

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Regular City Council Meeting Agenda
Monday, April 16, 2018
7:00 p.m.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. RECOGNITION OF COMMISSION MEMBERS
5. ACCEPTANCE OF AGENDA
6. MINUTES
 - A. Council 04/09/18
 - B. Finance Committee 02/26/18
 - C. Citizens Recreation Commission 02/13/18
7. COMMUNICATIONS
 - A. Proposed FY 2018/19 Budget
 1. Proposed Notice of Public Hearing
 - B. Monthly Financial Report – March 2018
8. BIDS/PROPOSALS/
CONTRACTS
 - A. Purchase: Falcon Asphalt Recycler and Hot Box
Trailer/Budget Amendment/Transfer
 1. Memo 03/28/18 – Director of Public Services
9. PROCLAMATIONS
 - A. Arbor Day
10. CLAIMS/ACCOUNTS
 - A. Contractor: Doetsch Industrial Services
 1. Letter 04/11/18 – City Engineer
 2. Construction Pay Estimate Report
 3. Construction Pay Estimate Amount Balance
Report
 - B. Assessing Services
 1. Frohm & Widmer, Inc. 04/09/18
 - C. Legal Services
 1. Hallahan & Associates PC (via WCA Assessing)
Invoice #15276 ending March 31, 2018
 - D. City Engineer
 1. Anderson, Eckstein & Westrick Invoice 03/28/18
 - E. Labor Attorney
 1. Keller Thoma Invoice 04/01/18

11. NEW BUSINESS/PUBLIC COMMENT
12. ADJOURNMENT

**Lisa Kay Hathaway, CMMC/MMC
City Clerk**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.

<p>NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST</p>
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COUNCIL
04-09-18 - 49

MINUTES OF THE RESCHEDULED CITY COUNCIL MEETING OF THE CITY OF GROSSE
POINTE WOODS HELD ON MONDAY, APRIL 9, 2018, IN THE COUNCIL-COURT ROOM OF
THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:04 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council Members: Bryant, Granger, Koester, McConaghy, McMullen, Shetler
Absent: None

Also Present: City Administrator Smith
City Attorney Don Berschback
Treasurer/Comptroller Behrens
City Clerk Hathaway
Director of Public Safety Kosanke
Director of Public Services Schulte
Building Inspector Tutag
Deputy City Clerk Antolin

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission Members were also in attendance:

Tom Vaughn, Planning Commission
Bonnie Medura, Beautification Commission

Motion by Bryant, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated March 26, 2018 and March 19, 2018.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by McMullen, that the following minutes be approved as submitted:

1. Committee-of-the-Whole minutes dated March 26, 2018, March 19, 2018 and March 12, 2018.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McMullen, seconded by Shetler, regarding **Property Transfer Affidavit Fines** that the City Council concur with the Committee-of-the-Whole at their meeting held March 12, 2018, and adopt the Resolution for Waiver of Penalties for Failure to File Property Transfer Affidavits as presented.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **Transfer Funds** that the City Council concur with the Community Events Committee at their meeting held January 11, 2018, to approve a transfer funds in the amount of \$5,762.47 from the Community Events Committee Account No. 205-870-820.130 into the City's General Fund to cover the cost incurred from employees working the events.

and approve the following Memorial Day expenses at a total cost of \$1,600.00, funds to be taken from Account No. 101-105-880.300:

- | | |
|---------------------------|--------|
| 1. Ralph Miller Band | \$600; |
| 2. Chairs – Hotz Catering | \$500; |
| 3. Sound System | \$250; |
| 4. Flags | \$250. |

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler

No: None

Absent: None

Motion by Bryant, seconded by Shetler, regarding **Ice Cream Social Expenses**, that the City Council to concur with the recommendation of the Senior Commission at their meeting held January 16, 2018, and approve an amount not to exceed \$400.00 for expenses related to the Ice Cream Social to be held on May 16, 2018, funds to be taken from Account No. 101-105-880.600.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler

No: None

Absent: None

THE MEETING WAS THEREUPON OPENED AT 7:11 P.M. FOR A PUBLIC HEARING IN ACCORDANCE WITH CHAPTER 8, BUILDINGS AND BUILDING REGULATIONS, ARTICLE IX, FENCES, TO HEAR THE APPLICATION OF **MICHELLE RANCILIO, 1691 SEVERN, GROSSE POINTE WOODS**, WHO IS REQUESTING PERMISSION TO ERECT A 6' PRIVACY FENCE.

Motion by Granger, seconded by Bryant, that for purposes of the public hearing the following items be received and placed on file:

1. Letter 01/31/18 – M. Rancilio
2. Application for Fence 02/22/18
3. Site Plan

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Bryant, regarding **Liquor License** that the City Council concur with the Community Events Committee at their meeting held January 11, 2018, and authorize the City Clerk to apply for the liquor licenses needed for the three Music on the Lawn events and Fall Fest with no rain date.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **2018 Entertainment – City Events** that the City Council concur with the Community Events Committee at their meeting held March 15, 2018, and approve the entertainment contracts/agreements for city events, funds to be taken from Account No. 205-870-820.130 as follows:

1. Bugs Beddow and the Good Stuff (Fall Fest) - \$1,250.00;
2. Paul Carey's Rhythm and Blues Krewe (Music on the Lawn) - \$2,000.00;
3. The Sun Messengers (Music on the Lawn) - \$1,500.00.

Motion by Granger, seconded by Shetler, to amend the previous motion by inserting, "and authorize the City Administrator to sign the contracts and agreements."

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McMullen, seconded by Shetler, regarding **Memorial Day Expenses**, that the City Council concur with the Historical Commission at their meeting held February 8, 2018,

4. Estimate 02/27/18
5. Fence Design
6. Mortgage Report
7. Memo 03/09/18 – Building Inspector
8. Photos (4)
9. Affidavit of Property Owners Notified
10. Aerial Views (2)

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler

No: None

Absent: None

The Building Inspector provided an overview of his memo dated March 9, 2018.

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The following individuals were heard:

Ashley Gearhart
1683 Severn

Carolyn Liolli
1675 Severn

Michelle Rancilio
1691 Severn, and read a letter from Robert Brown, 1699 Severn

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. No one wished to be heard.

Motion by Bryant, seconded by Shetler, that the public hearing be closed at 7:18 p.m.
PASSED UNANIMOUSLY.

Motion by Koester, seconded by Shetler, regarding Public Hearing: Michelle Rancilio, 1691 Severn, who is requesting to install a 6' privacy fence, that the City Council approve the fence variance.

Motion by Koester, seconded by Shetler, to amend the previous motion by inserting, "for purposes of the residents safety."

Motion carried by the following roll call vote:

Yes: Bryant, Granger, Koester, McConaghy, Shetler
No: McMullen, Novitke
Absent: None

THE MEETING WAS THEREUPON OPENED AT 7:23 P.M. FOR A PUBLIC HEARING IN ACCORDANCE WITH CHAPTER 8, BUILDINGS AND BUILDING REGULATIONS, ARTICLE IX, FENCES, TO HEAR THE APPLICATION OF **KENNETH AND SUE ARBANAS, 1046 ROSLYN**, GROSSE POINTE WOODS, WHO ARE REQUESTING PERMISSION TO ERECT 48' OF 6' HIGH SOLID PRIVACY FENCING ALONG THE WEST PROPERTY LINE IN THEIR REAR YARD.

Motion by Granger, seconded by Bryant, that for purposes of the public hearing the following items be received and placed on file:

1. Letter 03/08/18 – S. Arbanas
2. Application for Fence 03/08/18
3. Mortgage Survey
4. Memo 03/20/18 – Building Inspector
5. Photos (3)
6. Memo 03/27/18 – Director of Public Services
7. Affidavit of Property Owners Notified
8. Aerial Views(2)

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

The Building Inspector provided an overview of his memo dated March 20, 2018.

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The following individual was heard:

Ken Peterson
1046 Roslyn

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. No one wished to be heard.

Motion by Granger, seconded by Shetler, that the public hearing be closed at 7:30 p.m.
PASSED UNANIMOUSLY.

Motion by Koester, seconded by McConaghy, regarding Public Hearing: Kenneth and Sue Arabanas, 1046 Roslyn, who are requesting to install a 6' solid privacy fence, that the City Council deny this variance request because there does not appear to be any special circumstances, relative hardship, or conditions that exist that would justify granting this request.

The Building Inspector was asked to work with the City Attorney to assist with expediting court proceedings.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: Granger
Absent: None

The Treasurer/Comptroller provided an overview of the **Proposed FY 2018/19 Budget.**

Motion by McConaghy, seconded by Bryant, regarding Proposed FY 2018/19 Budget that the City Council to receive and place on file the 2018/19 Proposed Budget Summary as amended.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Koester, seconded by Shetler, regarding **Training: Michigan Municipal Treasurer's Association**, that the City Council approve the Treasurer/Comptroller to attend the MMTA Advanced Institute being held on May 7-9, 2018, in Midland, Michigan, at a cost not to exceed \$800.00, funds to be taken from Account No. 101-223-958.001, and

to reimburse for expenses incurred upon presentation and verification by the Finance Committee of an itemized expense report.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McMullen, seconded by McConaghy, regarding **Training: Michigan Association of Municipal Clerks**, that the City Council authorize the City Clerk to attend the MAMC Annual Conference from June 19 through June 22, 2018, in Acme, Michigan, at a total cost not to exceed \$1,680.00, funds to be taken from Account No. 101-215-958.001, and to reimburse for expenses incurred upon presentation and verification by the Finance Committee of an itemized expense report.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Shetler, seconded by Bryant, regarding **Replacement of Fuel Tanks at DPW Yard/Budget Amendment**, that the City Council approve removal and replacement of fuel tanks at the Department of Public Works yard, work to be performed by Oscar W. Larson Company at a cost of \$214,395.00, and to approve engineering at a cost of \$6,000.00 and contingency at \$2,000.00, for a total project cost not to exceed \$222,395.00; and to approve a budget amendment from the General Fund fund balance Account No. 101-000-699.000 into the Motor Vehicle & Equipment Contractual Services Account No. 640-851-818.000 in the amount of \$222,395.00; and, to authorize the City Attorney to prepare a contract for the City Administrator's signature.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by McConaghy, regarding **Purchase: Insurance – Fuel Tanks**, that the City Council concur the City Attorney's recommendation and approve continuing with the current insurance coverage for UST pollution control at an annual cost of \$1,200.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **Contract: Janitorial Services for Municipal Building**, that the City Council approve a contract with Triple F Commercial Cleaning Services to provide janitorial services for the municipal building from July 1, 2018, through June 30, 2019, in a total amount not to exceed \$13,000.00, funds to be taken from Account No. 101-444-818.000, and to authorize the City Administrator to sign the contract.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **Contract: 2018 Pavement Joint and Crack Sealing Program District #6**, that the City Council approve a contract with Michigan Joint Sealing, Inc. in a total amount not to exceed \$60,000.00, and to include engineering fees in the amount of \$6,000.00, for a total cost not to exceed \$66,000.00, funds to be taken as follows:

- Major Streets Joint Sealing Account No. 202-451-975.300 - \$20,000.00;
- Local Streets Joint Sealing Account No. 203-451-975.300 - \$40,000.00;
- Major Streets Joint Sealing Account No. 202-451-975.310 (Engineering) - \$2,000.00;
- Local Streets Joint Sealing Account No. 203-451-975.310 (Engineering) - \$4,000.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Shetler, regarding **Purchase: Bark Mulch for City Landscape Beds**, that the City Council approve an amount not to exceed \$14,955.00 payable to AJ's Maintenance & Services, LLC to supply bark mulch and mulch injection into the City landscape beds, to be paid from the FY 2017/18 from:

Lake Front Park Account No. 101-774-818.102	\$ 4,000.00;
Major Streets Account No. 202-463-818.000	\$10,955.00.

Motion by McConaghy, seconded by Shetler, to amend the previous motion by inserting, "and that either an amended Certificate of Liability Insurance be received, or the City Attorney is to prepare an appropriate contract."

Motion carried by the following vote:

Yes:	Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No:	None
Absent:	None

Motion by Koester, seconded by McConaghy, regarding **Contract: Trucking Services**, that the City Council approve the Agreement with Grosso Trucking & Supply for trucking services from July 1, 2018, through June 30, 2019, in an amount not to exceed \$84,000.00, funds to be taken from Account No. 226-528-818.000; and to authorize the City Administrator to sign said Agreement.

Motion carried by the following vote:

Yes:	Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No:	None
Absent:	None

Motion by Shetler, seconded by Bryant, regarding the **Contract: 2018/19 Tree Removal**, that the City Council approve a contract extension with Arbor Pro Tree Service, Inc. to perform tree removal services from July 1, 2018, through June 30, 2019, in a total amount not to exceed \$40,000.00, funds to be taken from Account No. 101-465-818.000, and to authorize the City Administrator to sign the Tree Removal Contract.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McMullen, seconded by Shetler, regarding **Contract/Budget Amendment: Detective Bureau Relocation**, that the City Council approve a contract with Red Baron Enterprises to relocate the Detective Bureau into the fire quarters in the amount of \$10,800.00, and to include an additional \$2,000.00 for contingency, for a total project cost not to exceed \$12,800.00; and to approve a budget amendment from the General Fund fund balance Account No. 101-000-699.000 in the amount of \$12,800.00 into Account No. 401-902-977.102.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, regarding **Purchase: KIP/Scanner**, that the City Council approve the purchase of a Canon IPF-785 MFP from Leader Business in an amount not to exceed \$7,150.00, funds to be taken from Account No. 101-855-977.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Koester, seconded by McMullen, regarding **Agreement: CDBG Demonstration Grant**, that the City Council approve entering into the Subrecipient Agreement for Community Development Block Grant (CDBG) between the Charter County of Wayne and the Cities of Harper Woods, Grosse Pointe Shores, Grosse Pointe Woods, Grosse Pointe Farms, Grosse Pointe Park, and Grosse Pointe for a term July 1, 2017, through June 30, 2022, and to authorize the Mayor to sign said contract.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **9-1-1 System**, that the City Council approve a contract with Carousel Industries of North America, Inc. to install a Vesta System (9-1-1) in a total amount not to exceed \$110,057.15; and to approve a budget amendment in the amount of \$110,057.15 from the General Fund fund balance Account No. 101-000-699.000 into Public Safety Municipal Improvement Account No. 401-902-977.102.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by McMullen, regarding **City Engineer**, that the City Council approve the following Anderson, Eckstein and Westrick Inc. Invoices:

1. Invoice #0117011 03/02/18 - \$48,850.00 (Acct 592-537-975.004);
2. Invoice #0117012 03/02/18 - \$476.00 (Acct 101-000-285.530);
3. Invoice #0117014 03/02/18 - \$206.00 (Acct 592-537-818.000);
4. Invoice #0117015 03/02/18 - \$1,928.75, as follows:
 - a. (Acct 202-451-974.201 \$462.90)
 - b. (Acct 203-451-974.201 \$559.34)
 - c. (Acct 592-537-975.401 \$906.51)
5. Invoice #0117018 03/05/18 - \$1,851.75 (Acct 592-537-977.000);
6. Invoice #0117019 03/05/18 - \$5,475.00 (Acct 420-451-974.201);
7. Invoice #0117025 03/05/18 - \$2,148.85 (Acct 101-774-818.103);
8. Invoice #0117043 03/12/18 - \$23,900.00 (Acct 420-902-977.103);
9. Invoice #0117068 03/13/18 - \$10,505.00 (Acct 401-451-974.201);
10. Invoice #0117305 03/28/18 - \$64,014.65 (Acct 592-537-975.004);
11. Invoice #0117306 03/28/18 - \$350.75 (Acct 101-000-285.530);
12. Invoice #0117307 03/28/18 - \$309.00 (Acct 592-537-818.000);
13. Invoice #0117308 03/28/18 - \$1,050.00 (Acct 592-537-977.000);

- 14. Invoice #0117310 03/28/18 - \$442.90 (Acct 592-538-818.000);
- 15. Invoice #0117311 03/28/18 - \$762.20 (Acct 101-774-818.103).

The Treasurer/Comptroller was directed to look at the City Engineer's budget.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Bryant, regarding **Telecom Attorney**, that the City Council approve the following invoice:

- 1. Kitch Drutchas Wagner Valitutti & Sherbrook Invoice No. 424843
03/30/18 - \$1,290.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, regarding **Accounting Services**, that the City Council to approve the following invoice dated:

- 1. Plante Moran Invoice No 1528940 03/27/18 - \$1,522.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Shetler, regarding **City Attorneys**, that the City Council approve the following statements dated March 30, 2018:

1. City Attorney Don R. Berschback - \$4,632.50;
2. City Attorney Charles T. Berschback - \$6,150.00.

The City Attorney was asked to provide additional detail on billings.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler

No: None

Absent: None

Hearing no objections, the following items were heard under New Business:

- Council Member Granger discussed DTE streetlight outages. Administration reported Public Works reports outages to DTE and Public Safety checks for outages when patrolling on Sunday. Recently DTE provided only a fifteen minute notice prior to electricity being shut down.
- Mayor Novitke received information from the Chamber of Commerce regarding an upcoming fundraiser, **Dogs Unleashed**. There was a consensus of the City Council to sponsor a dog for \$2,500.00.
- Mayor Novitke discussed Certificates of Liability Insurance provided with contracts and to whom the task should be assigned for review and rating. There was a consensus of the City Council to assign the responsibility to the City Clerk.
- Mayor Novitke received a letter and information requesting our City to join other cities and become a Net Neutrality City. The City Clerk was asked to obtain additional information.

The following individual spoke under Public Comment:

- Ghassan Elian, 568 Coventry Lane, commended the Recreation Supervisor for a wonderful job on the Easter Egg Stroll.

COUNCIL
04-09-18 – 63

Motion by Bryant, seconded by Granger, to adjourn tonight's meeting at 8:20 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin
Deputy City Clerk

Robert E. Novitke
Mayor

Approved by Committee 4/9/18

FINANCE COMMITTEE
02-26-18

LB

MINUTES OF THE FINANCE COMMITTEE MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, FEBRUARY 26, 2018, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 8:19 p.m. by Chair McConaghy.

In attendance: Chairman McConaghy
Members: Koester, Novitke

Absent: None

Also present: City Administrator Smith
Treasurer/Comptroller Behrens
City Clerk Hathaway

Motion by Novitke, seconded by Koester, that all items on tonight's agenda be received and placed on file.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke
No: None
Absent: None

Motion by Koester, seconded by Novitke, that the meeting minutes dated September 25, 2017, be approved as submitted.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke
No: None
Absent: None

Discussion ensued regarding preparation of the **FY 2018/19 budget and fiscal forecasting**. The Treasurer/Comptroller provided an overview of prior information disseminated. She stated that budget worksheets have been unlocked and work is in progress. She stated the current assessed value is \$698,000,000, and last year it was \$664,000,000, noting this number is pre March Board of Review. She stated much of the \$450,000 increase in personal property tax can be attributed to the recent DTE project. Given this information however, overall there will be a structural deficit. She stated the City needs the Headlee Override. The City can maintain but cannot make any headway to get ahead.

An update to the fiscal forecasting was provided and the Treasurer/Comptroller stated that upon further review, 2% for employee costs is right on, unlike Steve Duchane's calculation indicating 1.3%. She stated that the taxable income increase is assumed at 2.1%. All union contracts are due to renew in 2020. The Needs vs Wants lists are being provided by administration and work continues. The Treasurer/Comptroller confirmed the City will be running status quo for 2018/19.

Discussion ensued regarding roof replacements, the boiler at Lake Front Park, as well as other needed projects that were approved based upon the fact that the general fund will be reimbursed by bond proceeds. The Chair stated additional items including the gas tank and the pool electrical has added to needed projects. The City is continuing to work at a deficit.

The Committee reviewed the budget schedule. The Treasurer/Comptroller will revise the budget calendar and redistribute.

Motion by Koester, seconded by Novitke, that tonight's meeting be adjourned at 8:47 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

6C

Citizen's Recreation Commission Meeting Minutes

Meeting of the Citizen's Recreation Commission held on February 13, 2018 at
Grosse Pointe Woods, Michigan

CALLED TO ORDER: 7:04

RECEIVED

FEB 20 2018

PRESENT:

Gib Heim
Barb Janutol
Tom Jerger
Mark Miller
Christine Ventimiglia
Amanda York

ABSENT:

Bill Babcock
Tony Rennpage
Mike Soviak

CITY OF GROSSE PTE. WOODS

*approved by
Commission
on 3-13-18*

ALSO PRESENT:

Park Supervisor Nicole Gerhart and Councilman Mike Koester were absent.

Motion to accept the minutes from January 9, 2018 by Gib Heim and seconded by Mark Miller.

Yes: Heim, Janutol, Jerger, Miller, Ventimiglia and York.

No: None

Absent: Babcock, Rennpage, and Soviak

SUPERVISOR'S REPORT:

None

COUNCIL MEETING REPORT:

None

OLD BUSINESS:

Much discussion took place regarding the Winter Fest 2018.

Possible changes for 2019 might include:

Moving the venue to City Hall

Food trucks instead of usual affair

Beer tent

Better advertising

Fire pits

More discussion to take place at the March meeting.

NEW BUSINESS:

Elections for new officers took place.

Motion to accept the following slate of officers for the Citizen's Recreation Commission was made by Gib Heim and seconded by Mark Miller.

Chairperson: Amanda York
Vice-Chairperson: Mark Miller
Secretary: Christine Ventimiglia
Treasurer: Tom Jerger

Yes: Heim, Janutol, Jerger, Miller, Ventimiglia and York.

No: None

Absent: Babcock, Rennpage, and Soviak

ADJOURNMENT:

Motion was made to adjourn the meeting by Gib Heim and seconded by Mark Miller to adjourn.

Yes: Heim, Janutol, Jerger, Miller, Ventimiglia, and York.

No: None

Absent: Babcock, Rennpage and Soviak

Meeting Adjourned at 8:07 pm.

Respectfully submitted by: Barb Janutol, Secretary

7A

CITY OF GROSSE POINTE WOODS
Notice of Public Hearing
 On the Proposed 2018-19 General Budget
 And
 Various Other Fund Budgets

RECEIVED
 APR 13 2018
 CITY OF GROSSE POINTE WOODS

NOTICE IS HEREBY GIVEN that the Mayor and the City Council of the City of Grosse Pointe Woods will be meeting on May 21, 2018 at 7:00 p.m. in the Council Chambers of the Municipal Building, 20025 Mack Plaza, for the purpose of conducting a public hearing on the proposed 2018-19 General Fund Budget as well as the various other Fund Budgets of the said City.

The subject of this hearing is the property tax millage rate of 17.7549 proposed to be levied on July 1, 2018 to support the proposed General Fund, Solid Waste and Road Budgets. If adopted, the proposed millage will generate \$12,357,848 in operating revenue from ad valorem property taxes for all funds, which is a \$818,595 or 6.63 increase compared to the 2017-18 total collection of \$11,539,253. It is anticipated that the winter millage levied for the Milk River Drainage tax will be 2.6600 mills.

Purpose of Millage	Millage Rate	Revenue Generated
General Operating	13.6125	\$9,474,635
Road Bond Debt	1.5000	\$1,044,037
Act 359 – Public Relations	0.0714	\$49,696
Act 298 – Solid Waste	2.6023	\$1,811,265
Total Special Acts Millage	2.1009	\$12,379,633
<hr/>		
TOTAL GENERAL, PUBLIC RELATIONS SOLID WASTE & ROAD DEBT MILLAGE	17.7549	\$12,357,848

The City Council expects to take action on the proposed millage rates as well as taking action to approve the aforementioned budgets at the Council meeting immediately following the public hearing. The taxing unit publishing this notice, identified above, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

	2017 - 18 AMENDED	2018 - 19 PROPOSED
<u>GENERAL FUND</u>		
General Government	\$3,486,498	\$3,276,082
Public Safety	\$6,080,782	\$6,029,563
Public Works	\$1,874,738	\$2,415,646
Management Info. Systems	\$420,376	\$475,368
Parks & Recreation	\$1,677,200	\$1,698,408

Total General Fund	\$13,539,594	<u>\$13,895,067</u>
--------------------	--------------	---------------------

SPECIAL REVENUE

Major Street	\$833,063	\$1,074,993
Local Street	\$949,756	\$1,007,423
Parkway Beautification	\$59,297	\$56,500
Cable Fund	\$3,500	\$363,500
Act 302 Training	\$13,200	\$13,200
Solid Waste	\$1,579,390	\$1,746,569
CDBG	\$39,587	43,769
911 Service Fund	\$102,055	\$109,563
Drug Forfeiture	\$4,000	\$4,000
Total Special Revenue	\$3,583,848	<u>\$4,419,517</u>

DEBT SERVICE FUND

Grosse Gratiot Drain (Milk River)	\$1,773,104	\$1,853,002
Road Bond Debt	\$981,427	\$970,652
Total Debt Funds	\$2,754,531	<u>\$2,823,654</u>

**CAPITAL PROJECTS
FUND**

Road Construction	\$3,453,046	\$9,193
Municipal Improvement	\$290,076	\$663,905
Capital Improvement Fund	\$0	\$0
Total Capital Projects Fund	\$3,743,122	<u>\$673,098</u>

**INTERNAL SERVICE
FUNDS**

Workmen's Compensation	\$176,660	\$160,848
Motor Vehicle Fund	\$1,102,308	\$1,968,686
Total Internal Service Funds	\$1,278,968	<u>\$2,129,534</u>

ENTERPRISE FUNDS

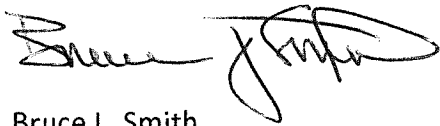
Water & Sewer	\$9,089,840	\$8,507,447
Parking	\$328,913	\$775,829
Boat Dock	\$476,115	\$194,241
Commodity Sales	\$96,850	\$50,250
Total Enterprise Funds	\$9,991,718	<u>\$9,527,767</u>

FIDUCIARY FUNDS

Supplemental Annuity	\$307,053	\$265,203
Pension Trust Funds	\$3,463,150	\$3,733,698

Retiree Healthcare (OPEB)	<u>\$50,250</u>	<u>\$50,000</u>
Total Fiduciary Funds	<u>\$3,820,453</u>	<u>\$4,048,901</u>
 Budget Total	 <u><u>\$38,712,234</u></u>	 <u><u>\$37,517,538</u></u>

A copy of the proposed budget will be available for inspection during regular business hours at the office of the City Administrator. Public comments, oral and/or written, will be welcome at the public hearing on the aforesaid proposed General Fund Budget and the various other Fund Budgets.



Bruce L. Smith
City Administrator

8A

MEMO 18 - 32

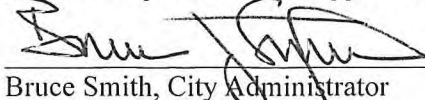
TO: Bruce Smith, City Administrator
FROM: Frank Schulte, Director of Public Services *FS*
DATE: March 28, 2018
SUBJECT: Purchase – Falcon Mini Asphalt Recycler and Hot Box Trailer

RECEIVED
APR - 5 2018
CITY OF GROSSE PTE. WOODS

The Falcon Mini Asphalt Recycler machine, used to warm asphalt patch material making it more pliable and able to provide better adherence to concrete surfaces when repairing potholes, has been very successful in improving the quality of street repairs in cold temperatures. The DPW currently has one crew using the hot patch machine making repairs. We have been experiencing increasing street patching needs throughout the city. Purchasing a second machine would allow DPW to put a second crew out providing better and more responsive service for making longer lasting street repairs. The machine can be towed with any of the DPW's existing pickup trucks.

I have received a quote in the amount of \$9,211.75 from Falcon Asphalt Repair Equipment, a vendor registered with the National Joint Powers Alliance (NJPA) program, to provide the Department of Public Works with one 1-Ton Falcon Mini Asphalt Recycler and Hot Box Trailer complete with optional accessories, service manual and 2-year warranty. The NJPA program is a cooperative purchasing program for state and government agencies allowing the City to take advantage of the lowest government pricing offered. I do not believe any benefit will accrue to the City by seeking further competitive bids. Therefore, I recommend a purchase order be issued to Falcon Asphalt Repair Equipment, 120 Waldo Ave., Midland, MI 48642 in an amount not to exceed \$9,211.75 for the purchase of one 1-Ton Falcon Mini Asphalt Recycler and Hot Box Trailer complete with optional accessories, service manual and 2-year warranty. Funds are not included in the 2017-2018 budget for this purchase. Funds budgeted in Traffic Services Operating Supplies for Major Streets in the amount of \$2,900.00 in account #202-474-757.000 and Local Streets in the amount of \$8,600.00 in account #203-474-757.00 will not be used to purchase 3M pavement marking tape. I am requesting a budget transfer from account 202-474-757.000 in the amount of \$1,611.75 and a budget transfer from account 203-474-757.000 in the amount of \$7,600.00 into Motor Vehicles Capital Equipment for Public Works account #640-852-977.599.

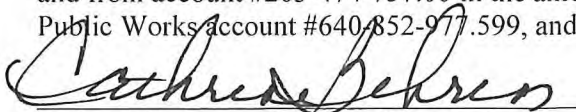
Recommend approval of the above stated and do not believe any benefit will accrue to the City to seek further competitive bids. Approved for Council consideration.


Bruce Smith, City Administrator

3/29/2018
Date

Fund Certification:

A budget amendment and transfer is required from account #202-474-757.000 in the amount of \$1,611.75 and from account #203-474-757.00 in the amount of \$7,600.00 into Motor Vehicles Capital Equipment for Public Works account #640-852-977.599, and that the account numbers have been verified.


Cathrene Behrens, Treasurer/Comptroller

3/29/18
Date

9A

CITY OF GROSSE POINTE WOODS

PROCLAMATION

WHEREAS, in 1872, J. Morton Sterling, a pioneer moving out West from Detroit, Michigan, proposed a tree-planting holiday to be called "**ARBOR DAY**" to the Nebraska Board of Agriculture; and

WHEREAS, this holiday was first observed with the planting of more than a million trees in Nebraska, as it was once a treeless plain, and it was the lack of trees there that led to the founding of **ARBOR DAY**; and

WHEREAS, trees are a vital component of the infrastructure in our City providing infinite environmental and economical benefits, as well as bringing beauty and nature into our daily lives; and

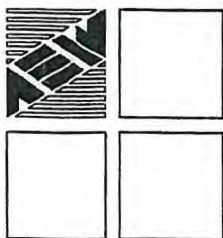
WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS, in the words of J. Morton Sterling, "Other holidays repose upon our past. Arbor Day proposes for our future;" and

WHEREAS, Grosse Pointe Woods has once again been recognized as a **Tree City USA** by the National Arbor Day Foundation and desires to continue its tree-planting practices.

NOW, THEREFORE, I, ROBERT E. NOVITKE, Mayor of the City of Grosse Pointe Woods, Michigan, do hereby proclaim **April 27, 2018 ARBOR DAY** in the City of Grosse Pointe Woods, and urge all citizens to celebrate **ARBOR DAY** and to support efforts to protect and provide needed care for our trees and woodlands.

Mayor Robert E. Novitke
April 16, 2018



ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

10A

April 11, 2018

Cathy Behrens
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

RECEIVED
APR 11 2018
CITY OF GROSSE PTE. WOODS

Reference: 2017 SAW Grant Sewer Cleaning and CCTV Investigation
City of Grosse Pointe Woods
AEW Project No. 0160-0364

Dear Ms. Behrens:

Enclosed please find Construction Pay Estimate No. 3 for the above referenced project. For work performed through April 8, 2018 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$32,551.91** to Doetsch Industrial Services, Inc. 21221 Mullin Ave Warren, MI 48089-3086.

If you have questions or require additional information, please contact our office.

Sincerely,

Frank Varicalli
Project Manager

cc: Bruce Smith, City Administrator
Frank Schulte, Director of Public Services
Debbie Mathews
Susan Como
Doetsch Industrial Services, Inc.

592,537.975.00\$
4/11/2018
CB



Anderson, Eckstein and Westrick

Construction Pay Estimate Report

4/11/2018 8:32 AM

FieldManager 5.3a

Contract: .0160-0364, 2017 SAW Grant Sewer Cleaning and CCTV Investigation

Estimate No.	Estimate Date	Entered By	Estimate Type	Managing Office
3	4/8/2018	Lynn Dedenbach	SEMI-MONTHLY	Anderson, Eckstein and Westrick
All Contract Work Completed		Construction Started Date	Prime Contractor Doetsch Industrial Services, Inc. 21221 Mullin Ave Warren MI 48089-3086	

Comments

Current Contract Amount \$249,001.00

% Complete 28%

Item Usage Summary**Project: 0160-0364, 2017 SAW Grant Sewer Cleaning and CCTV Investigation****Category: 0000,**

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Catch Basin Lead, Heavy Cleaning	Ft	4027001	0005	0005	00	000	379.000	0.01	\$3.79
_ Catch Basin, Cleaning	Ea	4037050	0100	0100	00	000	10.000	10.00	\$100.00
_ Catch Basin, Cleaning Modified	Ea	4037050	0105	0105	00	000	4.000	10.00	\$40.00
_ Catch Basin, Lead Cleaning	Ft	4027001	0010	0010	00	000	7,870.200	1.25	\$9,837.75
_ Cleaning 06 - 12 inch Combined Sewers	Ft	4027001	0015	0015	00	000	2,646.000	0.75	\$1,984.50
_ Cleaning 15 - 21 inch Combined Sewers	Ft	4027001	0020	0020	00	000	2,155.000	1.00	\$2,155.00
_ Cleaning 24 - 36 inch Combined Sewers	Ft	4027001	0025	0025	00	000	1,798.000	1.00	\$1,798.00
_ Extra Heavy Cleaning	Hr	8167040	0130	0130	00	000	18.000	150.00	\$2,700.00
_ Final TV Investigation and Log, 06 - 12 inch Combined Sewers	Ft	4027001	0035	0035	00	000	2,499.000	0.50	\$1,249.50
_ Final TV Investigation and Log, 15 - 21 inch Combined Sewers	Ft	4027001	0040	0040	00	000	2,155.000	0.50	\$1,077.50
_ Final TV Investigation and Log, 24 - 36 inch Combined Sewers	Ft	4027001	0045	0045	00	000	1,798.000	0.50	\$899.00
_ Final TV Investigation and Log, Catch Basin Lead	Ft	4027001	0075	0075	00	000	7,690.200	1.25	\$9,612.75
_ Heavy Cleaning 06 - 12 inch Combined Sewers	Ft	4027001	0080	0080	00	000	3,190.000	0.50	\$1,595.00
_ Heavy Cleaning 15 - 21 inch Combined Sewers	Ft	4027001	0085	0085	00	000	1,572.000	1.00	\$1,572.00
_ Heavy Cleaning 24 - 36 inch Combined Sewers	Ft	4027001	0090	0090	00	000	386.000	4.00	\$1,544.00

Subtotal for Category 0000: **\$36,168.79**Subtotal for Project 0160-0364: **\$36,168.79**Total Estimated Item Payment: **\$36,168.79**



Anderson, Eckstein and Westrick

Construction Pay Estimate Report

4/11/2018 8:32 AM

FieldManager 5.3a

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0364, 2017 SAW Grant Sewer Cleaning and CCTV Investigation	0003	\$36,168.79	\$0.00	\$36,168.79
Voucher Total:				\$36,168.79

Summary

Current Voucher Total:	\$36,168.79	Earnings to date:	\$69,933.79
-Current Retainage:	\$3,616.88	- Retainage to date:	\$6,993.38
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$32,551.91	Net Earnings to date:	\$62,940.41
		- Payments to date:	\$30,388.50
		Net Earnings this period:	\$32,551.91

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.


Frank Varicalli

4-11-18
(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 3

4/11/2018 8:32 AM

FieldManager 5.3a

Anderson, Eckstein and Westrick

Contract: .0160-0364, 2017 SAW Grant Sewer Cleaning and CCTV Investigation

Project: 0160-0364, 2017 SAW Grant Sewer Cleaning and CCTV Investigation

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Catch Basin Lead, Heavy Cleaning	4027001	15,600.000	Ft	379.000	379.000	379.000	2%	0.01000	\$3.79
0010	_ Catch Basin, Lead Cleaning	4027001	39,000.000	Ft	7,870.200	7,870.200	7,870.200	20%	1.25000	\$9,837.75
0015	_ Cleaning 06 - 12 inch Combined Sewers	4027001	36,500.000	Ft	2,646.000	23,402.400	23,402.400	64%	0.75000	\$17,551.80
0020	_ Cleaning 15 - 21 inch Combined Sewers	4027001	9,800.000	Ft	2,155.000	2,155.000	2,155.000	22%	1.00000	\$2,155.00
0025	_ Cleaning 24 - 36 inch Combined Sewers	4027001	13,500.000	Ft	1,798.000	1,798.000	1,798.000	13%	1.00000	\$1,788.00
0030	_ Cleaning 42 - 48 inch Combined Sewers	4027001	2,000.000	Ft		0.000			1.00000	
0035	_ Final TV Investigation and Log, 06 - 12 inch Combined Sewers	4027001	36,500.000	Ft	2,499.000	21,685.400	21,685.400	59%	0.50000	\$10,842.70
0040	_ Final TV Investigation and Log, 15 - 21 inch Combined Sewers	4027001	9,800.000	Ft	2,155.000	2,155.000	2,155.000	22%	0.50000	\$1,077.50
0045	_ Final TV Investigation and Log, 24 - 36 inch Combined Sewers	4027001	13,500.000	Ft	1,798.000	1,798.000	1,798.000	13%	0.50000	\$899.00
0050	_ Final TV Investigation and Log, 42 - 48 inch Combined Sewers	4027001	2,000.000	Ft		0.000			0.50000	
0055	_ Final TV Investigation and Log, 60 inch Storm Sewers	4027001	170.000	Ft		0.000			1.00000	
0060	_ Final TV Investigation and Log, 66 inch Storm Sewers	4027001	1,400.000	Ft		0.000			1.00000	
0065	_ Final TV Investigation and Log, 72 inch Storm Sewers (Man Entry)	4027001	1,600.000	Ft		0.000			2.00000	
0070	_ Final TV Investigation and Log, 96 inch Storm Sewer (Man Entry)	4027001	1,100.000	Ft		0.000			2.00000	
0075	_ Final TV Investigation and Log, Catch Basin Lead	4027001	39,000.000	Ft	7,690.200	7,690.200	7,690.200	20%	1.25000	\$9,612.75
0080	_ Heavy Cleaning 06 - 12 inch Combined Sewers	4027001	14,600.000	Ft	3,190.000	12,529.000	12,529.000	86%	0.50000	\$6,264.50
0085	_ Heavy Cleaning 15 - 21 inch Combined Sewers	4027001	3,950.000	Ft	1,572.000	1,572.000	1,572.000	40%	1.00000	\$1,572.00
0090	_ Heavy Cleaning 24 - 36 inch Combined Sewers	4027001	5,400.000	Ft	386.000	386.000	386.000	7%	4.00000	\$1,544.00
0095	_ Heavy Cleaning 42 - 48 inch Combined Sewers	4027001	800.000	Ft		0.000			4.00000	
0100	_ Catch Basin, Cleaning	4037050	100.000	Ea	10.000	32.000	32.000	32%	10.00000	\$320.00

Contract: .0160-0364

Estimate: 3

Page 1 of 2



Construction Pay Estimate Amount Balance Report

Estimate: 3

4/11/2018 8:32 AM

Anderson, Eckstein and Westrick

FieldManager 5.3a

Project: 0160-0364, 2017 SAW Grant Sewer Cleaning and CCTV Investigation

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0105	_ Catch Basin, Cleaning Modified	4037050	100.000	Ea	4.000	13.000	13.000	13%	10.00000	\$130.00
0110	_ Cutting Service Lead Protrusions	4037050	50.000	Ea		0.000			5.00000	
0115	_ Removal of Mineral Deposits	4037050	100.000	Ea		5.000	5.000	5%	5.00000	\$25.00
0120	_ Traffic Control, Major Street	8127051	1.000	LS		0.000			3,000.00000	
0125	_ Traffic Control, Minor Street	8127051	1.000	LS		0.000			3,000.00000	
0130	_ Extra Heavy Cleaning	8167040	80.000	Hr	18.000	42.000	42.000	53%	150.00000	\$6,300.00
0135	_ Deliverables	8267051	1.000	LS		0.000			4,000.00000	

Subtotal for Category 0000: 69933.79

Subtotal for Project 0160-0364: 69933.79

Percentage of Contract Completed(curr): 28%
(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$36,168.79

Total Amount Earned To Date: \$69,933.79

INVOICE FOR PROFESSIONAL SERVICES RENDERED

10B

April 9, 2018

INVOICE NO.: 18-28C

City of Grosse Pointe Woods
% Mr. Charles Berschback, Esq.
24053 Jefferson Ave.
St. Clair Shores, Michigan 48080

RECEIVED
APR 11 2018
CITY OF GROSSE POINTE WOODS

CONTRACTOR: **FROHM & WIDMER, INC.**
33966 West 8 Mile Road, Suite 108
Farmington Hills, Michigan 48335
Phone 248-471-6767 ☎ Facsimile 248-471-5441

COMPANY CONTACT: John R. Widmer, Jr., MAI
jwidmer@frohmwidmer.com

FEDERAL TAX ID NO.: 38-2965772

PROFESSIONAL SERVICES: Preliminary MTT Valuation

SUBJECT PROPERTY: Grosse Pointe Hunt Club
655 Cook Road
Grosse Pointe Woods, Michigan 48236

Grosse Pointe Hunt Club v. City of Grosse Pointe Woods
MTT Docket No. 17-001080-TT

Frohm & Widmer, Inc. File No. 18-28C

FEE: \$5,700

INVOICE DUE DATE: Payment due upon receipt of invoice

Thank you in advance for your prompt attention to payment of this invoice!

Direct any questions to John R. Widmer, Jr., MAI (248-471-6767, ext. 11)

101. 210. 810. 301
4/10/2018
Bersch



10C
RECEIVED
APR 11 2018
CITY OF GROSSE POINTE WOODS

April 6, 2018

City of Grosse Pointe Woods
Accounts Payable
20025 Mack
Grosse Pointe Woods, MI 48236

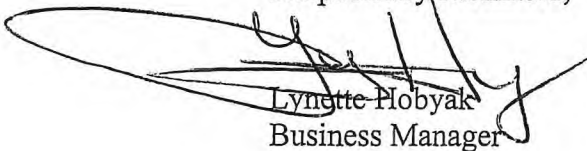
RE: Legal Services – March 2018

Legal services rendered :

Invoice # 15276 (attached).....\$ 4,979.47

Total..... \$ 4,979.47

Respectfully submitted,


Lynette Plobyak
Business Manager


38110 Executive Drive, Suite 100
Westland, MI 48185

734-595-7727 Office
734-595-7736 Fax

101-210-801-300

4/10/18

C. Behrens


4/10/18



ANDERSON, ECKSTEIN AND WESTRICK, INC.
CIVIL ENGINEERS • SURVEYORS • ARCHITECTS
51301 Schoenherr Road, Shelby Township, Michigan 48315
Phone (586) 726-1234 Fax (586) 726-8780

Invoice

March 28, 2018
Project No:
Invoice No:

0160-0398-0
0117309

RECEIVED
APR -9 2018

CITY OF GROSSE PTE. WOODS

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOOD, MI 48236-2397

UNIVERSITY LIGGETT BOLL CENTER

Project 0160-0398-0
Professional Services from February 5, 2018 to March 4, 2018
Professional Personnel

RESEARCH/REVIEW
PRINCIPAL ENGINEER 2/21/2018
LOCKWOOD, SCOTT
Water main re-testing consideration
Totals
Total Labor

Hours	Rate	Amount
1.00	103.00	103.00
1.00		103.00
		103.00
Prior	To-Date	
6,250.00	6,353.00	
	10,000.00	
	3,647.00	
Total this Invoice		\$103.00

Billing Limits
Total Billings
Limit
Remaining

CITY OF GROSSE POINTE WOODS
BLDG & SAFETY DIVISION
APPROVED _____
DATE 4-3-18

101.000.285.520
C. Baker
4/3/2018

Please include the project number and invoice number on your check.

KELLER THOMA
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 1240
SOUTHFIELD, MICHIGAN 48076
313.965.7610
FAX 313.965.4480
www.kellerthoma.com

RECEIVED

APR 4 2018



CITY OF GROSSE PTE. WOODS

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236
Attention: City Manager

April 01, 2018

Client: 000896

Matter: 000000

Invoice #: 114048

REGARDING: GENERAL MATTERS

For professional services rendered and expenses incurred relative
to the above matter:

TOTAL

\$578.10

KELLER THOMA
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 1240
SOUTHFIELD, MICHIGAN 48076
313.965.7610
FAX 313.965.4480
www.kellerthoma.com

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236
Attention: City Manager

April 01, 2018
Client: 000896
Matter: 000000
Invoice #: 114048

Page: 1

RE: GENERAL MATTERS

For Professional Services Rendered through March 31, 2018

DATE	ATTY	DESCRIPTION	HOURS
3/8/2018	GPK	Attention to review of documents regarding Schulte matter.	0.25
3/9/2018	GPK	Attention to review of documents and telephone call from client regarding pending grievances.	0.75
3/12/2018	GPK	Telephone call from client regarding pending grievances.	0.25
3/13/2018	GPK	Telephone call from client regarding pending grievances.	0.25
3/15/2018	GPK	Attention to review of documents and pending grievances.	0.50
3/19/2018	GPK	Attention to review of documents regarding pending grievances.	0.25
3/20/2018	GPK	Attention to review of documents and telephone calls from client regarding pending labor matters.	0.75
3/29/2018	GPK	Telephone call to client regarding reclassification issues.	0.25
Total Services			\$568.75

ATTORNEY	HOURS	RATE	AMOUNT
GPK GARY P. KING	3.25	\$175.00	\$568.75

DISBURSEMENTS

3/30/2018	Document Reproduction	\$9.35
-----------	-----------------------	--------

KELLER THOMA
A PROFESSIONAL CORPORATION

CITY OF GROSSE POINTE WOODS

20025 Mack Plaza

Grosse Pointe Woods, MI 48236

Attention: City Manager

April 01, 2018

Client: 000896

Matter: 000000

Invoice #: 114048

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RE: GENERAL MATTERS

DISBURSEMENTS

Total Disbursements \$9.35

Total Amount Due \$578.10