Proposal - J & J Roofing 08/05/21
4. Certificate of Liability Insurance

- E. Lake Front Park Bathhouse Cleaning Services
1. Memo 08/24/21 - Director of Public Services/Recreation Supervisor
  2. Invoice No. 3700 07/07/21 - Triple F Services

## **9. PROCLAMATIONS**

- A. Moment of Remembrance September 11, 2001
- B. First English Evangelical Lutheran Church 125 Years of Service

## **10. CLAIMS/ACCOUNTS**

- A. Oxford Road Reconstruction - Mack to Holiday
1. Pamar Enterprises Pay Estimate No. 6 08/25/21 - \$36,934.58.
- B. 2020 Sewer Rehabilitation by Full Length CIPP Lining
1. Corby Energy Services Pay Estimate No. 5 08/27/21 - \$12,518.00.
- C. 2021 Concrete Pavement Repair Program
1. L. Anthony Construction Pay Estimate No. 1 08/27/21 - \$211,684.17.
- D. 2021 Water Main Replacement Program
1. Fontana Construction Pay Estimate No. 2 08/27/21 - \$44,043.52.
- E. City Engineer Invoice - Anderson Eckstein & Westrick
1. 2021/22 GIS Maintenance Invoice No. 0132580 08/10/21 - \$948.15;
  2. Allard Rd Recon. Chester/Harper WCL Invoice No. 0132728 08/20/21 - \$6,028.75;
  3. 2020/21 Water Main Replacement Program Invoice No. 0132873 08/20/21 - \$19,306.03;
  4. 2020 Concrete Pavement Repair Program Invoice No. 0132874 08/20/21 - \$560.61;
  5. Sewer Rehabilitation-Open Cut Invoice No. 0132875 08/20/21 - \$1,803.91;
  6. 2021 CCTV Investigation Invoice No. 0132877 08/20/21 - \$11,781.38;
  7. 2021 Sewer Rehab by FCIPP Invoice No. 0132879 08/20/21 - \$8,376.94;
  8. DPW Water & Sewer Barn Invoice No. 0132882 08/20/21 - \$200.00;
  9. Oxford Rd Recon-Mack to Holiday Invoice No. 0132883 08/20/21 - \$1,225.85;
  10. 2021 Misc Concrete Repair Invoice No. 0132931 08/23/21 - \$31,269.80.
- F. Building Services
1. McKenna Invoice No. 21849-41 08/16/21 - \$2,435.00.
- G. Assessing Services
1. WCA Invoice No. 08162021 08/16/21 - \$6,258.25.
- H. Cell Tower Attorney
1. Kitch Dratchas Wagner Valitutti & Sherbrook Invoice No. 507113 08/10/21 - \$120.00.
- I. Building/Planning Attorney
1. York, Dolan & Tomlinson PC August 2021 Invoice 09/01/21 - \$930.00.
- J. Rosati Schultz Joppich & Amtsbuechler PC
1. Professional Services Invoice No. 1076011 08/12/21 - \$13,920.44.

## **11. NEW BUSINESS/PUBLIC COMMENT**

## 12. ADJOURNMENT

**Lisa Kay Hathaway, MiPMC-3/MMC  
City Clerk**

**IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)  
POSTED AND COPIES GIVEN TO NEWSPAPERS**

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249

**\*\*\* NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD THE COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST. \*\*\***

COUNCIL ADMINISTRATIVE MEMO  
September 10, 2021

OFFICE OF THE CITY ADMINISTRATOR

**Subject: Recommendations for Council Meeting of September 13, 2021**

- Item 4      RECOGNITION OF COMMISSION MEMBERS
  
- Item 5      ACCEPTANCE OF THE AGENDA Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
  
- Item 6      APPOINTMENTS
  
- Item 6A     LOCAL OFFICERS COMPENSATION COMMISSION (MAYORAL)
  
- Item 6A1    Prerogative of the Mayor to re-appoint John McAlpine to the Local Officers Compensation Commission with a term to expire September 30, 2026, and that City Council confirm said appointment.
  
- Item 6B     DOWNSPOUT BOARD OF APPEALS (MAYORAL)
  
- Item 6B1    Prerogative of the Mayor to re-appoint Kevin Hendrick to the Downspout Board of Appeals with a term to expire September 30, 2024.
  
- Item 7      MINUTES Prerogative of the City Council to approve as submitted or make any corrections to the City Council minutes dated, August 16, 2021, and to consider recommendations to the City Council as may be contained in the various minutes, namely:
  
- Item 7C     BEAUTIFICATION COMMISSION AT THEIR MEETING HELD JULY 14, 2021 WITH RECOMMENDATION
  
- Item 7C1    GRO-TOWN (DANIELLE CARLOMUSTO) Prerogative of the City Council to concur with the recommendation of the Beautification Commission at their meeting held July 14, 2021, and approve participation in Gro-Town (Danielle Carlomusto) in the amount of approximately \$500.00.
  
- Item 8      COMMUNICATIONS
  
- Item 8A     REQUEST TO USE GHESQUIERE PARK – UNIVERSITY LIGGETT The Director of Public Services and Recreation Supervisor, in their memo dated August 24, 2021, state that University Liggett has applied to use Ghesquiere Park to hold a middle school cross country meet on Monday, October 25, 2021, with a rain date of Tuesday, October 26, 2021, and to set up on Saturday, October 23, 2021, through Sunday, October 24, 2021. The course would need to cross the parking lot entrances to both the Bramcaster and Jackson Avenue where volunteers would be stationed for safety reasons and traffic control. The meet would not block sidewalks or roads and all playing fields and

playgrounds could be in use while the meet is in progress. The Director and Supervisor have no objections to approving this request contingent upon the following:

1. Teams follow all park rules and MHSAA rules;
2. Teams clean up trash around the park after use;
3. Teams submit current rosters;
4. The school system provide appropriate insurance.

I recommend approval of this request.

Prerogative of the City Council to approve the application of University Liggett to hold a middle school cross country meet on Monday, October 25, 2021, with a rain date of Tuesday, October 26, 2021, and to set up on Saturday, October 23, 2021, through Sunday, October 24, 2021, contingent upon the following:

1. Teams follow all park rules and MHSAA rules;
2. Teams clean up trash around the park after use;
3. Teams submit current rosters;
4. The school system provide appropriate insurance.

Item 8B      POOL FENCE REPAIR The Director of Public Services and Park Supervisor are recommending gate replacement and repair work be completed on the self-closing gate at the Lake Front Park Aquatic Facility by Shamrock Fence Co. at a cost not to exceed \$6,900.00. Due to the contractor's availability, the fence replacement was not able to be replaced during the 2020/21 fiscal year.

I concur with their recommendations and do not believe any benefit will accrue to the City by seeking bids. This item is not included in the 2021/22 budget, however funds are available in the Parks and Recreation Contingency budget.

Prerogative of the City Council to approve gate replacement and repair work be completed by Shamrock Fence Co. on the self-closing gate at the Lake Front Park Aquatic Facility at a cost not to exceed \$6,900.00, funds to be taken from Parks and Recreation Contingency Budget Account No. 101-774-970.000.

Item 8C      REQUEST TO USE GHESQUIERE PARK – GROSSE POINTE NORTH HIGH SCHOOL The Director of Public Services and Recreation Supervisor, in their memo dated August 27, 2021, state that Grosse Pointe North High School has made application to use Ghesquiere Park Marsteller Baseball Diamond from Monday, March 14, 2022, through Friday, May 29, 2022. They have no objections to approval of this request contingent upon the following:

1. Teams follow all park rules and MHSAA rules including clearing the field during storms;
2. Teams follow all the guidelines put in place by the Michigan Department of Health and Human Services regarding COVID-19;
3. Teams clean up the field, dugout, and bleachers after use;
4. Teams submit current rosters;
5. Teams submit game schedule by March 1, 2022;

6. The school system provide appropriate insurance.

I recommend approval of this application.

Prerogative of the City Council to approve the application of Grosse Pointe North High School to use Ghesquiere Park Marsteller Baseball Diamond from Monday, March 14, 2022, through Friday, May 29, 2022, contingent upon the following:

- 1. Teams follow all park rules and MHSAA rules including clearing the field during storms;
- 2. Teams follow all the guidelines put in place by the Michigan Department of Health and Human Services regarding COVID-19;
- 3. Teams clean up the field, dugout, and bleachers after use;
- 4. Teams submit current rosters;
- 5. Teams submit game schedule by March 1, 2022;
- 6. The school system provide appropriate insurance.

Item 8D      LAKE FRONT PARK ROOF REPLACEMENT The Director of Public Services, in his memo dated August 30, 2021, is requesting approval to replace the roof on Gazebo #4 due to age and deterioration. The Director is recommending the work be performed by J & J Roofing in the amount of \$5,160.00, which provided the lowest quote. Prior work performed in the City by J & J has been satisfactory. The Director is also requesting a contingency in the amount of \$500.00, for a total project cost not to exceed \$5,660.00.

I concur with his recommendation and do not believe any benefit will accrue to the City by seeking bids. This item is included in the budget.

Prerogative of the City Council to approve the replacement of the roof on Gazebo #4, work to be performed by J & J Roofing in the amount of \$5,160.00, and to approve a contingency in an amount not to exceed \$500.00, for a total project cost not to exceed \$5,660.00, funds to be taken from Parks and Recreation Account No. 101-774-818.000.

Item 8E      LAKE FRONT PARK BATHHOUSE CLEANING SERVICES In their memo dated August 24, 2021, the Director of Public Services and Recreation Supervisor state that due to the pool reopening in 2020 the Contractual Services-Bath House Account No. 101-774-818.104 did not have sufficient funds budgeted for the fiscal year 2020/21. Funds are available in Contractual Services-Pool Maintenance Account No. 101-774-818.103. They are requesting authorization to pay Invoice #3700 in the amount of \$7,030.00 funds to be taken from Contractual Services-Pool Maintenance Account No. 101-774-818.103 for services rendered.

I recommend approval of this request.

Prerogative of the City Council to approve payment of Invoice #3700 for services rendered by Triple F to clean Lake Front Park Bathhouse in the amount of \$7,030.00, funds to be taken from Contractual Services-Pool Maintenance Account No. 101-774-818.103.

- Item 9      PROCLAMATIONS
- Item 9A     MOMENT OF REMEMBRANCE SEPTEMBER 11, 2001 Prerogative of the Mayor to issue the Proclamation in remembrance of 9-1-1 and to declare a moment of silence.
- Item 9B     FIRST ENGLISH EVANGELICAL LUTHERAN CHURCH 125 YEARS OF SERVICE Prerogative of the Mayor to issue the Proclamation in recognition of the church's 125 years of service.
- Item 10     CLAIMS AND ACCOUNTS Prerogative of the City Council to approve payment of Items 10A – 19J as listed on the Council agenda and as identified in the pink sheet in the respective amounts and accounts listed, as follows:
- A. Oxford Road Reconstruction -Mack to Holiday
1. Pamar Enterprises Pay Estimate No. 6 08/25/21 -\$36,934.58; Account Nos.:
- 202-451-974.200 - \$3,6934.46;
  - 203-451-977.804 - \$30,286.36;
  - 592-537-975.400 - \$2,954.76.
- B. 2020 Sewer Rehabilitation by Full Length CIPP Lining
1. Corby Energy Services Pay Estimate No. 5 08/27/21 -\$12,518.00; Account No. 592-537-976.002.
- C. 2021 Concrete Pavement Repair Program
1. L. Anthony Construction Pay Estimate No. 1 08/27/21 -\$211,684.17; Account Nos:
- 202-451-974.200 - \$48,687.36;
  - 203-451-974.200 - \$31,752.62;
  - 585-561-977.000 - \$82,556.83;
  - 592-537-975.400 - \$48,687.36.
- D. 2021 Water Main Replacement Program
1. Fontana Construction Pay Estimate No. 2 08/27/21 -\$44,043.52; Account No. 592-537-977.300; Account No. 592-537-977.300.
- E. City Engineer Invoice -Anderson Eckstein & Westrick
1. 2021/22 GIS Maintenance Invoice No. 0132580 08/10/21 -\$948.15; Account No. 592-537-977.000.
2. Allard Rd Recon. Chester/Harper WCL Invoice No. 0132728 08/20/21 - \$6,028.75; Account No. 203-451-977.803.
3. 2020/21 Water Main Replacement Program Invoice No. 0132873 08/20/21 -\$19,306.03; Account No. 592-537-977.310.
4. 2020 Concrete Pavement Repair Program Invoice No. 0132874 08/20/21 - \$560.61; Account Nos.:
- 202-451-974.201 - \$106.52;
  - 203-451-974.201 - \$67.26;
  - 585-561-978.300 - \$280.31;
  - 592-537-975.401 - \$106.52.
5. Sewer Rehabilitation-Open Cut Invoice No. 0132875 08/20/21 -\$1,803.91; Account No. 592-537-976.001.
6. 2021 CCTV Investigation Invoice No. 0132877 08/20/21 -\$11,781.38; Account No. 592-537-975.004.

7. 2021 Sewer Rehab by FCIPP Invoice No. 0132879 08/20/21 -\$8,376.94; Account No. 592-537-976.001.

8. DPW Water & Sewer Barn Invoice No. 0132882 08/20/21 -\$200.00; Account No. 592-537-978.300.

9. Oxford Rd Recon-Mack to Holiday Invoice No. 0132883 08/20/21 - \$1,225.85; Account Nos.:

- 202-451-974.201 - \$98.06;
- 203-451-977.803 - \$1,005.20;
- 592-537-975.401 - \$122.59.

10. 2021 Misc Concrete Repair Invoice No. 0132931 08/23/21 -\$31,269.80; Account Nos.:

- 202-451-974.201 - \$7,192.05;
- 203-451-974.201 - \$4,690.48;
- 585-561-978.300 - \$12,195.22;
- 592-537-975.401 - \$7,192.05.

F. Building Services

1. McKenna Invoice No. 21849-41 08/16/21 -\$2,435.00; Account No. 101-180-818.000.

G. Assessing Services

1. WCA Invoice No. 08162021 08/16/21 -\$6,258.25; Account No. 101-224-818.000.

H. Cell Tower Attorney

1. Kitch Dratchas Wagner Valitutti & Sherbrook Invoice No. 507113 08/10/21 -\$120.00; Account No. 101-210-812.000.

I. Building/Planning Attorney

1. York, Dolan & Tomlinson PC August 2021 Invoice 09/01/21 -\$930.00; Account Nos:

- 101-210-801.200 - \$930.00;
- 101-210-801.100 - \$2,697.00.

J. Rosati Schultz Joppich & Amtsbuechler PC

1. Professional Services Invoice No. 1076011 08/12/21 -\$13,920.44; Account Nos.:

- 101-210-801.000 - \$10,695.94;
- 101-210-801.300 - \$3,224.50.

Item 11      NEW BUSINESS/PUBLIC COMMENT

Item 12      ADJOURNMENT

Respectfully submitted,



Frank Schulte

Acting City Administrator/

Director of Public Services



COUNCIL  
08-16-21 - 101

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, AUGUST 16, 2021, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:00 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant  
Council Members Brown, Granger, Koester, Vaughn  
ABSENT: Gafa, McConaghy (arrived at 7:17 p.m.)

Also Present: City Administrator Smith  
City Attorney Anderson  
Treasurer/Comptroller Murphy  
City Clerk Hathaway  
Director of Public Safety Kosanke  
Building Official Tutag

Motion by Koester, seconded by Vaughn, that Council Member Gafa be excused from tonight's meeting due to attend to personal matter and Council Member McConaghy who was detained but expected to attend this evening.

Motion carried by the following vote:  
Yes: Brown, Bryant, Granger, Koester, Vaughn  
No: None  
Absent: Gafa, McConaghy

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission member was in attendance:  
George Bailey, Planning Commission

Motion by Granger, seconded by Brown, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:  
Yes: Brown, Bryant, Granger, Koester, Vaughn  
No: None  
Absent: Gafa, McConaghy

COUNCIL  
08-16-21 – 102

The Mayor issued, read, and presented Proclamations to the following individuals for having attained their Eagle Scout Awards:

1. Colin Jambekar;
2. Angelo Profeta;
3. Ryan Spiteri.

Motion by Granger, seconded by Vaughn, that the following minutes be approved as submitted:

1. City Council Minutes dated August 2, 2021.

Motion carried by the following vote:

Yes: Brown, Bryant, Granger, Koester, Vaughn  
No: None  
Absent: Gafa, McConaghy

Council Member McConaghy arrived at 7:17 p.m.

Motion by Granger, seconded by Koester, regarding **Monthly Financial Report – July 2021**, that the City Council refer this report to the Finance Committee.

Motion carried by the following vote:

Yes: Brown, Bryant, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: Gafa

At the request of the Mayor, the City Clerk distributed a corrected copy of the **FY 2022 SMART Municipal and Community Credits**.

Motion by Koester, seconded by McConaghy, regarding contract: FY 2022 SMART Municipal and Community Credits, that the City Council approve the FY 2022 Municipal and Community Credit Contract, and authorize the Mayor to sign the contract, as corrected.

Upon Council Member Koester's request, the Building Official stated Planning Commission will discuss covered bus stops along Mack Avenue for consideration of being added into the streetscape plan.

COUNCIL  
08-16-21 - 103

Motion carried by the following vote:

Yes:	Brown, Bryant, Granger, Koester, McConaghy, Vaughn
No:	None
Absent:	Gafa

The Mayor issued and read the **Proclamation** in recognition of University Liggett Knights Baseball Team having clinched the MHSAA Division 3 State Championship.

The Mayor issued and read the **Proclamation** in recognition of Prostate Cancer Awareness Month.

Due to the next Council Meeting not being held until the Rescheduled City Council Meeting on September 13, 2021, the Mayor made an announcement regarding Patriot’s Day. He acknowledged Patriot’s Day in remembrance of the towers falling in New York and leading to the loss of 3,000 lives. On September 11, 2021, the City will honor those who perished in the terrorist attacks by observing a minute of silence on September 11<sup>th</sup> and the City’s emergency alarms will be sounded for thirty seconds. The Mayor will issue an appropriate **Proclamation** at the September 13, 2021, Rescheduled City Council Meeting.

Motion by Vaughn, seconded by McConaghy, regarding **Resolution – Wayne County Hazard Mitigation Plan**, that the City Council adopt the Wayne County Hazard Mitigation Plan as presented.

Motion carried by the following vote:

Yes:	Brown, Bryant, Granger, Koester, McConaghy, Vaughn
No:	None
Absent:	Gafa

Motion by McConaghy, seconded by Granger, regarding **Resolution – revised FY 2021/22 Milk River Drain Budget/Millage Request and Budget Amendment**, that the City Council adopt the proposed Resolution regarding the 2021 Milk River Drain Levy approving the FY 2021/22 Milk River Drain Budget amendment and authorizing the Milk River Drain corrected millage of 4.6786 mills be placed on the City’s 2021 winter tax bill.

Motion carried by the following vote:

Yes:	Brown, Bryant, Granger, Koester, McConaghy, Vaughn
No:	None
Absent:	Gafa

COUNCIL  
08-16-21 - 104

Motion by Granger, seconded by McConaghy, regarding **claims/accounts**, that the City Council approve payment of Items 12A – 12G as listed on the Council agenda and as identified in the pink sheet in the respective amounts and accounts listed, as follows:

A.	2021 Water Main Replacement Program (Hollywood, Severn, Christine Ct) 1. Fontana Construction Inc Pay Estimate No. 1 07/25/21 \$89,118.94; Account No. 592-537-977.300.
B.	Oxford Rd Reconstruction (Mack to Holiday) 1. Pamar Enterprises Inc Pay Estimate No. 5 06/27/21 - \$6,142.02; Account Nos: a. 202-451-974.200 - \$491.37; b. 203-451-977.804 - \$5,036.45; c. 592-537-975.400 - \$614.20.
C.	DPW Water and Sewer Garage 1. Ashor Associates Pay App. No. 2 08/09/21 - \$59,850.00; Account No. 592-537-978.200.
D.	City Engineer – Anderson, Eckstein & Westrick 1. Bournemouth WM Replacement Invoice No. 0132445 07/21/21 – FY 2020/21 \$216.50; Account No. 592-537- 977.310. 2. Oxford Road Recon – Mack to Holiday Invoice No. 0132446 07/21/21 – FY 2020/21 \$14,835.00; Account Nos.: a. 202-451-974.201 - \$1,186.80; b. 203-451-977.803 - \$12,164.70; c. 592-537-975.401 - \$1,483.50. 3. Vernier Resurfacing – Fairway to ECL Invoice No. 0132473 07/28/21 - FY 2020/21 \$124.00; Account No. 202-451- 974.803. 4. 2019 Sewer Open Cut Repair Program Invoice no. 0132474 07/28/21 - FY 2020/21 \$207.50; Account No. 592-537- 976.001. 5. 2020/21 Water Main Replacement Program Invoice No. 0132475 07/28/21 – FY 2020/21 \$15,706.95; Account No. 592-537-977.310. 6. 2020 Concrete Pavement Repair Program Invoice No. 0132476 07/28/21 – FY 2020/21 \$4,056.00; Account Nos.: a. 202-451-974.201 - \$770.64; b. 203-451-974.201 - \$486.72; c. 585-561-978.300 - \$2,028.00;

	<p>COUNCIL 08-16-21 - 105</p> <p>d. 592-537-975.401 - \$770.64.</p> <p>7. Sewer Rehab-Lining Invoice No. 0132477 07/28/21 - FY 2020/21 \$384.65; Account No. 592-537-976.001.</p> <p>8. Sewer Rehab – Open Cut Invoice No. 0132478 07/28/21 - FY 2020/21 \$2,841.00; Account No. 592-537-976.001.</p> <p>9. Risk &amp; Resiliency Invoice No. 0132479 07/28/21 - FY 2020/21 \$3,100.00; Account No. 592-537-818.000.</p> <p>10. DPW Water &amp; Sewer Barn Invoice No. 0132480 07/27/21 - FY 2020/21 \$400.00; Account No. 592-537-978.300.</p> <p>11. 2020/21 GS Maintenance Invoice No. 0132481 07/27/21 - FY 2020/21 \$2,262.00; Account No. 592-537-977.000.</p> <p>E. City Attorney – Kitch Drutchas Wagner Valitutti &amp; Sherbrook</p> <p>1. Metro Act AT&amp;T Cell Tower Renewal Invoice No. 506733 07/31/21 – FY 2020/21 \$240.30; Account No. 101-210-812.000.</p> <p>F. Labor Attorney – Keller Thoma</p> <p>1. Invoice No. 120738 08/01/21 - \$3,585.75; Account No. 101-210-810.000.</p> <p>G. City Attorney – York, Dolan &amp; Tomlinson PC</p> <p>1. July 2021 Invoice 08/03/21 - \$6,277.50; Account Nos.:</p> <p>a. 101-210-801.200 - \$2,325.00;</p> <p>b. 101-210-801.100 - \$3,952.50.</p>
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Motion carried by the following vote:

Yes: Brown, Bryant, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: Gafa

Hearing no objections, the following items were heard under New Business:

- Council Member Granger proposed City Council adopt a **resolution** regarding Decennial Redistricting encouraging the Michigan Redistricting Commission return to the Grosse Pointes and Harper Woods being combined into the same districts. The Mayor asked the City Clerk to distribute the draft Resolution for review by City Council. Council Member Granger read major points of the Resolution. At the request of Council Member Vaughn, the City Clerk was asked to identify the individual five Grosse Pointes and Harper Woods in the last paragraph.

Motion by Granger, seconded by McConaghy, that the Decennial Redistricting Resolution be adopted as amended.

COUNCIL  
08-16-21 - 106

Motion carried by the following vote:

Yes: Brown, Bryant, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: Gafa

- The City Attorney provided an update regarding the **charter amendments** slated for the November 2, 2021, ballot, that the Attorney General and Governor's Offices have approved the language.
- The Building Official requested a **budget amendment** for purposes of increasing the Property Maintenance Inspector's starting salary from \$44,000.00 to \$55,000.00 in the Building Department.

Motion by McConaghy, seconded by Granger, to support the increase in salary described by our Building Official to hire the new candidate.

Motion by McConaghy, seconded by Granger, to amend the previous motion by stating, "to approve the request of the Building Official in every way, shape, and form that he described, on or off the record, from this point forward, specifically a budget amendment in the amount of \$11,850.00."

Motion carried by the following vote:

Yes: Brown, Bryant, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: Gafa

The following individuals were heard under Public Comment:

- Ghassan Elian
- Kathrine Dumke, 20081 Ballantyne Ct.
- Kathy Gardner

Motion by Granger, seconded by Koester, to adjourn tonight's meeting at 7:50 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

\_\_\_\_\_  
Lisa Kay Hathaway  
City Clerk

\_\_\_\_\_  
Arthur W. Bryant  
Mayor

ELECTION COMMISSION  
08-30-21

MINUTES OF THE ELECTION COMMISSION MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, AUGUST 30, 2021, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The City Clerk called the meeting to order at 10:30 a.m.

Roll Call:                      Chair/City Clerk Lisa Hathaway  
                                        Council Member Ken Gafa  
                                        City Attorney Lisa Anderson  
Absent:                          None

Also in attendance was Deputy City Clerk Paul Antolin.

Motion by Anderson, seconded by Gafa, that all items on the agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes:                      Anderson, Gafa, Hathaway  
No:                        None  
Absent:                  None

New Business was taken out of order. Discussion ensued regarding security measures to help ensure the integrity of the City's elections. Discussion included restricting permissions for entry into the Absent Voter Office, use of the locked cage enclosure in the records storage area inside which election materials and equipment will be housed, and security cameras for the City's election drop boxes, which was previously discussed with the City Administrator and I.T. Manager.

Motion by Anderson, seconded by Gafa, regarding the **purchase of election security cameras**, that the Election Commission recommend that City Council approve the purchase of two (2) security cameras with a capability of recording for six (6) months for the sole purpose of recording the views of three (3) election drop boxes.

Under discussion, the City Clerk stated that quotes are being obtained by the I.T. Manager and will be presented to City Council.

Motion carried by the following vote:

Yes:                      Anderson, Gafa, Hathaway  
No:                        None  
Absent:                  None

ELECTION COMMISSION  
08-30-21

The Chair provided an overview regarding the printed proof ballots and the Ballot Proof Approval Form. The City Clerk stated proof Version 1 did not identify the City Council Partial Term separate from the Full Term seats. The corrected proof Version 2 was presented to the Commission for review. Discussion then ensued regarding the necessity to change the format of the Full Term seats from rotating by candidate’s last names across all precincts to listing by candidate’s last names alphabetically the same in all precincts. This is due to the number of Full Term candidate seats being the same as the number of candidates, three (3). The Commission continued review and proof reading all six (6) precinct ballot proofs in accordance with Ballot Proof Approval standards.

Motion by Gafa, seconded by Anderson, regarding **approval of ballots –General Election November 2, 2021**, that the ballots be approved as corrected.

Motion carried by the following vote:  
Yes: Anderson, Gafa, Hathaway  
No: None  
Absent: None

Nobody wished to be heard under Public Comment.

Motion by Gafa, seconded by Anderson, that today’s meeting minutes be immediately certified.

Motion carried by the following vote:  
Yes: Anderson, Gafa, Hathaway  
No: None  
Absent: None

Motion by Anderson, seconded by Gafa, that the meeting be adjourned at 11:05 a.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway  
Chair/City Clerk



**Beautification Advisory Commission  
Electronic Meeting Minutes - Zoom  
Grosse Pointe Woods  
Meeting – July 14, 2021– 7:00 p.m.**

**Present:** Arslanian, Dengel, Hage, Hess, R. Koester, McCarthy, Amanda Snyder, Spreder (7:09), Stephens, Stewart (7:36), Wettstein

**Excused:** Miller, Mitchell

**Not Excused:** Casinelli

**Also Present:** M. Koester, Gretchen Miotto

**Guests:** Melinda Billingsley, Catherine Dumke

**Call to Order:** The meeting was called to order by Chairperson, McCarthy at 7:02 p.m.

**Minutes:** The June 9, 2021 minutes were distributed and reviewed.

Motion by Hage, seconded by Stephens, to approve the June 9, 2021 minutes as presented.

Motion carried by the following vote:

**Yes:** Arslanian, Dengel, Hage, Hess, R. Koester, McCarthy, Amanda Snyder, Stephens, Wettstein

**No:** none

**Excused:** Miller, Mitchell

**Not Excused:** Casinelli, Spreder, Stewart

**Treasurer's Report:** McCarthy presented treasurers report.

Motion by Wettstein, seconded by Hess to approve the treasurers report as presented.

**Yes:** Arslanian, Dengel, Hage, Hess, R. Koester, McCarthy, Amanda Snyder, Stephens, Wettstein

**No:** none

**Excused:** Miller, Mitchell

**Not Excused:** Casinelli, Spreder, Stewart

**Chairperson's Report:** no report

**Awards Program:** Stephens updated committee on 2021 awards program. Business selections and write-ups due July 31<sup>st</sup>. Hess volunteered to take pictures. Awards Night November 10, 2021.

**Flower Sale:** no report

**Council Report:** M. Koester presented council report.

**Old Business:** Committee received clarification from council representative, M. Koester regarding sponsoring Gro-Town.

Motion by Wettstein, seconded by Stewart to recommend to City Council the sponsoring of Gro-Town (Danielle Carlomusto) in the amount of approximately \$500.00. Gro-Town to be further vetted by council.

Motion carried by the following vote:

**Yes:** Arslanian, Dengel, Hage, Hess, R. Koester, McCarthy, Amanda Snyder, Spreder (7:09), Stephens, Stewart (7:36), Wettstein

**No:** none

**Excused:** Miller, Mitchell

**Not Excused:** Casinelli

**Open Commission Roles:** The Beautification Advisory Commission has one opening.

**New Business/Public Comment:** none

Motion by Stephens, seconded by Hage to adjourn the Beautification Advisory Commission meeting at 7:57 pm.

Motion carried by the following vote:

**Yes:** Arslanian, Dengel, Hage, Hess, R. Koester, McCarthy, Amanda Snyder, Spreder (7:09), Stephens, Stewart (7:36), Wettstein

**No:** none

**Excused:** Miller, Mitchell

**Not Excused:** Casinelli

Respectfully submitted,  
Rachelle Koester

MEMO 21-45

TO: Bruce Smith, City Administrator

FROM: Frank Schulte, Director of Public Services *FS*  
Nicole Gerhart, Recreation Supervisor

DATE: August 24, 2021

SUBJECT: Request to use Ghesquiere Park – University Liggett

RECEIVED  
AUG 25 2021  
CITY OF GROSSE POINTE WOODS  
CLERK'S DEPARTMENT

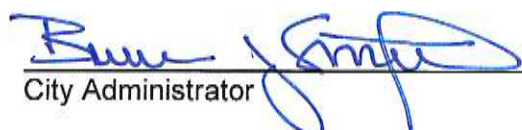
The University Liggett is requesting the use of Ghesquiere Park on Monday, October 25, 2021 (rain date October 26, 2021) for a middle school cross country meet. In order to prepare the course, the school is requesting access to Ghesquiere Park on Saturday, October 23 and Sunday, October 24.

The course would need to cross the parking lot entrances to both the Bramcaster and Jackson Avenue, where (they) would have volunteers stationed for safety reasons and traffic control. Otherwise the meet would not block any sidewalks or roads and all playing fields and playgrounds could be in use while the meet was in progress.

I have no objection to the approval of this request contingent upon meeting the following guidelines:

1. Teams will follow all park rules and MHSAA rules.
2. Teams will clean up trash around the park after use.
3. Teams will submit current rosters.
4. The School System shall provide the City with evidence of at least One Million (\$1,000,000.00) Dollars of liability insurance showing the CITY OF GROSSE POINTE WOODS as an additional named insured of such insurance. The City shall be entitled to notice of any change in such policy. The insurance company issuing this policy shall have an A or better rating.

RECOMMENDED FOR APPROVAL AS SUBMITTED:

  
City Administrator

8/24/2021  
Date

Council approval required



# City of Grosse Pointe Woods Parks and Recreation Department

20025 Mack Plaza, Grosse Pointe Woods, Michigan 48236

Telephone: 313-343-2408 • Fax: 313-642-5105 • Email: comctr@gpwwi.us

## Application for Community Use of Recreational Facilities

Applications should be submitted 60 days prior to requested use date and must have approval by City Council to use Recreational Facilities.

### ORGANIZATION INFORMATION

Date of Application: 07/26/2021 Name of Organization: University Liggett School  
 Organization Contact Person: Alan Parish, Director of Athletics City, State, Zip: GPW, MI 48236  
 Phone Number: 313-884-4444 ext. 370 Email: aparish@uls.net

### ORGANIZATION TYPE

- ☐ Public School in GPW ☐ Public School in Grosse Pointe District ☒ Private School In GPW  
☐ Non-Profit (provide 501(c)3 number): ☐ Other:

### GPW RESIDENT INFORMATION

Name of GPW Resident: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
 Address of GPW Resident: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

### EVENT DETAILS

☐ Ghesquiere Baseball Diamond # \_\_\_\_\_ ☐ Ghesquiere Hockey Rink  
☒ Bramcaster Soccer Field ☒ Jackson Soccer Field  
☐ Lake Front Park Tennis Court # \_\_\_\_\_ ☒ Other: Circumference of park  
 Requested Use Date: 10/25/21 Start Time: 3:30 End Time: 6:30  
 Estimated Total # Attendance: 400 Estimated # of GPW Residents in Attendance: 100

Purpose for which premises to be used: Middle School Cross Country Meet

### HOLD HARMLESS AGREEMENT

The undersigned agrees to make financial restitution to the City for any damage to or loss of City property or equipment caused by the above named group or any individual present at this event. Further, the undersigned does hereby release and hold harmless the City of Grosse Pointe Woods, its elected or appointed officials, employees and volunteers from any and all claims or loss resulting in bodily injury or property damages caused by the undersigned or any third party present at this event. Further, the undersigned agrees to financial reimbursement to the City if additional cleanup is necessary by city employees. The City reserves the right to cancel arrangements in case of emergencies with or without notice.

Liability insurance coverage must be submitted in the amount of one million dollars with the application. Such insurance shall state "The City of Grosse Pointe Woods is listed as an additional insured." under "Description of Operations" be in a form acceptable to the City and certificates of such insurance coverage shall be furnished upon request and prior to the use of the facilities. If deemed necessary, the user will provide security coverage as directed, and will also be responsible for associated costs.

I have read and agree to follow the Community Use of Recreational Facilities Guidelines.

Applicant Signature \_\_\_\_\_

Applicant Initials AP

Date 7/26/21

### OFFICE USE ONLY

Class Type: \_\_\_\_\_ Insurance submitted with application: ☐ Yes ☐ No Insurance rating: \_\_\_\_\_  
 Recommended for approval as submitted: ☐ Yes ☐ No Signature & Date: \_\_\_\_\_  
 Department Head Date  
 Recommended for approval as submitted: ☐ Yes ☐ No Signature & Date: \_\_\_\_\_  
 City Administrator Date

Council Approval Date: \_\_\_\_\_





# CERTIFICATE OF LIABILITY INSURANCE

Section 8, Item A.

DATE (MM/DD/YYYY)

09/08/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Crum-Halsted Agency, Inc. 427 N Kirk Rd Suite 113 Geneva IL 60134		<b>CONTACT NAME:</b> Edith Reyns, CRM CIC CISR <b>PHONE (A/C, No, Ext):</b> (815) 756-2906 <b>FAX (A/C, No):</b> (830) 587-9826 <b>E-MAIL ADDRESS:</b> ereyns@crumhalsted.com															
<b>INSURED</b> University Liggett School 1045 Cook Rd Grosse Pointe Woods MI 48236		<b>INSURER(S) AFFORDING COVERAGE</b> <table border="1"> <tr> <th>INSURER</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: American Family Home Ins Co</td> <td>23450</td> </tr> <tr> <td>INSURER B: Nutmeg Insurance Co</td> <td>39608</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER	NAIC #	INSURER A: American Family Home Ins Co	23450	INSURER B: Nutmeg Insurance Co	39608	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER	NAIC #																
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INSURER C:																	
INSURER D:																	
INSURER E:																	
INSURER F:																	

**COVERAGES** **CERTIFICATE NUMBER:** 21/22 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			7NA5CP0000639	07/01/2021	07/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			7NA5CA0000549	07/01/2021	07/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			7NA5FF0000538	07/01/2021	07/01/2022	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	83WECAG6N5U	07/01/2021	07/01/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Grosse Pointe Woods is an additional insured for General Liability coverage with respect the insured's use of Ghesquiere for a middle school cross country meet.

## CERTIFICATE HOLDER

## CANCELLATION

City of Grosse Pointe Woods 20025 Mack Ave Grosse Pointe Woods MI 48236	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Yhodon A. Rosman</i>
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MEMO 21-46

TO: Bruce Smith, City Administrator

FROM: Frank Schulte, Director of Public Services  
Nicole Gerhart, Recreation Supervisor

DATE: August 25, 2021

SUBJECT: Recommendation – Pool fence repair

FS.  
NG

RECEIVED  
AUG 27 2021  
CITY OF GROSSE POINTE WOODS  
CLERK'S DEPARTMENT

The self-closing gate at the Lake Front Park Aquatic Facility is broken and is in need of replacement.

On May 3, 2021 City Council approved for Shamrock Fence Company to replace the fence in an amount of \$6,900.00 with funds from the 20/21 fiscal year, however due to the contractor's availability the fence replacement was not able to be replaced during the 20/21 fiscal year.

Therefore, I recommend Shamrock Fence Company, located at 4836 Calf Road Carleton, MI 48117, to replace the pool fencing and self-closing gate in an amount not to exceed \$6,900.00. Though this is not budgeted item in the 2021/2022 budget funds are available in the Parks and Recreation - Contingency budget account no. 101-774-970.000.

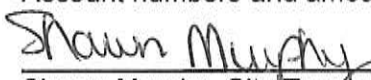
I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

  
Bruce Smith, City Administrator

8/27/2021  
Date

Fund Certification:

Account numbers and amounts have been verified as presented.

  
Shawn Murphy, City Treasurer/Comptroller

8-27-2021  
Date



SHAMR-2

OP ID: MP

# CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)  
 08/26/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MacGregor C. Howey, CIA Howey & Associates, Inc. 22333 Allen Rd. Woodhaven, MI 48183 MacGregor (Mac) C. Howey, CIA	734-676-6600 CONTACT NAME: Mac Howey PHONE (A/C, No, Ext): 734-676-6600 FAX (A/C, No): 734-676-1372 E-MAIL ADDRESS: mhowey@howey-insurance.com
INSURED Shamrock Fence Company Inc 4836 Colt Carleton, MI 48117	INSURER(S) AFFORDING COVERAGE INSURER A: Acuity, A Mutual Insurance Co. NAIC # 14184 INSURER B: Accident Fund Company 10166 INSURER C: INSURER D: INSURER E: INSURER F:

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ITS	TYPE OF INSURANCE	ADOL PROD	SUBR WVLD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> X-C & U Included <input checked="" type="checkbox"/> Contractual Liab GENL AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PER-JECT <input type="checkbox"/> LOC OTHER:	X		Z06723 Z06723 Z06723	10/15/2020 10/15/2020 10/15/2020	10/15/2021 10/15/2021 10/15/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 250,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 Emp Ben. \$ 1,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			Z06723	10/15/2020	10/15/2021	COMBINED SINGLE LIMIT (Per occurrence) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> CED <input checked="" type="checkbox"/> RETENTIONS -0-			Z06723	10/15/2020	10/15/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WCV6104964	10/15/2020	10/15/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Leased/Rented			Z06723	10/15/2020	10/15/2021	see notes 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: Grosse Pointe Woods Lake Front Park City's Pool see notes

## CERTIFICATE HOLDER

## CANCELLATION

CITYGPW City of Grosse Pointe Woods City Hall Attn: City Clerk 20025 Mack Plaza Grosse Pointe Woods, MI 48236	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE MacGregor (Mac) C. Howey, CIA
--	--

<b>NOTEPAD</b>	<b>Shamrock Fence Company Inc</b>	<b>SHAMR-2</b>	<b>PAGE 2</b>
	<small>INSURED'S NAME</small>	<b>OP ID: MP</b>	<b>Date 08/26/2021</b>

Leased/Rented Equipment Limit increased to \$100,000 as of 8/17/2021.

CA-7214 10/98 - Additional Insured Auto Status - Primary  
CA-7241 3/03 - Waiver of Transfer of Rights of Recovery Against Others  
Automatic Status

CB-1488(7-13) Primary and Noncontributory - Other Insurance Condition  
CB7245 5/13 - Add'l Ins. Completed Ops Auto Status (Owners, Lessees or  
Contractors  
CB-7268 8/15 - Acuity Enhancements Liability - GL Waiver of Subrogation  
Written Contracts  
CB-7433(7-13) Additional Insured - Owners, Lessees or Contractors -  
Automatic Status


WC0003 4/84 - WC Waiver of our Right to Recover from other Endorsement

✓



<b>NOTEPAD:</b>	HOLDER CODE	CITYGPW	SHAMR-2	PAGE 3
	INSURED'S NAME	Shamrock Fence Company Inc	OP ID: MP	Date 08/26/2021

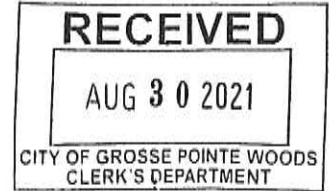
City of Grosse Pointe Woods is listed as additional insured with respects to liability arising out of ongoing and completed operations performed by the named insured in regards to the Commercial General Liability on a primary and non-contributory basis and Commercial Umbrella follow's form according to the terms, conditions and endorsement found in the commercial umbrella policy.



MEMO 21-47

TO: Bruce Smith, City Administrator

FROM: Frank Schulte, Director of Public Services *FS*  
Nicole Gerhart, Recreation Supervisor *NG*



DATE: August 27, 2021

SUBJECT: Recommendation – Grosse Pointe North request to use Ghesquiere Park

Grosse Pointe North High School has requested use of the Ghesquiere Park Marstiller Baseball Diamond on the following dates:

Monday, March 14, 2022 – Friday, May 29, 2022

I have no objections to the approval of this request contingent upon meeting the following guidelines:

1. Teams will follow all park rules and MHSAA rules including clearing the field during storms.
2. Teams will follow all the guidelines put in place by the Michigan Department of Health and Human Services regarding COVID-19.
3. Teams will clean up the field, dugout, and bleachers after use.
4. Teams will submit current rosters.
5. Teams will submit game schedule by March 1, 2022.
6. The School System shall provide the City with evidence of at least one million (\$1,000,000.00) dollars of liability insurance stating the City is listed as additionally insured.

RECOMMENDED FOR APPROVAL AS SUBMITTED:

*Bruce Smith*  
Bruce Smith, City Administrator

*8/30/2021*  
Date



# City of Grosse Pointe Woods Parks and Recreation Department

20025 Mack Plaza, Grosse Pointe Woods, Michigan 48236

Telephone: 313-343-2408 • Fax: 313-642-5105 • Email: comctr@gpwmi.us

## Application for Community Use of Recreational Facilities

Applications should be submitted 60 days prior to requested use date and must have approval by City Council to use Recreational Facilities.

### ORGANIZATION INFORMATION

Date of Application: July 16, 2021 Name of Organization: Grosse Pointe North  
 Organization Contact Person: Michelle Davis City, State, Zip: GPW; MI 48236  
 Phone Number: 313.432.3255 Email: davism@gpschools.org and bennett@gpschools.org

### ORGANIZATION TYPE

☒ Public School in GPW ☒ Public School in Grosse Pointe District ☐ Private School In GPW  
☐ Non-Profit (provide 501(c)3 number): ☐ Other:

### GPW RESIDENT INFORMATION

Name of GPW Resident: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
 Address of GPW Resident: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

### EVENT DETAILS

☒ Ghesquiere Baseball Diamond # Marsteller Diamond ☐ Ghesquiere Hockey Rink  
☐ Bramcaster Soccer Field ☐ Jackson Soccer Field  
☐ Lake Front Park Tennis Court # \_\_\_\_\_ ☐ Other: \_\_\_\_\_

Requested Use Date: March 14, 2021 - May 28, 2021 Start Time: 3:30 PM End Time: 6:30 PM

Estimated Total # Attendance: 20 - 100 Estimated # of GPW Residents in Attendance: 15 / 60

Purpose for which premises to be used: Freshmen Baseball Practice and Games

### HOLD HARMLESS AGREEMENT

The undersigned agrees to make financial restitution to the City for any damage to or loss of City property or equipment caused by the above named group or any individual present at this event. Further, the undersigned does hereby release and hold harmless the City of Grosse Pointe Woods, its elected or appointed officials, employees and volunteers from any and all claims or loss resulting in bodily injury or property damages caused by the undersigned or any third party present at this event. Further, the undersigned agrees to financial reimbursement to the City if additional cleanup is necessary by city employees. The City reserves the right to cancel arrangements in case of emergencies with or without notice.

**Liability insurance coverage must be submitted in the amount of one million dollars with the application.** Such insurance shall state "The City of Grosse Pointe Woods is listed as an additional insured." under "Description of Operations" be in a form acceptable to the City and certificates of such insurance coverage shall be furnished upon request and prior to the use of the facilities. If deemed necessary, the user will provide security coverage as directed, and will also be responsible for associated costs.

I have read and agree to follow the Community Use of Recreational Facilities Guidelines.

I agree to follow the guidelines put in place by the Michigan Department of Health and Human Services.

Applicant Signature

Michelle Davis

Date

### OFFICE USE ONLY

Class Type: \_\_\_\_\_ Insurance submitted with application:

☐ Yes ☐ No

Insurance rating: \_\_\_\_\_

Recommended for approval as submitted: ☒ Yes ☐ No

Signature & Date: \_\_\_\_\_

Department Head

Date

Recommended for approval as submitted: ☒ Yes ☐ No

Signature & Date: \_\_\_\_\_

City Administrator

Date

Council Approval Date: \_\_\_\_\_





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/27/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Arthur J. Gallagher Risk Management Services, Inc. 300 Ottawa N.W. Suite 301 Grand Rapids MI 49503-2308		<b>CONTACT NAME:</b> Brian Pierce <b>PHONE (A/C, No, Ext):</b> 616-233-0926 <b>FAX (A/C, No):</b> 616-233-0923 <b>E-MAIL ADDRESS:</b> Brian_Pierce@ajg.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> MAISL Joint Risk Management Trust	
		<b>INSURER B:</b> Great American Insurance Company	
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** 1453732198 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			Insurer A & B MAC 3128240	7/1/2021 7/1/2021	7/1/2022 7/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ N/A PRODUCTS - COMP/OP AGG \$ Agg Applies per \$ Member
A B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			Insurer A & B MAC 3128240	7/1/2021 7/1/2021	7/1/2022 7/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			Insurer A & B MAC 3128240	7/1/2021 7/1/2021	7/1/2022 7/1/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A B	AUTOMOBILE LIABILITY			Insurer A & B MAC 3128240	7/1/2021 7/1/2021	7/1/2022 7/1/2022	Maintenance Ded \$2,500 Auto Phys Damage Included

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

MAISL Joint Risk Management Trust is a qualified and approved self-insurance fund under the laws of the State of Michigan. SIR \$600,000  
 RE: Purpose: Baseball Games and Practice / From Date: March 14, 2022 - May 28, 2022.

City of Grosse Pointe Woods is included as Additional Insured as respects to the General Liability, pursuant to and subject to the policy's terms, definitions, conditions and exclusions.

## CERTIFICATE HOLDER

## CANCELLATION

City of Grosse Pointe Woods  
 Attn: Nicole Gerhart  
 20025 Mack Avenue  
 Grosse Pointe Woods MI 48236

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*[Signature]*

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MEMO 21-48

TO: Mayor and Council  
 FROM: Frank Schulte, Director of Public Services *FS.*  
 DATE: August 30, 2021  
 SUBJECT: Recommendation – Lake Front Park Roof Replacements

RECEIVED  
 SEP 10 2021  
 CITY OF GROSSE POINTE WOODS  
 CLERK'S DEPARTMENT

The roof on Gazebo #4, at Lake Front Park is past its useful life. Shingles are splintered and it is leaking and is in need of replacement. Please see attached photos. We have received the following quotes to replace the roofs at Lake Front Park.

J&J Roofing	\$5,160.00
Premier Builders	\$5,700.00
Scheana Roofing	\$9,985.00

J&J Roofing submitted the lowest quote in the amount of \$5,160.00. They have completed other roof replacement projects in Grosse Pointe Woods and their work has been satisfactory.

Therefore, I am requesting Council to authorize the replacement of the roof Gazebo #4, at Lake Front Park to J&J Roofing, 29522 Little Mack, Roseville, MI 48066 in the amount of \$5,160.00. I further recommend a contingency in an amount not to exceed \$500.00 for any unforeseen problems should they arise. The total project will not exceed \$5,660.00.

This is a budgeted item included in the 2021/2022 fiscal year budget in Parks and Recreation account no. 101-774-818.110.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

*Frank Schulte*  
 Frank Schulte, Acting City Administrator

*9-10-21*  
 Date

Fund Certification:

Account numbers and amounts have been verified as presented.

*Shawn Murphy*  
 Shawn Murphy, City Treasurer/Comptroller

*9-10-21*  
 Date





**Gazebo #4**





## TEAR OFF PROPOSAL

## SPECIAL INSTRUCTIONS



29522 Little Mack, Roseville, MI 48066

586-445-6455

WWW.JJROOFING.COM

Name: CITY OF GROSSE POINT WOODStreet: 23300 JEFFERSONCity: ST. CLAIR SHORESPhone: JOHN SALTER 313-363-1260Work/Cell: FRANKE SCHULTZ 313-806-2509 OK to Text ☐

Email: \_\_\_\_\_

Lead Source: \_\_\_\_\_

Shingle: Certaainteed-HandmadeColor: Moire BlackDrip Black Vents: \_\_\_\_\_

House <input checked="" type="checkbox"/>	W <input type="checkbox"/>	Story 1 <input checked="" type="checkbox"/>	Layers 1 <input checked="" type="checkbox"/>	Hip <input type="checkbox"/>
GARAGE <input checked="" type="checkbox"/>	S <input checked="" type="checkbox"/>	2 <input type="checkbox"/>	2 <input type="checkbox"/>	Gable <input type="checkbox"/>
Att. Garage <input type="checkbox"/>		3 <input type="checkbox"/>	3 <input type="checkbox"/>	

- ☒ Strip existing roof  
☒ Install drip edge on all edges  
☐ Install Ice and Water Shield \_\_\_\_\_ ft. at eaves and valleys  
☒ Install synthetic underlayment  
☐ Install \_\_\_\_\_ additional roof vents at \$ \_\_\_\_\_ to code  
☐ Install \_\_\_\_\_ ft. ridge vent at \$ \_\_\_\_\_ to code  
☐ Step flash where needed  
☐ Replace all pipe flashings

- ☒ Inspect and replace roof boards as needed 9.00 per ln. Ft  
☐ Inspect and replace plywood as needed \_\_\_\_\_ per sheet  
☒ Install Lifetime transferable warranty shingle  
☒ Unless otherwise stated  
☒ Remove all debris and haul away  
☒ Obtain Building Permits as required  
☒ Upgrade Shingle Handmade

Dollars \$ 5160.0010% Deposit —Subtotal 5160.00Additional \_\_\_\_\_  
Balance due \_\_\_\_\_  
upon completion: \_\_\_\_\_

Total Job: \_\_\_\_\_

Paid In Full \_\_\_\_\_

This contract is the property of J&J Roofing, any unauthorized use or reproduction of this document is strictly prohibited and will be prosecuted.  
 Due to the nature of the work being performed, J&J Roofing cannot be responsible for damage to driveways, landscaping, outdoor fixtures, siding, awnings etc.  
 Owner to carry fire, tornado and other necessary insurance on above work. J&J Roofing is not responsible for any act of God, fire, wind, or interior damages.

Respectfully submitted: Joe Claycomb #586-615-4042 Date: 8/5/21

Note: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

## ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. J&J Roofing, Inc. is authorized to do the work as specified. I understand this estimate is based on an initial evaluation and does not include additional labor and materials which may be required should unforeseen problems arise after work has been started or to comply with local building codes.

nature: \_\_\_\_\_ Date: \_\_\_\_\_

ent will be made as outlined above. If not paid as agreed, the unpaid balance becomes a lien on property an 11% interest added per month until paid in full.





# CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)  
01/25/2021

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<b>PRODUCER</b> Brown & Brown of Detroit 35735 Mound Road  Sterling Heights MI 48310		<b>CONTACT NAME:</b> Victoria McGowan <b>PHONE (A/C, No, Ext):</b> (586) 977-6300 <b>FAX (A/C, No):</b> (586) 977-6780 <b>E-MAIL ADDRESS:</b> Vmcgowan@bbdetroit.com	
<b>INSURED</b> J & J Roofing Inc. 29522 Little Mack  Roseville MI 48066		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Western World Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		<b>NAIC #</b> 13196	

## COVERAGES

CERTIFICATE NUMBER: CL2112517442

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		NPP8658786	01/22/2021	01/22/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 Property damage-single \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			NPP8658786	01/22/2021	01/22/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB EXCESS LIAB DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability			NPP8658786	01/22/2021	01/22/2022	Limit 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Grosse Pointe Woods is included as additional insured for general liability per conditions of policy.

## CERTIFICATE HOLDER

## CANCELLATION

City of Grosse Pointe Woods 20025 Mack Plaza  Grosse Pointe Woods MI 48236	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE
---	---

MEMO 21-44

TO: Bruce Smith, City Administrator

FROM: Frank Schulte, Director of Public Services  
Nicole Gerhart, Recreation Supervisor

DATE: August 24, 2021

SUBJECT: Payment request for Lake Front Park bathhouse cleaning services- May and June 2021

RECEIVED  
AUG 26 2021  
CITY OF GROSSE POINTE WOODS  
CLERK'S DEPARTMENT

Triple F Commercial Cleaning Services provides janitorial services for the Lake Front Park Bathhouse during the summer season.

Due to the reopening of the pool in 2020, account 101-774-818.104 Contractual Services-Bath House did not have sufficient funds budgeted for fiscal year 20-21. Funds are available in account number 101-774-818.103 Contractual Services-Pool Maintenance to cover the shortage.

I am requesting authorization to pay invoice #3700 in the amount of \$7,030.00 from account number 101-774-818.103-Contractual Services-Pool Maintenance from fiscal year 20-21 for services rendered.

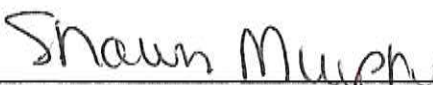
Approved for Council consideration.

  
Bruce Smith, City Administrator

8/26/21  
Date

Fund Certification:

Account numbers and amounts have been verified as presented.

  
Shawn Murphy, Treasurer/Comptroller

8-26-21  
Date

INVOICE



1250 Souter Drive  
Troy, MI 48083  
(248) 397 8079  
www.triplefservices.com

RECEIVED

SEP 10 2021

CITY OF GROSSE POINTE WOODS  
CLERK'S DEPARTMENT

## BILL TO

City of Grosse Pointe Woods  
1200 Parkway dr  
Grosse Point Woods, MI 48236  
USA

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
3700	07/07/2021	\$7,030.00	08/06/2021	Net 30	

PO NUMBER  
20-45901

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
05/21/2021	Special Service	Cleaning of Bathhouse 10 Hrs/Day - (\$190/Day)	1	190.00	190.00
05/22/2021	Special Service	Cleaning of Bathhouse 10 Hrs/Day - (\$190/Day)	1	190.00	190.00
05/27/2021	Special Service	Cleaning of Bathhouse May 27- 31st 10 Hrs/Day - (\$190/Day)	5	190.00	950.00
06/01/2021	Special Service	Cleaning of Bathhouse June 1-30 10 Hrs/Day - (\$190/Day)	30	190.00	5,700.00

Charges for May services and last months services

BALANCE DUE

\$7,030.00

If you have any questions about your invoice please call 248-397-8079 Mon -  
Fri 7am - 3pm

Fy 20-21

VE JE # 67

Rev. Spt. # 15

101774818.103



**City of Grosse Pointe Woods****PROCLAMATION**

**WHEREAS**, in recognition of the 20<sup>th</sup> Anniversary of the terrorist attacks committed against the United States on September 11, 2001, the United States Senate has passed a Resolution asking that as a Nation we pause for a Moment of Remembrance at 1:00 p.m. Eastern Daylight Time to join in 1 minute of silent remembrance; and

**WHEREAS**, on September 11, 2001, hijacked American Airlines Flight 11 crashed into the North Tower of the World Trade Center in New York City, hijacked United Airlines Flight 175 crashed into the South Tower of the World Trade Center, the Pentagon was hit by hijacked American Airlines Flight 77, and the passengers and crew of hijacked United Airlines Flight 93 acted heroically to retake control of the airplane and thwart the taking of additional American lives by crashing the airliner in Shanksville, Pennsylvania, and, in doing so, gave their lives to save countless others; and

**WHEREAS**, nearly 3,000 innocent civilians were killed in the heinous attacks of September 11, 2001; and

**WHEREAS**, countless fire departments, police departments, first responders, governmental officials, workers, emergency medical personnel, and volunteers responded immediately and heroically to those horrific events; and

**WHEREAS**, the Fire Department of New York suffered 343 fatalities on September 11, 2001, the Port Authority Police Department suffered 37 fatalities, and the New York Police Department suffered 23 fatalities as a result of the terrorist attacks; and

**WHEREAS**, 20 years later, after loss of life and injuries, thousands of men and women in the United States Armed Forces remain in harm's way defending the United States against those who seek to threaten the United States; and

**WHEREAS**, September 11 will never, and should never, be just another day in the hearts and minds of all people of the United States;

NOW, THEREFORE, I, Arthur W. Bryant, Mayor of the City of Grosse Pointe Woods, Michigan do hereby proclaim September 11, 2021 at 1 p.m. as a Moment of Remembrance in the City of Grosse Pointe Woods, Michigan and request that all within our city join in a moment of silent remembrance to last for 1 minute following a 30-second sounding of sirens and bells at 1:00 p.m. and ask all to STOP AND REMEMBER.



*Arthur W. Bryant*  
\_\_\_\_\_  
Mayor Arthur W. Bryant  
September 8, 2021



## CITY OF GROSSE POINTE WOODS

### PROCLAMATION

WHEREAS, in 1896 the **FIRST ENGLISH EVANGELICAL LUTHERAN CHURCH** was founded in Detroit, and in 1957 moved to its current location at 800 Vernier Road in Grosse Pointe Woods, and in 2021, will celebrate 125 years of its institution as a religious congregation; and

WHEREAS, originally the church was located on the corner of Mt. Elliot and Pulford (near Mack) in Detroit. First English received her name because it was the 'first' congregation in Detroit to use the "English" language exclusively in worship as well as for its official business (birth records, marriage records, etc.); and

WHEREAS, the historical chronology of **FIRST ENGLISH EVANGELICAL LUTHERAN CHURCH** speaks well of the remarkable and tremendous efforts of its members who were instrumental in the evolution of the church from a simple gathering of ten people for the first congregational meeting on July 20, 1896, in Detroit to its present magnificent church dedicated on December 15, 1957; and

WHEREAS, the **FIRST ENGLISH EVANGELICAL LUTHERAN CHURCH** has been active in the community with different events including music concerts, plays, preschool, vacation bible school, events supporting Grosse Pointe North High School, such as Pizza Tuesdays, using the facility for testing, etc. The sixth and current Pastor is Rev. Sean Motley, who began serving in 2015, succeeding pastors who had served 25 and 30 years; and

WHEREAS, spanning the 125 years, the examples of charitable good works are countless; preparing bag lunches at least twice a year for 350 homeless for delivery to Central United Methodist in downtown Detroit, "bringing in the harvest" in the fall with donations of food items for their ongoing food pantry, and collecting blankets for Lutheran World Relief. Service projects include Heartline ministry to help women coming out of the penal system, Red Cross Blood Drives, and programs that support hunger programs locally as well as around the world.

NOW, THEREFORE, I, ARTHUR W. BRYANT, Mayor of the City of Grosse Pointe Woods, on behalf of the City Council and residents of the City of Grosse Pointe Woods, wish to congratulate **FIRST ENGLISH EVANGELICAL LUTHERAN CHURCH** as it celebrates 125 years of excellence of outstanding service to our community.

Mayor Arthur W. Bryant  
September 13, 2021





ANDERSON, ECKSTEIN & WESTRICK, INC.  
CIVIL ENGINEERS SURVEYORS ARCHITECTS  
51301 Schoenherr Road 586.726.1234  
Shelby Township, MI 48315 www.aewinc.com

August 25, 2021

Shawn Murphy, Controller  
City of Grosse Pointe Woods  
20025 Mack Avenue  
Grosse Pointe Woods, Michigan 48236-2397

PO 21-46215  
#202-451-974-200\$ 3693.46  
#203-451-977-804 \$30,286.36  
#592-537-975-400\$ 2954.76  
OK- FB

Reference: Oxford Road Reconstruction – Mack to Holiday  
City of Grosse Pointe Woods  
AEW Project No. 0160-0423

Sm 9/21/21

Dear Mrs. Murphy:

Enclosed please find Construction Pay Estimate No. 6 for the above referenced project. For work performed through August 25, 2021 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$36,934.58** to Pamar Enterprises, Inc., 3604 Pamar Court, New Haven, MI 48048.

If you have questions or require additional information, please contact our office.

Sincerely,

Ross T. Wilberding, PE  
Project Manager

Fy 20-21

cc: Bruce Smith, City Administrator  
Frank Schulte, Director of Public Services  
Jeanne Duffy  
Susan Como  
Pamar Enterprises, Inc.



# Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

8/25/2021 5:56 AM

FieldManager 5.3c

Contract: .0160-0423, Oxford Reconstruction (Mack to Holiday)

<b>Estimate No.</b> 6	<b>Estimate Date</b> 8/25/2021	<b>Entered By</b> Michelle Ankawi	<b>Estimate Type</b> Semi-Monthly	<b>Managing Office</b> Anderson, Eckstein and Westrick, Inc.
<b>All Contract Work Completed</b>		<b>Construction Started Date</b>	<b>Prime Contractor</b> Pamar Enterprises, Inc. 58021 Gratiot Ave New Haven MI 48048-2725	
<b>Comments</b> Current Contract Amount: \$616,747.60 % Completed: 97%				

## Item Usage Summary

Project: Oxford Recons, Mack to Holiday

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
Sewer, Rem, Less than 24 inch	Ft	2030015	0025	0025	00	000	34.000	12.00	\$408.00
Pavt, Rem	Syd	2040050	0030	0030	00	000	474.797	7.00	\$3,323.58
Aggregate Base, 11 inch	Syd	3020028	0055	0055	00	000	1,313.000	17.00	\$22,321.00
Underdrain, Subgrade, 4 Inch	Ft	4040071	0125	0125	00	000	12.000	11.00	\$132.00
Pop-Up Emitter, Storm Drain, Residential	Ea	4047050	0130	0130	00	000	3.000	250.00	\$750.00

Subtotal for Category 0000: \$26,934.58

Subtotal for Project Oxford Recons: \$26,934.58

Total Estimated Item Payment: \$26,934.58

## Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date	24	\$0
Total Liquidated Damages:				\$0

## Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
Oxford Recons, Mack to Holiday	0006	\$26,934.58	\$0.00	\$26,934.58
Voucher Total:				\$26,934.58

Contract ID: .0160-0423

Estimate: 6

Page 1 of 2



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

8/25/2021 5:56 AM

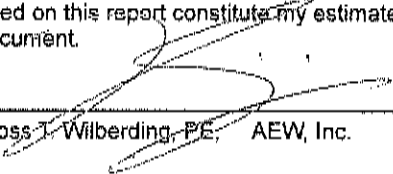
FieldManager 5.3c

Summary

Current Voucher Total:	\$26,934.58	Earnings to date:	\$597,024.84
-Current Retainage:	(\$10,000.00)	- Retainage to date:	\$10,000.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
<b>Total Estimated Payment:</b>	<b>\$36,934.58</b>	<b>Net Earnings to date:</b>	<b>\$587,024.84</b>
		- Payments to date:	\$550,090.26
		<b>Net Earnings this period:</b>	<b>\$36,934.58</b>

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

  
\_\_\_\_\_  
Ross T. Wilberding, PE, AEW, Inc.

8/25/2021  
(Date)





# Construction Pay Estimate Amount Balance Report

Estimate: 6

8/25/2021 5:56 AM  
FieldManager 5.3c

Anderson, Eckstein and Westrick, Inc.

Contract: .0160-0423, Oxford Reconstruction (Mack to Holiday)

Project: Oxford Recons, Mack to Holiday

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	Reimbursed Permit Fees	1027069	5,600.000	Dlr		0.000			1.00000	
0010	Mobilization, Max 3%	1500001	1.000	LS		1.000	1.000	100%	\$9,000.00000	\$19,000.00
0015	Tree, Rem, 18 inch to 36 inch	2020002	3.000	Ea		3.000	3.000	100%	\$1,850.00000	\$5,550.00
0020	Dr Structure, Rem	2030011	6.000	Ea		6.000	6.000	100%	\$150.00000	\$900.00
0025	Sewer, Rem, Less than 24 inch	2030015	130.000	Ft	34.000	126.000	126.000	97%	\$12.00000	\$1,512.00
0030	Pavt, Rem	2040050	5,000.000	Syd	474.797	5,106.000	5,106.000	102%	7.00000	\$35,742.00
0035	Station Grading	2057002	15.000	Sta		15.000	15.000	100%	3,500.00000	\$52,500.00
0040	Subgrade Undercoating, Modified	2057021	200.000	Cyd		18.330	18.330	9%	40.00000	\$733.20
0045	Subgrade Undercoating, Special	2057021	100.000	Cyd		12.500	12.500	13%	40.00000	\$500.00
0050	Ero Con, Inlet Protection, Fabric Drop	2080020	9.000	Ea		9.000	9.000	100%	55.00000	\$495.00
0055	Aggregate Base, 11 inch	3020028	4,400.000	Syd	1,313.000	4,452.000	4,452.000	101%	17.00000	\$75,684.00
0060	Maintenance Gravel	3060020	200.000	Ton		330.510	330.510	165%	16.00000	\$5,288.16
0065	Sewer, CI IV, 12 inch, Tr Det B	4020987	105.000	Ft		102.000	102.000	97%	125.00000	\$12,750.00
0070	Sanitary Lead, Reconnect	4027001	24.000	Ft		11.000	11.000	46%	80.00000	\$880.00
0075	Sewer Bulkhead, 10 inch	4027050	3.000	Ea		3.000	3.000	100%	3,500.00000	\$10,500.00
0080	Dr Structure Cover, Adj. Case 1	4030005	2.000	Ea		1.000	1.000	50%	450.00000	\$450.00
0085	Dr Structure, 24 inch dia	4030200	5.000	Ea		4.000	4.000	80%	650.00000	\$2,600.00
0090	Dr Structure, 48 inch dia	4030210	3.000	Ea		3.000	3.000	100%	2,750.00000	\$8,250.00
0095	Dr Structure, Tap, 12 inch	4030312	3.000	Ea		3.000	3.000	100%	3,800.00000	\$11,400.00
0100	Catch Basin Cover, Restricted, GPW	4037050	6.000	Ea		6.000	6.000	100%	1,500.00000	\$4,500.00
0105	Combined Manhole Cover, GPW	4037050	3.000	Ea		3.000	3.000	100%	500.00000	\$3,000.00
0110	Dr Structure Trap, 12 inch	4037050	3.000	Ea		3.000	3.000	100%	650.00000	\$1,950.00
0115	External Structure Wrap, 18 inch	4037050	10.000	Ea		10.000	10.000	100%	850.00000	\$8,500.00
0120	Underdrain, Subgrade, 4 inch	4040671	2,750.000	Ft	12.000	2,765.000	2,765.000	101%	11.00000	\$30,415.00
0125	Pop-Up Emitter, Storm Drain, Residential	4047050	1.000	Ea	3.000	4.000	4.000	400%	250.00000	\$1,000.00
0130	HMA Surface, Rem	5010005	3,400.000	Syd		4,070.660	4,070.660	120%	7.00000	\$28,494.62
0140	Hand Patching	5010025	120.000	Ton		110.210	110.210	92%	78.00000	\$8,596.38

Contract: .0160-0423

Estimate: 6

Page 1 of 2



# Construction Pay Estimate Amount Balance Report

Estimate: 6

Anderson, Eckstein and Westnick, Inc.

9/25/2021 5:56 AM  
FieldManager 5.3c

Project: Oxford Recons, Mack to Holiday

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0145	HMA, 4E1	5016050	650.000	Ton		587.210	587.210	90%	103.00000	\$60,482.63
0150	HMA, 5E1	5016056	430.000	Ton		451.980	451.980	105%	112.00000	\$50,621.76
0155	Paul Joint and Crack Repr. Det 7, Special	5017001	3,000.000	Ft		2,884.050	2,884.050	96%	4.25000	\$12,257.21
0160	Driveway, Nonreinf Conc, 6 inch	8010005	925.000	Syd		904.570	904.570	98%	46.00000	\$41,610.22
0165	Driveway, Nonreinf Conc, 8 inch	8010007	160.000	Syd		162.440	162.440	102%	55.00000	\$8,934.20
0170	Curb and Gutter, Conc, Det F2	8020036	2,775.000	Ft		2,773.000	2,773.000	101%	17.75000	\$49,220.75
0175	Driveway Opening, Conc, Det M	8020050	195.000	Ft		197.000	197.000	101%	19.50000	\$3,841.50
0180	Traffic Control, Minor Street	8127051	1.000	LS		1.000	1.000	100%	25.00000000	\$25,000.00
0185	Proposed Trees	8157050	13.000	Ea		8.000	8.000	62%	734.00000	\$5,872.00
0190	Topsoil Surface, Furr, 3 inch	8160061	1,750.000	Syd		1,503.230	1,503.230	86%	2.00000	\$3,006.46
0195	Water, Sodding/Seeding	8160090	160.000	Unit		10.000	10.000	6%	0.01000	\$0.10
0200	Hydroseeding	8167011	1,750.000	Syd		751.600	751.600	43%	1.00000	\$751.60
0205	Water Shutoff, Adj, Case 1	8230421	1.000	Ea		1.000	1.000	100%	250.00000	\$250.00
0210	Irrigation Pipe	8237001	1,000.000	Ft		1,070.000	1,070.000	107%	1.00000	\$1,070.00
0215	Sprinkler Head	8237050	100.000	Ea		107.000	107.000	107%	0.15000	\$16.05
0220	Sprinkler Head, Adj	8237050	50.000	Ea		0.000	0.000		0.08000	
0225	Audio Visual Record of Construction Area	8507051	1.000	LS		1.000	1.000	100%	100.00000	\$100.00
0230	Rubbish Pickup	8507051	1.000	LS		1.000	1.000	100%	550.00000	\$550.00
Subtotal for Category 0000:									597024.84	

Subtotal for Project Oxford Recons: 597024.84

Percentage of Contract Completed(curr): 97%

(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$26,934.58

Total Amount Earned To Date: \$597,024.84

Contract: 0160-0423

Estimate: 6

Page 2 of 2



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
CIVIL ENGINEERS SURVEYORS ARCHITECTS  
51301 Schoenherr Road 586.726.1234  
Shelby Township, MI 48315 www.aewinc.com

August 27, 2021

Shawn Murphy, Deputy Controller  
City of Grosse Pointe Woods  
20025 Mack Avenue  
Grosse Pointe Woods, Michigan 48236-2397

PO 20-46161  
#592-537-976.002  
OK - *[Signature]*  
OK sm. 9/2/21

Reference: 2020 Sewer Rehabilitation by Full Length C.I.P.P. Lining  
City of Grosse Pointe Woods  
AEW Project No. 0160-0429

Dear Mrs. Murphy:

Enclosed please find **Construction Pay Estimate No. 5** for the above referenced project. For work performed through August 22, 2021 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$12,518.00** to Corby Energy Services, Inc., 6001 Schooner, Belleville, MI 48112.

If you have questions or require additional information, please contact our office.

Sincerely,

Frank D. Varicalli

Fy 20-21

cc: Bruce Smith, City Administrator  
Frank Schulte, Director of Public Services  
Jeanne Duffy  
Susan Como  
Josh Freeman, Corby Energy Services, Inc.



# Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

8/27/2021 8:58 AM

FieldManager 5.3c

Contract: .0160-0429, 2020 Sewer Rehabilitation by Full Length CIPP Lining

Estimate No.	Estimate Date	Entered By	Estimate Type	Managing Office
5	8/22/2021	Michelle Ankawi	Semi-Monthly	Anderson, Eckstein and Westrick, Inc.
All Contract Work Completed		Construction Started Date	Prime Contractor Corby Energy Services, Inc. 6001 Schooner Dr Belleville MI 48111-5366	

## Comments

Current Contract Amount: \$377,392.00

% Completed: 115%

## Item Usage Summary

Project: 0160-0429, 2020 Sewer Rehabilitation by Full Length CIPP Lining

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
Sewer, CIPP, 10 inch, Full Length	Fl	4027001	0015	0015	00	000	260.000	33.00	\$8,580.00
Sewer, Post-Construction, CCTV, 10 inch	Fl	4027001	0045	0045	00	000	378.200	1.00	\$378.20
Sewer, Post-Construction, CCTV, 12 inch	Fl	4027001	0050	0050	00	000	110.000	1.00	\$110.00
Sewer, Post-Construction, CCTV, 15 inch	Fl	4027001	0055	0055	00	000	-378.200	1.00	\$-378.20
Sewer, Post-Construction, CCTV, 18 inch	Fl	4027001	0060	0060	00	000	420.000	1.00	\$420.00
Sewer, Pre-Construction, Clean and CCTV, 10 inch	Fl	4027001	0075	0075	00	000	-200.000	2.00	\$-520.00
Sewer, Pre-Construction, Clean and CCTV, 12 inch	Fl	4027001	0080	0080	00	000	-110.000	2.00	\$-220.00
Sewer, Pre-Construction, Clean and CCTV, 18 inch	Fl	4027001	0090	0090	00	000	-426.000	2.00	\$-852.00

Subtotal for Category 0000: \$7,518.00

Subtotal for Project 0160-0429: \$7,518.00

Total Estimated Item Payment: \$7,518.00

## Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Contract ID: .0160-0429

Estimate: 5

Page 1 of 2



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

8/27/2021 8:58 AM  
FieldManager 5.3c

Pre-Voucher Summary

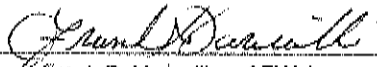
Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0429, 2020 Sewer Rehabilitation by Full Length CIPP Lining	0005	57,518.00	\$0.00	\$7,518.00
Voucher Total:				\$7,518.00

Summary

Current Voucher Total:	\$7,518.00	Earnings to date:	\$433,346.80
-Current Retainage:	(\$5,000.00)	- Retainage to date:	\$5,000.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$12,518.00	Net Earnings to date:	\$428,346.80
		- Payments to date:	\$415,828.80
		Net Earnings this period:	\$12,518.00

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document

  
\_\_\_\_\_  
Frank D. Varicalli, AEW, Inc.

8-27-21  
\_\_\_\_\_  
(Date)



# Construction Pay Estimate Amount Balance Report

Estimate: 5

Anderson, Eckstein and Westrick, Inc.

8/27/2021 8:58 AM  
Field Manager 5.3c

Contract: 0160-0429, 2020 Sewer Rehabilitation by Full Length CIPP Lining  
Project: 0160-0429, 2020 Sewer Rehabilitation by Full Length CIPP Lining

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	Bonds, Insurance and Initial Setup Expense (3% Maximum)	1027051	1.000 LS			1.000		100%	\$2,992.00000	\$2,992.00
0010	Sewer, CIPP, 08 inch, Full Length	4027001	900.000 Ft			852.000	852.000	95%	30.00000	\$25,560.00
0015	Sewer, CIPP, 10 inch, Full Length	4027001	2,500.000 Ft		260.000	3,310.260	3,310.260	132%	33.00000	\$109,236.60
0020	Sewer, CIPP, 12 inch, Full Length	4027001	1,400.000 Ft			1,999.000	1,999.000	143%	36.00000	\$75,962.00
0025	Sewer, CIPP, 15 inch, Full Length	4027001	800.000 Ft			813.000	813.000	102%	47.00000	\$38,211.00
0030	Sewer, CIPP, 18 inch, Full Length	4027001	450.000 Ft			420.000	420.000	93%	53.00000	\$22,260.00
0035	Sewer, CIPP, 21 inch, Full Length	4027001	1,150.000 Ft			1,145.000	1,145.000	99%	79.00000	\$90,455.00
0040	Sewer, Post-Construction, CCTV, 08 inch	4027001	900.000 Ft			247.000	247.000	27%	1.00000	\$247.00
0045	Sewer, Post-Construction, CCTV, 10 inch	4027001	2,500.000 Ft		378.200	2,915.200	2,915.200	117%	1.00000	\$2,915.20
0050	Sewer, Post-Construction, CCTV, 12 inch	4027001	1,400.000 Ft		110.000	1,242.000	1,242.000	89%	1.00000	\$1,242.00
0055	Sewer, Post-Construction, CCTV, 15 inch	4027001	800.000 Ft		-378.200	490.300	490.300	61%	1.00000	\$490.30
0060	Sewer, Post-Construction, CCTV, 18 inch	4027001	450.000 Ft		420.000	420.300	420.300	93%	1.00000	\$420.30
0065	Sewer, Post-Construction, CCTV, 21 inch	4027001	1,150.000 Ft			1,145.000	1,145.000	99%	1.00000	\$1,145.00
0070	Sewer, Pre-Construction, Clean and CCTV, 08 inch	4027001	900.000 Ft			950.000	950.000	106%	2.00000	\$1,900.00
0075	Sewer, Pre-Construction, Clean and CCTV, 10 inch	4027001	2,500.000 Ft		-260.000	3,257.000	3,257.000	131%	2.00000	\$6,514.00
0080	Sewer, Pre-Construction, Clean and CCTV, 12 inch	4027001	1,400.000 Ft		-110.000	2,446.000	2,446.000	175%	2.00000	\$4,892.00
0085	Sewer, Pre-Construction, Clean and CCTV, 15 inch	4027001	800.000 Ft			732.000	732.000	92%	2.00000	\$1,464.00
0090	Sewer, Pre-Construction, Clean and CCTV, 18 inch	4027001	450.000 Ft		-420.000	425.000	425.000	95%	2.00000	\$850.00
0095	Sewer, Pre-Construction, Clean and CCTV, 21 inch	4027001	1,150.000 Ft			1,147.000	1,147.000	99%	2.00000	\$2,294.00
0100	Lateral, Preparation	4027050	20.000 Ea			19.000	19.000	95%	100.00000	\$1,900.00
0105	Lateral, Reinstall	4027050	180.000 Ea			149.000	149.000	83%	65.00000	\$9,565.00
0110	Mineral Deposit, Rem	4027050	50.000 Ea			151.000	151.000	302%	90.00000	\$13,500.00

Contract: 0160-0429

Estimate: 5

Page 1 of 2



# Construction Pay Estimate Amount Balance Report

Estimate: 5

Anderson, Eckstein and Westrick, Inc.

3/27/2021 8:58 AM  
FieldManager 5.3c

Project: 0160-0429, 2020 Sewer Rehabilitation by Full Length CIPP Lining

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0115	- Cutting Service Lead Professions	4037050	20,000	Ea		44,000	44,000	220%	125.00000	\$5,500.00
0120	- Traffic Maintenance and Control	3227051	1,000	LS		1,000	1,000	100%	5,600.00000	\$5,600.00
0125	- Deliverables	3267051	1,000	LS		0.000			3,500.00000	

Subtotal for Category 0000: 433346.80

Subtotal for Project 0160-0429: 433346.80

Percentage of Contract Completed(curr): 115%  
(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$7,518.00  
Total Amount Earned To Date: \$433,346.80

Contract: 0160-0429

Estimate: 5

Page 2 of 2



ANDERSON, ECKSTEIN & WESTRICK, INC.  
CIVIL ENGINEERS SURVEYORS ARCHITECTS  
51301 Schoenherr Road 586.726.1234  
Shelby Township, MI 48315 www.aewinc.com

August 27, 2021

Shawn Murphy  
City of Grosse Pointe Woods  
20025 Mack Avenue  
Grosse Pointe Woods, Michigan 48236-2397

P021-46681  
#202-451-974.200 \$ 48,687.36  
#203-451-974.200 \$ 31,752.62  
#585-561-977.000 \$ 82,556.83  
#592-537-975.400 \$ 48,687.36  
OK 17

Reference: 2021 Concrete Pavement Repair Program  
City of Grosse Pointe Woods  
AEW Project No. 0160-0435

SM 9/2/21

Dear Ms. Murphy:

Enclosed please find Construction Pay Estimate No. 1 for the above referenced project. For work performed through August 22, 2021, we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$211,684.17** to L. Anthony Construction Inc., 11085 Lisa Ln., Shelby Twp., Mi., 48316

If you have questions or require additional information, please contact our office.

Sincerely,

Frank D. Varicalli  
Project Manager

cc: Bruce Smith, City Administrator  
Frank Schulte, Director of Public Services  
Jeanne Duffy  
Susan Como  
L. Anthony Construction Inc.





# Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

8/27/2021 7:10 AM

FieldManager 5.3c

Contract: 0160-0435, 2021 Concrete Pavement Repair Program

Estimate No.	Estimate Date	Entered By	Estimate Type	Managing Office
1	8/22/2021	Michelle Ankawi	Semi-Monthly	Anderson, Eckstein and Westrick, Inc.
All Contract Work Completed		Construction Started Date	Prime Contractor	
		7/28/2021	I. Anthony Construction	
			11085 Lisa Lane	
			Shelby Township MI 48316	

## Comments

Current Contract Amount: \$541,000.00

% Completed: 43%

## Item Usage Summary

Project: 0160-0435, 2021 Concrete Pavement Repair Program

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
Dr Structure Frame and Cover, Storm Catch Basin	Ea	4037050	0095	0095	00	000	4.000	500.00	\$2,000.00
Dr Structure Frame and Cover, Storm Manhole	Ea	4037050	0100	0100	00	000	1.000	500.00	\$500.00
Full Depth Sawcutting through Existing Pavement, Sidewalk, Driveway or Curb	Ft	3047001	0035	0035	00	000	4,536.100	1.30	\$5,896.93
Joint, Expansion, Erg. Modified	Ft	6027001	0125	0125	00	000	129.600	20.00	\$2,592.00
Pavt Repr. Rem, Modified	Syd	6037011	0150	0150	00	000	3,055.300	10.00	\$30,553.00
Sidewalk Ramp, Conc, 8 inch	Syd	8017011	0165	0165	00	000	58.000	8.00	\$464.00
Traffic Maintenance and Control	LS	8127051	0190	0190	00	000	0.500	10,000.00	\$5,000.00
Detectable Warning Surface	FI	8030010	0175	0175	00	000	10.000	30.00	\$300.00
Dr Structure Cover, Adj, Case 1, Modified	Ea	4030004	0070	0070	00	000	20.000	200.00	\$4,000.00
Dr Structure, Adj, Add Depth	FI	4030280	0085	0085	00	000	10.000	150.00	\$1,500.00
Joint, Expansion, E2	FI	6020207	0120	0120	00	000	14.700	15.00	\$220.50
Lane Tie, Epoxy Anchored	Ea	6030030	0135	0135	00	000	1,309.000	5.00	\$6,545.00
Pavt Repr, Nonreinf Conc, 8 inch	Syd	6030044	0140	0140	00	000	2,221.200	56.00	\$124,387.20
Pavt Repr, Nonreinf Conc, 9 inch	Syd	6030046	0145	0145	00	000	834.100	60.00	\$50,046.00
Sidewalk, Conc, 4 inch	Sft	8030044	0180	0180	00	000	193.000	5.50	\$1,061.50
Sidewalk, Rem	Syd	2040055	0020	0020	00	000	27.700	5.00	\$138.50
Subtotal for Category 0000:									\$235,204.63
Subtotal for Project 0160-0435:									\$235,204.63
Total Estimated Item Payment:									\$235,204.63

Contract ID: 0160-0435

Estimate: 1

Page 1 of 2



# Construction Pay Estimate Report

Anderson, Eckstein and Wostrick, Inc.

6/27/2021 7:10 AM

FieldManager 5.3c

## Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

## Pre-Voucher Summary

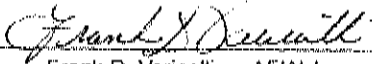
Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0435, 2021 Concrete Pavement Repair Program	0001	\$235,204.63	\$0.00	\$235,204.63
Voucher Total:				\$235,204.63

## Summary

Current Voucher Total:	\$235,204.63	Earnings to date:	\$235,204.63
- Current Retainage:	\$23,520.46	- Retainage to date:	\$23,520.46
- Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
- Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$211,684.17	Net Earnings to date:	\$211,684.17
		- Payments to date:	\$0.00
		Not Earnings this period:	\$211,684.17

## Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

	8.27.21
Frank D. Varicalli AEW, Inc.	(Date)



# Construction Pay Estimate Amount Balance Report

Estimate: 1

8/27/2021 7:10 AM  
Field Manager S.3c

Anderson, Eckstein and Westrick, Inc.

Contract: 0160-0435, 2021 Concrete Pavement Repair Program

Project: 0160-0435, 2021 Concrete Pavement Repair Program

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	Dr Structure, Rem	2030011	10,000 Ea			0.000			300.00000	
0010	Sewer, Rem, Less than 24 inch	2030015	400,000 Ft			0.000			10.00000	
0015	Curb and Gutter, Rem	2040020	50,000 Ft			0.000			8.00000	
0020	Sidewalk, Rem	2040055	870,000 Syd		27.700	27.700		4%	5.00000	\$138.50
0025	Driveway, Conc, Rem	2047011	250,000 Syd			0.000			7.00000	
0030	Subgrade Undercutting, Modified	2057021	50,000 Cyd			0.000			20.00000	
0035	Full Depth Sawcutting Through Existing Pavement, Sidewalk, Driveway or Curb Maintenance Gravel, LM	3047001	3,400,000 Ft		4,536.100	4,536.100		100%	1.36000	\$6,168.93
0040	Sewer, PVC Truss, 10 inch, Tr Det B	3050021	200,000 Cyd			0.000			1.00000	
0045	Sewer, PVC Truss, 12 inch, Tr Det B	4027001	150,000 Ft			0.000			50.00000	
0050	Sewer, PVC Truss, 12 inch, Tr Det B	4027001	250,000 Ft			0.000			50.00000	
0055	Dr Structure, Top 4 inch - 12 inch	4027050	4,000 Ea			0.000			500.00000	
0060	External Structure Wrap, 12 inch	4027050	9,000 Ea			0.000			350.00000	
0065	External Structure Wrap, 18 inch	4027050	20,000 Ea			0.000			425.00000	
0070	Dr Structure Cover, Adj. Case 1, Modified	4030004	10,000 Ea		20.000	20.000		200%	200.00000	\$4,000.00
0075	Dr Structure Cover, Adj. Case 2	4030006	1,000 Ea			0.000			200.00000	
0080	Dr Structure, 24 inch dia	4030200	5,000 Ea			0.000			1,750.00000	
0085	Dr Structure, Adj. Add Depth	4030280	25,000 Ft		10.000	10.000		38%	150.00000	\$1,500.00
0090	Catch Basin Trap	4037050	20,000 Ea			0.000			500.00000	
0095	Dr Structure Frame and Cover, Storm	4037050	20,000 Ea		4.000	4.000		20%	500.00000	\$2,000.00
0100	Dr Structure Frame and Cover, Storm Manhole	4037050	2,000 Ea		1.000	1.000		50%	500.00000	\$500.00
0105	Dr Structure, 36 inch dia	4037050	4,000 Ea			0.000			2,500.00000	
0110	Underdrain, Subgrade, 4 inch	4040071	800,000 Ft			0.000			13.00000	
0115	HMA, 13A	5010033	20,000 Ton			0.000			200.00000	
0120	Joint, Expansion, E2	6020207	50,000 Ft		14.700	14.700		29%	15.00000	\$220.50
0125	Joint, Expansion, E2, Modified	6027001	150,000 Ft		129.600	129.600		86%	20.00000	\$2,592.00
0130	Cement	6030005	5,000 Ton			0.000			100.00000	
0135	Lane Tie, Epoxy Anchored	6030030	3,436,000 Ea		1,309.000	1,309.000		38%	5.00000	\$6,545.00

Contract: 0160-0435

Estimate: 1

Page 1 of 2



# Construction Pay Estimate Amount Balance Report

Estimate: 1

Anderson, Eckstein and Westrick, Inc.

8/27/2021 7:10 AM  
FieldManager S.3c

Project: 0160-0435, 2021 Concrete Pavement Repair Program

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0140	Pav Repr. Nonrent Conc. 8 inch	6030044	4,000,000	Syd	2,221,200	2,221,200	2,221,200	56%	96.00000	\$124,387.20
0145	Pav Repr. Nonrent Conc. 9 inch	6030046	1,100,000	Syd	834,100	834,100	834,100	75%	60.00000	\$50,046.00
0150	- Pavl Repr. Rem. Modified	6057011	5,100,000	Syd	3,855,300	3,055,300	3,055,300	60%	10.00000	\$30,553.00
0165	- Curb Casting	7177059	1,000	Ea	0.000	0.000	0.000		700.00000	
0160	Driveway, Nonrent Conc. 5 inch	8010005	250,000	Syd	0.000	0.000	0.000		54.00000	
0165	- Sidewalk Ramp, Conc. 6 inch	8017011	1,000,000	Syd	58,000	58,000	58,000	6%	8.00000	\$464.00
0170	Curb and Gutter, Conc. Del F4	8020038	50,000	Ft	0.000	0.000	0.000		22.00000	
0175	Delectable Warning Surface	8030010	50,000	Ft	10,000	10,000	10,000	20%	20.00000	\$300.00
0180	Sidewalk, Conc. 4 inch	6030044	4,000,000	Sy	193,000	153,000	133,000	5%	5.50000	\$1,061.50
0185	Sidewalk, Conc. 5 inch	8030046	1,000,000	Sy	0.000	0.000	0.000		6.00000	
0190	- Traffic Maintenance and Control	8127059	1,000	LS	0.500	0.500	0.500	50%	10.000 00000	\$5,000.00
0195	- Surface Restoration, Seeding	8167011	400,000	Syd	0.000	0.000	0.000		5.00000	
Subtotal for Category 0000:										235204.63

Subtotal for Project 0160-0435: 235204.63

Percentage of Contract Completed(curr): 43%  
(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$235,204.63  
Total Amount Earned To Date: \$235,204.63

Contract: 0160-0435

Estimate: 1

Page 2 of 2



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS SURVEYORS ARCHITECTS

51301 Schoenherr Road  
Shelby Township, MI 48315

586.726.1234  
www.aewinc.com

August 27, 2021

Shawn Murphy, Controller  
City of Grosse Pointe Woods  
20025 Mack Avenue  
Grosse Pointe Woods, Michigan 48236-2397

PO 21-46244  
#592-537-977-300  
OK- *FR*  
SM 9/2/21

Reference: 2021 Water Main Replacement Program  
Hollywood, Severn & Christine Court  
AEW Project No. 0160-0426

Dear Mrs. Murphy:

Enclosed please find Construction Pay Estimate No. 2 for the above referenced project. For work performed through August 22, 2021 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$44,043.52** to Fontana Construction, Inc., 6340 Sims Drive, Sterling Heights, MI 48313

If you have questions or require additional information, please contact our office.

Sincerely,

Ross T. Wilberding, PE  
Project Manager

cc: Bruce Smith, City Administrator  
Frank Schulte, Director of Public Services  
Jeanne Duffy  
Susan Como  
Fontana Construction, Inc.



# Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

8/27/2021 8:34 AM

FieldManager 5.3c

## Contract: .0160-0426, 2021 Water Main Replacement Program

<b>Estimate No.</b> 2	<b>Estimate Date</b> 8/22/2021	<b>Entered By</b> Michelle Ankawi	<b>Estimate Type</b> Semi-Monthly	<b>Managing Office</b> Anderson, Eckstein and Westrick, Inc.
<b>All Contract Work Completed</b>		<b>Construction Started Date</b> 7/6/2021	<b>Prime Contractor</b> Fontana Construction, Inc. 6340 Sims Drive Sterling Heights MI 48313	
<b>Comments</b> Current Contract Amount: \$1,625,631.70 % Completed: 9%				

## Item Usage Summary

Project: Christine Ct., Vernier to end of cul-de-sac

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
Driveway, Rem	Syd	2047011	0035	0035	00	000	72.230	9.00	\$650.07
Conc Pavt w/ Int Curb, Nonreinf, 7 inch	Syd	6020162	0135	0135	00	000	466.400	69.00	\$32,181.60
Driveway, Nonreinf Conc, 6 inch	Syd	8010005	0160	0160	00	000	34.590	50.00	\$1,729.50
Joint, Expansion, Erg	Ft	6030021	0150	0150	00	000	22.500	18.00	\$405.00
Pavt, Rem	Syd	2040050	0025	0025	00	000	465.600	10.00	\$4,656.00
Sidewalk, Conc, 4 inch	Sft	8030044	0165	0165	00	000	753.600	4.50	\$3,391.20
Sidewalk, Conc, 6 inch	Sft	8030046	0170	0170	00	000	194.500	4.75	\$923.88
Subtotal for Category 0000:									\$43,937.25

Subtotal for Project Christine Ct.: \$43,937.25

Project: Hollywood, Marter to Goethe

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
Audio Visual Record of the Construction Influence Area	LS	1027051	0260	0260	00	000	0.500	5,000.00	\$2,500.00
Subtotal for Category 0000:									\$2,500.00
Subtotal for Project Hollywood:									\$2,500.00



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

8/27/2021 8:34 AM

FieldManager 5.3c

Item Usage Summary

Project: Severn, Mack to Craig  
Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Audio Visual Record of the Construction Influence Area	LS	1027051	0530	0530	00	000	0.500	5,000.00	\$2,500.00
Subtotal for Category 0000:									\$2,500.00
Subtotal for Project Severn:									\$2,500.00
Total Estimated Item Payment:									\$48,937.25

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
Christline Ct., Vernier to end of cul-de-sac	0002	\$43,937.25	\$0.00	\$43,937.25
Hollywood, Marter to Goethe	0002	\$2,500.00	\$0.00	\$2,500.00
Severn, Mack to Craig	0002	\$2,500.00	\$0.00	\$2,500.00
Voucher Total:				\$48,937.25

Summary

Current Voucher Total:	\$48,937.25	Earnings to date:	\$147,958.29
-Current Retainage:	\$4,893.73	- Retainage to date:	\$14,795.83
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$44,043.52	Net Earnings to date:	\$133,162.46
		- Payments to date:	\$89,118.94
		Net Earnings this period:	\$44,043.52



Construction Pay Estimate Report

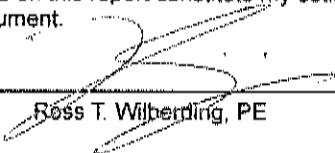
Anderson, Eckstein and Westrick, Inc.

8/27/2021 8:34 AM

FieldManager 5.3c

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

  
\_\_\_\_\_  
Ross T. Wilberding, PE

8/27/2021  
\_\_\_\_\_  
(Date)





# Construction Pay Estimate Amount Balance Report

Estimate: 2

8/27/2021 8:34 AM  
FieldManager 5.3c

Anderson, Eckstein and Westrick, inc.

Contract: 0160-0426, 2021 Water Main Replacement Program

Project: Christine Ct, Vernier to end of cul-de-sac

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	Mobilization, Max 3%	1500001	0.200 LS			0.200		100%	25,000.00000	\$5,000.00
0010	Tree, Rem, 6 inch to 18 inch	2020004	4.000 Ea			3.000		75%	500.00000	\$1,500.00
0015	Dr Structure, Rem	2030011	2.000 Ea			0.000			500.00000	
0020	Sewer, Rem, Less than 24 inch	2030015	20.000 Ft			0.000			40.00000	
0025	Pavt, Rem	2040050	930.000 Syd		465.600	931.200	931.200	100%	10.00000	\$9,312.00
0030	Sidewalk, Rem	2040055	11.000 Syd			110.630	110.630	100%	9.00000	\$995.67
0035	Driveway, Rem	2047011	85.000 Syd		72.230	133.160	133.160	157%	9.00000	\$1,198.44
0040	Stallion Grading	2057002	3.000 Sta			0.000			3,000.00000	
0045	Subgrade Undercutting, Modified	2057021	400.000 Cyd			0.000			40.00000	
0050	Subgrade Undercutting, Special	2057021	250.000 Cyd			0.000			30.00000	
0055	Ero Con, Inlet Protection, Fabric Drop	2080020	2.000 Ea			0.000			90.00000	
0060	Aggregate Base, 8 inch	3020020	1,040.000 Syd			531.100	531.100	51%	25.00000	\$13,277.50
0065	Maintenance Gravel	3060020	300.000 Ton			0.000			20.00000	
0070	Geogrid	3087011	1,040.000 Syd			531.100	531.100	51%	5.00000	\$2,655.50
0075	Sewer, Cl IV, 12 inch, Tr Det B	4020087	20.000 Ft			0.000			50.00000	
0080	External Structure Wrap, 18 inch	4027050	4.000 Ea			0.000			600.00000	
0085	Sanitary Lead Repair	4027050	2.000 Ea			0.000			1,000.00000	
0090	Dr Structure Cover, Adj. Case 1	4030005	2.000 Ea			0.000			400.00000	
0095	Dr Structure, 24 inch dia	4030200	1.000 Ea			0.000			2,000.00000	
0100	Dr Structure, 48 inch dia	4030210	1.000 Ea			0.000			4,000.00000	
0105	Dr Structure, Tap, 12 inch	4030312	1.000 Ea			0.000			500.00000	
0110	Catch Basin Cover, Restricted, GPW	4037050	2.000 Ea			0.000			501.00000	
0115	Combined Manhole Cover, GPW	4037050	2.000 Ea			0.000			488.00000	
0120	Dr Structure Trap, 12 inch	4037050	2.000 Ea			0.000			50.00000	
0125	Underdrain, Subgrade, 4 inch	4040071	660.000 Ft			314.000	314.000	48%	15.00000	\$4,710.00
0130	Pop-Up Emitters, Storm Drain, Residential	4047050	1.000 Ea			0.000			50.00000	
0135	Conc Pavt w/ Int Corb, Nonreinf, 7 inch	6020162	930.000 Syd		466.400	466.400	466.400	50%	69.00000	\$32,181.60
0140	Joint, Expansion, E2	6020207	66.000 Ft			0.000			23.00000	

Contract: 0160-0426

Estimate: 2

Page 1 of 7



# Construction Pay Estimate Amount Balance Report

Estimate: 2

Anderson, Eckstein and Westrick, Inc. 8/27/2021 8:34 AM  
FieldManager 5.3c

Project: Christine Ct., Vermier to end of cul-de-sac

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0145	Joint, Plane-of-Weakness, W	6020211	650.000	Ft		0.000			6.00000	
0150	Joint, Expansion, E'g	6030021	22.500	Ft	22.500	22.500		102%	18.00000	\$405.00
0155	Lane Tie, Epoxy Anchored	6030030	30.000	Ea		0.000			5.00000	
0160	Driveway, Nonreinforced Conc, 6 inch	8010005	85.000	Syd	34.590	34.590		41%	50.00000	\$1,729.50
0165	Sidewalk, Conc, 4 inch	8030044	100.000	Sft	753.600	753.600		754%	4.50000	\$3,391.20
0170	Sidewalk, Conc, 6 inch	8030046	300.000	Sft	194.500	194.500		65%	4.75000	\$923.88
0175	Traffic Control, Christine Ct	8127050	1.000	Ea		0.000			5.00000000	
0180	Proposed Trees	8157050	4.000	Ea		0.000			500.00000	
0185	Soeding	8160055	340.000	Syd		0.000			5.00000	
0190	Topsoil Surface, Furr, 3 inch	8160061	340.000	Syd		0.000			4.00000	
0195	Water, Sodding/Seeding	8160090	18.000	Unit		0.000			75.00000	
0200	Hydrant, Rem	8230091	1.000	Ea		1.000	1.000	100%	475.00000	\$475.00
0205	Irrigation Pipe, Furn and Install	8237001	240.000	Ft		0.000			0.01000	
0210	Water Main, PVC, SDR 14, 8 inch, Tr Det G	8237001	270.000	Ft		0.000			125.00000	
0215	Fire Hydrant Assembly	8237050	1.000	Ea		1.000	1.000	100%	5.100.00000	\$5,100.00
0220	Sprinkler Head	8237050	15.000	Ea		0.000			0.01000	
0225	Sprinkler Head, Adj	8237050	15.000	Ea		0.000			0.01000	
0230	Water Main Connection, 6 inch	8237050	1.000	Ea		1.000	1.000	100%	2,100.00000	\$2,100.00
0235	Water Serv. Extend, Modified	8237050	5.000	Ea		0.000			500.00000	
0240	Water Serv. Modified	8237050	5.000	Ea		0.000			580.00000	
0245	Water Serv. Special	8237050	1.000	Ea		0.000			2,980.00000	
0250	Water Main, Abandon	8237051	1.000	LS		0.000			1,000.00000	
0255	Rubbish Pickup	8507051	0.200	LS		0.000			500.00000	
Subtotal for Category 0000:										88435.29

Subtotal for Project Christine Ct.: 88435.29

Contract: 0160-0426

Estimate: 2

Page 2 of 7



# Construction Pay Estimate Amount Balance Report

Estimate: 2

Anderson, Eckstein and Westnick, Inc. 8/27/2021 8:34 AM  
FieldManager 5.3c

Project: Hollywood, Marter to Goethe

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0260	Audio Visual Record of the Construction Influence Area	1027051	0.500 LS		0.500	0.500	0.500	100%	5,000.00000	\$2,500.00
0265	Mobilization, Max 3%	1500001	0.300 LS							
0270	Tree, Rem, 18 inch to 36 inch	2020002	10.000 Ea			0.300	0.300	100%	25,000.00000	\$7,500.00
0275	Tree, Rem, 37 inch or Larger	2020003	2.000 Ea			0.000			1,200.00000	
0280	Tree, Rem, 6 inch to 18 inch	2020004	20.000 Ea			0.000			2,600.00000	
0285	Curb and Gutter, Rem	2040020	40.000 Ft			0.000			500.00000	
0290	Sidewalk, Rem	2040055	100.000 Syd			0.000			20.00000	
0295	Exploratory Investigation, Vertical	2040080	300.000 Ft			0.000			9.00000	
0300	Driveway, Rem	2047011	500.000 Syd			0.000			125.00000	
0305	Ero Con. Inlet Protection, Fabric Drop	2080020	6.000 Ea			0.000			9.00000	
0310	Aggregate Base, 6 inch	3020016	600.000 Syd			0.000			90.00000	
0315	Maintenance Gravel	3060020	300.000 Ton			0.000			20.00000	
0320	Sanitary Lead Repair	4027050	20.000 Ea			0.000			1,000.00000	
0325	Lane Tie, Epoxy Anchored	6030030	250.000 Ea			0.000			5.00000	
0330	Pavt Repr, Nonrein Conc, 7 inch	6030042	600.000 Syd			0.000			55.00000	
0335	Pavt Repr, Rem	6030080	500.000 Syd			0.000			10.00000	
0340	Driveway, Nonrein Conc, 6 inch	8010005	500.000 Syd			0.000			50.00000	
0345	Detectable Warning Surface	8030010	14.000 Ft			0.000			40.00000	
0350	Curb Ramp Opening, Conc	8030030	16.000 Ft			0.000			25.00000	
0355	Sidewalk Ramp, Conc, 4 inch	8030034	100.000 St			0.000			5.00000	
0360	Sidewalk Ramp, Conc, 6 inch	8030036	125.000 St			0.000			6.00000	
0365	Sidewalk, Conc, 4 inch	8030044	900.000 St			0.000			4.50000	
0370	Sidewalk, Conc, 6 inch	8030046	200.000 St			0.000			4.75000	
0375	Traffic Control, Hollywood	8127050	1.000 Ea			0.000			3.000.00000	
0380	Proposed Trees	8157050	30.000 Ea			0.000			500.00000	
0385	Sodding	8160055	2,500.000 Syd			0.000			5.00000	
0390	Topsoil Surface, Furn, 3 inch	8160061	2,500.000 Syd			0.000			4.00000	
0395	Water, Sodding/Seeding	8160090	100.000 Unit			0.000			75.00000	

Contract: 0160-0426

Estimate: 2

Page 3 of 7



# Construction Pay Estimate Amount Balance Report

Estimate: 2

Anderson, Eckstein and Westrick, Inc.

8/27/2021 8:34 AM  
FieldManager 5.3c

Project: Hollywood, Water to Goethe

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0409	Gate Valve, 8 inch	8230062	2.000	Ea	1.000	1.000	1.000	56%	2,000.00000	\$2,000.00
0405	Gate Well Rem	8230076	2.000	Ea	0.000	0.000	0.000		475.00000	
0410	Hydrant, Rem	8230091	5.000	Ea	0.000	0.000	0.000		475.00000	
0415	Water Main, 8 inch, Cut and Plug	8230132	2.000	Ea	0.000	0.000	0.000		327.00000	
0420	Water Serv	8230240	5.000	Ea	4.000	4.000	4.000	80%	800.00000	\$3,200.00
0425	Water Serv, Long	8230245	5.000	Ea	0.000	0.000	0.000		1,500.00000	
0430	Gate Well, 60 inch dia	8230360	2.000	Ea	1.000	1.000	1.000	50%	2,900.00000	\$2,900.00
0435	Irrigation Pipe, Furn and Instal	8237001	1,000.000	Ft	0.000	0.000	0.000		0.01000	
0440	Water Main, HDPE, DR11, 8 inch, Pipe Bur st	8237001	1,852.000	Ft	273.000	273.000	273.000	15%	95.00000	\$25,935.00
0445	Fire Hydrant Assembly	8237050	5.000	Ea	0.000	0.000	0.000		5,100.00000	
0450	Gate Well Cover, GPW	8237050	2.000	Ea	1.000	1.000	1.000	50%	488.00000	\$488.00
0455	Spinkler Head	8237050	100.000	Ea	0.000	0.000	0.000		0.01000	
0460	Spinkler Head, Adj	8237050	100.000	Ea	0.000	0.000	0.000		0.01000	
0465	Water Main Connection, 8 inch	8237050	2.900	Ea	0.000	0.000	0.000		2,100.00000	
0470	Water Serv, Modified	8237050	82.800	Ea	0.000	0.000	0.000		580.00000	
0475	Water Serv, Special	8237050	10.000	Ea	0.000	0.000	0.000		2,980.00000	
0480	Temporary Water Service	8237051	0.400	LS	0.000	0.000	0.000		25,000.00000	
0485	Rubbish Pickup	8507051	0.300	LS	0.000	0.000	0.000		500.00000	

Subtotal for Category 0000: 44523.00

Subtotal for Project Hollywood: 44523.00

Project: MISC, Various Locations

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0490	Traffic Control, Miscellaneous	8127050	1.000	Ea	0.000	0.000	0.000		3,000.00000	

Contract: 0160-0426

Estimate: 2

Page 4 of 7



# Construction Pay Estimate Amount Balance Report

Estimate: 2

Anderson, Eckstein and Westrick, Inc. 8/27/2021 8:34 AM  
FieldManager 5.3c

Project: MISC, Various Locations

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0495	Gate Valve, 8 inch	8230062	2.000	Ea		0.000			2.000.00000	
0500	Water Serv	8230240	10.000	Ea		0.000			800.00000	
0505	Water Serv, Long	8230245	15.000	Ea		0.000			1,500.00000	
0510	Gate Well, 60 inch dia	8230360	2.000	Ea		0.000			2,900.00000	
0515	Water Main, Remove	8237001	20.000	Ft		0.000			10.00000	
0520	Gate Well Cover, GPW	8237050	2.000	Ea		0.000			488.00000	
0525	Water Serv, Special	8237050	25.000	Ea		0.000			2,980.00000	

Subtotal for Category 0000: 0

Project: Severn, Mack to Craig

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0530	Audio Visual Record of the Construction Influence Area	1027051	0.500	LS	0.500	0.500	0.500	100%	5,000.00000	\$2,500.00
0535	Mobilization, Max 3%	1500001	0.500	LS		0.500	0.500	100%	25,000.00000	\$12,500.00
0540	Tree, Rem, 19 inch to 36 inch	2020002	10.000	Ea		0.000			1,200.00000	
0545	Tree, Rem, 37 inch or Larger	2020003	2.000	Ea		0.000			2,000.00000	
0550	Tree, Rem, 6 inch to 18 inch	2020004	20.000	Ea		0.000			500.00000	
0555	Curb and Gutter, Rem	2040020	40.000	Ft		0.000			20.00000	
0560	Sidewalk, Rem	2040055	100.000	Syd		0.000			9.00000	
0565	Driveway, Rem	2047011	500.000	Syd		0.000			9.00000	
0570	Ero Con, Inlet Protection, Fabric Drop	2080020	5.000	Ea		0.000			90.00000	
0575	Aggregate Base, 6 inch	3020016	600.000	Syd		0.000			9.00000	
0580	Maintenance Gravel	3060020	300.000	Ton		0.000			20.00000	
0585	Sanitary Lead Repair	4027050	2.000	Ea		0.000			1,000.00000	

Subtotal for Project MISC: 0

Contract: 0160-0426

Estimate: 2

Page 5 of 7





# Construction Pay Estimate Amount Balance Report

Estimate: 2

Anderson, Eckstein and Westrick, Inc. 8/27/2021 8:34 AM  
FieldManager 5.3c

Project: Severn, Mack to Craig

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0589	Lane Tie, Epoxy Anchored	6030030	250.000	Ea		0.000			5.00000	
0595	Paul Repr. Noxreinf Conc. 7 inch	6030042	600.000	Syd		0.000			55.00000	
0600	Paul Repr. Rem	6030080	600.000	Syd		0.000			10.00000	
0605	Driveway, Nonreinf Conc. 6 inch	6010005	500.000	Syd		0.000			50.00000	
0610	Detectable Warning Surface	6030010	35.000	Ft		0.000			40.00000	
0615	Curb Ramp Opening, Conc	6030030	32.000	Ft		0.000			25.00000	
0620	Sidewalk Ramp, Conc. 4 inch	6030034	100.000	Sft		0.000			5.00000	
0625	Sidewalk Ramp, Conc. 6 inch	6030036	100.000	Sft		0.000			6.00000	
0630	Sidewalk, Conc. 4 inch	6030044	900.000	Sft		0.000			4.50000	
0635	Sidewalk, Conc. 6 inch	6030046	200.000	Sft		0.000			4.75000	
0640	Traffic Control, Severn & Craig	8127050	1.000	Ea		0.000			3.000.00000	
0645	Proposed Trees	8157050	30.000	Ea		0.000			500.00000	
0650	Sodding	8160055	2,750.000	Syd		0.000			5.00000	
0655	Topsoil Surface, Fum. 3 inch	8160061	2,750.000	Syd		0.000			4.00000	
0660	Water, Sodding/Seeding	8160090	105.000	Unit		0.000			75.00000	
0665	Gate Valve, 8 inch	8230062	7.000	Ea		0.000			2.000.00000	
0670	Gate Well, Rem	8230076	7.000	Ea		0.000			475.00000	
0675	Hydrant, Rem	8230091	4.000	Ea		0.000			327.00000	
0680	Water Main, 8 inch, Cut and Plug	8230132	1.000	Ea		0.000			800.00000	
0685	Water Serv	8230240	7.000	Ea		0.000			1.500.00000	
0690	Water Serv, Long	8230245	8.000	Ea		0.000			2.900.00000	
0695	Gate Well, 60 inch dia	8230360	7.000	Ea		0.000			0.01000	
0700	Irrigation Pipe, Fum and Install	8237001	1,500.000	Fl		0.000			95.00000	
0705	Water Main, HDPE, DR11, 8 inch, Pipe Bur st	8237001	3,350.000	Fl		0.000				
0710	Fire Hydrant Assembly	8237050	4.000	Ea		0.000			5.100.00000	
0715	Gate Well Cover, GFW	8237050	7.000	Ea		0.000			488.00000	
0720	Sprinkler Head	8237050	100.000	Ea		0.000			0.01000	
0725	Sprinkler Head, Adj	8237050	100.000	Ea		0.000			0.01000	

Contract: 0160-0426

Estimate: 2

Page 6 of 7



# Construction Pay Estimate Amount Balance Report

Estimate: 2

Anderson, Eckstein and Westick, Inc.

8/27/2021 8:34 AM  
FieldManager 5.3c

Project: Severn, Mack to Craig

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0730	- Water Main Connection, 8 inch	8237050	4.000	Ea		0.000			2.100 090000	
0735	- Water Serv, Modified	8237050	85.000	Ea		0.000			580 090000	
0740	- Water Serv, Special	8237050	15.000	Ea		0.000			2.980 000000	
0745	- Temporary Water Service	8237051	0.800	LS		0.000			25.000 000000	
0750	- Rubbish Pickup	8507051	0.500	LS		0.000			500.000000	

Subtotal for Category 0000: 15000.00

Subtotal for Project Severn: 15000.00

Percentage of Contract Completed(curr): 9%

(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$48,937.25

Total Amount Earned To Date: \$147,958.29

Contract: 0160-0426

Estimate: 2

Page 7 of 7



ANDERSON, ECKSTEIN & WESTRICK, INC.  
CIVIL ENGINEERS SURVEYORS ARCHITECTS  
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
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INVOICE

CITY OF GROSSE POINTE WOODS  
ACCOUNTS PAYABLE  
20025 MACK AVENUE  
GROSSE POINTE WOODS, MI 48236-2397

August 10, 2021  
Project No: 0160-0443-0  
Invoice No: 0132580

Project 0160-0443-0 2021-2022 GIS MAINTENANCE  
P.O.# 21-46529

Professional Services from July 5, 2021 to August 1, 2021  
Professional Personnel

	Hours	Rate	Amount
GIS UPDATES			
ENGINEERING AIDE III	12.90	73.50	948.15
Totals	12.90		948.15
Total Labor			948.15

Billing Limits	Current	Prior	To-Date
Total Billings	948.15	0.00	948.15
Limit			21,000.00
Remaining			20,051.85

Total this Invoice \$948.15

PO 21-46529  
# 592-537-977.000  
OK - DJ  
SM 8/25/21  
Bonneville 8/25/21



ANDERSON, ECKSTEIN & WESTRICK, INC.  
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INVOICE

CITY OF GROSSE POINTE WOODS  
ACCOUNTS PAYABLE  
20025 MACK AVENUE  
GROSSE POINTE WOODS, MI 48236-2397

August 20, 2021  
Project No: 0160-0433-0  
Invoice No: 0132728

Project 0160-0433-0 ALLARD RD RECON. CHESTER/HARPER (WCL)  
PURCHASE ORDER #21-46705 - \$48,500.00  
Professional Services from July 5, 2021 to August 1, 2021

Fee

Construction Cost	742,000.00		
Fee Percentage	6.50		
Total Fee	48,230.00		
Percent Complete	12.50	Total Earned	6,028.75
		Previous Fee Billing	0.00
		Current Fee Billing	6,028.75
		Total Fee	6,028.75
		Total this Invoice	\$6,028.75

PO 21-46705  
#203-451-977.803  
OK -   
SM 8/25/21  
 8/25/21

**Allard Road Reconstruction - Harper to Chester**  
**AEW Project No. 0160-0433**  
**Summary of Time Spent for Design, Specification, Bidding**  
**and Subconsultant Fees**

Name	Hours	Description
ANKAWI, MICHELLE	0.5	Admin
CARPENTER, AARON	35.5	Survey
DE OLIVEIRA, ROSANA	3.4	CADD
GAYESKI JR., JOSEPH	6	Survey Oversight, project setup
MARCUS, PATRICK	4	Research/Review
MILLER, JEFFREY	1.5	GIS
RODE, LILA	34.5	Survey
SCHWARTZ, JOSEPH	4.5	Survey
TRUAX, MICHAEL	6	Survey Oversight
WILBERDING, ROSS	3.5	Design
	99.4	





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INVOICE

CITY OF GROSSE POINTE WOODS  
ACCOUNTS PAYABLE  
20025 MACK AVENUE  
GROSSE POINTE WOODS, MI 48236-2397

August 20, 2021  
Project No: 0160-0426-0  
Invoice No: 0132873

Project 0160-0426-0 2020-2021 WATER MAIN REPLACEMENT PROGRA  
FOR: WAYNE COUNTY PERMIT REIMBURSEMENTS  
PURCHASE ORDER #20-46057  
PURCHASE ORDER #21-46244

Professional Services from July 1, 2021 to August 1, 2021

Professional Personnel

	Hours	Rate	Amount	
CONSTRUCTION STAKEOUT				
TEAM LEADER	4.30	87.70	377.11	
RESEARCH/REVIEW				
GRADUATE ENG/SUR/ARC	71.50	87.70	6,270.55	
PRINTS				
ENGINEERING AIDE I	.40	58.80	23.52	
ENGINEERING AIDE TRAINEE	.30	42.50	12.75	
CONTRACT ADMINISTRATION				
PRINCIPAL ENGINEER	8.00	108.20	865.60	
LICENSED ENG/SUR/ARC	24.00	108.20	2,596.80	
TEAM LEADER	4.50	87.70	394.65	
ENGINEERING AIDE III	3.30	73.50	242.55	
ENGINEERING AIDE II	1.00	65.10	65.10	
CONSTRUCTION OBSERVATION				
ENGINEERING AIDE III	37.00	73.50	2,719.50	
ENGINEERING AIDE II	69.00	65.10	4,491.90	
Totals	223.30		18,060.03	
Total Labor				18,060.03

Unit Billing

3 PERSON CREW-CONSTRUCTION STAKEOUT	7.0 HOURS @ 178.00	1,246.00	
Total Units		1,246.00	1,246.00

Billing Limits

	Current	Prior	To-Date
Total Billings	19,306.03	117,602.73	136,908.76
Limit			325,000.00
Remaining			188,091.24

Total this Invoice \$19,306.03

Outstanding Invoices

Number	Date	Balance
0132475	7/28/2021	15,706.95
Total		15,706.95

PO 20-46057  
#592-537-977-310  
OK - PJ  
SM 8/25/21

Per 8/19/21  
R. [Signature] 8/25/21



ANDERSON, ECKSTEIN & WESTRICK, INC.  
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INVOICE

CITY OF GROSSE POINTE WOODS  
ACCOUNTS PAYABLE  
20025 MACK AVENUE  
GROSSE POINTE WOODS, MI 48236-2397

August 20, 2021  
Project No: 0160-0428-0  
Invoice No: 0132874

Project 0160-0428-0 2020 CONCRETE PAVEMENT REPAIR PROGRAM  
FOR: CONSTRUCTION INSPECTION AND CONTRACT ADMINISTRATION  
PURCHASE ORDER #20-46055

Professional Services from July 1, 2021 to August 1, 2021

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
TEAM LEADER	1.00	87.70	87.70
ENGINEERING AIDE III	.90	73.50	66.15
ENGINEERING AIDE I	.20	58.80	11.76
Totals	2.10		165.61
Total Labor			165.61

Reimbursable Expenses

REIMB. MISC. EXPENSE			
7/27/2021 G2 CONSULTING GROUP	Invoice #211453	395.00	
Total Reimbursables		395.00	395.00

Billing Limits	Current	Prior	To-Date
Total Billings	560.61	73,420.25	73,980.86
Limit			134,000.00
Remaining			60,019.14

Total this Invoice \$560.61

Outstanding Invoices

Number	Date	Balance
0132476	7/28/2021	4,056.00
Total		4,056.00

P020-46055  
#202-451-974.201 \$106.52  
#203-451-974.201 \$67.26  
#585-561-978.300 \$280.31  
#592-537-975.401 \$106.52  
OK- PJ  
SM 8/25/21 [Signature] 8/25/21

**G2 Consulting Group, LLC**  
**1866 Woodslee Street**  
**Troy, MI 48083**

# INVOICE

Invoice Number: 211453  
 Invoice Date: July 23, 2021  
 Page Number: 1

Voice: 248.680.0400  
 Fax: 248.680.9745

**Bill To:** Accounts Payable  
 Anderson, Eckstein & Westrick  
 51301 Schoenherr Road  
 Shelby Township, MI 48315

Customer ID	Purchase Order No.	G2 Project No.	
AEW001	AEW No. 0160-0428	200837	
Payment Terms	Due Date	Ship Date	Shipping Method
Net 30 Days	August 22, 2021		

Quantity	Description	Unit Price	Amount
3.50	Engineering Technician, Regular Hours, each	62.00	217.00
0.50	Project Manager, per hour	150.00	75.00
0.25	Administrative Assistant, per hour	52.00	13.00
6.00	Compressive Strength Test Cylinders, each	15.00	90.00
	AEW No. 0160-0428		
	2020 GPW Concrete Repair Program, Grosse Pointe Woods, Michigan - Quality Control Observation and Testing Services on 6/24/21		
	Client Contact: Brad Smith		

**Total Invoice Amount                      \$                      395.00**

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.



ANDERSON, ECKSTEIN & WESTRICK, INC.  
CIVIL ENGINEERS SURVEYORS ARCHITECTS  
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
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INVOICE

CITY OF GROSSE POINTE WOODS  
ACCOUNTS PAYABLE  
20025 MACK AVENUE  
GROSSE POINTE WOODS, MI 48236-2397

August 20, 2021  
Project No: 0160-0430-0  
Invoice No: 0132875

Project 0160-0430-0 SEWER REHABILITATION - OPEN CUT  
FOR: CONSTRUCTION INSPECTION AND CONTRACT ADMINISTRATION  
PURCHASE ORDER #20-46059

Professional Services from July 1, 2021 to August 1, 2021  
Professional Personnel

	Hours	Rate	Amount	
RESEARCH/REVIEW				
PRINCIPAL ENGINEER	1.00	108.20	108.20	
CONTRACT ADMINISTRATION				
TEAM LEADER	2.50	87.70	219.25	
ENGINEERING AIDE III	1.00	73.50	73.50	
ENGINEERING AIDE I	.20	58.80	11.76	
CCTV REVIEW				
TEAM LEADER	6.00	87.70	526.20	
Totals	10.70		938.91	
Total Labor				938.91

Reimbursable Expenses

REIMB. MISC. EXPENSE				
7/27/2021	G2 CONSULTING GROUP	Invoice #211215	865.00	
Total Reimbursables			865.00	865.00

Billing Limits	Current	Prior	To-Date	
Total Billings	1,803.91	79,484.10	81,288.01	
Limit			175,000.00	
Remaining			93,711.99	

Total this Invoice \$1,803.91

Outstanding Invoices

Number	Date	Balance
0132478	7/28/2021	2,841.00
Total		2,841.00

Pd 8/18/2021

PO 20-46059

# 592-537-976.001

OK - PJ

SM 8/25/2021

BSM 8/25/2021

**G2 Consulting Group, LLC**  
**1866 Woodslee Street**  
**Troy, MI 48083**

# INVOICE

Invoice Number: 211215  
 Invoice Date: June 30, 2021  
 Page Number: 1

Voice: 248.680.0400  
 Fax: 248.680.9745

Bill To: Accounts Payable  
 Anderson, Eckstein & Westrick  
 51301 Schoenherr Road  
 Shelby Township, MI 48315

Customer ID	Purchase Order No.	G2 Project No.	
AEW001	AEW No. 0160-0430	210244	
Payment Terms	Due Date	Ship Date	Shipping Method
Net 30 Days	July 30, 2021		

Quantity	Description	Unit Price	Amount
4.75	Engineering Technician, Regular Hours, each	62.00	294.50
2.25	Engineering Technician, Regular Hours - Cylinder Pick-Up on 6/8/21 and 6/11/21, each	62.00	139.50
1.50	Project Manager, per hour	150.00	225.00
0.50	Administrative Assistant, per hour	52.00	26.00
12.00	Compressive Strength Test Cylinders, each	15.00	180.00
	AEW No. 0160-0430		
	2021 Open Cut Repair and Pipe Burst, Grosse Pointe Woods, Michigan - Quality Control Observation and Testing Services on 6/7/21 through 6/10/21		
	Client Contact: Brad Smith		

**Total Invoice Amount      \$      865.00**

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.





ANDERSON, ECKSTEIN & WESTRICK, INC.  
CIVIL ENGINEERS SURVEYORS ARCHITECTS  
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
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INVOICE

CITY OF GROSSE POINTE WOODS  
ACCOUNTS PAYABLE  
20025 MACK AVENUE  
GROSSE POINTE WOODS, MI 48236-2397

August 20, 2021  
Project No: 0160-0438-0  
Invoice No: 0132877

Project 0160-0438-0 2021 CCTV INVESTIGATION

Professional Services from July 1, 2021 to August 1, 2021

Fee

Construction Cost	132,375.00		
Fee Percentage	8.90		
Total Fee	11,781.38		
Percent Complete	100.00	Total Earned	11,781.38
		Previous Fee Billing	0.00
		Current Fee Billing	11,781.38
		Total Fee	11,781.38
		Total this Invoice	\$11,781.38

PO 21-46707  
#592-537-975,004  
OK - JS  
SM 8/25/21  
Bureau SM 8/25/21

2021 CCTV Investigation

AEW Project No. 0160-0438

Summary of Time Spent for Design, Specification, Bidding

and Subconsultant Fees

Name	Hours	Description
ANKAWI, MICHELLE	3	Admin
BICKHAM, BRENDA	5	Admin
DOURJALIAN, ANDREW	2.5	GIS
DUBAY, GAIL	0.2	Admin
KAERLE, KATHLEEN	2.8	Admin
LOCKWOOD, SCOTT	11.5	Project Oversight, coordination
MARCUS, PATRICK	25	Contract document preparation
MARTINDALE, DEAN	2.1	GIS
MILLER, THOMAS	1	Admin
SVOBODA, JOSEPH	48.7	GIS
VARICALLI, FRANK	11	Project Oversight, coordination
WILBERDING, ROSS	0.5	Contract document preparation
	113.3	

SUBCONSULTANTS

Amount	Description
0	



ANDERSON, ECKSTEIN & WESTRICK, INC.  
CIVIL ENGINEERS SURVEYORS ARCHITECTS  
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
www.aewinc.com p(586)726-1234

INVOICE

CITY OF GROSSE POINTE WOODS  
ACCOUNTS PAYABLE  
20025 MACK AVENUE  
GROSSE POINTE WOODS, MI 48236-2397

August 20, 2021  
Project No: 0160-0440-0  
Invoice No: 0132879

Project 0160-0440-0 2021 SEWER REHAB. BY FCIPP

Professional Services from July 1, 2021 to August 1, 2021

Fee

Construction Cost	209,423.50
Fee Percentage	8.00
Total Fee	16,753.88

Percent Complete

50.00 Total Earned

8,376.94

Previous Fee Billing

0.00

Current Fee Billing

8,376.94

Total Fee

8,376.94

Total this Invoice

\$8,376.94

PO 21-46701  
# 592-537-976.001  
OK- FS

SM 8/25/21  
[Signature] 8/25/21

2021 Sewer Rehabilitation by FCIPP  
AEW Project No. 0160-0440  
Summary of Time Spent for Design, Specification, Bidding  
and Subconsultant Fees

Name	Hours	Description
ANKAWI, MICHELLE	1.5	Admin
BICKHAM, BRENDA	4	Admin
DUBAY, GAIL	0.2	Admin
KAFERLE, KATHLEEN	1.6	Admin
LEIDEKER, RONDA	1.2	Admin
LOCKWOOD, SCOTT	11.3	Project Oversight, coordination
MARCUS, PATRICK	13	Contract document preparation
MARTINDALE, DEAN	3.5	GIS
MILLER, JEFFREY	1.5	GIS
MILLER, THOMAS	1	Admin
SVOBODA, JOSEPH	8	GIS
VARICALLI, FRANK	14.5	Project Oversight, coordination
WILBERDING, ROSS	0.5	Contract document preparation
	61.8	

SUBCONSULTANTS

Amount	Description
0	



ANDERSON, ECKSTEIN & WESTRICK, INC.  
CIVIL ENGINEERS SURVEYORS ARCHITECTS  
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INVOICE

CITY OF GROSSE POINTE WOODS  
ACCOUNTS PAYABLE  
20025 MACK AVENUE  
GROSSE POINTE WOODS, MI 48236-2397

August 20, 2021  
Project No: 0160-0420-0  
Invoice No: 0132882

Project 0160-0420-0 DPW WATER & SEWER BARN

Professional Services from July 1, 2021 to August 1, 2021

Phase	03	CCA			
Fee					
Total Fee		4,000.00			
Percent Complete		85.00	Total Earned	3,400.00	
			Previous Fee Billing	3,200.00	
			Current Fee Billing	200.00	
			Total Fee		200.00
			Total this Phase		\$200.00
			Total this Invoice		\$200.00

PO 20-46141  
# 592-537-978.300  
OK - PJ

Sm 8/25/21  
Brunner 8/25/21





ANDERSON, ECKSTEIN & WESTRICK, INC.  
CIVIL ENGINEERS SURVEYORS ARCHITECTS  
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
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INVOICE

CITY OF GROSSE POINTE WOODS  
ACCOUNTS PAYABLE  
20025 MACK AVENUE  
GROSSE POINTE WOODS, MI 48236-2397

August 20, 2021  
Project No: 0160-0423-0  
Invoice No: 0132883

Project 0160-0423-0 OXFORD ROAD RECON. - MACK TO HOLIDAY  
FOR: IDR REVIEW, PAY ESTIMATES, RESTORATION AND QUANTITY REVIEW  
PURCHASE ORDER #20-46056 - \$128,000.00

Professional Services from July 1, 2021 to August 1, 2021

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
PRINCIPAL ENGINEER	2.00	108.20	216.40
LICENSED ENG/SUR/ARC	7.50	108.20	811.50
TEAM LEADER	1.00	87.70	87.70
ENGINEERING AIDE III	1.50	73.50	110.25
Totals	12.00		1,225.85
Total Labor			1,225.85

Billing Limits	Current	Prior	To-Date
Total Billings	1,225.85	120,442.17	121,668.02
Limit			128,000.00
Remaining			6,331.98

Total this Invoice \$1,225.85

Outstanding Invoices

Number	Date	Balance
0132446	7/21/2021	14,835.00
Total	Pa 8/18/21	14,835.00

P020-46056  
#202-451-974.201 \$ 98.06  
#203-451-977.803 \$1,005.20  
#592-537-975.401 \$ 122.59  
OK - FJ

SM 8/25/21  
B. [Signature] 8/25/21



ANDERSON, ECKSTEIN & WESTRICK, INC.  
CIVIL ENGINEERS SURVEYORS ARCHITECTS  
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
www.aewinc.com p(586)726-1234

INVOICE

CITY OF GROSSE POINTE WOODS  
ACCOUNTS PAYABLE  
20025 MACK AVENUE  
GROSSE POINTE WOODS, MI 48236-2397

August 23, 2021  
Project No: 0160-0435-0  
Invoice No: 0132931

Project 0160-0435-0 2021 MISC. CONCRETE REPAIR

Professional Services from July 1, 2021 to August 1, 2021

Fee

Construction Cost	541,000.00		
Fee Percentage	6.80		
Total Fee	36,788.00		
Percent Complete	85.00	Total Earned	31,269.80
		Previous Fee Billing	0.00
		Current Fee Billing	31,269.80
		Total Fee	31,269.80
Total this Invoice			\$31,269.80

P021-46682  
# 202-451-974.201 \$ 7,192.05  
# 203-451-974.201 \$ 4,690.48  
# 585-561-978.300 \$ 12,195.22  
# 592-537-975.401 \$ 7,192.05  
OK- *[Signature]*

SM 8/25/21  
*[Signature]* 8/25/21

2021 Miscellaneous Concrete Pavement Repair

AEW Project No. 0160-0435

Summary of Time Spent for Design, Specification, Bidding

and Subconsultant Fees

Name	Hours	Description
ANKAWI, MICHELLE	2	Admin
BICKHAM, BRENDA	4	Admin
BROWN, GREGORY	26.2	Field marking and measuring
DUBAY, GAIL	0.2	Admin
KAERLE, KATHLEEN	1.2	Admin
LOCKWOOD, SCOTT	9.5	Project Oversight, coordination
MARCUS, PATRICK	46	Contract document preparation
MILLER, JEFFREY	10.5	GIS
MILLER, THOMAS	4.9	Admin
MONTEMAYOR-ESPINOZA, DA	9	Field marking and measuring
PIOTROWSKI, KEVIN	2.5	CADD
SMITH, BRADLEY	2	Admin
SOMMERS, DAVID	15.3	Project Oversight, coordination
SVOBODA, JOSEPH	1.5	GIS
VARICALLI, FRANK	70.5	Project Oversight, coordination
VARICALLI, JOSEPH	99	Field marking and measuring
	304.3	

SUBCONSULTANTS

Amount	Description
0	



MCKENNA

HEADQUARTERS  
235 East Main Street  
Suite 105  
Northville, Michigan 48167

Q 248.596.0920  
F 248.596.0930  
MCKA.COM

Mr. Bruce Smith  
City Administrator  
City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

August 16, 2021

Invoice No: 21849 - 41

Project 21849 Grosse Pointe Woods Building Services

**Professional Services from July 1, 2021 to July 31, 2021**

Monthly Retainer

Conduct Plumbing and Mechanical Inspections as directed by the City.

- 1 7/6/21 788 N Brys Dr PM210185
- 2 7/6/21 788 N Brys Dr PP210126
- 3 7/6/21 727 N Renaud Rd PM210176
- 4 7/6/21 20871 Mack Ave PM210155
- 5 7/6/21 1866 Littlestone Rd PP210128
- 6 7/8/21 765 Perrien Pl PP210129
- 7 7/13/21 2321 Stanhope PM210184
- 8 7/13/21 1931 Hunt Club Dr PM210140
- 9 7/13/21 20050 Mack Ave PP210047
- 10 7/13/21 1221 Torrey Rd PP210127
- 11 7/13/21 2089 Anita Ave PM210150
- 12 7/13/21 1882 Norwood Dr PP210114
- 13 7/15/21 2220 Stanhope PM210183
- 14 7/15/21 895 Avon Ct PM210102
- 15 7/15/21 1424 Blairmoor Ct PM210032
- 16 7/15/21 1798 Vernier Rd PM210110
- 17 7/15/21 1529 Roslyn Rd PM210181
- 18 7/15/21 521 Renaud Rd PP210135
- 19 7/15/21 899 Anita Ave PP210108
- 20 7/20/21 19251 Mack Ave PM210191

Project	21849	Grosse Pointe Woods Building Services	Invoice	41
21	7/20/21	1620 Torrey Rd PM210021		
22	7/20/21	20050 Mack Ave PM200255		
23	7/20/21	20050 Mack Ave PP210055		
24	7/20/21	899 Anita Ave PM210202		
25	7/22/21	2073 Anita Ave PM210182		
26	7/22/21	2151 Hawthorne Rd PM210166		
27	7/22/21	1554 Aline Dr PM210198		
28	7/22/21	2160 Stanhope St PP210121		
29	7/22/21	656 Pear Tree Lane PP210132		
30	7/22/21	2048 Hawthorne Rd PM210029		
31	7/22/21	20050 Mack Ave PP210055		
32	7/27/21	1500 Blairmoor Ct PM210206		
33	7/27/21	1500 Blairmoor Ct PM210207		
34	7/27/21	1220 Paget Ct PP210036		
35	7/27/21	903 Woods Ln PM210114		
36	7/27/21	20871 Mack Ave PM210155		
37	7/27/21	20871 Mack Ave PP210094		
38	7/27/21	1177 Elford Ct PM190001		
39	7/27/21	1580 Hollywood Ave PP210140		
40	7/29/21	2048 Hawthorne Rd PM210029		
41	7/29/21	529 Coventry Ln PP210137		
42	7/29/21	1045 Cook Rd PM210171		
43	7/29/21	20947 Mack Ave PM210130		
44	7/29/21	1761 Anita Ave PM210214		
45	7/29/21	1708 Aline Dr PP210079		
46	7/29/21	855 Hollywood Ave PM210211		
47	7/29/21	855 Hollywood Ave PP210142		
Total			1,500.00	\$1,500.00

Project 21849 Grosse Pointe Woods Building Services Invoice 41

## INSPECTIONS OVER 30 PER MONTH

Inspection Services - Per Inspection

	17.0 inspection @ 55.00	935.00	
<b>Subtotal</b>			<b>\$935.00</b>
	<b>Invoice Total</b>		<b><u>\$2,435.00</u></b>

THANK YOU. Please remit to above address and indicate project number on voucher.

Email: cbehrens@gpwmi.us

PO# 20-45837  
101-180-818.000  
8-23-21

Heidi Lutz /Jcm  
Burr  
8/23/2021

SM 8/24/2021



Inspector	Record Number	Inspection Type	Address	Complete Date	Result	Commission
McKenna-Tim Israel	PP210129	Underground	765 PERRIEN PL	07/01/21	Locked Out	\$0.00
	PM210185	Rough	788 N BRYN DR	07/06/21	Approved	\$30.00
	PP210126	Rough	788 N BRYN DR	07/06/21	Approved	\$30.00
	PM210176	Final A/C	727 N RENAUD RD	07/06/21	Approved	\$30.00
	PM210155	Rough- Light Test	20871 MACK AVE	07/06/21	Approved	\$30.00
	PP210128	Final	1866 LITTLESTONE RD	07/06/21	Disapproved	\$30.00
	PP210129	Underground	765 PERRIEN PL	07/08/21	Approved	\$30.00
	PM210184	Final	2321 STANHOPE ST	07/13/21	Approved	\$30.00
	PM210140	Final	1931 HUNT CLUB DR	07/13/21	Approved	\$30.00
	PP210047	Final	20050 MACK AVE	07/13/21	Approved	\$30.00
	PP210309	meet with owner	20551 MACK AVE	07/13/21	Canceled	\$0.00
	PP210127	Final	1221 TORREY RD	07/13/21	Approved	\$30.00
	PP210121	Rough???	2160 STANHOPE ST	07/09/21	Canceled	\$0.00
	PM210150	Final	2089 ANITA AVE	07/13/21	Approved	\$30.00
	PP210114	Rough	1882 NORWOOD DR	07/13/21	Approved	\$30.00
	PM210183	Final	2220 STANHOPE ST	07/15/21	Approved	\$30.00
	PM210102	Final	895 AVON CT	07/15/21	Approved	\$30.00
	PM210032	Final-Htg/A-C	1424 BLAIRMOOR CT	07/15/21	Approved	\$30.00
	PM210110	Final-Htg/A-C	1798 VERNIER RD	07/15/21	Approved	\$30.00
	PM210181	Final A/C	1529 ROSLYN RD	07/15/21	Approved	\$30.00
	PP210135	Rough - In floor	521 RENAUD RD	07/15/21	Approved	\$30.00
	PP210108	Shower Pan	899 ANITA AVE	07/15/21	Approved	\$30.00

19/22

Inspector	Record Number	Inspection Type	Address	Complete Date	Result	Commission
	PM210191	Hydro Inspection	19251 MACK AVE	07/20/21	Approved	\$30.00
	PM210021	Final	1620 TORREY RD	07/20/21	Approved	\$30.00
	PM200255	Final	20050 MACK AVE	07/20/21	Partially Approved	\$30.00
	PP210055	Final	20050 MACK AVE	07/20/21	Disapproved	\$30.00
	PM210202	Gas Pressure Test	899 ANITA AVE	07/20/21	Disapproved	\$30.00
	PM210182	Final	2073 ANITA AVE	07/22/21	Approved	\$30.00
	PM210166	Final A/C	2151 HAWTHORNE RD	07/22/21	Approved	\$30.00
	PM210198	Final A/C	1554 ALINE DR	07/22/21	Approved	\$30.00
	PP210121	Rough	2160 STANHOPE ST	07/22/21	Approved	\$30.00
	PP210132	Rough	656 PEAR TREE LN	07/22/21	Approved	\$30.00
	PM210029	Final	2048 HAWTHORNE RD	07/22/21	Locked Out	\$0.00 30.00
	PP210055	Final	20050 MACK AVE	07/22/21	Approved	\$30.00
	PM210206	Final Furnace	1500 BLAIRMOOR CT	07/27/21	Approved	\$30.00
	PM210207	Final	1500 BLAIRMOOR CT	07/27/21	Approved	\$30.00
	PP210036	Final	1220 PAGET CT	07/27/21	Approved	\$30.00
	PM210114	Final	903 WOODS LN	07/27/21	Approved	\$30.00
	PM210155	Final	20871 MACK AVE	07/27/21	Approved	\$30.00
	PP210094	Final	20871 MACK AVE	07/27/21	Approved	\$30.00
	PM190001	Final	1177 ELFORD CT	07/27/21	Approved	\$30.00
	PP210140	Final	1580 HOLLYWOOD AVE	07/27/21	Approved	\$30.00
	PM210190	Final	19690 W KINGS CT	07/27/21	Canceled	\$0.00
	PM210029	Final	2048 HAWTHORNE RD	07/29/21	Approved	\$30.00
	PP210137	Rough/Shower Pan	529 COVENTRY LN	07/29/21	Approved	\$30.00

Inspector	Record Number	Inspection Type	Address	Complete Date	Result	Commission
v/v	PM210171	Final A/C	1045 COOK RD	07/29/21	Approved	\$30.00
	PM210130	Final	20947 MACK AVE	07/29/21	Approved	\$30.00
	PM210214	Final	1761 ANITA AVE	07/29/21	Approved	\$30.00
	PP210079	Final	1708 ALINE DR	07/29/21	Approved	\$30.00
	PM210211	Rough	855 HOLLYWOOD AVE	07/29/21	Approved	\$30.00
	PP210142	Rough	855 HOLLYWOOD AVE	07/29/21	Approved	\$30.00

Total for Inspector: 51 \$1380.00

Total for Report: 51 \$1380.0  
47



August 16, 2021


Invoice 08162021

City of Grosse Pointe Woods  
Accounts Payable  
20025 Mack  
Grosse Pointe Woods, MI 48236

RE: September 2021 Services

**For contract assessing services rendered:**  
Contract Fee (\$75,099 ÷ 12)..... \$ 6,258.25  
  
**TOTAL AMOUNT DUE .....** \$ 6,258.25

Respectfully submitted,

  
Lynette Hobyak  
Business Manager

38110 N. Executive Drive, Suite 100  
Westland, MI 48185

734-595-7727 Office  
734-595-7736 Fax

101224818.000

Sm 8/17/21  
BSM 8/17/21



**KITCH DRUTCHAS WAGNER VALITUTTI & SHERBROOK**A PROFESSIONAL CORPORATION  
Attorneys and CounselorsONE WOODWARD AVENUE, SUITE 2400  
DETROIT, MICHIGAN 48226-5485

313-965-7900

Section 10, Item H.

IRS # 38-1896224

CITY OF GROSSE POINTE WOODS  
ATTN: BRUCE J SMITH  
CITY ADMINISTRATOR  
20025 MACK PLAZA  
GROSSE POINTE WOODS, MI 48236

AUGUST 10, 2021

**RECEIVED**FILE # 4297.005841  
INVOICE # 507113**AUG 16 2021**

REGARDING: AT&amp;T CELL TOWER RENEWAL - 5TH AM

## OUTSTANDING INVOICES

DATE	INVOICE #	BILLED	PAID	BALANCE DUE
07/31/21	506733	\$240.30	\$ .00	\$240.30
TOTAL OUTSTANDING INVOICES				\$240.30

## FOR PROFESSIONAL SERVICES RENDERED

07/27/21 MJW RECEIPT OF TOWER NEGOTIATIONS UPDATE REQUEST FROM CLIENT; BRIEF REVIEW OF FILE AND QUICK RESPONSE BACK WITH COMMENT TO REVIEW FURTHER	.20
07/31/21 MJW CHECK STATUS OF NEGOTIATIONS	.20

TOTAL HOURLY CHARGES \$120.00

-----RECAP-----			
TIMEKEEPER	RATE	HOURS	AMOUNT
MICHAEL J WATZA	300.00	0.40	120.00
TOTALS		0.40	120.00

CURRENT AMOUNT DUE

OUTSTANDING INVOICES

TOTAL AMOUNT DUE

Pay → \$120.00

\$240.30

\$360.30

101 210 812 000  
BGA 8/16/21 Sm 8/16/21

**YORK, DOLAN & TOMLINSON, P.C.**  
**Attorneys and Counselors at law**  
**22600 Hall Road, Suite 205**  
**Clinton Township, Michigan 48036**  
**586-263-5060**  
**Fax 586-263-4763**

John A. Dolan (jdolan@yorkdolanlaw.com)  
Timothy D. Tomlinson (ttomlinson@yorkdolanlaw.com)

Fred A. York (1938-1989)

September 1, 2021

Via Email (bsmith@gpwmi.us)  
Mr. Bruce Smith, City Administrator  
City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

**RE: YORK, DOLAN & TOMLINSON, P.C. – LEGAL BILLING**

Dear Mr. Smith:

Enclosed is our statement for legal services rendered for the month of August, 2021. If you have any questions regarding same, please do not hesitate to contact us. We remain,

Very truly yours,

YORK, DOLAN & TOMLINSON, P.C.

*Timothy D. Tomlinson*  
Timothy D. Tomlinson

TDT/jabh  
Enclosure

cc: Sue Como, Via Email (scomo@gpwmi.us) w/Enclosure  
Shawn Murphy, Via Email (smurphy@gpwmi.us) w/Enclosure  
Lisa Kay Hathaway, Via Email (lhathaway@gpwmi.us) w/Enclosure



**YORK, DOLAN & TOMLINSON, P.C.**  
**Attorneys and Counselors at law**  
**22600 Hall Road, Ste. 205**  
**Clinton Township, Michigan 48036**  
**586-263-5060**  
**Fax 586-263-4763**

John A. Dolan (jdolan@yorkdolanlaw.com)  
 Timothy D. Tomlinson (ttomlinson@yorkdolanlaw.com)

Fred A. York (1930-1989)

September 1, 2021

**CITY OF GROSSE POINTE WOODS**  
**ITEMIZED LIST OF LEGAL SERVICES RENDERED**  
**August, 2021**

<b>SUBJECT</b>	<b>DATE</b>	<b>SERVICES</b>	<b>TIME</b>
<b>BUILDING/PLANNING:</b>			
<b>General</b>	08/24/21	Prepare & attend Planning Commission Meeting	1.0
<b>800 Sunningdale</b>	08/03/21	TC w/Tutag	.2
<b>1310 N. Renaud</b>	08/30/21	Review Ordinances; Email Tutag	.4
	08/31/21	TC w/Tutag; TC w/Andary	.3
<b>Ordinances</b>			
<i>Colonial Design Standards</i>	08/30/21	Revise; Dictate corresp to COW	1.0
<i>Solar Energy</i>	08/04/21	Attend PC Subcommittee Meeting	.5
	08/18/21	Revise Ordinance; Email PC	1.0
	08/19/21	TC w/Tutag	.2
	08/30/21	Review; Dictate corresp to COW	1.0
<b>Special Land Use</b>	08/16/21	TC w/Tutag	.2
	08/31/21	TC w/Tutag re: extension	.2
<b>TOTAL BUILDING/PLANNING:</b>			<b>6.0      \$930.00</b>

SUBJECT	DATE	SERVICES	TIME	
<b>MUNICIPAL COURT:</b>				
<b>Prosecutions</b>	08/04/21	Prepare & attend pretrial hearings	2.4	
	08/12/21	Review files & prepare pleas for 8/18 docket	1.5	
	08/18/21	Prepare & attend pretrial hearings	2.4	
	08/19/21	Review files & prepare pleas for 8/25 docket	1.0	
	08/25/21	Prepare & attend pretrial hearings	2.7	
	08/27/21	Review files & prepare pleas for 9/1 docket	1.2	
<b>Specific Files</b>				
<i>People v Fillipelli</i>	08/03/21	TC w/Defendant's attorney; Review Reports; Receipt & review Stip & Order to Adjourn	.8	
	08/10/21	Receipt & review Motion to Withdraw w/proposed Order; Reply email	.5	
	08/16/21	TC w/Berschback	.2	
<i>People v Fresard</i>	08/11/21	Receipt & review Appearance	.2	
<i>People v Garvel, Jr</i>	08/09/21	Receipt & review email w/Incident Report & Warrant/Complaint Request; Reply email	.5	
	08/31/21	TC w/Bonk; Receipt & review email w/Warrant/Complaint Request; Reply email	.8	
<i>People v Gibson</i>	08/09/21	Receipt & review email; Email Court	.2	
<i>People v Ibarra</i>	08/16/21	Receipt & review Appearance & Motion to Set Aside Conviction w/attachments	.5	
<i>People v Kyle</i>	08/03/21	Receipt & review email; Reply email	.3	
	08/04/21	Receipt & review email; Reply email	.2	
<i>People v Russell</i>	08/18/21	Receipt & review email w/Discovery Request; Review & redact discovery; Reply email	1.2	
	08/31/21	Receipt & review email from Defendant's Attorney; Review file	.8	
<b>TOTAL MUNICIPAL COURT:</b>			<b>17.4</b>	<b>\$2,697.00</b>
<b>TOTAL HOURS (155/HR) &amp; FEES – August, 2021</b>				
<b>COSTS:</b>			<b>23.4</b>	<b>\$3,627.00</b>

101,210.80.200 \$1930.00

101,240.801.100 \$2,697.00

SPM 9/7/21

***TOTAL FEES & COSTS – August, 2021***

***\$3,627.00***

***Breakdown: Building/Planning: 6.0 hrs; Municipal Court: 17.4 hrs***

August 12, 2021

City of Grosse Pointe Woods  
 Attn: Bruce Smith, City Adminsitrator  
 20025 Mack Plaza  
 Grosse Pointe Woods, MI 48236

Invoice # 1076011

In Reference To: General Counsel

Professional Services Rendered Through July 31, 2021

			<u>Hrs/Rate</u>	<u>Amount</u>
<u>City Council</u>				
7/2/2021	LAA	Preparation of litigation report regarding status of litigation for Council	2.00 \$155.00/hr	310.00
7/4/2021	LAA	Continued evaluation of litigation status of claims and preparation of outside litigation report; Email correspondence to City Assessor regarding Michigan Tax Tribunal claims and Assessor spreadsheet for outside litigation report to Council	1.10 \$155.00/hr	170.50
7/12/2021	LAA	Review of agenda materials in preparation for Council meeting	1.20 \$155.00/hr	186.00
	LAA	Preparation of letter to Council regarding flood	1.00 \$155.00/hr	155.00
	LAA	Attend City Council meeting	1.50 \$155.00/hr	232.50
7/19/2021	LAA	Review of agenda materials in preparation for Council meeting; Attend City Council meeting	2.50 \$155.00/hr	387.50

			<u>Hrs/Rate</u>	<u>Amount</u>
7/27/2021	LAA	Review of Appraisal Retention Agreement; Prepare letter to Council requesting approval of Agreement; Review amounts in contention in tax appeal	1.00 \$155.00/hr	155.00
SUBTOTAL:			[ 10.30	1,596.50]
<u>General Administration</u>				
7/1/2021	LAA	Telephone conference with City Administrator, Director of Public Services and Mayor regarding proposed amendment to GFL contract; Review contract with GFL	0.70 \$155.00/hr	108.50
	LAA	Email and telephone conference with Clerk and Public Services Director regarding flood and Notice of Claims; Review statute pertaining to sewer disposal events; Receipt/review resident notice of damage	0.90 \$155.00/hr	139.50
	LAA	Telephone conference with City Administrator regarding resident complaint regarding Tax Assessor inspection of property; Review information regarding same	0.80 \$155.00/hr	124.00
	LAA	Correspondence to Cintas representative regarding contract terms	0.10 \$155.00/hr	15.50
7/2/2021	LAA	Review of federal court docket for status of <u>Thiel v Grosse Pointe Woods</u> litigation; Review Complaint and court Order dismissing the case	0.90 \$155.00/hr	139.50
	LAA	Telephone conference and email correspondence with Clerk and City Administrator regarding flood and sewer-related issues; Review damage inventory; Receipt/review information regarding appointment of counsel for flood claims	0.80 \$155.00/hr	124.00
7/6/2021	LAA	Receipt/review of email correspondence from resident regarding flood damage; Correspondence with City Administrator regarding same	0.30 \$155.00/hr	46.50

## General Counsel

			<u>Hrs/Rate</u>	<u>Amount</u>
7/6/2021	LAA	Receipt/review of attorney correspondence regarding flood	0.20 \$155.00/hr	31.00
7/7/2021	LAA	Receipt/review of attorney letter regarding Freedom of Information Act request	0.10 \$155.00/hr	15.50
	LAA	Receipt/review of attorney letters regarding flood claims	0.20 \$155.00/hr	31.00
7/8/2021	SPJ	Annexation: Telephone conference with B. Smith regarding counteroffer from Grosse Pointe Farms	0.10 \$155.00/hr	No Charge
	LAA	Correspondence with City Administrator and Treasurer regarding Coronavirus Local Fiscal Recovery Fund Application	0.20 \$155.00/hr	31.00
	LAA	Correspondence with Director of Public Services regarding amendment to GFL Agreement	0.20 \$155.00/hr	31.00
	LAA	Telephone conference with Mayor and City Administrator regarding terminating State of Disaster and resuming in-person meetings; Correspondence with S. Como regarding in-person meeting for Beautification Commission; Review Resolution declaring State of Disaster; Review Charter and Code sections relative to same	0.90 \$155.00/hr	139.50
	LAA	Receipt/review correspondence regarding Freedom of Information Act response regarding flood claims; Correspondence with Clerk, City Administrator and Mayor regarding same	0.20 \$155.00/hr	31.00
	LAA	Correspondence to Cintas representative regarding contract terms	0.10 \$155.00/hr	15.50
7/9/2021	SPJ	Annexation: Prepare correspondence to Clerk Hathaway with status update and need for additional closed session with City Council	0.30 \$155.00/hr	46.50
	LAA	Review of and analyze the American Relief Plan and Coronavirus Local Fiscal Recovery Fund Application; Evaluate requirements for Title VI assurances; Review	1.50 \$155.00/hr	232.50



			<u>Hrs/Rate</u>	<u>Amount</u>
		Terms and Conditions of Fund award		
7/9/2021	LAA	Correspondence with Building Department regarding Electrical Inspector Contract; Review and revise Independent Contractor Agreement	1.00 \$155.00/hr	155.00
	LAA	Telephone conference with Attorney Landa regarding flood claims	0.20 \$155.00/hr	31.00
7/12/2021	SPJ	Annexation: Prepare correspondence to B. Smith regarding status of Grosse Pointe Farm drafting of Settlement Agreement	0.10 \$155.00/hr	15.50
	SPJ	Annexation: Receipt/review reply correspondence from B. Smith; Prepare response with answer to question	0.10 \$155.00/hr	15.50
7/13/2021	LAA	Review of Resolution declaring State of Disaster and Code Sections Regarding Emergency Preparedness; Review public health orders for current COVID guidelines; Prepare Resolution terminating State of Disaster	1.10 \$155.00/hr	170.50
	LAA	Review Open Meetings Act; Prepare Resolution establishing rules for remote participation in meetings for members absent due to a medical condition or military duty	1.00 \$155.00/hr	155.00
	LAA	Correspondence with Treasurer and City Administrator regarding Coronavirus Local Fiscal Relief Funds	0.40 \$155.00/hr	62.00
	LAA	Receipt/review of City of Detroit's response to Notice of Claim	0.20 \$155.00/hr	31.00
	LAA	Telephone conference and email correspondence with Clerk regarding Public Notice for Town Hall meeting; Telephone conference with Mayor and City Administrator regarding Town Hall meeting; Review and revise Public Notice	0.80 \$155.00/hr	124.00

## General Counsel

			<u>Hrs/Rate</u>	<u>Amount</u>
7/13/2021	LAA	Correspondence to Administrator's office regarding Clearzone Agreement	0.30 \$155.00/hr	46.50
7/14/2021	SPJ	Annexation: Prepare correspondence to L. Hathaway	0.10 \$155.00/hr	15.50
	LAA	Correspondence to Clerk regarding Resolutions terminating State of Disaster and establishing new rules for remote participation in meetings	0.20 \$155.00/hr	31.00
	LAA	Correspondence to Clerk regarding Giffels Webster Agreement	0.20 \$155.00/hr	31.00
	LAA	Receipt/review of Order to Show Cause issued in Wayne County Circuit Court case of <u>General Mill Supply Co v Great Lakes Water Authority</u> involving a subpoena issued to the City in July 2020; Review Show Cause Order; Correspondence with Clerk regarding service of subpoena addressed in the Show Cause Order; Review court docket for information regarding case and subpoena; Review files for response to subpoena	1.70 \$155.00/hr	263.50
	LAA	Receipt/review of invoice from Tokio Marine requesting reimbursement of claim payment; Review Council minutes relative to claims authority; Correspondence with Clerk and Administrator regarding same	0.90 \$155.00/hr	139.50
	LAA	Receipt/review correspondence from Attorney General's office regarding Charter amendment; Review Attorney General letter to Governor regarding same	0.40 \$155.00/hr	62.00
7/15/2021	SPJ	Annexation: Review and evaluate terms of proposed Settlement Agreement; Prepare revisions throughout draft Agreement; Prepare correspondence to B. Smith regarding same	2.30 \$155.00/hr	356.50
	SPJ	Annexation: Receipt/review correspondence from S. Murphy; Receipt/review correspondence from S. Como with requested information	0.20 \$155.00/hr	31.00

General Counsel

			<u>Hrs/Rate</u>	<u>Amount</u>
7/15/2021	SPJ	Annexation: Telephone conference with B. Smith regarding Settlement Agreement	0.10 \$155.00/hr	15.50
	LAA	Tokio Marine Request for Reimbursement for Claim: Telephone conference with Claims Adjuster regarding settlement of claim; Review Release of Claims Agreement; Correspondence with Clerk and Administrator regarding same	0.90 \$155.00/hr	139.50
	LAA	Receipt/review of entertainment contracts for signature; Correspondence with Administrator's office regarding same	0.30 \$155.00/hr	46.50
	LAA	Remote attendance at Town Hall meeting	2.00 \$155.00/hr	No Charge
	DTG	Review and analyze correspondence and file documents regarding special events ordinance preparations	0.40 \$145.00/hr	58.00
	DTG	Review and analyze other municipalities special events ordinances in preparation for drafting Grosse Pointe Woods Special Events Ordinance	1.50 \$145.00/hr	No Charge
	DTG	Preparation of Special Events Ordinance	2.20 \$145.00/hr	319.00
	DTG	Review and analyze Michigan Fireworks Act provisions in preparation for drafting Consumer and Display Fireworks Ordinance Amendment	0.80 \$145.00/hr	116.00
	DTG	Begin preparation of Consumer and Display Fireworks Ordinance Amendment	2.30 \$145.00/hr	333.50
	DTG	Review and analyze Consumer and Display Fireworks Ordinances from other Michigan municipalities in preparation for drafting Consumer and Display Fireworks Ordinance Amendment	2.10 \$145.00/hr	No Charge
	DTG	Review and analyze previously drafted memorandums regarding Display Fireworks in preparation for drafting Consumer and Display Fireworks Ordinance	0.40 \$145.00/hr	58.00

			<u>Hrs/Rate</u>	<u>Amount</u>
		Amendment		
7/16/2021	LAA	Telephone conference and email correspondence with Clerk regarding revisions to employment agreements; Receipt/review employment contracts for Treasurer, Clerk and City Administrator; Review and revise agreements; Telephone conference with Mayor regarding agreements; Review pink sheets for compensation and evaluation recommendations for positions	2.40 \$155.00/hr	372.00
	LAA	Telephone conference and email correspondence with Claims Adjuster regarding denial of sewer backup claim; Receipt/review letter of denial	0.50 \$155.00/hr	77.50
	LAA	Continued evaluation of Show Cause Order issued to City by Wayne County Circuit Court in <u>General Mill Supply Co v Great Lakes Water Authority</u> ; Correspondence to Attorney Kickham regarding subpoena and Show Cause Order; Receipt/review subpoena and Motion to Show Cause from Attorney Kickham; Correspondence with Clerk and Treasurer regarding July 2020 subpoena and response	1.00 \$155.00/hr	155.00
	LAA	Receipt/review of Notice of Claims to Detroit Water and Sewer Department, Great Lakes Water Authority and Southeast Macomb District; Correspondence with McGraw Morris regarding same	0.30 \$155.00/hr	46.50
	LAA	Correspondence to Administrator regarding drain investigations	0.10 \$155.00/hr	15.50
	DTG	Continued preparation of Ordinance Amendments	1.50 \$145.00/hr	217.50
	DTG	Begin preparation of Amendment to Grosse Pointe Woods Freedom of Information Act policy; Attention to Indigent fee waiver and inclusion of "Emily" provision	0.70 \$145.00/hr	101.50

## General Counsel

			<u>Hrs/Rate</u>	<u>Amount</u>
7/19/2021	LAA	Receipt/review of AT&T annual video report to the MPSC regarding its deployment progress	0.30 \$155.00/hr	46.50
	LAA	Correspondence with Treasurer regarding subpoena response in <u>General Mill Supply Co.</u> ; Receipt/review documents responsive to subpoena; Receipt/review Motion to Show Cause; Correspondence with Attorney Berschback regarding subpoena response	0.60 \$155.00/hr	93.00
	LAA	Correspondence to Clerk and Mayor regarding employment contract; Revise employment contract in follow-up	0.70 \$155.00/hr	108.50
	LAA	Telephone conference with Mayor and Administrator regarding Resolution to terminate State of Disaster; Review state and county COVID Orders and guidance to evaluate current COVID recommendations	0.60 \$155.00/hr	93.00
	LAA	Correspondence to Administrator's office regarding contract for concrete pavement and repair program	0.30 \$155.00/hr	46.50
	LAA	Telephone conference and email correspondence with Administrator's office regarding CDBG Subordination Agreement; Receipt/review property title work and mortgage documents	1.40 \$155.00/hr	217.00
	DTG	Continued preparation of Amendment to City's Freedom of Information Act Policy and Guidelines	1.20 \$145.00/hr	No Charge
	DTG	Legal research regarding "Emily" amendment to State Freedom of Information Act laws	0.40 \$145.00/hr	58.00
7/20/2021	LAA	Receipt/review of subpoena for documents in <u>Moore v Bobcean, et al</u> , Wayne County Circuit Court Case No. 20-004404-NI; Correspondence to Treasurer regarding subpoena and response; Correspondence to Clerk and Acting Director of Public Services regarding subpoena request for documents	0.70 \$155.00/hr	108.50
	LAA	Receipt/review of signed Resolutions terminating the State of Disaster and establishing new rules for remote participation in meetings	0.10 \$155.00/hr	15.50

General Counsel

			<u>Hrs/Rate</u>	<u>Amount</u>
7/21/2021	LAA	Correspondence to Treasurer and Acting Director of Public Services regarding subpoena request for documents in <u>Moore v Bobcean, et al.</u> , Wayne County Circuit Court Case No. 20-00404-NI	0.40 \$155.00/hr	62.00
	LAA	Telephone conference with title company to discuss refinance and property title work; Review Home Loan Agreement with City; Review mortgage agreements and prior Subordination Agreement; Correspondence to Administrator's office regarding same	0.90 \$155.00/hr	139.50
7/22/2021	LAA	Correspondence to Attorney Kickham regarding subpoena; Prepare letter to Attorney Kickham regarding response; Review court docket and Order to Show Cause; Review response to subpoena; Prepare Proof of Service of subpoena response for filing with Court; Correspondence with Clerk and Treasurer regarding response	1.80 \$155.00/hr	279.00
	LAA	Telephone conference and email correspondence with Clerk regarding Freedom of Information Act request; Review documents related to request	0.60 \$155.00/hr	93.00
7/23/2021	LAA	Correspondence to Attorney Kickham regarding response and show cause hearing; Correspondence to Clerk and Treasurer in follow-up	0.10 \$155.00/hr	15.50
	LAA	Receipt/review correspondence from City of Detroit Project Clean Slate regarding application to set aside conviction; Correspondence with Attorney Tomlinson regarding same	0.20 \$155.00/hr	31.00
7/26/2021	LAA	Receipt/review correspondence from Cintas representative; Review revisions to Agreement; Telephone conference with Cintas representative regarding City insurance requirements; Correspondence with Director of Public Services regarding status of Agreement	1.00 \$155.00/hr	155.00
	LAA	Travel to City Hall for meeting	0.90 \$155.00/hr	139.50



## General Counsel

			<u>Hrs/Rate</u>	<u>Amount</u>
7/26/2021	LAA	Travel from meeting	0.90 \$155.00/hr	No Charge
	LAA	Attend Committee of the Whole meeting	2.00 \$155.00/hr	310.00
	LAA	Correspondence to Administrator's office regarding Attorney Retainer Agreement for tax appeal; Telephone conference with Clerk regarding same	0.30 \$155.00/hr	46.50
	LAA	Telephone conference with City Administrator and Mayor regarding Committee of the Whole meeting on rain event	0.30 \$155.00/hr	46.50
7/27/2021	SPJ	Annexation: File update to ascertain status; Prepare correspondence to B. Smith regarding same	0.20 \$155.00/hr	31.00
	LAA	Telephone conference with Clerk regarding Freedom of Information Act request	0.10 \$155.00/hr	15.50
	LAA	Continued revisions to Cintas service contract; Correspondence with Cintas representative regarding contract and City insurance requirements	0.90 \$155.00/hr	139.50
7/28/2021	SPJ	Annexation: Receipt/review correspondence from B. Smith; Begin review and comparison of revised Settlement Agreement with GPW draft presented to verify proposed modifications submitted by Grosse Pointe Farms	0.80 \$155.00/hr	124.00
7/29/2021	SPJ	Annexation: Exchanges of correspondence with B. Smith	0.40 \$155.00/hr	62.00
	SPJ	Annexation: Telephone conference with Mayor Bryant and City Administrator Smith	0.20 \$155.00/hr	31.00
	SPJ	Annexation: Prepare privileged and confidential attorney-client communication to City Council regarding consideration of Settlement Agreement and agenda for consideration; Prepare correspondence to B. Smith and L. Hathaway regarding agenda item and	3.60 \$155.00/hr	558.00

General Counsel

			<u>Hrs/Rate</u>	<u>Amount</u>
		packet materials; Prepare final version of Settlement Agreement for agenda packet		
7/29/2021	SPJ	Annexation: Receipt/review inquiry from L. Hathaway; Prepare reply correspondence regarding inquiry	0.30 \$155.00/hr	46.50
	SPJ	Annexation: Telephone conference with L. Hathaway	0.10 \$155.00/hr	15.50
	LAA	Telephone conference with Mayor and City Administrator regarding sale of public property; Review Open Meetings Act and legal opinions regarding same	0.50 \$155.00/hr	77.50
7/30/2021	SPJ	Annexation: Receipt/review correspondence from Clerk Hathaway; Prepare correction to Settlement Agreement; Prepare reply correspondence regarding same; Meeting to coordinate City Council presentation	0.50 \$155.00/hr	77.50
	LAA	Review Freedom of Information Act provisions related to indigency; Review City's Freedom of Information Act Procedures and Guidelines; Research and review meeting minutes regarding adoption of original procedures; Prepare Affidavit of Indigency; Prepare revised Freedom of Information Act Procedures; Correspondence with Clerk regarding Affidavit and revised Freedom of Information Act Procedures	4.30 \$155.00/hr	666.50
SUBTOTAL:			[ 66.80	9,058.00]

Michigan Tax Tribunal

7/2/2021	LAA	Cook Road 2017 LLC: Review Michigan Tax Tribunal docket for status of tax appeal; Review Petition and Tribunal filings related to prior tax appeals for information on appraisals, property valuations and settlement agreements; Evaluate restrictive covenant and property records; Review	3.00 \$155.00/hr	465.00
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## General Counsel

			<u>Hrs/Rate</u>	<u>Amount</u>
		Motion to Amend Petition to add appeal from tax year 2021		
7/4/2021	LAA	Welltower Propco Group LLC: Receipt/review 2021 tax Petition for Mack Avenue facility	0.50 \$155.00/hr	77.50
	LAA	Cook Road 2017 LLC: Evaluate effect of restrictive covenant on property value; Continued review of property records and materials relevant to current tax appeal; Review discovery requests in prior Petitions; Research and review 2019 and 2017 appraisal reports	1.50 \$155.00/hr	232.50
7/6/2021	LAA	Receipt/review of information from Tax Assessor regarding Michigan Tax Tribunal claims and Assessor spreadsheet for outside litigation report to Council	0.40 \$155.00/hr	62.00
	LAA	Telephone conference with Assessor regarding Equestrian Club tax appeal	0.20 \$155.00/hr	31.00
7/8/2021	LAA	Cook Road 2017 LLC: Correspondence with Appraiser regarding tax appeal and property appraisal; Correspondence with Attorney Berschback regarding history of tax appeals	0.30 \$155.00/hr	46.50
	LAA	DRSN: Correspondence with Clerk regarding Attorney Retainer Agreement for tax appeal; Review records for Retainer Agreement; Correspondence with Hallahan Law Firm regarding Agreement; Review Charter provision regarding retention of legal counsel	1.00 \$155.00/hr	155.00
7/9/2021	LAA	Cook Road 2017 LLC: Correspondence with Appraiser regarding prior appraisal reports; Telephone and email correspondence with Petitioner regarding Tax Petition	0.70 \$155.00/hr	108.50
7/12/2021	LAA	Correspondence with Assessor regarding new tax Petitions; Research Michigan Tax Tribunal docket for filings; Review Petitions	0.60 \$155.00/hr	93.00
7/14/2021	LAA	Cook Road 2017 LLC: Telephone conference with Petitioner regarding Tax Petition and Valuation Disclosure deadline	0.30 \$155.00/hr	46.50

## General Counsel

			<u>Hrs/Rate</u>	<u>Amount</u>
7/14/2021	LAA	Welltower Propco Group (Mack Road 2021 Petition): Receipt/review 2021 Petition for tax appeal	0.20 \$155.00/hr	31.00
	LAA	Welltower Propco Group (Vernier Road 2021 Petition): Receipt/review 2021 Petition for tax appeal	0.10 \$155.00/hr	15.50
7/15/2021	LAA	DRSN: Correspondence to Attorney Hallahan regarding Retainer Agreement; Review Council minutes regarding the retention of the Hallahan Law Firm for purposes of evaluating the need to revise the Retainer Agreement to include recent tax Petitions; Review Charter regarding retention of attorneys	0.80 \$155.00/hr	124.00
	SSM	Cook Road 2017: Review of file; Preparation Appearance and discovery requests; Correspondence regarding same	0.90 \$145.00/hr	130.50
	SSM	Welltower 20-001399: Review of file; Preparation of Appearance and correspondence regarding same	0.40 \$145.00/hr	58.00
7/16/2021	LAA	Lochmoor Club: Receipt/review of Prehearing General call	0.20 \$155.00/hr	31.00
7/20/2021	SSM	Cook Road 2017: Analysis regarding Prehearing General Call dates; Correspondence to Assessor regarding same; Note to file	0.50 \$145.00/hr	72.50
	SSM	Welltower 20-001399: Analysis regarding Prehearing General Call dates and discovery status; memo regarding same; note to file	0.50 \$145.00/hr	72.50
	SSM	Cook Road 2017: Receipt/review of memo regarding file status; memo to Appraiser regarding same; Note to file	0.30 \$145.00/hr	43.50
7/22/2021	SSM	Welltower 20-001399: Receipt/review of memo from opposing counsel; Note to file regarding same; Preparation of Interrogatories regarding party in interest issue	0.70 \$145.00/hr	101.50

General Counsel

			<u>Hrs/Rate</u>	<u>Amount</u>
7/23/2021	LAA	Cook Road 2017 LLC: Receipt/review Appraisal Retainer Agreement; Correspondence with Administrator and Clerk regarding same	0.40 \$155.00/hr	62.00
	SSM	Lochmoor: Review of file; Preparation of Appearance and discovery requests; Correspondence regarding same	1.10 \$145.00/hr	159.50
	SSM	Welltower 21-001759: Receipt/review of petition; Research assessment records; Preparation of Answer and Affirmative Defenses	0.90 \$145.00/hr	130.50
	SSM	Welltower 21-001759: Preparation of two sets of discovery requests; Correspondence regarding same	0.80 \$145.00/hr	116.00
	SSM	Welltower 21-001971: Receipt/review of Petition; Research assessment records; Preparation of Answer and Affirmative Defenses	0.90 \$145.00/hr	130.50
	SSM	Welltower 21-001971: Preparation of two sets of discovery requests; Correspondence regarding same	0.80 \$145.00/hr	116.00
	SSM	TCF Bank: Receipt/review of Petition: Research assessment records; Preparation of Answer and Affirmative Defenses	1.60 \$145.00/hr	232.00
	SSM	TCF Bank: Preparation of discovery requests; Correspondence regarding same	0.70 \$145.00/hr	101.50
	SSM	Cook Road 2017: Receipt/review of retention letter from Appraiser; Memo regarding same; Note to file	0.30 \$145.00/hr	43.50
7/26/2021	SSM	Cook Road 2017: Review of file; Receipt/review of memo regarding contact from Petitioner's attorney; Correspondence to Petitioner's attorney; Note to file	0.40 \$145.00/hr	58.00
7/27/2021	LAA	DRSN: Correspondence to Attorney Hallahan regarding Retainer Agreement	0.20 \$155.00/hr	31.00
7/29/2021	LAA	Cook Road 2017: Correspondence with Assessor regarding tax appeal	0.30 \$155.00/hr	46.50

General Counsel

	<u>Hrs/Rate</u>	<u>Amount</u>
SUBTOTAL:	[ 21.50	3,224.50]
For professional services rendered	98.60	\$13,879.00

Additional charges:

	<u>Qty/Price</u>	
<u>General Administration</u>		
6/22/2021 Postage/Federal Express Envelope to Legal Division/Governor Gretchen Whitmer regarding Charter Amendment	1 20.72	20.72
Postage/Federal Express Envelope to Michigan Attorney General's Office/State Operations Division regarding Charter Amendment	1 20.72	20.72
SUBTOTAL:	[	41.44]
Total costs		\$41.44
Total amount of this bill		\$13,920.44
Previous balance		\$11,423.50
7/21/2021 Payment - thank you. Check No. 60746		(\$11,423.50)
Balance due		\$13,920.44

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101210801.300 3,224.50

Sm 8/16/2021  
B. Smith 8/16/2021

Please include your Invoice Number on your payment. Thank you.

## Attorney Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>
Debani T. Gordon, Associate	8.70	145.00
Lisa A. Anderson, Shareholder	62.00	155.00



General Counsel

Name	Hours	Rate
Stephanie Simon-Morita, Associate	10.80	145.00
Steven P. Joppich, Shareholder	9.30	155.00