

MINUTES OF THE RESCHEDULED CITY COUNCIL MEETING OF THE CITY OF GROSSE
POINTE WOODS HELD REMOTELY ON MONDAY, JULY 13, 2020.

The Facilitator's statement was provided.

The meeting was called to order at 7:01 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council Members: Bryant, Gafa, Granger, Koester, McConaghy, McMullen
Absent: None

Also Present: City Administrator Smith
City Attorney Berschback
Treasurer/Comptroller Behrens
City Clerk Hathaway
Director of Public Safety Kosanke
Director of Public Services Schulte

Motion by Bryant, seconded by Gafa, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

The Mayor re-appointed George McMullen to the following Commissions/Committees:

1. Community Tree Commission – Council Representative;
2. Local Officers Compensation Commission – Council Representative;
3. Judicial Liaison Committee – Member;
4. Mayor's Mack Avenue Business Study Committee – Member.

Motion by Bryant, seconded by Koester, that the City Council voice no objection to the above stated Mayoral appointments.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Gafa, seconded by Bryant, that the following minutes be approved as submitted:

1. City Council Minutes dated June 15, 2020.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None
Abstain: McMullen

Motion by Gafa, seconded by McMullen, regarding **Rates of Pay – Election Inspectors (August 4, 2020 Primary Election)**, that the City Council concur with the recommendation of the Election Commission at their meeting held June 30, 2020, and approve the rates of pay as presented.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

THE MEETING WAS THEREUPON OPENED AT 7:04 P.M. FOR A PUBLIC HEARING TO HEAR OF JOHN KAROUTSOS, 897 SUNNINGDALE, GROSSE POINTE WOODS, WHO IS REQUESTING A PERMANENT GENERATOR BE INSTALLED IN THE SIDE YARD AT A DISTANCE OF 11.5' FROM THE PROPERTY. THIS REQUEST IS NONCOMPLAINT WITH SECTION 8-463, WHICH REQUIRES A PERMANENT GENERATOR BE PLACED BEHIND THE HOUSE AT A MINIMUM 15' FROM THE PROPERTY LINE. VARIANCES ARE THEREFORE REQUIRED.

The Building Official provided an overview of his memo dated July 7, 2020.

Motion by Granger, seconded by Gafa, that for purposes of the public hearing, the following items be received and placed on file:

1. Generator Application 05/21/20
2. Mechanical Permit
3. Electrical Permit
4. Letter 02/25/20 – Regina Stapleton, 879 Sunningdale
5. Site Plan
6. Generac Equipment Information
7. Email 06/08/20 – Mary Karoutsos
8. Memo 07/07/20 - Building Official

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

The Chair asked if anyone from the audience wished to speak in favor of the proposed request.
No one wished to be heard.

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request.
No one wished to be heard.

Motion by Bryant, seconded by Koester, that the public hearing be closed at 7:09 p.m. PASSED UNANIMOUSLY.

Motion by Granger, seconded by Bryant, regarding Public Hearing: Generator - John Karoutsos, 897 Sunningdale, that the City Council approve the variances as requested allowing installation of a Generac 22kw generator to be installed in the side yard within 15' of the east property line as presented based upon the following facts:

1. Upon review of the property and meeting with the homeowner. Locating the generator in the rear yard behind the residence in compliance with the code would be difficult due to the location of existing doors and windows on the property;
2. The proposed location will have no adverse impact on surrounding residences as the proposed generator will be screened and not be visible from the street or adjoining property, and the affected property owner to the east has submitted a letter indicating their consent of the generator placement in the side yard;
3. Contingent upon the completion of generator installation within six months from July 13, 2020.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Granger, seconded by McConaghy, regarding **Purchase Orders with Expenses over \$5,000.00**, that the City Council approve the issuance of open purchase orders for vendors accumulating over \$5,000.00 as presented.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by McConaghy, seconded by Granger, regarding **purchase: chipper**, that the City Council approve the purchase of a 2020 Morbark Eeger Beaver 1415 Chipper from Morbark LLC at a cost of \$42,757.00, funds to be taken from Motor Vehicles Capital Equipment – Public Works Account No. 640-852-977.599.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by McConaghy, seconded by Bryant, regarding **purchase: televising sewer camera**, that the City Council approve the purchase of a Ridgid 200' SeeSnake Camera from Fergusons WaterWorks #3389 at a cost of \$11,004.40, funds to be taken from Water/Sewer Equipment Account No. 592-537-977.000.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by McConaghy, seconded by Granger, regarding **purchase: water tank**, that the City Council approve the purchase of a 2020 Freightliner Water Truck from Versalift Midwest in the amount of

\$181,869.00, funds to be taken from Motor Vehicles Capital Equipment – Public Works Account No. 640-852-977.599.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Gafa, seconded by Bryant, regarding **purchase: pick-up truck with dump box and plow**, that the City Council approve the purchase of a GMC 2500HD 4WD Regular Cab Pickup with dump box and plow from Todd Wenzel Buick GMC in the amount of \$46,021.00, funds to be taken from Motor Vehicles Capital Equipment – Public Works Account No. 640-852-977.599.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Gafa, seconded by Bryant, regarding **purchase: compact tractor with backhoe**, that the City Council approve the purchase of a John Deere 3033R Compact Utility Tractor with Backhoe in the amount of \$56,974.79 from AIS Construction Equipment, with funds to be taken from Motor Vehicles Capital Equipment – Public Works Account No. 640-852-977.599.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Gafa, seconded by Koester, regarding **purchase: 5-Yard dump truck**, that the City Council approve the purchase of a 2021 Ford F-750 Regular Cab Diesel with a plow and salt spreader from Jorgensen Ford Sales in the amount of \$128,683.08, including delivery and a 60-month engine, transmission and frame rail warranty, funds to be taken from Motor Vehicles Capital Equipment – Public Works Account No. 640-852-977.599.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Koester, seconded by Bryant, regarding **purchase/budget transfer: administrative vehicle**, that the City Council approve the purchase of a 2020 GMC Terrain AWD 4-door SLE Utility Vehicle from Todd Wenzel Buick GMC in the amount of \$26,241.00; and, to approve a budget transfer in the amount of \$26,241.00 from the Motor Vehicle Prior Year Fund Balance Account No. 640-000-697.000 into the Motor Vehicles Capital Equipment – General Account No. 640-852-977.299.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Koester, seconded by Granger, regarding **purchase: Public Safety patrol vehicles/equipment**, that the City Council approve the purchase of two (2) Ford Interceptor utility vehicles from Signature Ford in the amount of \$68,638.00, including 36,000 miles/36 month warranty and 100,000 miles/60 months powertrain warranty, in addition to the following services:

Canfield Equipment - Build-Out Equipment/Installation	\$26,007.55;
Kustom Signals, Inc – 1-Golden Eagle Radar/27 month warranty	\$ 2,348.00;
Majik Graphics – Remove old/apply new graphics	\$ 1,178.00;
HG2 – 2-Crossfire license plates/shipping	\$ 858.00.

for a total cost not to exceed \$99,029.55, funds to be taken from the Vehicle Maintenance – Public Safety Account No. 640-852-977.349.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Koester, seconded by Gafa, regarding **purchase: administrative vehicle – Director of Public Safety**, that the City Council approve the purchase of a 2020 GMC Terrain from Todd Wenzel

Buick GMC in the amount of \$24,665.00 including driver alert and driver convenience package in addition to the following services:

Canfield Equipment – Equipment Installation/Mounting	\$ 3,588.68
Motorola Solutions – Mobile Radio/3-Year Warranty	\$ 4,209.37

for a total cost not to exceed \$32,463.05, funds to be taken from Vehicle Maintenance – Public Safety Account No. 640-852-977.349.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Koester, seconded by Gafa, regarding **purchase: automatic external defibrillators (AED's – 11)**, that the City Council approve the purchase of eleven (11) AED's from Team Life, Inc. at a cost of \$1,449.00 each, or \$15,939.00, less \$250.00 trade-in on five (5) current units; \$1,501.50 for eleven (11) pads and \$187.00 for shipping, for a total cost in the amount of \$17,377.50, funds to be taken from Minor Equipment Account No. 101-310-970.000.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

The Mayor accepted the **resignation of Bonnie Medura from the Beautification Advisory Commission** with regret and directed that appropriate thanks and recognition be sent to Ms. Medura.

Motion by McConaghy, seconded by Gafa, regarding **Budget Amendment: call processing equipment (grant)**, that the City Council approve an additional budget amendment for the Call Processing Equipment Grant in the amount of \$8,500.00 from Capital Improvement Account No. 420-000-697.000 into Improvements – Public Safety Account No. 420-902-977.002.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Bryant, seconded by Granger, regarding **2020/21 Non-Union Employee Increases**, that the City Council concur with the recommendation of the Committee-of-the-Whole at the meeting held June 8, 2020, and approve, effective July 1, 2020, a 2.5% wage increase, excluding appointed officials, for full-time and permanent part-time non-union employees who have been in their positions for twelve (12) months or more months with a continuation of five (5) unpaid furlough days.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Bryant, seconded by McMullen, regarding **Appointed Officials 2020/21 Employment Agreements**, that the City Council extend the contracts of the City Administrator, the City Clerk, and the Treasurer/Comptroller, from July 1, 2020, to June 30, 2021, with a 2.5% increase in compensation, and to authorize the Mayor to sign the contracts as submitted with corrections as stated.

Substitute motion by Bryant, seconded by McMullen, regarding **Employment Agreement**, that the City Council extend the contract of the **City Administrator** from July 1, 2020, to June 30, 2021, with a 2.5% increase in compensation, and to authorize the Mayor to sign the contract as submitted with corrections as stated (\$123,021.27.)

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Bryant, seconded by Gafa, regarding **Employment Agreement**, that the City Council extend the contract of the **City Clerk** from July 1, 2020, to June 30, 2021, with a 2.5% increase in compensation, and to authorize the Mayor to sign the contract as submitted with corrections as stated (\$82,023.01.)

Motion carried by the following vote:

Yes: Bryant, Gafa, Koester, McMullen, Novitke
No: Granger, McConaghy
Absent: None

Motion by Bryant, seconded by McMullen, regarding **Employment Agreement**, that the City Council extend the contract of the **Treasurer/Comptroller** from July 1, 2020, to June 30, 2021, with a 2.5% increase in compensation, and to authorize the Mayor to sign the contract as submitted with corrections as stated (\$88,733.68.)

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Granger, seconded by McMullen, regarding **Great Lakes Water Authority/Industrial Pretreatment Program (IPP)**, that the City Council adopt the Resolution entitled *Resolution of the City of Grosse Pointe Woods to Concur in the Rules and Regulations Concerning Industrial Pretreatment Program That Were Adopted by the Great Lakes Water Authority.*

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Granger, seconded by McConaghy, regarding **claims/accounts**, that the City Council approve payment of Items 10A – 10I as listed on the Council agenda and as identified in the pink sheet in the respective amounts and accounts listed, as follows:

- A. 2019 Sewer Open Cut Repair Program
 - 1. Fontana Construction Services Pay Estimate No. 3 05/31/20 - \$113,050.92; Account No. 592-537-976.002.
- B. 2019 Sewer Structure Rehabilitation
 - 1. L. Anthony Construction Inc. Pay Estimate No. 10 05/31/20 - \$161,933.46; Account Nos:
 - a. 202-451-974.200 - \$1,067.53;
 - b. 203-451-974.200 - \$22,417.74;

- c. 592-537-975.400 - \$27,427.03;
 - d. 592-537-976.002 - \$111,021.18.
- C. Milk River Drainage District
 - 1. County of Wayne Invoice 302516 04/06/20 - \$99,590.50; Account No. 365-445-992.200.
 - 2. County of Wayne Invoice 302543 04/15/20 - \$99,590.50; Account No. 365-445-992.200.
- D. Lake Front Park 2020 Summer Tax Statement
 - 1. City of St. Clair Shores - \$93,823.77; Account Nos:
 - a. 101-774-938.000 - \$83,823.77;
 - b. 594-785-938.000 - \$10,000.00.
- E. City Engineer
 - 1. Invoice No. 0125947 04/06/20 - \$11,886.75; Account No. 592-537-976.001.
 - 2. Invoice No. 0126615 06/08/20 - \$1,540.00; Account No. 592-537-978.300.
 - 3. Invoice No. 0126655 06/10/20 - \$587.15; Account No. 202-451-974.803.
 - 4. Invoice No. 0126656 06/10/20 - \$13,212.50; Account Nos:
 - a. 202-451-974.201 - \$119.03;
 - b. 203-451-974.201 - \$2,499.66;
 - c. 592-537-975.401 - \$1,695.01;
 - d. 592-537-976.001 – 8,898.80.
 - 5. Invoice No. 0126657 06/10/20 - \$8,594.90; Account No. 592-537-976.001.
 - 6. Invoice No. 0126658 06/10/20 - \$7,471.00; Account Nos:
 - a. 202-451-974.201 - \$612.38;
 - b. 203-451-977.803 - \$5,021.49;
 - c. 203-451-974.201 - \$1,306.40;
 - d. 592-537-975.401 - \$7,471.00.
 - 7. Invoice No. 0126659 06/10/20 - \$412.00; Account No. 592-537-977.310.
 - 8. Invoice No. 0126660 06/10/20 - \$225.45; Account No. 592-537-977.000.
 - 9. Invoice No. 0126661 06/10/20 - \$659.20; Account No. 592-537-818.000.
 - 10. Invoice No. 0126662 06/10/20 - \$1,852.30; Account No. 420-451-974.201.
- F. Assessor

1. WCA Assessing Invoice No. 06172020 06/17/20 – 6,107.58;
Account No. 101-224-818.000.
- G. Metro Act Attorney-Kitch Drutchas Wagner Valitutti & Sherbrook
 1. Invoice #471803 05/31/20 - \$1,290.00; Account No. 101-210-812.000.
 2. Invoice #473029 06/24/20 - \$990.00; Account No. 101-210-812.000.
- H. MTT Attorney
 1. Hallahan & Associates, P.C. Invoice No. 17475 06/01/20-06/30/20 - \$482.12; Account No. 101-210-801.301.
- I. City Attorney
 1. Charles T. Berschback 06/30/20 - \$12,453.75; Account Nos:
 - a. 101-210-810.000 - \$8,408.75;
 - b. 101-210-810.100 - \$2,983.75;
 - c. 101-210-810.200 - \$968.75;
 - d. 101-210-810.301 - \$77.50;
 - e. 101-210-810.000 - \$15.00.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Hearing no objections, the following items were heard under New Business:

- Application for Reimbursement State of Michigan CARES Act – Public Safety Payroll Expenses. The Treasurer/Comptroller requested City Council to authorize the City Administrator to sign the application in an effort to recapture \$200,000.00.

Motion by McConaghy, seconded by Gafa, regarding **State of Michigan CARES Act – Public Safety Payroll Expenses**, that the City Council authorize the Treasurer/Comptroller and City Administrator to proceed with the grant application and authorize the City Administrator to sign the application.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

- Council Member McMullen provided remarks regarding his resignation from and re-appointment to the City Council.
- Council Member Gafa thanked administration for a smooth re-opening of City Hall **and the pool**, and stated it was a job well done.

The following individuals were heard under Public Comment:

- Martin Petz, 2307 Allard Ave.
- Susan Stefanski, SEMCOG.
- Melinda Blasley.

Corrected per
Council 07-20-20.
lkh

Motion by Bryant, seconded by Koester, to adjourn tonight's meeting at 8:00 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor