

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Regular City Council Meeting Agenda
Monday, May 21, 2018
7:00 p.m.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. RECOGNITION OF COMMISSION MEMBERS
5. ACCEPTANCE OF AGENDA

6. PRESENTATION A. Tree City USA

7. MINUTES A. City Council 05/07/18, as amended
 B. Committee-of-the-Whole 05/07/18 w/recommendations:
 1. Water/Sewer Study
 - a. Resolution Adopting Utility Billing Rates
 - b. Schedule of Water, Sewer and other Fixed Charges FY 2018/19
 2. Waiving City Fees
 C. Committee-of-the-Whole 05/14/18 w/recommendations:
 1. Worker's Compensation Insurance Contract
 D. Compensation and Evaluation Committee 03/19/18
 E. Planning Commission 02/27/18 and Workshop 02/27/18
 F. Citizens Recreation Commission 03/13/18
 G. Tree Commission 03/07/18, w/recommendation:
 1. Memorial Tree Ceremony
 H. Beautification Advisory Commission 05/09/18

8. PUBLIC HEARINGS A. Proposed FY 2018/19 Budget
 1. Memo 05/21/18 – City Administrator - Treasurer/Comptroller
 2. 2018/19 Proposed Budget Summary
 3. 2018 Tax Rate Request
 4. Budget and Appropriation Resolution
 5. Affidavit of Legal Publication 04/19/18
 6. Committee-of-the-Whole Excerpt 04/30/18
 B. Fence: George and Angela Brown, 672 Birch Lane
 1. Letter 05/07/18 – George and Angela Brown
 2. Photos (2)
 3. Application for Fence 05/01/18
 4. Mortgage Survey 07/27/09
 5. Memo 05/15/18 – Building Inspector
 6. Photos (5)
 7. Memo 05/11/18 – Director of Public Services
 8. Affidavit of Property Owners Notified

9. Aerial Views (2)

- 9. COMMUNICATIONS
 - A. Budget Amendment: Lock-Up Renovation Project
 - 1. Memo 05/11/18 – Director of Public Safety
 - B. 2017 Department of Public Works Annual Report
 - C. Monthly Financial Report
- 10. BIDS/PROPOSALS/
CONTRACTS
 - A. Engineering Services: Capital Improvement Water Main Project
 - 1. Memo 05/08/18 – Director of Public Services
 - B. Purchase: Rubbish Bags - Dyna Pak Corporation
 - 1. Memo 05/10/18 – Director of Public Services
- 11. CLAIMS/ACCOUNTS
 - A. City Engineers
 - 1. Invoice #0116768 02/13/18
 - 2. Invoice #0117319 04/11/18
 - 3. Invoice #0117536 04/30/18
 - 4. Invoice #0117537 04/30/18
 - 5. Invoice #0117539 04/30/18
 - 6. Invoice #0117540 04/30/18
 - 7. Invoice #0117544 04/30/18
 - 8. Invoice #0117545 04/30/18
 - 9. Invoice #0117546 04/30/18
 - 10. Invoice #0117547 04/30/18
 - 11. Invoice #0117555 05/01/18
 - B. Legal Services - WCA Assessing
 - 1. Invoice #15375 05/04/18
 - C. Contractor – Doetsch Industrial Services, Inc.
 - 1. Letter 05/10/18 – City Engineer, Construction Pay Estimate No. 4
 - 2. Council Excerpt 11/20/17

12. NEW BUSINESS/PUBLIC COMMENT
13. ADJOURNMENT

Lisa Kay Hathaway, CMMC/MMC
City Clerk

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.

<p>NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST</p>
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MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MAY 7, 2018, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:05 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council Members: Bryant, Granger, Koester, McConaghy, McMullen, Shetler
Absent: None

Also Present: City Administrator Smith
City Attorney Don Berschback
Treasurer/Comptroller Behrens
City Clerk Hathaway
Director of Public Safety Kosanke
Director of Public Services Schulte

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission Member was in attendance:

Mary Casinelli, Beautification Commission

Motion by Bryant, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Shetler, regarding **Appointment/Oath of Office**, that the City Council concur with the recommendation of the City Administrator and confirm the appointment of Beth Miro to serve as the City's Municipal Court Clerk, and to authorize the City Clerk to administer the Oath of Office.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

The City Clerk then administered the Oath of Office to Beth Miro, Municipal Court Clerk.

Motion by Bryant, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated April 16, 2018;
2. City Council Minutes dated April 30, 2018.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, that the following minutes be approved as submitted:

1. Committee-of-the-Whole Minutes dated April 30, 2018.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McMullen, seconded by McConaghy, that the following minutes be approved as submitted:

1. Committee-of-the-Whole Minutes dated April 16, 2018.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Shetler, regarding **purchase: residential yard stakes**, that the City Council concur with the recommendation of the Beautification Commission at their meeting held March 14, 2018, and approve an amount not to exceed \$1,500.00 for the purchase of residential yard stakes, funds to be taken from the Commission's Account No. 101-105-880.100.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McMullen, seconded by McConaghy, regarding **Application for Permit/License**, that the City Council approve the application of Lori Ann Romanik of C.K. Corporation for a 2018 Permit/License to Solicit/Vend ice cream.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McMullen, seconded by McConaghy, regarding **Application for Permit/License**, that the City Council approve the application of John Joseph Case of Edward Jones Investments for a 2018 solicitors permit.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Shetler, seconded by Bryant, regarding **budget transfer: dispatch training**, that the City Council approve a funds transfer in the amount of \$1,500.00 from Education & Training - 911 Emergency Services Account No. 261-655-960.000 into Education & Training – 911 Emergency Services Account No. 261-650-960.000 to be used for dispatch training.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Koester, regarding **2017 Department of Public Safety Annual Report**, that the City Council receive and place on file said report.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Bryant, regarding **Headlee Override Millage Proposal**, that the City Council approve the Headlee Override Millage Proposal language as presented, and authorize the City Clerk to forward to the Wayne County Bureau of Elections for placement on the August 7, 2018, Primary ballot.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Bryant, that the previous motion be immediately certified.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by McMullen, regarding **contract: Northeast Sewer Disposal System Sewage Disposal**, that the City Council approve the contract and authorize the City Administrator to sign same.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler

No: None

Absent: None

Proposed
amendments

Motion by Granger, seconded by Shetler, regarding **contract: 2018 concrete Pavement Repair Program**, that the City Council approve a contract with L. Anthony Construction of Shelby Township in the amount of \$218,726.00, authorize the City Administrator to sign said contract, and to include estimated engineering fees in ~~the-an~~ amount of-not to exceed \$43,000.00, for a total project cost not to exceed \$261,726.00, funds to be taken from the FY 2018/19 budget:

Major Streets Concrete Maintenance	#202-451-974.200	\$39,370.68
Local Streets Concrete Maintenance	#203-451-974.200	\$85,303.14
Water/Sewer Misc. Concrete Repairs	#592-537-975.400	\$94,052.18
Major Streets Engineering	#202-451-974.201	\$7,310.00
Local Streets Engineering	#203-451-974.201	\$15,910.00
Water/Sewer Engineering	#592-537-975.401	\$19,780.00

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler

No: None

Absent: None

Proposed
amendments

Motion by Koester, seconded by McConaghy, regarding **contract: 2018 Parking Lot Improvements**, that the City Council approve a contract with S&J Asphalt Paving at a cost of \$488,155.00, authorize the City Administrator to sign said contract, and to include estimated engineering fees in ~~the-an~~ amount of-not to exceed \$75,000.00, for a total project cost not to exceed \$563,155.00 funds to be taken from Municipal Improvements Account No. 401-902-977.101 - \$138,805.00, and Parking Capital Improvements Account No. 585-561-979.000 - \$349,350.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Koester, seconded by McConaghy, regarding **Pool Opening – Lake Front Park**, that the City Council approve Aquatic Source to provide pool opening services at a cost not to exceed \$5,500.00, funds to be taken from General Ledger Account No. 101-774-818.103 for pool maintenance contractual services, and authorize the City Administrator to sign the proposal.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Koester, seconded by Shetler, regarding **public safety signage – City Hall**, that the City Council concur with the recommendation of the Committee-of-the-Whole at their meeting held April 16, 2018, and approve purchase and installation of Department of Public Safety signs at a cost not to exceed \$5,097.25, funds to be taken from the Local Streets Traffic Services Account No. 203-474-757.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Shetler, seconded by Bryant, regarding **purchase/funds transfer: Terrain Utility Vehicle – Department of Public Services**, that the City Council approve the purchase of a 2018 GMC Terrain AWD 4-door SLE Utility Vehicle from Todd Wenzel Building GMC at a total cost not to exceed \$24,498.00; and, to approve funds to be transferred from the Parking Fund fund balance Account No. 585-000-395.000 in the amount of \$14,698.80 and the General Fund fund balance Account No. 101-000-699.000 in the amount of \$9,799.20 into the Motor Vehicle Capital Equipment-Public Works Account No. 640-852-977.599.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, regarding **purchase/funds transfer: multi-use utility work vehicle**, that the City Council approve the purchase of a Bobcat Tool Cat 5600 Multi-Use Utility Work Vehicle from Clark Equipment Company d/b/a Bobcat Company at a cost not to exceed \$63,082.62; and, to approve a funds transfer from the Water/Sewer Capital Improvement Fund Account No. 592-536-922.999 in the amount of \$37,849.57 (60%) and the Parking Fund fund balance Account No. 585-000-395.000 in the amount of \$25,233.05 (40%) into the Motor Vehicle Capital Equipment-Public Works Account No. 640-852-977.599.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Koester, regarding **purchase/funds transfer: water truck – Department of Public Services**, that the City Council approve the purchase of a 2018 RAM ProMaster 3500 high-roof cargo van from Galeana's Van Dyke Dodge at a cost of \$32,469.70; and, to approve a funds transfer from the Water/Sewer Capital Improvement Fund Account No. 592-536-992.999 in the amount of \$32,469.70 into the Motor Vehicle Capital Equipment-Public Works Account No. 640-852-977.599.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Shetler, regarding **purchase/budget amendment: Dispatch Radio Console**, that the City Council approve the purchase of an MCC7500 Dispatch Console, including installation, optimization, and first-year warranty, at a total cost not to exceed \$62,181.00; and, to approve a budget amendment from the General

Fund fund balance Account No. 101-000-699.000 into the Public Safety Municipal Improvement Account No. 401-902-977.102 in the amount of \$62,181.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Koester, regarding **Agreement: Music on the Lawn Entertainment**, that the City Council concur with the recommendation of the Committee-of-the-Whole at their meeting held April 16, 2018, and approve, as well as authorize the City Administrator to sign, the Performance Agreement with Sonic Freeway, LLC. in the amount of \$900.00 to perform at the Music on the Lawn Event to be held on Friday, July 27, 2018, funds to be taken from Account No. 205-870-820.130.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

The Mayor issued the following **Proclamations**:

1. Emergency Medical Services Week;
2. Police Week/Peace Officers Memorial Day;
3. National Public Works Week.

Motion by Granger, seconded by Shetler, regarding **Michigan Joint Sealing**, that the City Council approve payments as follows to Michigan Joint Sealing:

1. Construction Pay Estimate No. 3 – 2016 Pavement Joint Sealing Program in the amount of \$14,289.53:
 - Account No. 202-451-975.300 - \$4,715.44;
 - Account No. 203-451-975.300 - \$9,574.09.

2. Construction Pay Estimate No. 1 – 2017 Pavement Joint Sealing Program in the amount of \$29,702.45:

- Account No. 202-451-975.300 - \$9,801.81;
- Account No. 203-451-975.300 - \$19,900.64.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, regarding **Consulting Structural Engineers**, that the City Council approve payments as follows to Carl J. Bobish, P.E., funds to be taken from Account No. 101-210-810.300:

1. Invoice No. 218024 04/10/18 - \$1,350.00;
2. Invoice No. 218015 04/10/18 - \$1,125.00;
3. Invoice No. 217094 04/10/18 - \$ 562.50.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Bryant, regarding **Labor Attorney**, that the City Council approve the following invoice dated May 1, 2018:

1. Invoice #114197, Labor Attorney Keller Thoma - \$218.75.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Bryant, regarding **City Attorneys**, that the City Council approve the following statements dated April 30, 2018:

1. City Attorney Don R. Berschback - \$4,037.50;
2. City Attorney Charles T. Berschback - \$5,623.50.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Hearing no objections, the following items were heard under Public Comment:

- Bob Cherry spoke regarding the alleviation of a weekly chipper. The Director of Public Services stated that the chipper was not included in the contract with GFL. The City Administrator stated the two bids received for trash hauling was not included because waste haulers are getting out of the chipping business. The Mayor stated this is to be discussed at a Committee-of-the-Whole Meeting on June 25th at 7 p.m. Administration was asked to provide costs and recommendations for providing chipping service; either by contracting or by using City staff and obtaining equipment.
- Judy Burke inquired whether adding/eliminating a chipper would increase/decrease taxes. She also inquired regarding the meter charge expiration.
- David (unable to transcribe) – discussed need for a chipper and water meter rates.
- Roger Smith stated he is unhappy with City services and roads, traffic speeds on Fairway, and the condition of the park including the boat launch.

Motion by Bryant, seconded by McMullen, to adjourn tonight's meeting at 8:12 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MAY 7, 2018, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Bryant, Granger, Koester, McConaghy,
McMullen, Shetler

ABSENT: None

ALSO PRESENT: City Administrator Smith
City Attorney Don Berschback
Treasurer/Comptroller Behrens
City Clerk Hathaway

Also in attendance was Kyle Seidel from Anderson, Eckstein & Westrick.

Mayor Novitke called the meeting to order at 8:20 p.m.

Motion by Bryant, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Discussion ensued regarding the **water/sewer study**. Mr. Seidel provided an overview of the previous meeting including an explanation regarding how water rates are calculated. He presented the previous three options in addition to a fourth option, as requested by the Committee, establishing one rate for all residential customers regardless of meter size. The fourth option was shown to subsidize the larger meters by the smaller meter customers. He stated 82% of the bill is based on peak hour and max day, which calculations are the same in some other communities, and in accordance with the Great Lakes Water Authority. Mr. Seidel then took questions and provided responses to the audience.

Fees for replacing water meters were discussed and included the permit - \$75.00, transponder - \$50.00, and meter costs in various sizes at various costs; 5/8" - \$245.00, 3/4" - \$277.00, 1" - \$363.00, 1.5" - \$604.50, and 2" - \$807.00.

Mr. Seidel was asked to advise the City Council when the contract with Great Lakes Water Authority will be expiring. He stated everyone benefits with a smaller meter. Mr. Seidel was asked to look at the effect of reducing the fixed cost for waste.

The City Administrator, Treasurer/Comptroller, and Mr. Seidel recommended the City adopt Option 1 because it does not increase rates throughout the City to any of the residents regardless of meter size. The rates stay exactly as they are today with zero percent increase.

The Mayor then discussed waiving City fees to replace residential meters, which are \$50.00 for transponder installation and \$75.00 for the permit.

Motion by Shetler, seconded by McConaghy, regarding water/sewer study, that the Committee-of-the-Whole recommend that City Council adopt the Option 1 water rate as presented.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler

No: None

Absent: None

Motion by Shetler, seconded by McConaghy, regarding **waiving City fees**, that the Committee-of-the-Whole recommend that the City Council waive the permit fee in the amount of \$75.00 and the transponder reconnect fee in the amount of \$50.00 for all residential consumers making the change prior to December 31, 2018; to reimburse those fees to residents for converting to a smaller meter from January 1 to present; and that a separate notice be provided to all residents with this option.

The City Administrator stated that the Building Official would need to determine whether a meter may be reduced in accordance with the Building Code. The City Administrator explained the process and had forms and information available.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler

No: None

Absent: None

Motion by Bryant, seconded by Koester, that the meeting of the Committee-of-the-Whole be adjourned at 10:18 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor

**THE CITY OF GROSSE POINTE WOODS
CITY COUNCIL RESOLUTION
ADOPTING A UTILITY BILLING RATES
FOR FISCAL YEAR 2018 - 19**

A regular meeting of the City Council of the City of Grosse Pointe Woods, County of Wayne, State of Michigan (the "City"), was held on _____, 2018 at 7:00 p.m., Eastern Standard Time.

PRESENT: Members

ABSENT: None

The following preamble and resolution were offered by _____ and seconded by _____:

WHEREAS, the City Council of the City of Grosse Pointe Woods, pursuant to Section 44-144 of the City of Grosse Pointe Woods City Code, as amended, is authorized to establish and revise water and sewer rates and other fixed charges to ensure sufficiency of revenues in meeting operation, maintenance and replacement costs, as well as debt service, for the water and sewer systems, and

WHEREAS, the City Council of the City of Grosse Pointe Woods has received and evaluated the attached Schedule of rates which includes: water rate, sewer rate, meter charge, capital improvement charge and billing charge attached as Exhibit A, and

WHEREAS, The City Council of the City of Grosse Pointe Woods finds that the operation and maintenance of the water and sewer systems of the City will be better served and maintained by adopting the schedule attached hereto.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Grosse Pointe Woods hereby adopts the Schedule of Water, Sewer and other Fixed Charges attached hereto, for all users within the service area of the City and that these rates and charges shall take effect July 1, 2018.

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

City Clerk

CERTIFICATION

I, Lisa K. Hathaway Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council on _____, 2018, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and will be, or have been, made available as required by said Act.

Lisa K. Hathaway, City Clerk

Schedule of Water, Sewer and other Fixed Charges

FY 2018 - 2019

Water Commodity Charge	\$	3.57 Per MCF
Sewer Commodity Charge	\$	2.60 Per MCF
Billing Charge	\$	2.08 Per Account

Meter Charge - Per Equivalent Meter			
<i>Meter Size (Inch)</i>	<i>GPW Equiv. Meter Ratio</i>	<i>Per 2 Months</i>	<i>Per Year</i>
5/8	1.0	\$45.67	\$274.02
3/4	1.0	\$45.67	\$274.02
1	2.2	\$100.47	\$602.84
1.5	4.0	\$182.68	\$1,096.08
2	6.3	\$287.72	\$1,726.33
3	14.4	\$657.65	\$3,945.89
4	21.4	\$977.34	\$5,864.03
6	40.4	\$1,845.07	\$11,070.41

Capital Improvements Charge - Per Equivalent Meter			
<i>Meter Size (Inch)</i>	<i>GPW Equiv. Meter Ratio</i>	<i>Per 2 Months</i>	<i>Per Year</i>
5/8	1.0	\$21.78	\$130.68
3/4	1.0	\$21.78	\$130.68
1	1.8	\$39.20	\$235.22
1.5	2.9	\$63.16	\$378.97
2	4.6	\$100.19	\$601.13
3	12.7	\$276.61	\$1,659.64
4	17.7	\$385.51	\$2,313.04
6	30.7	\$668.65	\$4,011.88



MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MAY 14, 2018, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

- PRESENT: Mayor Novitke
Council Members Bryant, Granger, Koester, McConaghy, McMullen, Shetler
- ABSENT: None
- ALSO PRESENT: City Administrator Smith
City Attorney Chip Berschback
Treasurer/Comptroller Behrens
Director of Public Safety Kosanke
Director of Public Works Schulte
Information Technology Manager Capps
Recreation Supervisor Gerhart
Deputy City Clerk Antolin

Mayor Novitke called the meeting to order at 7:03 p.m.

Motion by Bryant, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

- Motion carried by the following vote:
- Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
- No: None
- Absent: None

The first item discussed was regarding **Workers Compensation Insurance**. Mark Sledzinski of IBEX Insurance Company provided an overview of the proposal for the City's Worker's Compensation third party administrative services (York Risk Services) and for our excess workers compensation coverage (Midwest Employers Casualty Company).

Brief discussion ensued. Mr. Sledzinski stated that the second company, Safety National Company, did not submit a quote because their clientele does not include small to medium size companies or organizations.

Motion by Granger, seconded by Shetler, regarding Workers Compensation Insurance, that the Committee-of-the-Whole recommend that City Council approve a 2-year contract with Midwest Employers Casualty Company with Specific Retention set at \$450,000.00 at an annual premium of \$53,378.00 to be paid from Fiscal Year 2018-19, budget line 632-854-914.000 and a 3-Year contract with York Risk Services at an annual cost of \$22,577.00 to be paid from Fiscal Year 2018-19, budget line 632-854-914.000.

Motion by Granger, seconded by Shetler, to amend the previous motion by inserting, "contingent upon the City Attorney's review and approval of the contract with York Risk Services."

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Next, **Rocket Fiber** was discussed. Dr. Gary Niehaus, Superintendent of Grosse Pointe Public School System, spoke of the positive impact that high speed fiber would bring to the Grosse Pointe communities. This would include faster data transfer and internet service for City offices, businesses, and residents. In addition, it would attract younger families to the community. Dr. Niehaus then introduced Lucas Ottinger with Rocket Fiber.

Mr. Ottinger handed out a Power Point presentation entitled, "Grosse Pointe Community Fiber Project". He proceeded to give an overview of the project. He stated the fiber ring will be 14 miles in length and will be owned by the Consortium. Each entity in the Consortium has an initial "Shared Ring Cost" of \$113,687.00 with optional added costs to connect with Wayne State University and Macomb County College. There are also optional lateral connections with additional costs. This is a one-year project to be completed over two budget cycles. Further discussion ensued regarding the addition of laterals to City Hall, Department of Public Works, and Lake Front Park.

Mr. Ottinger stated that residents and businesses will have the option to tie into the lateral connections.

There is a 25-30+ year infrastructure lifespan of this project with 20 years of maintenance service. With the rapid progress of technology, there was concern whether the high speed fibers will be antiquated during the life of the project.

The nature of this project brought up the question as to how this would be effective if net neutrality requirements are in place.

There was a consensus of the Committee to have the City Attorney and City Administrator present a proposed Consortium Agreement at a Committee-of-the-Whole by the end of June. This item is to remain on the Committee-of-the-Whole.

Next, **Emergency Medical Services** was then discussed. Kolby Miller with Medstar, provided an overview of the contract proposed with Grosse Pointe Woods, Grosse Pointe Farms, and Grosse Pointe City.

Discussion ensued regarding the proposed contract. Council was not in agreement with the model presented for charging the three communities.

Mayor Novitke requested Medstar revise their contract with a model that would be more fair to the parties involved.

This item is to remain on the Committee-of-the-Whole.

Next, **Proposal: Grosse Pointe Woods Foundation – Mini Golf** was discussed. Lisa Fuller, President, and Kevin Hendrick, Treasurer, spoke on behalf of the Grosse Pointe Woods Foundation. Mrs. Fuller provided a handout and overview of the current progress of the proposed Mini Golf construction project.

Dave Schumaker also spoke on behalf of the Grosse Pointe Woods Foundation.

Discussion ensued regarding the projected expenses and revenues of the proposal from perspectives of the Foundation and City Administration.

According to administration, the projected expenses will surpass the revenues portraying the Mini Golf course as not being financially self-sustaining.

Project planning, costs, and expenses need to be clarified. City Administration and the Grosse Pointe Foundation will try to schedule a meeting during the first week of June.

This item is to remain on the Committee-of-the-Whole.

Motion by Granger, seconded by McConaghy, that the meeting of the Committee-of-the-Whole be adjourned at 10:24 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin
Deputy City Clerk

Robert E. Novitke
Mayor

Approved by Committee 04/30/18

COMPENSATION AND EVALUATION COMMITTEE
03-19-18

7D

MINUTES OF THE MEETING OF THE COMPENSATION AND EVALUATION COMMITTEE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MARCH 19, 2018, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Chair: Council Member Arthur Bryant
Members: Mayor Robert E. Novitke, Council Member Todd A. McConaghy
ABSENT: None

ALSO PRESENT: Treasurer/Comptroller Behrens

The meeting was called to order by Chair Bryant at 8:08 p.m.

Motion by Novitke, second by McConaghy, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Novitke, McConaghy
No: None
Absent: None

Motion by McConaghy, second by Novitke, to approve the minutes of the meeting of March 12, 2018.

Motion carried by the following vote:

Yes: Bryant, Novitke, McConaghy
No: None
Absent: None

The purpose of tonight's meeting was to discuss the compensation and evaluation for Treasurer/Comptroller Cathy Behrens.

Treasurer/Comptroller Behrens requested her personnel evaluation be held in Closed Executive Session in accordance with MCL 15.268.

Motion by Novitke, seconded by McConaghy, that the Compensation & Evaluation Committee recess the regularly scheduled Committee meeting at 8:11 p.m. and convene in Closed Executive Session at the request of Treasurer/Comptroller Behrens for the purpose of considering her periodic personnel evaluation, at which time the Committee will reconvene in regular session to address additional items as necessary, in accordance with the Open Meetings Act 1976 PA 267.

COMPENSATION AND EVALUATION COMMITTEE
03-19-18

Motion carried by the following ROLL CALL vote:

McConaghy	Yes
Novitke	Yes
Bryant	Yes

The Committee reconvened in regular session at 8:30 p.m., and additional discussions were held regarding compensation and evaluation.

Motion by Novitke, seconded by McConaghy, that the meeting be adjourned at 9:06 p.m. Passed unanimously.

Respectfully submitted,

Arthur Bryant

Approved by Commission 4/24/18

PLANNING COMMISSION
02-27-18 – 5



MINUTES OF THE REGULAR MEETING OF THE PLANNING COMMISSION OF THE CITY OF GROSSE POINTE WOODS HELD ON FEBRUARY 27, 2018, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:30 p.m. by Chair Hamborsky.

Roll Call: Chair Hamborsky
Planning Commissioners: Gilezan, Profeta, Reiter, Vaughn, Vitale

Absent: Fuller, Rozycki, Stapleton

Also Present: Building Inspector Tutag
City Clerk Hathaway

The Planning Commission, Administration and the audience Pledged Allegiance to the Flag.

Motion by Gilezan, seconded by Vitale, to excuse Commission Members Fuller, Rozycki, and Stapleton from tonight's meeting.

Motion carried by the following vote:

YES: Gilezan, Hamborsky, Profeta, Reiter, Vaughn, Vitale
NO: None
ABSENT: Fuller, Rozycki, Stapleton

Motion by Vitale, seconded by Vaughn, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Corrected Per
Planning Commission
04-25-18 PA

Motion carried by the following vote:

YES: Gilezan, Hamborsky, Profeta, Reiter, Vaughn, Vitale
NO: None
ABSENT: Fuller, Rozycki, Stapleton

The Chair recognized Council Member Granger was in attendance as the City Council Representative.

Motion by Profeta, seconded by Vaughn, regarding **Approval of Minutes**, that the Regular Planning Commission Minutes of January 23, 2018, be approved as submitted.

Motion carried by the following vote:

YES: Gilezan, Hamborsky, Profeta, Reiter, Vaughn, Vitale
NO: None
ABSENT: Fuller, Rozycki, Stapleton

The next item on the agenda was regarding a **site plan review for a façade change at Edmund T. Ahee Jewelry**. Commissioner Vitale requested to recuse himself from voting on this item due to a conflict of interest, and to remain in the room during discussions.

Motion by Gilezan, seconded by Vaughn, that Commissioner Vitale abstain from voting on the site plan review for Edmund T. Ahee Jewelers, and be permitted to remain in the room during discussions.

Motion carried by the following vote:

YES: Gilezan, Hamborsky, Profeta, Reiter, Vaughn
NO: None
ABSENT: Fuller, Rozycki, Stapleton
ABSTAIN: Vitale

Discussion ensued regarding **site plan review with façade change: Edmund T. Ahee Jewelry, 20139 Mack Avenue**.

The Building Official provided an overview of his memo dated February 20, 2018, and recommended approval of this request.

The following individuals were heard on behalf of the Petitioner:

James McNelis and Mike Blaneck
Stucky Vitale Architects
27172 Woodward Ave.
Royal Oak, MI

Motion by Vaughn, seconded by Profeta, regarding site plan review: Façade Change – Edmund T. Ahee Jewelry, 20139 Mack Avenue, to approve the site plan as presented.

Motion carried by the following vote:

YES: Gilezan, Hamborsky, Profeta, Reiter, Vaughn
NO: None
ABSENT: Fuller, Rozycki, Stapleton
ABSTAIN: Vitale

The next item was the **Building Official's report**, and the following items were presented:

1. The Art Van Pure Sleep final inspections have been completed and a few electrical corrections need to be made.
2. Contractors and homeowners have been spoken to regarding the current solar ordinance. Currently a 4' space is required. He suggested the ordinance may need to be revisited because the space causes an inefficiency relating to the solar capabilities. Some communities have adopted a 3' space and it seems to be working. The 4' space was for first responders. The Building Inspector offered to research trends and provide a presentation in the future.
3. Legacy Oaks construction is moving forward, and plans for the fire suppression system have been received.
4. The code enforcement report was briefly discussed.

Commissioner Gilezan provided a report on City Council's February meetings.

Under New Business, the following item was discussed:

- An invitation was received from the American Planning Association Workshop at a cost of \$100 and is being held on March 20th, from noon to 5:30 p.m. The Building Inspector stated funds are available in the Planning Commission budget.

Under Public Comment the following individual was heard:

- Margaret Potter, Allard Avenue. She met with Tim Killeen regarding clearing traffic light clutter at Vernier and obtaining funding. She also spoke regarding keeping her small recycle bin.

Motion by Gilezan, seconded by Vitale, that the Planning Commission Meeting adjourn at 8:08 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Approved by Commission 4/24/18

PLANNING COMMISSION WORKSHOP
02-27-18

MINUTES OF THE PLANNING COMMISSION WORKSHOP MEETING HELD ON FEBRUARY 27, 2018, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 6:41 p.m. by Chair Hamborsky.

Roll Call: Chair Hamborsky
Planning Commissioners: Gilezan, Profeta, Reiter, Vaughn

Absent: Fuller, Rozycki, Stapleton, Vitale (arrived at 6:56 p.m.)

Also Present: Building Official Tutag
City Clerk Hathaway

Motion by Vaughn, seconded by Profeta, that Commission Members Fuller, Rozycki, Stapleton, and Vitale be excused from tonight's meeting.

Motion carried by the following vote:

YES: Gilezan, Hamborsky, Profeta, Reiter, Vaughn
NO: None
ABSENT: Fuller, Rozycki, Stapleton, Vitale

Motion by Vaughn, seconded by Gilezan, that tonight's agenda be accepted as presented.

Motion carried by the following vote:

YES: Gilezan, Hamborsky, Profeta, Reiter, Vaughn
NO: None
ABSENT: Fuller, Rozycki, Stapleton, Vitale

Discussion ensued regarding **2020 Plan implementation coordination**. The Chair stated the core of tonight's discussion was to review the last page of the plan. He distributed the 2020 – Vision Plan 2017, F. Action Plan – Next Steps (3 Year Plan) – Page 26 dated March 23, 2017. The members previously discussed the plan with the Committee-of-the-Whole on June 12, 2017. At that time, additional information was requested by the Committee from the Planning Commission and administration that has yet to be provided. Additionally, the Chair stated that there has been no action from the subcommittees. The Chair stated he would like to see the plan get some action and additional discussion with the Committee-of-the-Whole.

Following discussion, Commissioner Gilezan was added to Streetscape Sub-committee. The Committees, Chairs, and added tasks were identified as follows:

1. 2020 Plan (Chair Hamborsky/Vitale/Fuller/Gilezan)
2. Branding (Chair Stapleton/Profeta/Hamborsky)
 - a. Scope of work
 - b. Cost/funding – (Funding options identified in the plan)
 - c. Marketing
 - i. Gateway identification
 - d. Community events
3. Crosswalk/Pocket Parks (Chair Fuller/Vaughn/Vitale)
 - a. Scope of work
 - b. Cost/funding
 - i. Businesses help fund – sponsorships
 - c. Implementation of Brownfields/Lands Banks
4. Streetscape (Chair Rozycki/Hamborsky/Gilezan)
 - a. Scope of work
 - b. Cost/funding
 - c. Inventory existing streetscape;
 - d. Light poles
 - e. Banners
 - f. Ordinance inclusion
 - i. Provide a recommendation to the Planning Commission, then Council.

Commissioner Vitale was now in attendance, and stated the no or low cost items would be the most probable to achieve.

Commissioner Vitale stated that the ordinance should be amended to include some of these items during site plan review. Considerations may include a percentage of a renovation, change of business, or new build. The Building Inspector was asked to provide recommendations.

There was a suggestion to schedule two subcommittees to meet on a monthly basis at 6:30 p.m.

Commissioner Vitale contacted Council Member Shetler regarding a meeting with the Mayor's Mack Avenue Business Study Committee who said a meeting would be scheduled in March. That Committee has the 2020 Plan as a future topic for its agenda. Commissioner Vitale will obtain an update on a meeting date.

There was a consensus to schedule two subcommittee meetings at 6:30 p.m. on March 27, 2018, which are to meet simultaneously in separate rooms:

1. Streetscape;
 - a. The Building Inspector will provide specification sheets and information on trash cans, planters, benches, etc.
2. Pocket Park.

PLANNING COMMISSION WORKSHOP
02-27-18

Motion by Vaughn, seconded by Vitale, that the Planning Commission Workshop be adjourned at 7:29 p.m. Passed unanimously.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

7F

Citizen's Recreation Commission Meeting Minutes
Meeting of the Citizen's Recreation Commission held on March 13th, 2018 at
Grosse Pointe Woods, Michigan

CALLED TO ORDER: 7:05

PRESENT:

Gib Heim
Barb Janutol
Tom Jerger
Mark Miller
Christina Ventimiglia
Tony Rennpage

ABSENT:

Bill Babcock
Amanda York
Mike Soviak

RECEIVED

APR 04 2018

CITY OF GROSSE PTE. WOODS

approved by
Commission
on 4-10-18

ALSO PRESENT:

Park Supervisor Nicole Gerhart and Councilman Mike Koester were present.

Motion to accept the minutes from February 13, 2018 by Mark Miller and seconded by Gib Heim.

Yes: Heim, Janutol, Jerger, Miller, Ventimiglia and Rennpage.

No: None

Absent: Babcock, York, and Soviak

SUPERVISOR'S REPORT:

Recycle bins are being collected this week. The new bins are being rolled out the week of March 26th.

Good turnout at the Daddy Daughter Dance, over 700 people.

Easter Egg Hunt is sold out at LakeFront Park on March 24th. 7 time slots are filled, an 8th slot was added to accommodate more children. Very little spots left in that time slot.

Park passes can still be obtained at City Hall.

A time is needed for this year's Perch Derby to announce in the City Update.

COUNCIL MEETING REPORT:

Currently in budget planning season. Potential capital improvements discussion took place as funds may become available dependent on fiscal year.

Investments in the pool area are going on right now.

GPW Foundation is moving along with their Putt Putt golf progress. No firm numbers on total money raised as of yet.

Summer roads are slated for improvements.

OLD BUSINESS:

Discussion took place regarding the Winter Fest 2018.

Possible Ideas:

Food trucks, Petting Zoo, Eliminate Chili Cook Off

Move event to City Hall, would need Council approval

Research will continue to be done for next month's meeting.

NEW BUSINESS:

Bill Babcock and Mike Soviak have stepped down from the Commission.

Councilman Koester will reach out to Lisa at City Hall about biographical sketches on potential replacements.

Need applications from City Hall.

Barb Janutol suggested putting a large BBQ by the playscape at LakeFront Park now that there are extra funds possibly available.

Tom Jerger inquired about two different Commission Budgets. One is a donation budget, the other is a budget approved by council for funds which can be used.

ADJOURNMENT:

Motion was made to adjourn the meeting by Gib Heim and seconded by Mark Miller to adjourn.

Yes: Heim, Janutol, Jerger, Miller, Ventimiglia, and Rennpage.

No: None

Absent: Babcock, Rennpage and Soviak

Meeting Adjourned at 8:05 pm.

Respectfully submitted by: Christina Ventimiglia, Secretary

GROSSE POINTE WOODS TREE COMMISSION MEETING MINUTES OF 7 MARCH 2018

CHAIRMAN STEVE CHAN CALLED THE MEETING TO ORDER AT 7:35 PM.

PRESENT: JOE BACKER

TIM BUTLER

STEVE CHAN

LAURA GASKIN

ROBERT GREENING

PETER GROSCHNER

MARY ELLEN MEYERING

JEFF PROFETA

RANDY RENNPAGE

ALSO PRESENT: GEORGE HATHAWAY- GUEST

RICHARD SHETLER- COUNCIL REPRESENTATIVE

ABSENT: ED GAFFNEY

RECEIVED

MAR 08 2018

CITY OF GROSSE PTE. WOODS

approved by
Commission on
5-2-18

MOTION BY PETER SECONDED BY JEFF; THAT THE TREE COMMISSION APPROVE THE AGENDA FOR 7 MARCH 2018 AND 7 FEBRUARY 2018.

MOTION CARRIED BY THE FOLLOWING VOTE:

YES 9

NO 0

ABSENT 1

MOTION BY TIM SECONDED BY BOB TO APPROVE MINUTES FOR TREE COMMISSION MEETING FOR 7 FEB 18.

MOTION CARRIED BY THE FOLLOWING VOTE:

YES 9

NO 0

ABSENT 1

MOTION BY PETER SECONDED BY LAURA TO APPROVE REVISED MINUTES FOR TREE COMMISSION MEETING FOR 6 DEC 17.

MOTION CARRIED BY THE FOLLOWING VOTE:

YES 9

NO 0

ABSENT 1

NO TREASURERS REPORT

OLD BUSINESS: PREPARATION FOR ARBOR WEEK TREE BAGGING IS 19 APRIL 2018 AT 4 PM AT DPW OFFICE. LETTER TO PRINCIPALS WENT OUT END OF JANUARY 2018 FOR ARBOR DAY AND POSTER CONTEST.

MOTION BY TIM, SECONDED BY MARY ELLEN TO REQUEST COUNCIL APPROVE UP TO 165.00 DOLLARS FOR TEE SHIRTS, PLAGUES, AND ARBOR DAY FOUNDATION MEMBERSHIP.

MOTION CARRIED BY THE FOLLOWING VOTE:

YES 9

NO 0

ABSENT 1

JEFF REPORTED THAT LETTERS OF INVITATION WENT OUT TO 5 FAMILIES FOR MEMORIAL TREE DEDICATIONS. JEFF WILL ENSURE ARRANGEMENTS FOR THE PHOTOGRAPHER FOR THE DEDICATION CEREMONY TO TAKE PLACE 4 APRIL 2018 AT 7:30 PM AT CITY HALL COMMUNITY CENTER.

L

AURA HAS AGREED TO EMCEE THE MEMORIAL TREE DEDICATION CEREMONY.

PETER WILL MAKE REMARKS ABOUT WHY WE HAVE MEMORIAL TREES.

MOTION BY LAURA SECONDED BY JEFF TO REQUEST COUNCIL TO APPROVE SPENDING UP TO 320.00 DOLLARS FOR THE MEMORIAL TREE DEDICATION CEREMONY.

MOTION CARRIED BY THE FOLLOWING VOTE:

YES 9

NO 0

ABSENT 1



PREPARATIONFOR 2018/19 BUDGET.

TIM WILL PREPARE THE REQUEST FOR THE CONTROLLER FOR THE TREE COMMISSION BUDGET FOR 1 JULY 2018 TO 30 JUNE 2019 TO BE SUBMITTED BY 13 MARCH 2018.

COUNCIL REPRESENTATIVE RICHARD SHETLER DID GIVE THE COMMISSION A REPORT OF THE COUNCIL ACTIVITIES.

MOTION BY LAURA, SECONDED BY JEFF TO ADJOURN AT 8:35 PM.

MOTION CARRIED BY THE FOLLOWING VOTE:

YES 9

NO 0

ABSENT 1

SUBMITTED BY: LAURA GASKIN

OFFICE HELD: SECRETARY CELL: 313 808 0948

74

**Beautification Advisory Commission
Lake Room – GPW Community Center
20025 Mack Plaza Dr., Grosse Pointe Woods
Meeting – May 9, 2018 – 7:00 p.m.**

Present: Arslanian, Casinelli, Hage, Hess, Koester, McCarthy, Martin-Rahaim, Medura, Miller, Sauter, Spreder, Stewart

Also Present: McConaghy, Mathews

Excused: Hilton, Stephens

Not Excused: Ragland

Call to Order: The meeting was called to order by Chairperson McCarthy at 7:04 p.m.

Minutes: The April 11, 2018 meeting minutes were distributed and reviewed.

Motion by Casinelli, seconded by Hage to approve the April 11, 2018 minutes as presented.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Hage, Hess, Koester, McCarthy, Martin-Rahaim, Medura, Miller, Sauter, Spreder, Stewart

No: none

Excused: Hilton, Stephens

Not Excused: Ragland

Treasurer's Report: Stewart presented treasurers report.

Motion by Casinelli, seconded by Arslanian to approve the report as presented.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Hage, Hess, Koester, McCarthy, Martin-Rahaim, Medura, Miller, Sauter, Spreder, Stewart

No: none

Excused: Hilton, Stephens

Not Excused: Ragland

Chairperson's Report: McCarthy presented chairperson report.

Awards Program: Spreder provided update on Awards Night. Home and business selections due by June 30, 2018. Write-ups due by July 31, 2018.

Flower Sale: Martin-Rahaim updated committee on 2018 Flower Sale.

Council Report: Casinelli reported on May 7, 2018 City Council Meeting. Council Representative McConaghy reported on the City Council Meetings. City Council approved an amount not to exceed \$1,500.00 for the purchase of residential yard stakes.

DPW: Mathews presented final DPW report.

Old Business: no report

New Business: no report

Motion by Casinelli, seconded by Miller, to adjourn the Beautification Advisory Commission meeting at 8:22 p.m.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Hage, Hess, Koester, McCarthy, Martin-Rahaim, Medura, Miller, Sauter, Spreder, Stewart

No: none

Excused: Hilton, Stephens

Not Excused: Ragland

Respectfully submitted,

Rachelle Koester



CITY OF GROSSE POINTE WOODS
MEMORANDUM

8A

RECEIVED
MAY 17 2018
CITY OF GROSSE PTE. WOODS

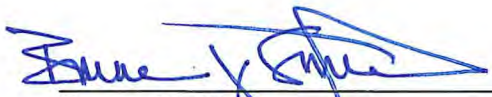
Date: May 21, 2018
To: Mayor and City Council
Re: Proposed 2018-19 Budget

Pursuant to Section 8.2 of the City Charter, we hereby present the proposed budget for fiscal year 2018-2019. The Finance Committee and Committee of the Whole met to discuss the proposed budget on April 9th, April 16th, and April 23rd, and April 30, 2018.

As a result of those meetings, the budget was prepared with the City's general operating millage rate of 13.6125 and the use of \$631,741 General Fund balance. The general operating millage is at the Headlee Cap. The total City mileage rate, inclusive of Public Relations, Solid Waste and Road Bond Debt is 17.7553. Attached is a summary of the total budget projection for 2018-2019.

At the Committee of the Whole meeting held on May 7, 2018, the water/sewer budget and rate schedule were discussed at length. The Committee of the Whole recommends no rate increase for FY 2018-19 water/sewer customers.

Thank you.



Bruce Smith
City Administrator



Cathrene Behrens
Treasurer/Comptroller

2018-19 PROPOSED BUDGET SUMMARY
City of Grosse Pointe Woods

	2018 - 19 PROPOSED
<u>GENERAL FUND</u>	
General Government	\$3,278,630
Public Safety	\$6,029,563
Public Works	\$2,400,045
Management Info. Systems	\$475,368
Parks & Recreation	\$1,692,159
Total General Fund	<u>\$13,875,765</u>
<u>SPECIAL REVENUE</u>	
Major Street	\$1,074,993
Local Street	\$993,612
Parkway Beautification	\$56,500
Cable Fund	\$363,500
Act 302 Training	\$13,200
Solid Waste	\$1,746,569
CDBG	43,769
911 Service Fund	\$109,563
Drug Forfeiture	\$4,000
Total Special Revenue	<u>\$4,405,706</u>
<u>DEBT SERVICE FUND</u>	
Grosse Gratiot Drain (Milk River)	\$1,853,002
Road Bond Debt	\$970,652
Total Debt Funds	<u>\$2,823,654</u>
<u>CAPITAL PROJECTS FUND</u>	
Road Construction	\$9,193
Municipal Improvement	\$663,905
Capital Improvement Fund	\$0
Total Capital Projects Fund	<u>\$673,098</u>
<u>INTERNAL SERVICE FUNDS</u>	
Workmen's Compensation	\$160,848
Motor Vehicle Fund	\$1,968,686
Total Internal Service Funds	<u>\$2,129,534</u>

2018 - 19
PROPOSED

ENTERPRISE FUNDS

Water & Sewer	\$8,502,393
Parking	\$784,720
Boat Dock	\$194,241
Commodity Sales	\$50,250
Total Enterprise Funds	<u>\$9,531,604</u>

FIDUCIARY FUNDS

Supplemental Annuity	\$265,203
Pension Trust Funds	\$3,733,698
Retiree Healthcare (OPEB)	\$50,000
Total Fiduciary Funds	<u>\$4,048,901</u>

Budget Total	<u><u>\$37,488,262</u></u>
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2018 Tax Rate Request (This form must be completed and submitted on or before September 30, 2018)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

RECEIVED
Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes Wayne	2018 Taxable Value of ALL Properties in the Unit as of 5-29-18 696,024,629
Local Government Unit Requesting Millage Levy City of Grosse Pointe Woods	For LOCAL School Districts: 2018 Taxable Value excluding Principal Residence, Qualified Forest, Industrial Personal and Commercial Personal Properties. CITY OF GROSSE POINTE WOODS

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2018 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2018 Current Year "Headlee" Millage Reduction Fraction	(7) 2018 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter		10/19/	20.0000	13.8974	0.9795	13.6125	1.0000	13.6125	13.6125		
PA Act 359			0.0800	0.0758	0.9795	.0742	1.0000	0.0742	0.0718		
PA PA 298			3.0000	2.6568	0.9795	2.6023	1.0000	2.6023	2.5710		
Vote	Road Debt	11/14/14							1.5000		

Prepared by Cathrene A. Behrens	Telephone Number 313-343-2604	Title of Preparer Treasurer/Comptroller	Date 05/21/2018
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary		Lisa K. Hathaway	05/21/2018
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		Robert E. Novitke	03/29/2018

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2018 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

CITY OF GROSSE POINTE WOODS

CERTIFIED RESOLUTION

Motion by _____, seconded by _____, that the Council adopts the following resolution:

**CITY OF GROSSE POINTE WOODS
BUDGET AND APPROPRIATION RESOLUTION**

WHEREAS, a public notice has been previously given, as required by City Charter and State of Michigan Public Act 5 of 1982, that a public hearing will be held at 7:00 p.m. on Monday, May 21, 2018, for the purpose of receiving comments on the proposed 2018-19 City budget and the intent to levy Property Tax Revenues within the said City of Grosse Pointe Woods; and;

WHEREAS, a full and final public hearing has been held on proposed 2018-19 City Budget, and the proposed Increase in Property Taxes, it is therefore the opinion and judgment of Council that the aforesaid proposed 2018-19 City Budget, is in all things appropriate, correct and should be approved and that the property Tax Levy to finance the 2018-19 City Council should be approved accordingly.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grosse Pointe Woods, Michigan that the proposed 2018-19 City Budget and the proposed property Tax Levy for the fiscal year 2018-19 as finally reviewed (and/or changed by) the Council at this public hearing be adopted and the amounts as contained in the aforesaid budget should be appropriated as designated and property tax levied accordingly.

BE IT RESOLVED that there are those sums of revenue which are deemed necessary to be raised by ad valorem tax levies on all real and personal property within the City of Grosse Pointe Woods, and that the City Clerk be and is hereby directed to certify such amounts to the City Assessor for the spread on the 2018 City Tax Roll at the rate of 13.6125 mills per thousand of the current City of Grosse Pointe Woods taxable valuation for general operations; 1.5000 mills per thousand of the current City of Grosse Pointe Woods taxable valuation for Road Bond Debt; at the rate of 0.0718 mills per thousand of the current City of Grosse Pointe Woods taxable valuation for Act 359 Public Relations; at the rate of 2.5710 mills per thousand of the current City of Grosse Pointe Woods taxable valuation for Solid Waste.

Motion carried by the following vote:

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

City Clerk

CERTIFICATION

I, Lisa K. Hathaway Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council on _____, 2018, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and will be, or have been, made available as required by said Act.

Lisa K. Hathaway, City Clerk

RECEIVED

APR 24 2018

CITY OF GROSSE PTE. WOODS

AFFIDAVIT OF LEGAL PUBLICATION

Grosse Pointe News

16980 Kercheval Avenue
Grosse Pointe, Michigan 48220

COUNTY OF WAYNE
STATE OF MICHIGAN, SS.

John Minnis

being duly sworn deposes and s

City of Grosse Pointe Woods

was duly published in accordance
the following date:

April 19, 2018

GROSSE POINTE WOODS, PUB
GENERAL BUDGET AND VARI

and knows well the facts stated

Subscribed and sworn to before

City of Grosse Pointe Woods, Michigan

Notice of Public Hearing On the Proposed 2018-19 General Budget And Various Other Fund Budgets

NOTICE IS HEREBY GIVEN that the Mayor and the City Council of the City of Grosse Pointe Woods will be meeting on May 21, 2018 at 7:00 p.m. in the Council Chambers of the Municipal Building, 20025 Mack Plaza, for the purpose of conducting a public hearing on the proposed 2018-19 General Fund Budget as well as the various other Fund Budgets of the said City.

The subject of this hearing is the property tax millage rate of 17.7553 proposed to be levied on July 1, 2018 to support the proposed General Fund, Public Relations, Solid Waste and Road Budgets. If adopted, the proposed millage will generate \$12,358,126 in operating revenue from ad valorem property taxes for all funds, which is a \$818,873 or 7.09 increase compared to the 2017-18 total collection of \$11,539,253. It is anticipated that the winter millage levied for the Milk River Drainage tax will be 2.6600 mills.

Purpose of Millage	Millage Rate	Revenue Generated
General Operating	13.6125	\$9,474,635
Road Bond Debt	1.5000	\$1,044,037
Act 359 - Public Relations	0.0718	\$49,975
Act 298 - Solid Waste	2.5710	\$1,789,479
Total Special Acts Millage	2.6428	\$1,839,454

TOTAL GENERAL, PUBLIC RELATIONS SOLID WASTE & ROAD DEBT MILLAGE	17.7553	\$12,358,126
--	----------------	---------------------

The City Council expects to hold a public hearing on the proposed millage rate on May 21, 2018 at 7:00 p.m. in the Council Chambers of the Municipal Building, 20025 Mack Plaza.



Grosse Pointe Library Central Branch

The Committee commenced review and discussion regarding the **proposed FY 2018/19 budget**. The Treasurer/Comptroller provided an overview and questions and answers ensued. She stated:

SEV – \$870 million;
SEV Equalized Value - \$876,024,629;
SEV Taxable Value - \$696 Million;
Millage - \$696,024.69;
Total budget - \$37,517,538;
Internal transfers \$2.564 million;
General Fund \$13,875,765.

She also stated the Fund Balance is \$6.2 million (27.7%), and if the proposed road construction is completed the Fund Balance would be \$3.4 million. Proposed road construction was not included in the preparation of the proposed budget.

There will be no personnel added or part-time positions going to full-time with the exception of a Public Safety Dispatcher that will go from part-time to a full-time position. There will be movement in rank within the Public Safety Department by creating a Lieutenant and a Sergeant, and there will be a loss of one Public Safety Officer position.

The Treasurer/Comptroller stated the City is not in a structural deficit in the general fund. She provided information on total compensation being paid, and detail on salaries and fringes in all the departments. Discussion ensued regarding the possibility of adding a Code Enforcement Officer considering reports of early trash, trash bin storage, and the number of bags put out. Discussion, questions and answers continued. Administration was asked to find out why \$35,000.00 was spent on repairing the street sweeper. The City Administrator stated he believed \$35,000.00 was an error and would follow-up. (Secretary's Note: repairs were confirmed at a cost of \$3,500.00.)

With respect to the fund balance, the Mayor discussed keeping in mind that if it is determined to complete all proposed capital improvements taking the fund balance down to \$3.4 million while the City continues to pay on the \$2.5 million capital improvement bond, in addition to financing a ladder truck for \$500,000.00, and Vernier Road construction at \$3.5 million, then the City needs to have a tight budget moving forward. The Treasurer/Comptroller stated it will cost approximately \$1 million to pave Lochmoor.

Motion by Bryant, seconded by Shetler, regarding the proposed FY 2018/19 budget, that the Committee-of-the-Whole recommend the City Council adopt the budget as presented.

Motion carried by the following vote:

Yes:	Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No:	None
Absent:	None



George & Angela Brown

8B

672 Birch Lane, Grosse Pointe Woods, MI 48236

George: (202) 436-5502 Angela: (248) 520-6714

RECEIVED

May 7, 2018

MAY 07 2018

CITY OF GROSSE PTE. WOODS

City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Re: Fence Variation

To the Grosse Pointe Woods City Council,

I am writing regarding a fence that my wife Angela and I would like to build on our property at 672 Birch Lane. It is our understanding that Section 8-281 of the municipal code generally prohibits the building of rear fences that exceed four feet in height and Section 8-279 forbids any solid fences. For the reasons detailed below, we ask that you consider permitting an special circumstance exception under Section 8-284(a)(2) and allow us to construct a six-foot solid white vinyl fence (five feet of solid fencing with one foot of lattice as seen in the attached picture). In the alternative, should the council not approve a solid fence with lattice on top, we would request permission to build a six-foot white vinyl shadow box fence. Either option would be undertaken in the interests of mutual privacy with the neighbors to the rear of our property as well as the safety of our daughter.

The majority of our backyard is shared with 699 Shoreham, and it is along the border of our two properties exclusively that we wish to build the fence. Daniel and Maria Tobin recently purchased that property and, in speaking with the Tobins, Angela and I discovered that a privacy fence would be favorable to both families. The current chain-link fence provides nothing in the way of privacy and, because our house is so close to the rear fence, we are very aware of one another when the blinds are open. If granted our request to build, we expect that the prospective fence will be built in collaboration with the Tobins. It was clear from our conversation that they share our desire to limit the visual exposure each home has to the other.

Another factor in our request is the safety of our two-year-old daughter Gloria. The Tobins have a German Shepherd named Buck, a young dog who is as energetic as he is tall, and a four-foot fence would prove an insufficient barrier should he ever make the decision to enter our yard. Out of concern for our daughter's well being, neither Angela nor I feel comfortable leaving her alone in the yard even momentarily when an easily surmountable chain-link fence is her only protection from a dog that outweighs her by more than 50 pounds. We do not believe the Tobins should be expected to restrict Buck's movements within their yard. He's a big animal and obviously revels in the freedom to run about in their back yard. It is only fair, though, that we be able to enjoy our own property free from the constant worry that Gloria could be attacked.

The Code

Section 8-284(a)(2) provides relief for homeowners with special circumstances. A variance from the general rear fence rules may be permitted if the city council grants it after a public hearing. As guidance, the ordinance states that the city council "may consider any or all of the following, along with other information:

- a. Balancing the relative hardships between the property owner and adjacent property owners;
- b. Whether special circumstances or conditions exist;
- c. Whether pedestrian or vehicular vision will be affected;
- d. The general health, safety and welfare of the neighborhood."

Analysis

What Are the Relative Hardships Between the Property Owner & Adjacent Property Owners?

There are no hardships as the only adjacent property owners affected, the Tobins, desire the same relief we are seeking.

Do Special Circumstances or Conditions Exist?

Yes, as detailed above, we wish to build the fence to both guarantee privacy for ourselves and the Tobins as well as to ensure the safety of our young daughter from a large dog that could easily leap over a four-foot-fence.

Will Pedestrian or Vehicular Vision Be Affected?

No, the fence would not be visible at all as it will be fully blocked by our house on one side and the Tobins' on the other.

How Will the Fence Affect the General Health, Safety and Welfare of the Neighborhood?

The rest of the neighborhood will be completely unchanged by the addition of this fence. It will allow for the privacy that we and the Tobins desire and it will provide a safe yard for our daughter to enjoy without diminishing Buck's untethered command over his.

Conclusion and Relief Sought

This fence will add to both our property and the Tobins while not affecting the rest of the neighborhood. Taking all the above into consideration, we respectfully request that the city council grant us a public hearing on the matter and approve our fence proposal. We appreciate you taking the time to consider our petition and look forward to meeting with you.

Sincerely,



George M. Brown



First Preference: Vinyl lattice



FENCE PERMIT FEE (includes 1 open post hole/s inspection) - \$50
REINSPECTION FEE - \$50

CITY OF GROSSE POINTE WOODS

Building Department
20025 Mack Plaza
Grosse Pointe Woods, MI 48236
313.343.2426 / building@gpwmn.us

RECEIVED
MAY 01 2018
CITY OF GROSSE PTE. WOODS
BUILDING DEPT

5-3-18
Appeal for
back Gate
Scholarship
\$75 fee
done

Application For Fence (Zoning Compliance Permit)

In Compliance With Article IX – Fences (Recent Ord Chg #871 eff 1/8/17)

PROVIDE: 1) Mortgage survey/site plan with highlighted area where fence is to be placed;
and, 2) Brochure/picture of proposed fence to be installed.

Fence Placement Address: 672 Birch Lane Grosse Pointe Woods, MI 48236

Owner's Name: George & Angela Brown Owner's Address: same as above

Owner's Phone #: 248-520-6714 Owner's e-mail: acoletti@hotmail.com

Contractor: Pending Homeowner Phone: _____

Address: _____ e-mail: _____

Height of Fence: Approx. 6 ft Length of Fence: Approx. 80 ft

Style of Fence: Semi-private

Material of Fence: _____ Wood ☐ _____ Metal ☐ _____ Vinyl ☒

Location of Fence Along backyard property line, parallel to house.

By affixing my signature hereto, I certify that I am the owner or acting as the owner's agent, and I understand the regulations pertaining to the erection of a fence as described in Ordinance Sections #8-274 thru 8-284. The City of Grosse Pointe Woods does not guarantee the accuracy of the property lines as described herein, the accurate location of all property lines is the responsibility of the owner or owner agent.

George & Angela Brown
Signature of Owner or Agent

5/1/18
Date

Office Use Only

Approved _____ Denied 6" Fence

GT 5/1/18 NOT 50% w 2" open
Building Inspector's Signature Date

01-08-17

8-279(1)

MORTGAGE SURVEY

Certified to
COMERICA BANK DETROIT

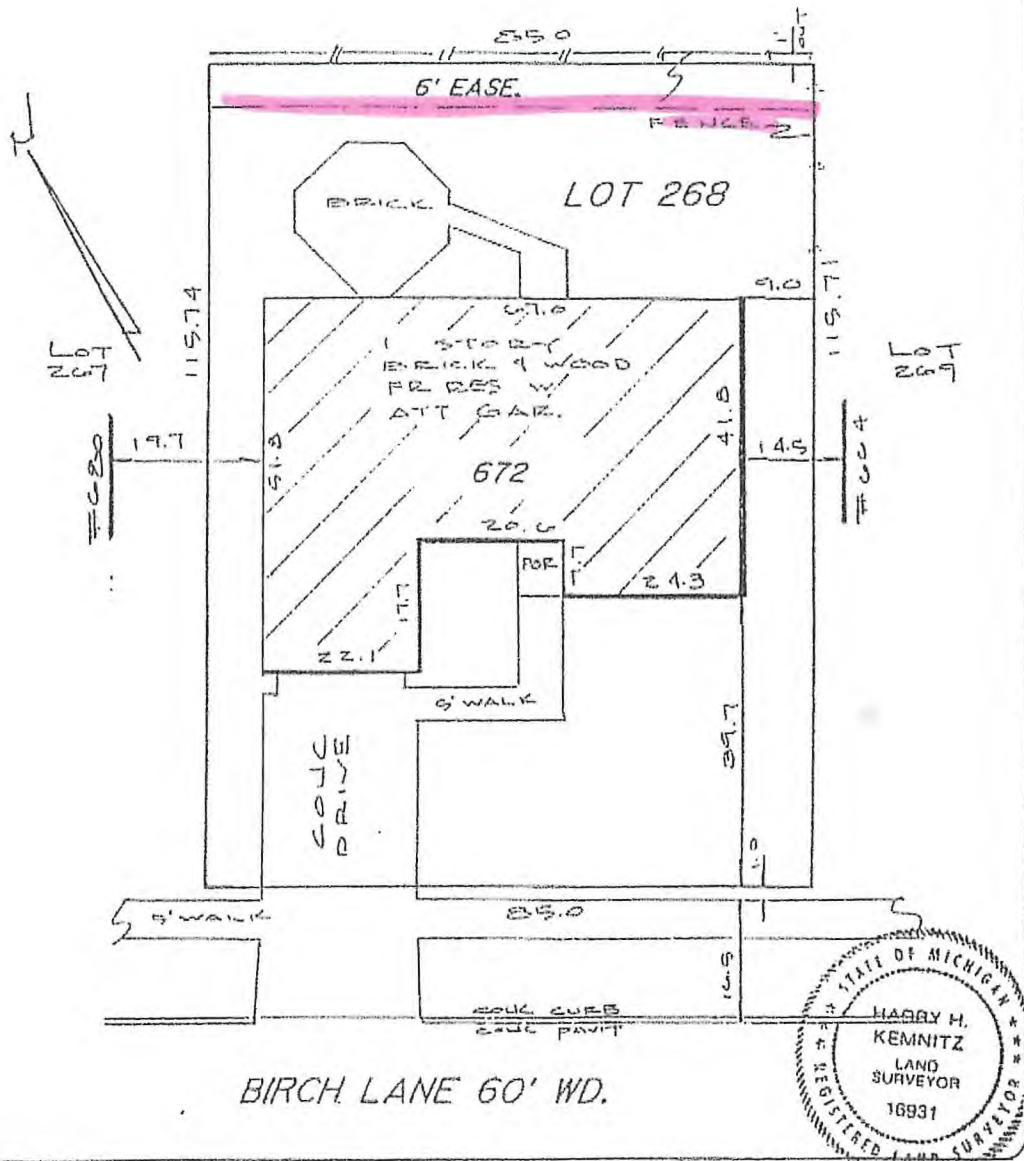
Applicant: DAVID C. McCARRON

672 Birch Ln

Property Description:

LOT 268 of FAIRHOLME NO. 5 a subdivision of part of Private Claims 393 & 621, City of Grosse Pointe Woods, Wayne County, Mich. as recorded in Liber 80 of Plats, Page 20 of Wayne County Records.

The City of Grosse Pointe Woods has no special flood hazard areas and a flood map for the community has not been published.



I HEREBY CERTIFY that we have made a mortgage survey of the property herein described and that the buildings and improvements are located as shown and that there are no visible encroachments upon said property unless noted and shown, NOTE: This survey is for MORTGAGE purposes only and no property corners were set. Do not use for establishing fences or building lines. CERTIFIED TO ALL TITLE COMPANIES.

Harry H. Kemnitz
HARRY H. KEMNITZ L.S. NO. 16931

JOB NO. 30711-89 SCALE 1" = 20'

DATE 7-27-89 DR. BY H.H.K.

DEL-TEC


Surveying & Engineering
5800 Twelve Mile Rd.
Warren, MI 48092
(313) 573-8288

CITY OF GROSSE POINTE WOODS
Building Inspector
MEMORANDUM

RECEIVED
MAY 17 2018
CITY OF GROSSE PTE. WOODS

DATE: May 15, 2018

TO: Mayor and City Council

FROM: Gene Tutag, Building Inspector 

SUBJECT: 672 Birch Lane, Fence Variance

The applicant, George M. Brown, owner of 672 Birch Lane, is requesting a variance of Section #8-279(1) of the Fence Ordinance which requires fences to be constructed so a minimum of 2 inch openings are throughout 50% of the length or height of the fence, and Section #8-281 which limits the height of a rear yard fence to 4 feet. The proposed fence is to be constructed 6 feet in height and without 2 inch openings throughout the fence. The fence is proposed along the north or rear lot line as indicated in the attached correspondence.

The applicant's property is a well maintained single family home on the north side of Birch Lane and is an interior lot. An existing 4 foot tall chain-link fence is currently between the subject property and the neighboring property to the north at 699 Shoreham, and will be removed if the variance request is granted.

According to the applicant's two requests for variance dated May 1 and May 7, 2018, the fence as proposed is necessary to avoid interaction with the neighbor's dog that can easily leap over a 4 foot fence.

This exception to the fence code requires a public hearing and approval from the City Council. The Council may consider any or all of the following along with other information when deciding a variance.

- (a) Balancing the relative hardships between the property owner and adjacent property owners.
- (b) Whether special circumstances or conditions exist.
- (c) Whether pedestrian or vehicle traffic will be affected.
- (d) The general health, safety and welfare of the neighborhood.

It is recommended that a variance of Section 8-279(1) and 8-281 not be granted to allow for the installation of the proposed fence on the north rear yard as submitted.

1. There are no hardships according to the applicant as only the affected and adjoining property owners desire the same relief.
2. A four foot tall aluminum and cyclone fence installed in 2017 currently encloses the rear yard of 699 Shoreham. A check of Public Safety records did not show any activity of dog related complaints (dog at large, vicious dog etc.) at that address.
3. Special circumstances do not appear to exist to justify the variance.

APPROVED BY:



BRUCE SMITH
City Administrator

DATE:

May 16, 2018



EXISTING REAR
FENCE WEST
CORNER
67a BIRCH LN

EXISTING REAR
FENCE

672 BIRCH LN



EXISTING REAR
FENCE EAST
CORNER
672 BIRCH LN





WEST FRONT
+ SIDE FENCE

699 SHOREHAM



EAST FRONT &
SIDE FENCE
699 SHOREHAM

MEMO 18- 44

TO: Lisa Hathaway, City Clerk
FROM: Frank Schulte, Director of Public Services
DATE: May 11, 2018
SUBJECT: Variance – Fence at 672 Birch Lane

RECEIVED
MAY 17 2018
L. J. W. GROSSE PTE. WOODS

I have reviewed the application from the resident George Brown requesting a fence variance at 672 Birch Lane. The fence variance will have no impact on the Department of Public Works or utilities.

Please contact me if you have any questions.

cc Gene Tutag
O/F

dm

City of Grosse Pointe Woods, Michigan

NOTICE IS HEREBY GIVEN that in accordance with Chapter 8, Buildings and Building Regulations, Article IX, Fences of the 2007 City Code of the City of Grosse Pointe Woods, Sections 8-284(a)(2) Exceptions and 8-284(b) Public Hearing, the City Council will hold a public hearing in the Council-Court Room of the Municipal Building, 20025 Mack Plaza, on Monday, May 21, 2018, at 7:00 p.m. to hear the request of George and Angela Brown, 672 Birch Lane, Grosse Pointe Woods, MI, who are seeking approval of variances for the property located at 672 Birch Lane, to permit installation of a 6' solid vinyl privacy fence along backyard property line, parallel to house. The fence application will require variances in accordance with Sections 8-279(1) *All fences shall be constructed of open lattice work of metal, wood, vinyl or of woven wire in such a manner so that there shall be a minimum of two-inch openings throughout 50 percent of the length or height of the fence;* and 8-282(1) *Side yard fences shall be constructed to a maximum height of four feet from the property grade line,* therefore variances are required. The fence application materials are open for public scrutiny. All interested parties are invited to attend.

Lisa Kay Hathaway
City Clerk

AFFIDAVIT OF PROPERTY OWNERS NOTIFIED

Re: .672 Birch Ln
George and Angela Brown

State of Michigan)
) ss.
County of Wayne)

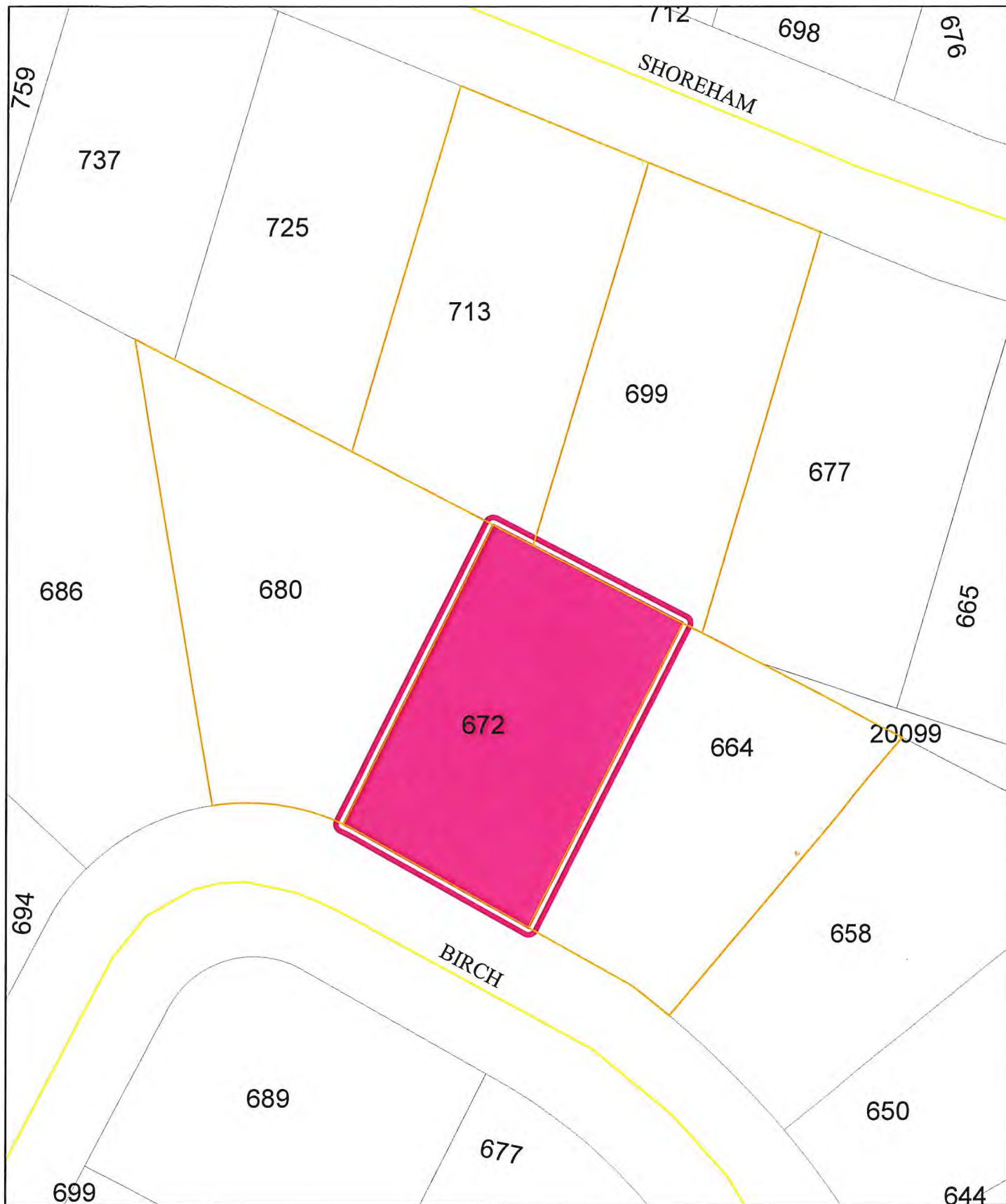
I HEREBY CERTIFY that the notice of Hearing was duly mailed First Class Mail on 5/11/18 to the following property owners within a 3 foot radius of the above property in accordance with the provisions of the 2007 City Code of Grosse Pointe Woods. A Hearing fee of \$75.00 has been received with receipt # 301882.

Lisa Kay Hathaway, CMMC/MMC
City Clerk

See attached document for complete list.

672 Birch Lane - 3' Radius

ownersname	ownersna_1	ownerstree	ownercity	ow	ownerzipco	propertyst
KALFUT JEFFREY		680 BIRCH LN	GROSSE POINTE WOODS	MI	48236	680 BIRCH LN
KETTLE RAYMOND	KETTLE JOAN	713 SHOREHAM RD	GROSSE POINTE WOODS	MI	48236	713 SHOREHAM RD
TOBIN, DANIEL J - MARIA M		699 SHOREHAM RD	GROSSE POINTE WOODS	MI	48236	699 SHOREHAM RD
BROWN, GEORGE MACAVOY - ANGELA C		672 BIRCH LN	GROSSE POINTE WOODS	MI	48236	672 BIRCH LN
NANTROUP CAROLYN M		664 BIRCH LN	GROSSE POINTE WOODS	MI	48236	664 BIRCH LN



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 *ALL RIGHTS RESERVED

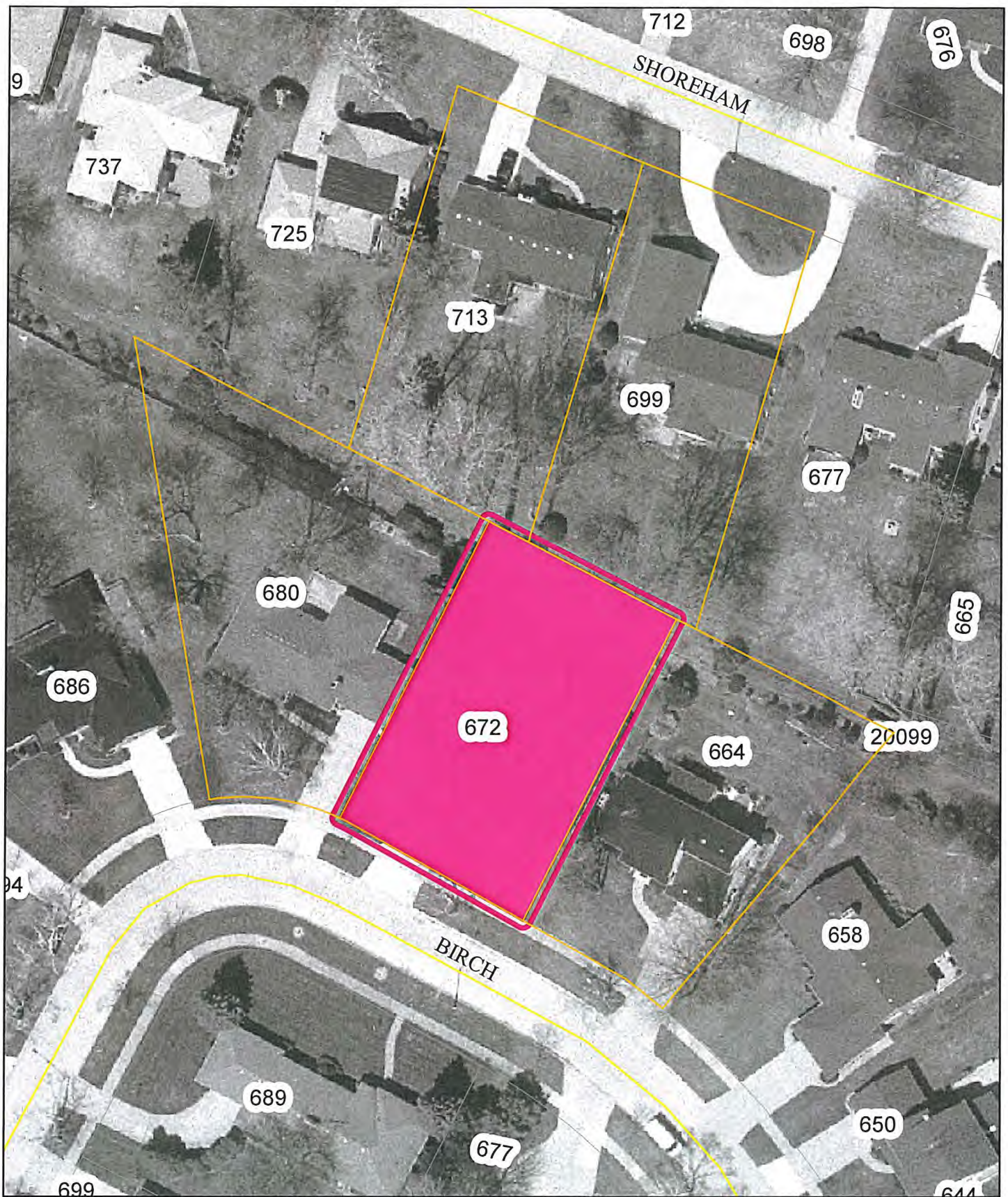


INFORMATION TECHNOLOGY DEPARTMENT
 Geographic Information Systems (GIS) Division

Subject: 672 Birch Lane

Date: 05/11/18





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INFORMATION TECHNOLOGY DEPARTMENT
 Geographic Information Systems (GIS) Division

Subject: 672 Birch Lane

Date: 05/11/18





CITY OF GROSSE POINTE WOODS DEPARTMENT OF PUBLIC SAFETY

9A

RECEIVED

MAY 17 2018

CITY OF GROSSE PTE. WOODS

Date: May 10, 2018

To: Bruce Smith, City Administrator

From: John G. Kosanke, Director

Subject: Budget Amendment Request- Lock-Up Renovation Project – AEW Project No. 0160-0397
Grant No. 103032-14

The City received a grant from the State of Michigan for \$500,000.00. The award identified \$400,000.00 for the lock-up build-out and \$100,000.00 to cover the cost of adding another position (equipment and additional radio console) in the Dispatch center for a second Dispatch position.

On March 26, 2018, City Council approved a budget amendment in the amount of \$146,476 to cover the City's portion of the public safety buildout in its entirety. The approved bid for the lock-up buildout project is \$546,476.00 from Cross Renovation. A budget amendment in the amount of \$62,181.00 for a second dispatch radio console was approved on May 7, 2018.

A final budget amendment is required to transfer the Cross Renovation expenses and other equipment expenses to the Municipal Improvement budget. There were two budget amendments previously approved for this project. On March 26, 2018 a budget amendment was completed in the amount of \$146,746 for the City's portion of the expense and a second budget amendment on May 7, 2018 in the amount of \$62,181 for total amendments in the amount of \$208,927. A final transfer in the amount of \$437,819 from the General Fund Balance into the Municipal Improvement Public Safety budget line is necessary to fund Cross Renovations and other equipment expenses. This will result in a total transfer from the General Fund Balance of \$646,476. This total amount was previously approved by City Council on March 26, 2018. \$500,000 of these expenses will be reimbursed by the State of Michigan upon completion of the build out.

STATE OF MICHIGAN PUBLIC SAFETY CONSOLIDATION SUMMARY			
LOCK-UP PROJECT			
State of Michigan Grant	\$400,000.00	Lock-Up Build-Out Project	
City Portion	\$146,476.00	Lock-Up Build-Out Project	03/26/18 Budget Amendment
Lock-Up Project Cost Cross Renovation	\$ (546,476.00)	Total cost of Lock-Up Project	
DISPATCH PROJECT			
State of Michigan grant	\$100,000.00	Dispatch Radio Console #2	
Motorola cost	\$ (62,181.00)	Dispatch Radio Console #2	05/07/18 Budget Amendment
Other Equipment Costs	\$ (37,819)	Furniture, monitors, camera equipment, etc.	
Dispatch Project Total	\$ (100,000)		

Total Project Cost	\$646,476.00	Lock-Up + Dispatch Radio	
03/26/18 Budget Amendment	-\$146,476.00		
05/07/18 Budget Amendment	-\$ 62,181.00		
Final Budget Amendment	\$437,819.00		

I am requesting a budget amendment of \$437,819.00 from account 101-000-699.000 into account 401-902-977.102.

This item was not a budgeted expense in the 2017-2018 fiscal year budget.

A budget amendment is required from the General Funds balance 101-000-699.000, Transfer from Prior Year Reserve, to the following account: 401-902-977.102 (Public Safety Municipal Improvement) in the amount of \$437,819.00.


I respectfully request that you approve this budget amendment request. Please feel free to contact me if you have any questions.

Department Certification:

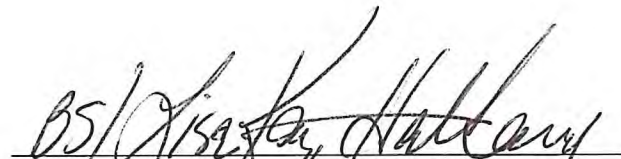
I hereby certify that the above items are necessary for the proper operation of this Department.


 Department Head Fund Certification:

I hereby certify that unencumbered funds are available for the above purchase, and that the account number has been verified.


 Treasurer/Comptroller

APPROVED FOR COUNCIL CONSIDERATION:


 Acting City Administrator

CITY OF GROSSE POINTE WOODS
DEPARTMENT OF PUBLIC WORKS



ANNUAL REPORT
2017

**CITY OF GROSSE POINTE WOODS
DEPARTMENT OF PUBLIC WORKS
2017 ANNUAL REPORT**

**Frank Schulte, Director
20025 Mack Plaza Drive
Grosse Pointe Woods, MI 48236**

This report provides a general summary of the many services provided by the Department of Public Works. The department is responsible for water/sewer operations, major and local street maintenance, signs and parking meters, forestry, maintenance of city vehicles, and the oversight of solid waste disposal. In addition, the DPW is responsible for the maintenance of all city buildings and grounds including all city parks.

During 2017 the Public Services/Public Works staff included 24 full-time employees, 5 part-time employees, and 1 part-time contractual employee. Department management includes the Director and Assistant Director of Public Services and Foreman of Parks & Recreation. Full-time Public Works employees include six Crew Chiefs, 11 Operator II's, two Mechanics, one Confidential Administrative Assistant and one Administrative Clerk at the DPW. Part-time employees include one Operator I at the Torrey Road Pump Station, four Operator I employees at Lake Front Park, and one contractual janitorial employee who cleans the DPW offices. The Department also hires approximately 13 seasonal employees each year to assist with general grounds maintenance throughout the city and its parks during the summer and may hire 1-3 temporary employees to assist with fall leaf clean up, if needed.

In 2017, Department of Public Services management, together with the city's consulting engineering firm, Anderson, Eckstein & Westrick (AEW), supervised approximately \$3.9 million in city infrastructure construction projects. These projects included:

- Phase 3 of the Road Bond Program with replacement of Anita from Mack to Charlevoix including a new water main, Oxford from Mack to Jackson, Stanhope from Mack to Chester, North Oxford from Fairway to Morningside, Maple Lane from Wedgewood to Wedgewood, and Wedgewood from Vernier to the end. It also included resurfacing of Huntington from Mack to Holiday and South Renaud from North Renaud to North Renaud.
- Miscellaneous Concrete Pavement Repairs throughout the city.
- Joint Sealing in District 7 (Mack to east city limits from south city limits to Huntington and Fairford).

The following report offers information on special projects and tasks accomplished during 2017, as well as general tasks completed by DPW employees during 2017 as compared to 2016.

SPECIAL PROJECTS

Department of Public Works employees worked on several special projects during 2017. These projects included:

City Hall

- Plumbing repairs throughout Municipal Complex
- Replaced heater motors in Public Safety Garage
- Fabricated and installed juror riser stage in Court Room
- Installed new door locks on Evidence Room in Public Safety
- Installed new stove in Public Safety kitchen
- Delivered bulk mail to main post office for elections in 2017
- Installed new key pad for gate arm on City Hall employee parking lot
- Constructed storage sheds for Music on the Lawn equipment
- Preparation for special events including Music on the Lawn and Fall Fest

DPW

- Repaired/replaced malfunctioning antennas on water meter reading system
- Repaired salt barn trusses
- Rebuilt salt barn west wall
- Upgraded plumbing in mechanics' garage
- Built "cornhole" boards for special events

Torrey Road Pump Station

- Switch gear maintenance and repairs
- Sluice gate repairs
- Filled gap under floor with concrete slurry

City Streets

- Annual replacement of batteries in parking meters along Mack Avenue
- Hot patch street repairs throughout the city
- Replace signs removed or damaged by DTE throughout the city
- Installed bike repair stand on Mack in front of American Cycle & Fitness Bike Shop

Lake Front Park

- Installed speed bumps on main road
- Raised boat launch dock
- Began removing boat launch docks
- Installed signs and rearranged dry dock locations
- Recalculating bubblers throughout marina
- Installed new concrete pad for kayak rack
- Constructed new kayak rack
- Painted seawall and seawall cap
- Painted interior of the maintenance garage

- Painted exterior of Activities Building
- Removed bushes and guardrail by pedestrian bridge
- Removed dead trees on island by main bridge and installed new plants
- Reworked flower bed by pedestrian bridge
- Removed flower bed on boardwalk and installed grass
- Stained chairs in Activities Building
- Installed two 42" LCD TV's in Activities Building
- Painted pool filter room
- Lowered fence around filter room
- Removed 2" pvc pipe around pool deck
- Installed 2" poly pipe underground around pool deck
- Installed walkways to gazebos and shelters

Ghesquiere Park

- General maintenance and repairs to Cook School
- Ran camera wire and installed cameras

BUILDINGS & GROUNDS

DPW employees perform many routine repairs and maintenance services for city buildings and grounds as well as general services to other city departments as needed.

These repairs and services include, but are not limited to:

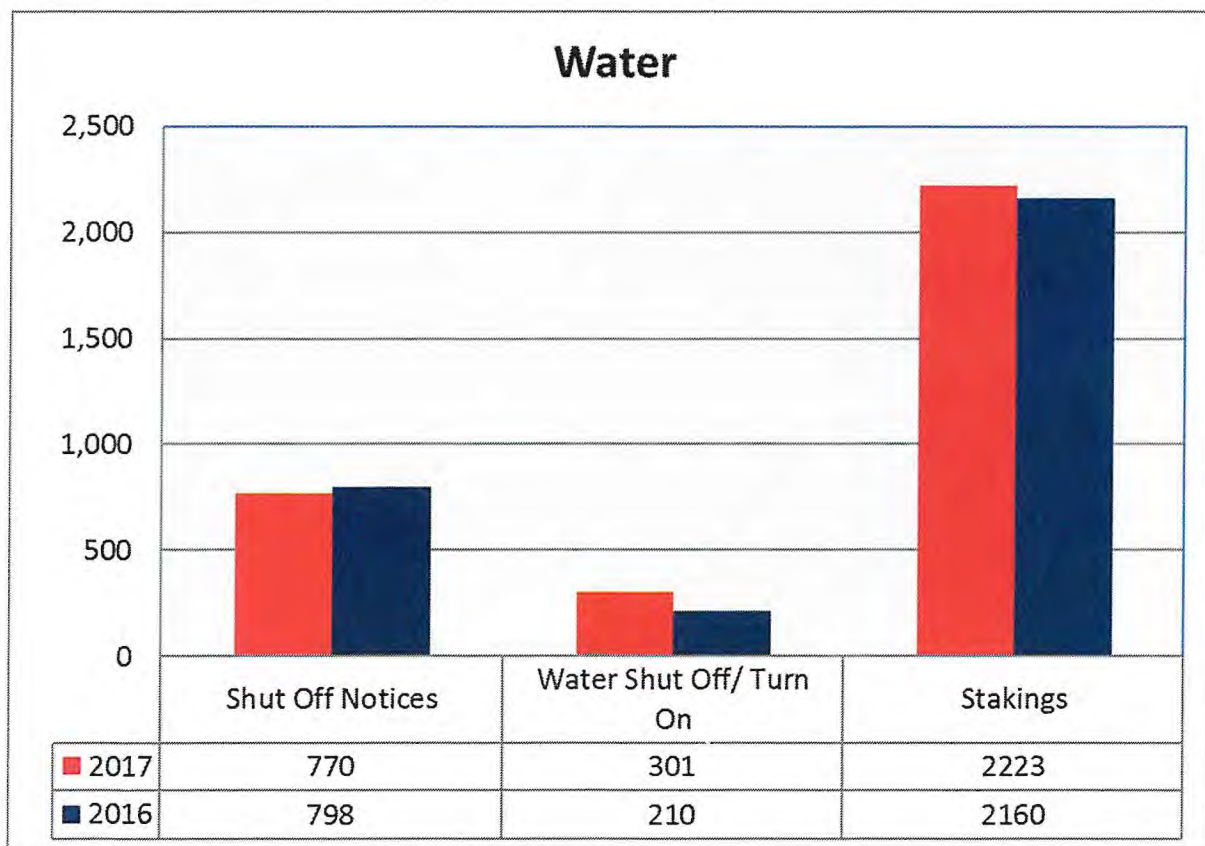
- Custodial, maintenance duties, and repairs at City Hall, Public Safety, DPW and all city parks
- Repairs to decorative light poles throughout the city
- Raise and lower flags
- Set up/take down signs and voting booths at precincts and errands for city clerk's office during elections
- Water line repairs, rubbing out and polishing slide, and regular building and grounds repairs and all general maintenance at Lake Front Park
- Plant shrubbery and perform all general grounds maintenance at Ghesquiere Park
- Refresh play surface material around play equipment in city parks
- Maintain tennis courts in city parks
- Set up and tear down for annual Beautification Commission flower sale

WATER / SEWER

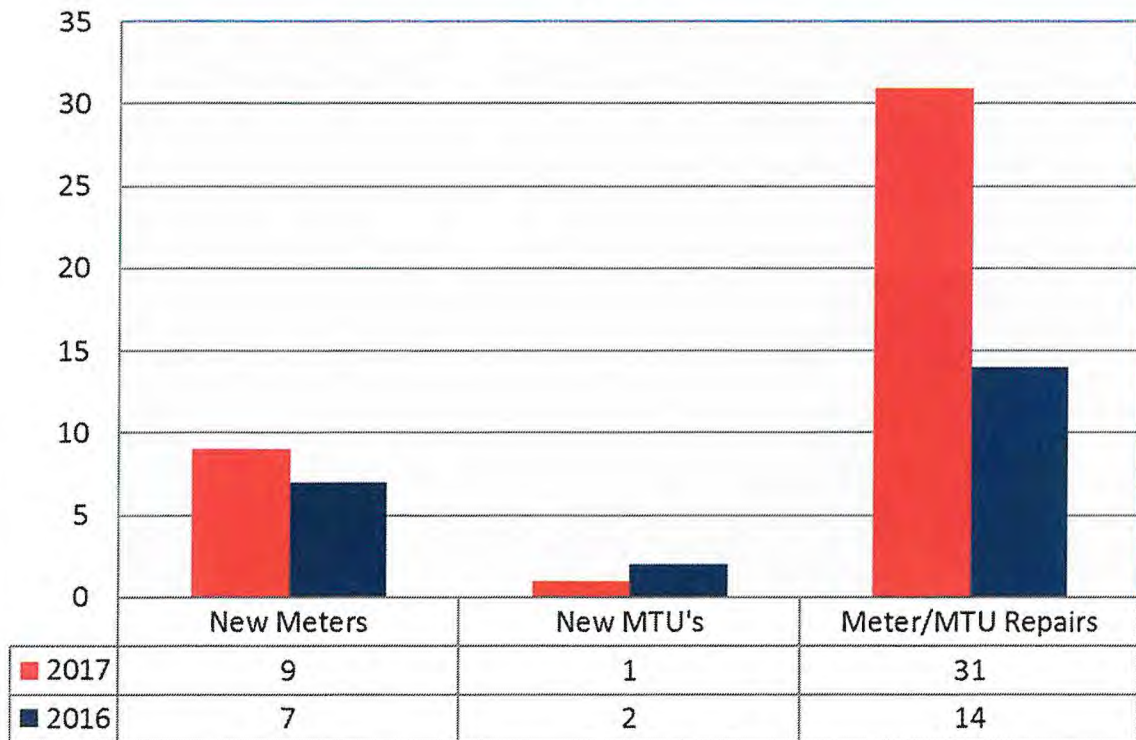
The DPW is responsible for the water distribution system of approximately 68 miles of various size water mains. The State of Michigan requires our city to have at least one certified water distribution operator with a title of S-2 or above. Department of Public Works employees currently hold two S-2, two S-3 and six S-4 licenses.

In 2017, DPW employees performed 17 final water reads, an increase of 21% from the 14 finals performed in 2016. DPW employees staked 2,223 water service locations for Miss Dig in 2017, a 3% increase over 2,160 staked in 2016 and completed 36 sprinkler system repairs compared to 22 in 2016. In 2017 staff members delivered 770 water shut off notices – a 3% decrease from the 798 water shut off notices delivered in 2016. Employees installed a total of 10 new water meters and MTU reading devices in 2017 compared to 9 installed during 2016. DPW employees also repaired 31 meters, MTU reading devices, and stop boxes in 2017 compared to 14 repairs in 2016. In addition, 301 water services were shut off in 2017, a 43% increase from the 210 shut off in 2016. Six water services were checked for leaks in 2017 compared to one in 2016. Other water related services performed on a regular basis include:

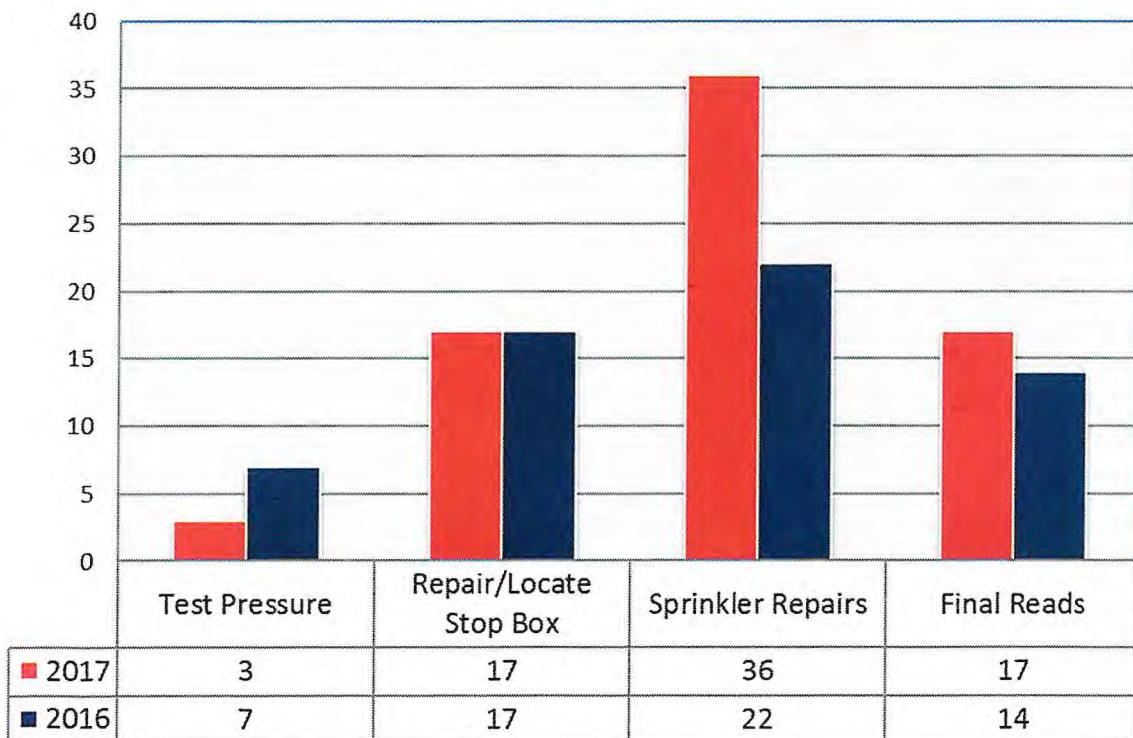
- Testing malfunctioning water meters as requested
- Testing water pressure as requested throughout the city
- Regular maintenance, repairs and winterizing the city irrigation system
- Replacing lead water services between water main and stop box as needed



Water



Water



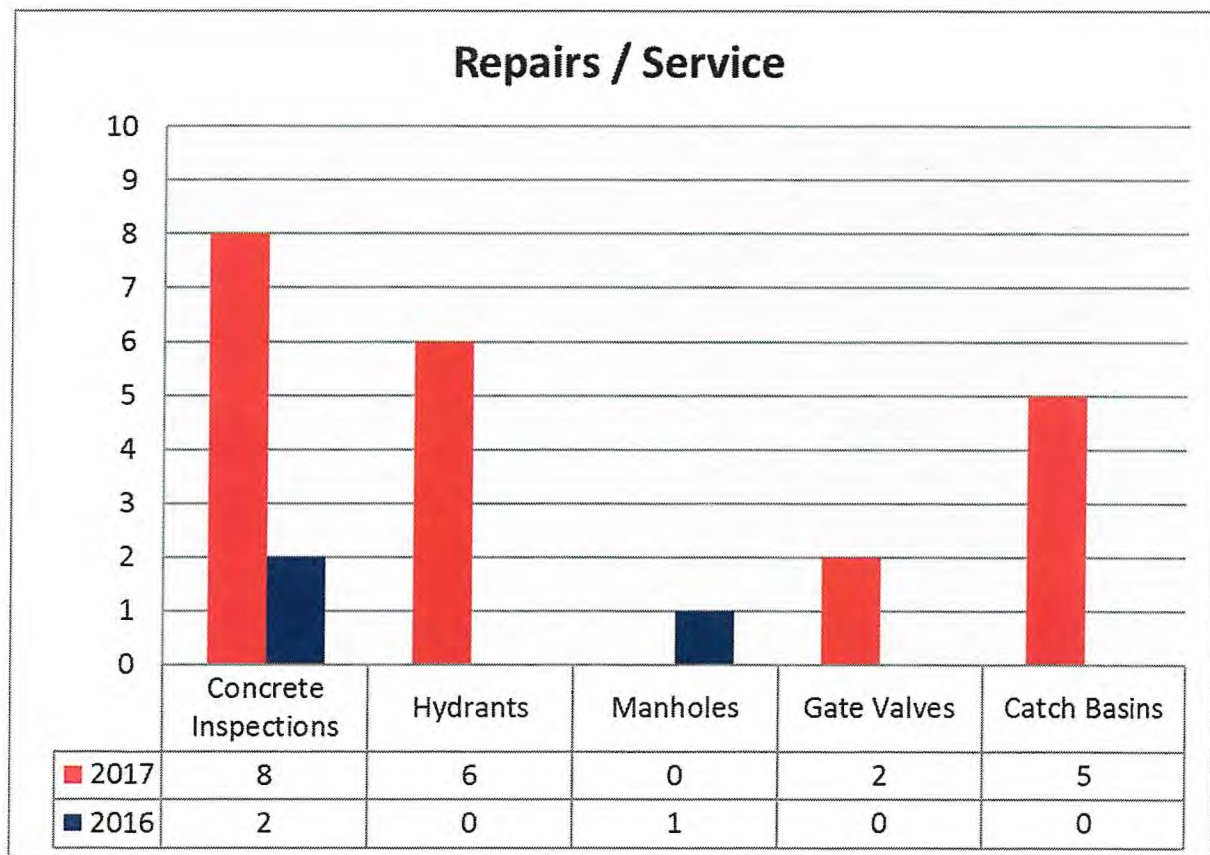
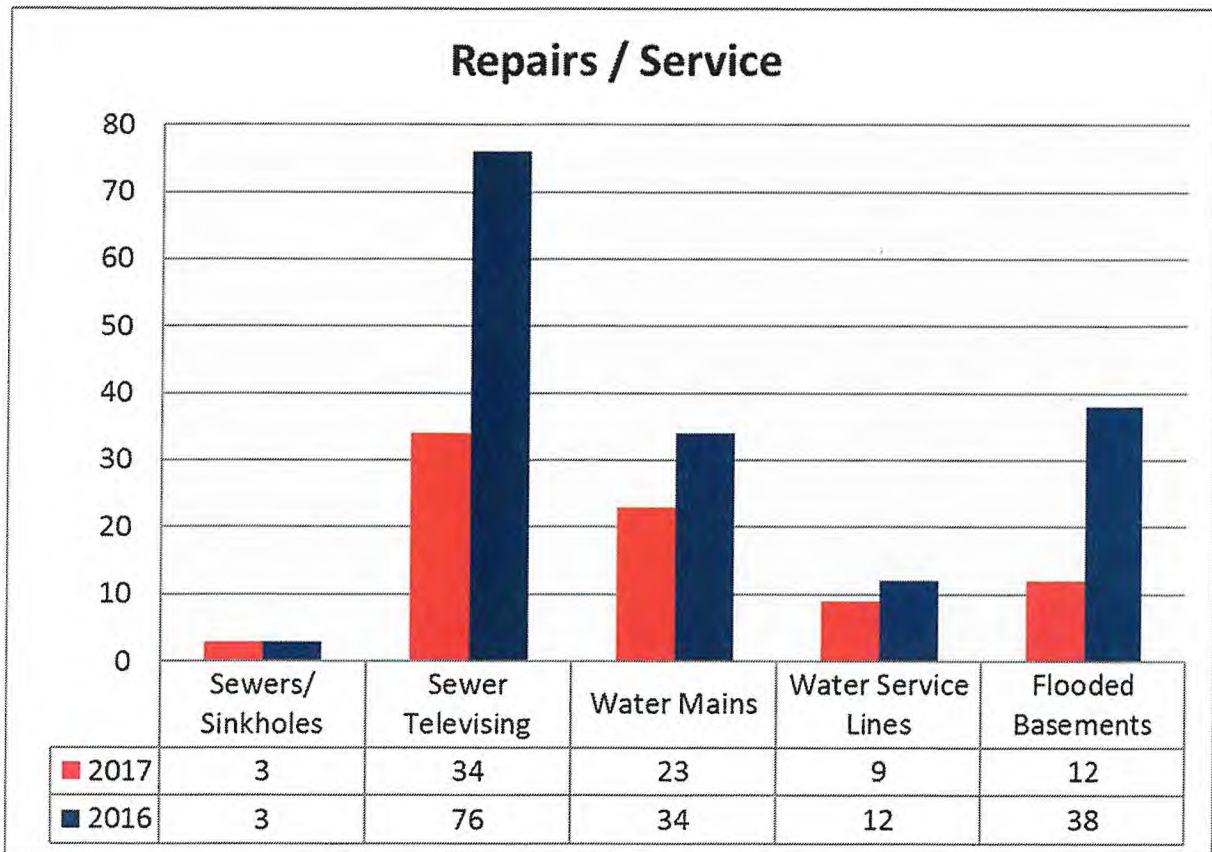
WATER & SEWER REPAIRS/SERVICE

In 2017 DPW employees repaired 23 water main breaks compared to 34 repairs completed in 2016. Six hydrants and seven gate wells, gate valves or catch basins were repaired in 2017 compared to none in 2016. Nine new water service connections were made in 2017 compared to 12 during 2016. As part of our 8-year rotating maintenance schedule, hydrants in district #1 (north side of Vernier to the north city limits from Wedgewood to east city limits) were pressure tested, flushed and greased in 2017 as scheduled. During October and November of 2017 all 605 hydrants in the city were checked, pumped and winterized.

The department is also responsible for maintaining approximately 95 miles of sewer, 1,297 manholes, and the Torrey Road Pump Station (TRPS) which pumps sanitary and storm water from Grosse Pointe Woods to the Milk River Pump Station. Department sewer related functions include repairing storm and sanitary sewer breaks, maintaining and rebuilding manholes and catch basins, and cleaning city sewer lines. Regular cleaning of catch basins and removal of debris after storms ensures proper street drainage. One sewer inspection was performed in 2017 compared to none in 2016 and 3 sewer/sinkhole repairs were made in both 2017 and 2016. The total number of flooded basements and sewer televising calls decreased significantly in 2017 when compared to 2016. Twelve flooded basements were reported in 2017; a 217% decrease from 38 in 2016, and sewer televising requests decreased 55% from 76 in 2016 to 34 in 2017. Concrete inspections increased to 8 in 2017 compared to 2 in 2016.

Other repairs and services provided in 2017 included:

- Assist in the daily operations of the Torrey Road Pump station
- Exercise water valves throughout the city so in an emergency the mains can be isolated for necessary repairs
- Sewer jetted/cleaned in various city locations
- Annual District sewer jetting to maintain free and clear running lines
- Annual cleaning of all catch basins throughout the city
- Repair damaged sod and/or square and lay sod at water main and sewer repair sites
- Flushing and pressure testing hydrants
- Winterizing hydrants
- Rebuilt spare hydrants



TREES

The DPW forestry crew is responsible for maintenance and care of all city trees including trees in city parks, on all city properties and islands, and between the sidewalk and curb in residential neighborhoods. Crews regularly trim and remove trees and stumps, trim shrubbery and mulch city trees. In 2017 the Director and Assistant Director of Public Services condemned all city and private diseased trees.

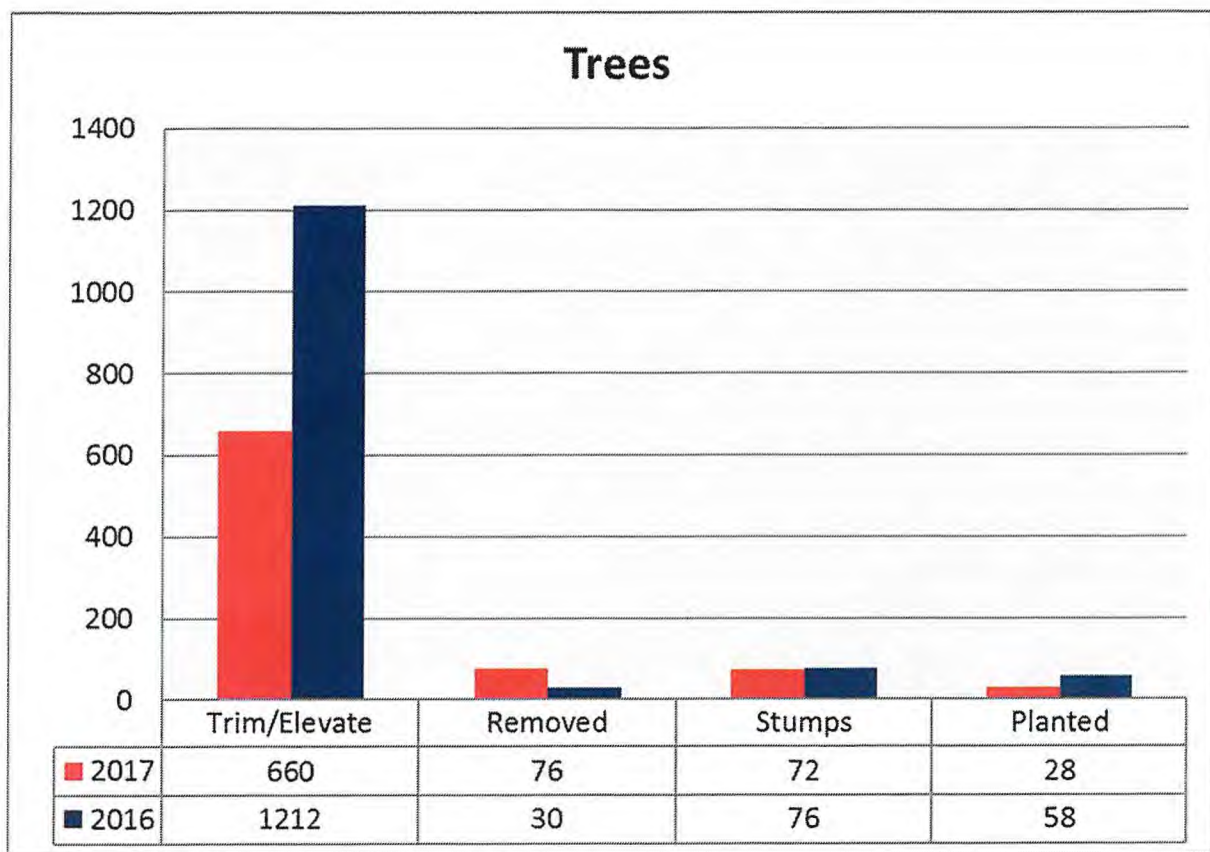
In October 2017, Landscape Source planted 28 trees throughout the city as a result of the city receiving a DTE Energy Foundation tree planting grant. They also replaced four memorial trees throughout the year. The city's Tree Commission held its memorial tree dedication ceremony in April 2017 to recognize recipients of five memorial trees.

The DPW staff removed 76 trees and city contractor Arbor Pro Tree Service removed another 41 for a total of 117 trees removed in 2017, a 19% increase from the 98 trees removed in 2016. The DPW staff also removed 72 stumps in 2017 compared to 76 stumps removed in 2016.

In January and February 2017, DPW crews trimmed and elevated trees in District 3 (Vernier to north city limits between Mack and Marter). By year-end 660 city trees were trimmed and elevated as part of the regular annual maintenance program and throughout the city as needed.

The DPW grounds crew also performed the following annual duties:

- Clean landscape beds on Mack and Vernier and all planting beds throughout the city
- Regular grounds clean up in city parks
- Restore dirt and seed where tree stumps are removed
- Grass cutting and weed whipping, till, fertilize and weed city beds
- Plant annual flowers throughout city and water regularly throughout the season
- Install memorial tree markers



STREETS

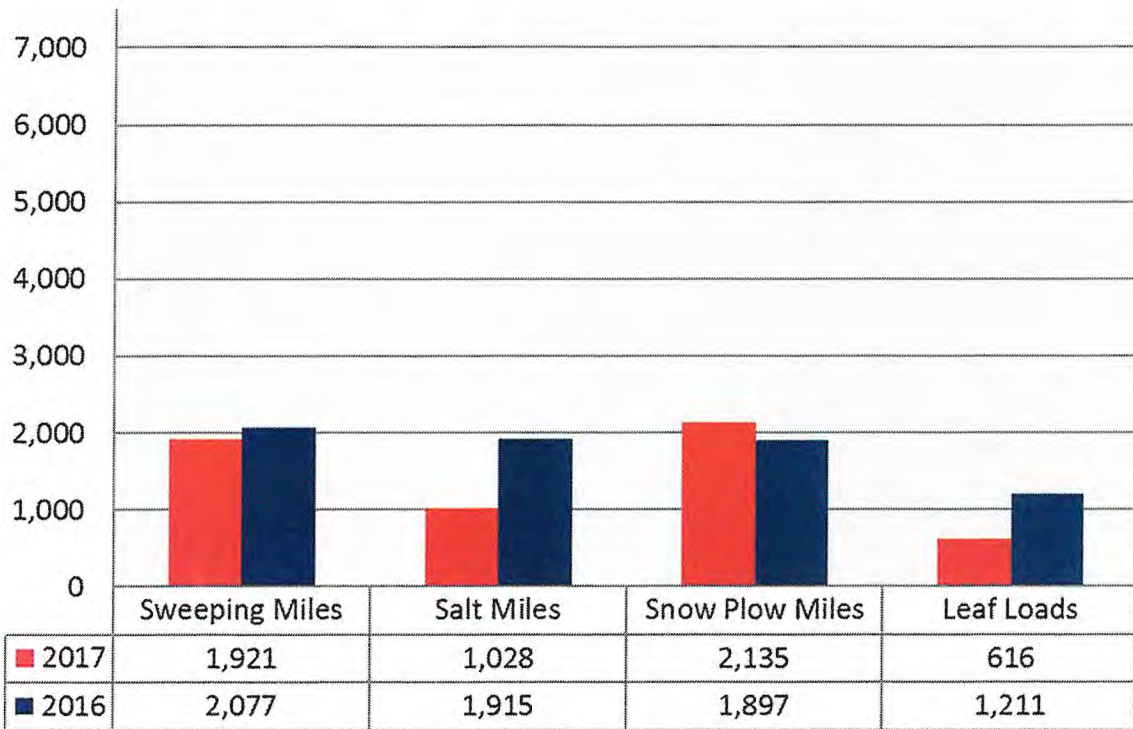
The Department of Public Works staff is responsible for approximately 54 miles of city streets. Regular duties consist of street sweeping, cleaning debris from alleys, parking lots and city boulevards, street painting/markings, and pothole repairs. The DPW administers the city's yearly sidewalk replacement program and street repairs including maintenance of both concrete and asphalt streets and curbs. As a result of ongoing budgetary constraints, the annual sidewalk replacement program has been postponed indefinitely. DPW employees inspected all sidewalks in District 5 in 2017, ground trip hazards wherever possible and added flags requiring replacement to the miscellaneous concrete street repair program. During the winter months Public Works employees plow and clear snow from city streets, school crossings, city hall, parking lots and bays, and sidewalks, and roads are salted as needed to ensure public safety.

From October to December 2017, 741 leaf loads were collected curbside. During the year the city's street sweeper registered 1,921 sweeping miles. Snow removal procedures implemented to conserve salt and to reduce overtime expense were continued in 2017. Snow plow miles increased by 13% due to the extreme winter weather. Snow plow hours decreased 39% in 2017 resulting from the improved efficiency of the new trackless tractors when compared to the 2016 winter months.

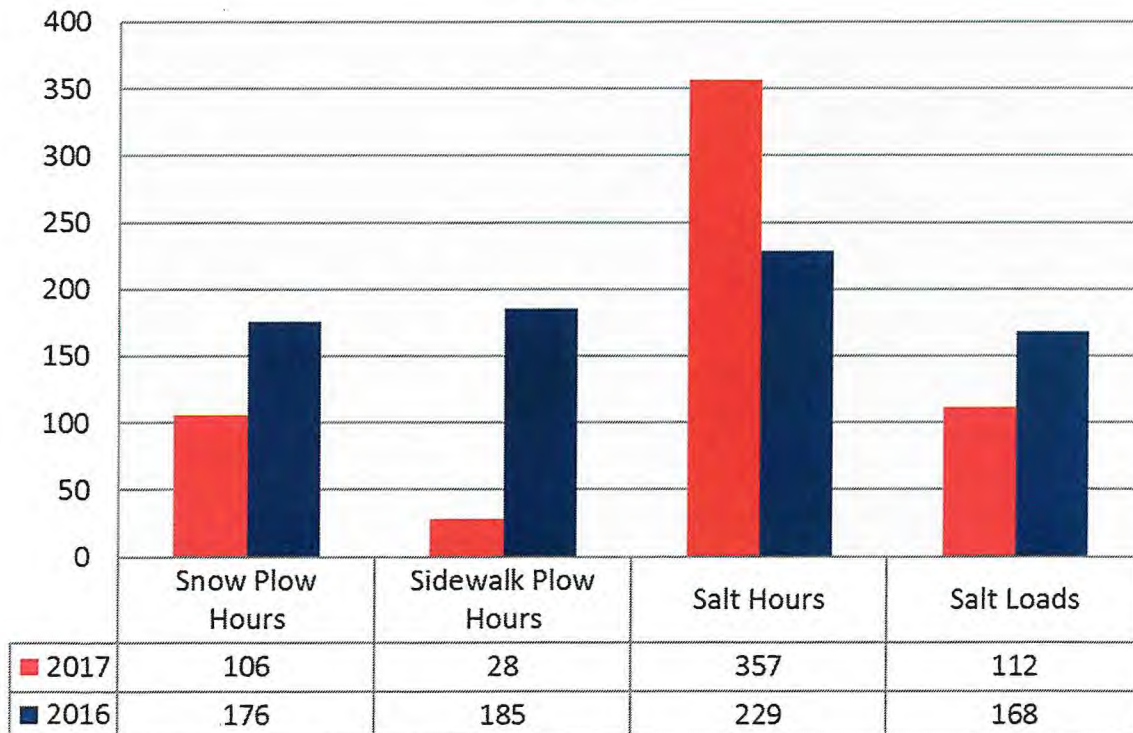
Other tasks performed in 2017 included:

- Cleaning up debris in streets after accidents
- Painting curbs and striping street and park parking lots
- Painting and applying 3M reflective materials at school crossings
- Mulching leaves in city parks and island landscape beds
- Mulching trees in islands and city parks
- Put up and remove holiday decorations throughout the city
- Flood city park ice rinks and maintain throughout the winter
- Cleaning landscape beds on Mack, Vernier and at Lake Front Park
- Grass cutting and weed whipping
- Rototill, fertilize and weed islands and beds throughout city
- Plant annual flowers throughout city

Streets

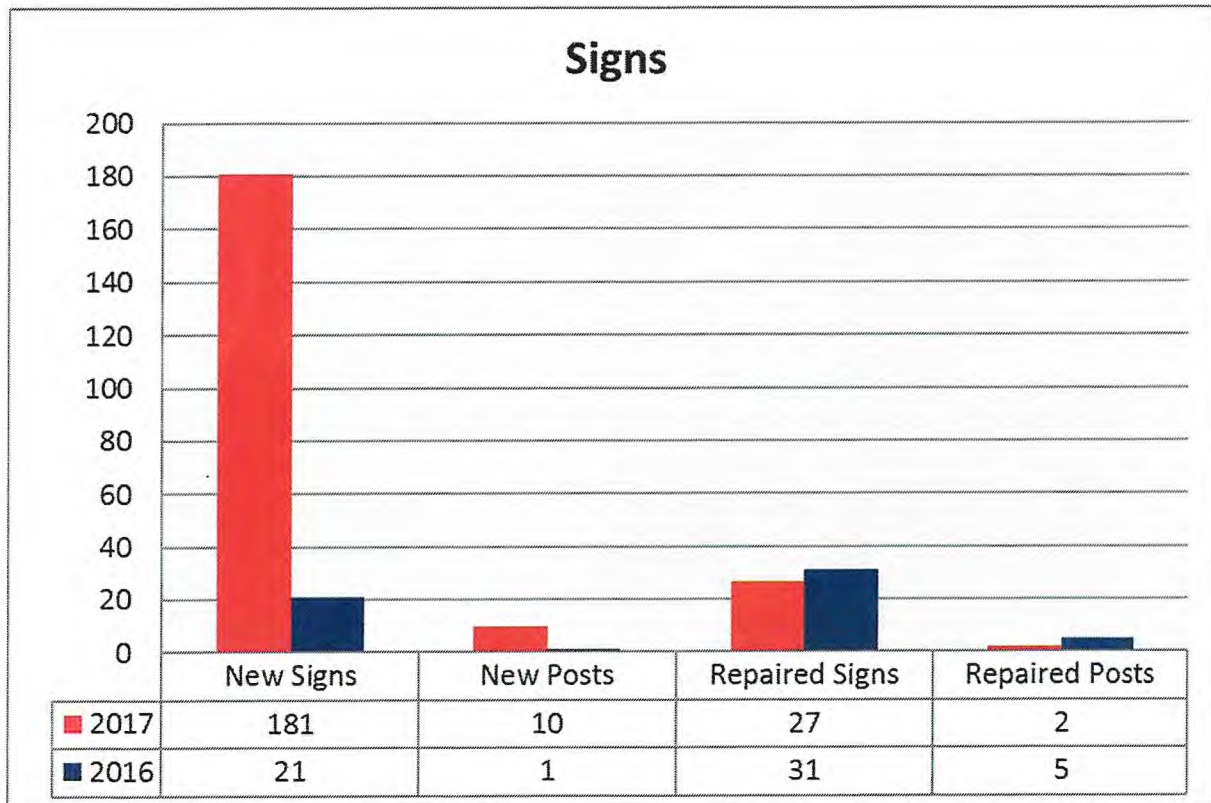


Streets



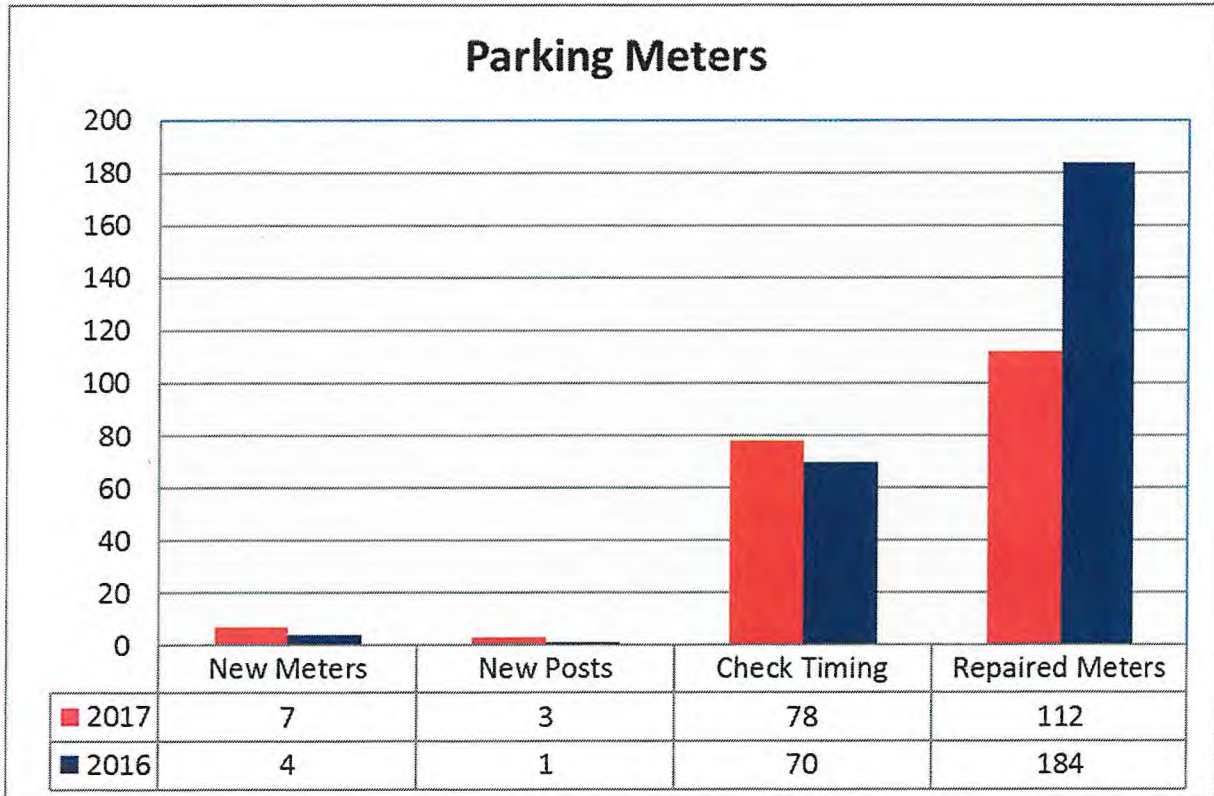
SIGNS

Department of Public Works employees are responsible for the installation and maintenance of all city signs. During 2017, a physical inspection of all city street signs was performed in District 4 (City Hall to north city limits west of Mack) to determine the need for replacement. As signs need replacement they are being replaced with high-intensity prismatic signs to comply with federal laws. During 2017, 191 new signs and posts were installed compared to 22 in 2016. Also, 29 sign and post repairs were completed in 2017 compared to 36 repairs completed in 2016.



PARKING METERS

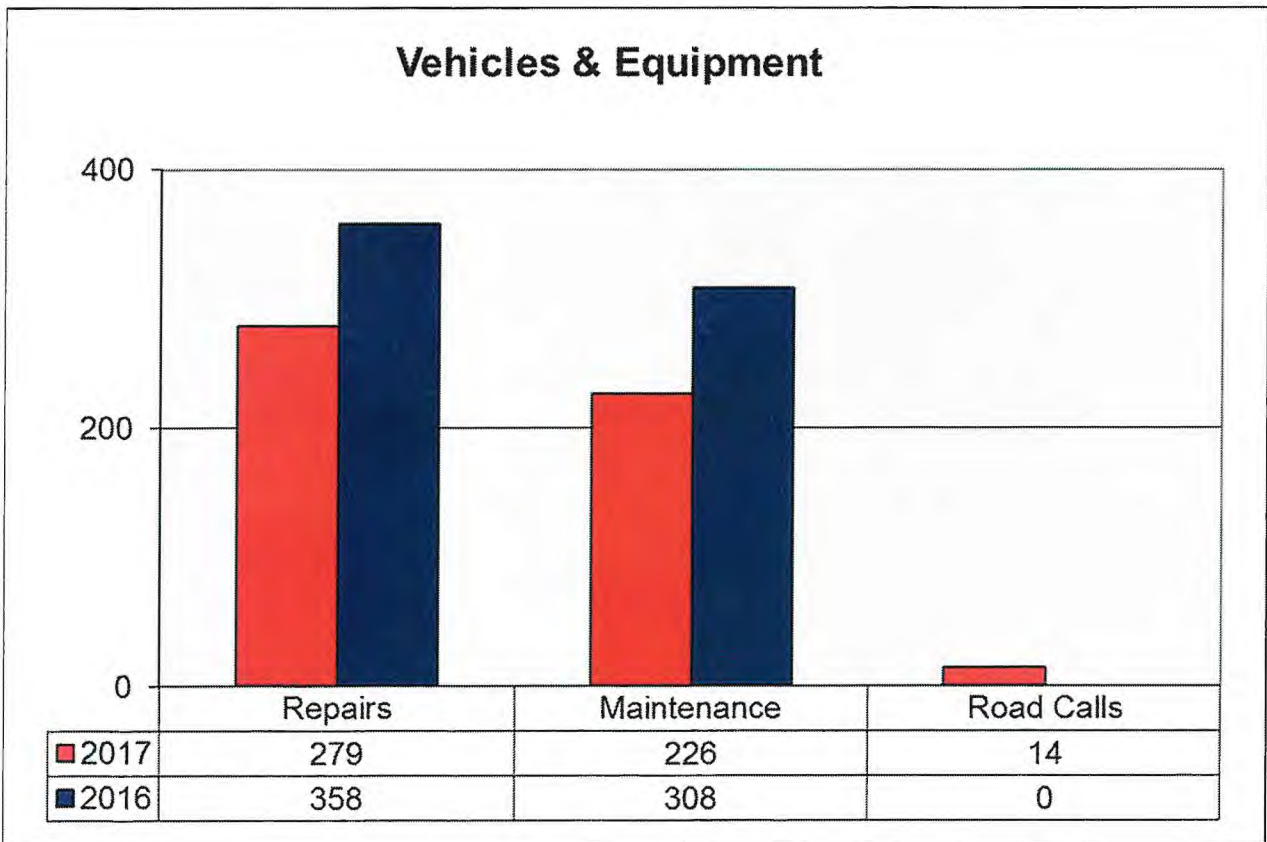
Parking meter repairs and maintenance as well as the weekly collection of parking meters also falls under the responsibility of the Department of Public Works. During 2017 seven new meters were installed compared to 2016 when four new meters were installed. There were 112 meters repaired in 2017, a 39% decrease from the 184 meters repaired in 2016. DPW employees also checked the timing on 78 meters in 2017, an 11% increase compared to the 70 meters checked in 2016.



VEHICLES & EQUIPMENT

The Public Works Department is responsible for providing preventative maintenance and daily repairs on approximately 175 vehicles and pieces of equipment that include autos, buses, trucks, lawn mowers, tractors, street cleaning equipment, water/sewer equipment, fire trucks, an ambulance, and all other miscellaneous vehicles and equipment. All Public Safety vehicles are scheduled for safety inspections, oil changes and lubrications once a month. Other vehicles and equipment are rotated throughout the year for preventative maintenance. Repairs are made as needed.

The two full-time DPW mechanics were able to complete 279 vehicle and equipment repairs in 2017, a 22% decrease from the 358 repairs completed in 2016. Repairs decreased as a result of updating the fleet with new pickups, equipment and police vehicles. Regular scheduled vehicle maintenance decreased 27% from 308 vehicles in 2016 to 226 vehicles in 2017. Scheduled maintenance decreased because new vehicles use synthetic oil that is changed every 7,000 miles instead of every 4,000 miles.



* * * * *

The Grosse Pointe Woods Department of Public Works continually strives to provide the highest quality of service to our residents and fellow employees. On behalf of the DPW staff and myself, I would like to thank the Mayor, the City Council, the City Administration and all of our residents for your continued support.

MEMO 18 – 43

TO: Bruce Smith, City Administrator
FROM: Frank Schulte, Director of Public Services
DATE: May 8, 2018

RECEIVED
MAY 17 2018
CITY OF GROSSE PTE. WOODS

10A

SUBJECT: Recommendation – AEW Fees for Capital Improvement Water Main Project

As discussed at the March 26, 2018 Construction Committee meeting, Scott Lockwood and I have begun developing a “needs” list to begin the replacement of the aged water/sewer infrastructure in the city. The list of recommended capital improvement projects includes the replacement of the water main on Fairholme Road from Mack to Fairford, including the cul-de-sacs to the south (Marford, Baltree, Ghesquiere, and Berns).

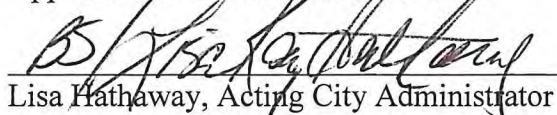
The construction cost of this project will be approximately \$1,600,000.00. AEW will provide engineering design services and solicit bids for construction for an estimated fee of \$85,500.00. I recommend a purchase order for the engineering fees for the 2018 water main project be issued to Anderson, Eckstein and Westrick, Inc., 51301 Schoenherr Rd., Shelby Twp., MI 48315 in an amount not to exceed \$85,500.00. Funds for this expense are available in budget line 592-536-992.999, Debt Reserve Future Projects. These are funds which have been budgeted annually for water and sewer capital infrastructure projects. At the Construction Committee meeting of March 26, 2018, it was unanimously voted to recommend to the City Council the replacement of the water main on Fairholme Road from Mack to Fairford including the cul-de-sacs.

We are requesting a budget transfer in the amount of \$85,500 from budget line 592-536-992.999, Debt Reserve Future Projects, into budget line 592-537-978.300 Project Plan Engineering to pay for engineering design services and the solicitation of bids. The balance in budget line 592-536-992.999 is currently \$729,681 so there are adequate funds to cover this transfer.

If you have any questions concerning this matter please contact me.

cc: O/F

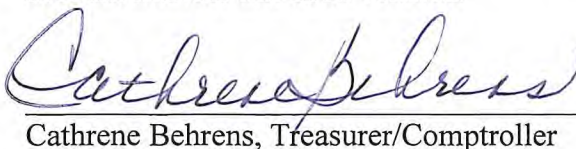
Approved for Council Consideration:


Lisa Hathaway, Acting City Administrator


Date

Fund Certification:

I hereby certify that unencumbered funds in account 592-536-992.999 is available and that the account number has been verified.


Cathrene Behrens, Treasurer/Comptroller

MEMO 18 - 35

RECEIVED
MAY 11 2018
CITY OF GROSSE POINTE WOODS

TO: Bruce Smith, City Administrator
FROM: Frank Schulte, Director of Public Services
DATE: May 10, 2018
SUBJECT: Recommendation – Rubbish Bags

F.S.

An "Invitation to Bid" for supplying rubbish bags was posted on the Michigan Intergovernmental Trade Network (MITN) website on April 23, 2018 and emails were forwarded to approximately 75 vendors. The information was also advertised in the Grosse Pointe News. Only one bid was received from Dyna Pak Corp at the bid opening on May 8, 2018.

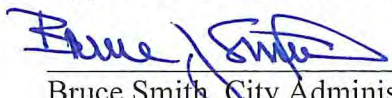
Dyna Pak Corp. has supplied rubbish bags to the city in prior years including the 2015/2016 and 2016/2017 fiscal years and has proven to be a reputable manufacturer supplying a satisfactory product.

Therefore, I recommend a purchase order be issued to Dyna Pak Corporation, 112 Helton Drive, Lawrenceburg, TN 38464 to supply up to 6,000 sleeves of rubbish bags at a cost of \$6.50 per 50-bag sleeve for a total amount not to exceed \$39,000.00. This is a budgeted item included in the 2018/2019 fiscal year budget in the amount of \$41,250.00 in account 598-787-757.000. Rubbish bag orders are placed as needed based on current inventory.

If you have any questions concerning this matter please contact me.

c.c. Bag File
O/F

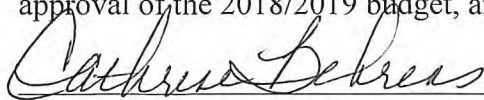
Approved for Council consideration.


Bruce Smith, City Administrator

5/11/2018
Date

Fund Certification:

I hereby certify that unencumbered funds in account 598-787-757.000 will be available upon approval of the 2018/2019 budget, and that the account number has been verified.


Treasurer/Comptroller Signature

5/11/2018
Date



ANDERSON, ECKSTEIN AND WESTRICK, INC.
CIVIL ENGINEERS • SURVEYORS • ARCHITECTS
51301 Schoenherr Road, Shelby Township, Michigan 48315
Phone (586) 726-1234 Fax (586) 726-8780

Invoice

11A

February 13, 2018

Project No: 0160-0391-0

Invoice No: 0116768

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOOD, MI 48236-2397

Project 0160-0391-0 2017 PAVEMENT JOINT & CRACK SEALING

Professional Services from October 16, 2017 to November 12, 2017

Professional Personnel

		Hours	Rate	Amount	
CONTRACT ADMINISTRATION					
TEAM LEADER					
VARICALLI, FRANK	11/1/2017	.50	83.50	41.75	
Review quant. & prepare est.					
CONSTRUCTION OBSERVATION					
ENGINEERING AIDE III					
VITELLA, HENRY	10/26/2017	2.00	70.00	140.00	
Inspection					
VITELLA, HENRY	10/27/2017	1.00	70.00	70.00	
Inspection					
ENGINEERING AIDE II					
DUCKWITZ, KEVIN	10/20/2017	7.50	62.00	465.00	
Inspection					
DUCKWITZ, KEVIN	10/25/2017	2.50	62.00	155.00	
Inspection					
VARICALLI, JOSEPH	10/24/2017	9.00	62.00	558.00	
Inspection					
WALKER, NAKEYA	10/25/2017	5.00	62.00	310.00	
Inspection					
Totals		27.50		1,739.75	
Total Labor					1,739.75
Billing Limits					
		Current	Prior	To-Date	
Total Billings		1,739.75	4,264.10	6,003.85	
Limit				6,000.00	
Adjustment					-3.85
Total this Invoice					\$1,735.90

This invoice replaces invoice 116182, dated December 6, 2017.

PO 43957
202451975-310 \$ 681.18
203451975-310 \$ 1,054.72
OK - PB *[Signature]*

Please include the project number and invoice number on your check.

[Signature] 5/10/18



ANDERSON, ECKSTEIN AND WESTRICK, INC.
CIVIL ENGINEERS • SURVEYORS • ARCHITECTS
51301 Schoenherr Road, Shelby Township, Michigan 48315
Phone (586) 726-1234 Fax (586) 726-8780

Invoice

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOOD, MI 48236-2397

April 11, 2018
Project No: 0160-0395-0
Invoice No: 0117319

5/9/18
P.O. 44263 #420902977.103

Behrens

OK- F

Project 0160-0395-0 CAPITAL IMPROVEMENTS, ROOFS
FOR: CITY HALL FIELD MEASUREMENTS; PLAN AND SPEC BOOK PREPARATION; ROOF CONSULTANT (\$4,410.00)

Professional Services from March 5, 2018 to April 1, 2018

Phase 01 CONTRACT DOCUMENTS

Fee

Total Fee	72,000.00		
Percent Complete	80.00	Total Earned	57,600.00
		Previous Fee Billing	43,200.00
		Current Fee Billing	14,400.00
		Total Fee	14,400.00
		Total this Phase	\$14,400.00

Phase 02 CONTRACT ADMINISTRATION

Fee

Total Fee	12,000.00		
Percent Complete	0.00	Total Earned	0.00
		Previous Fee Billing	0.00
		Current Fee Billing	0.00
		Total Fee	0.00
		Total this Phase	0.00

Phase 03 BATH HOUSE BOILER - ADDITIONAL SERVICES

Fee

Total Fee	11,000.00		
Percent Complete	80.00	Total Earned	8,800.00
		Previous Fee Billing	0.00
		Current Fee Billing	8,800.00
		Total Fee	8,800.00
		Total this Phase	\$8,800.00

Phase 04 CITY HALL HUAC STUDY

Fee

Please include the project number and invoice number on your check.

Project	0160-0395-0	CAPITAL IMPROVEMENTS, ROOFS	Invoice	0117319
---------	-------------	-----------------------------	---------	---------

Total Fee	10,000.00			
Percent Complete	100.00	Total Earned	10,000.00	
		Previous Fee Billing	9,500.00	
		Current Fee Billing	500.00	
		Total Fee		500.00
		Total this Phase		\$500.00
		Total this Invoice		\$23,700.00

BILLING BACKUP REPORT



DiClemente Siegel Design Inc.
Engineering and Architecture

Non Rem - 0160-0395

Remit to: 28105 Greenfield Road
Southfield, MI 48076-3046

ANDERSON, ECKSTEIN AND WESTRICK, INC
51301 SCHOENHERR ROAD
SHELBY TWP, MI. 48315

Invoice Date : 3/8/2018
Invoice # : 57421
Project # : 17131300

Attention: MR. JASON ARLOW

For Professional Services Rendered through: 2/25/2018

Project Name : GROSSE POINTE WOODS HVAC PROJECTS

PO# 0160-0395

Phase Code / Name	% of Contract	Phase Fee	% Complete	Total Fee Earned
0001 -- CITY HALL NEW AHU & HVAC	51.38	14,900.00	90.00	13,410.00
0002 -- GPW POOL WATER HEATER	20.69	6,000.00	90.00	5,400.00
0003 -- GPW MUNICIPAL BLDG RENOVATION	27.93	8,100.00	100.00	8,100.00
Total Fee:		29,000.00		
Total Fee Earned To Date				26,910.00
Less Previous Billings				14,630.00
Amount Due this Invoice				<u>12,280.00</u>



OK IPA
3/17/18

DENNIS C. MCKALE

AEW contract with
DiClementine to do
work on Roof Project.
City does not ^{pay} this invoice
direct.

Project Detail - JTD

Wednesday, April 11, 2018

9:39:22 AM

Anderson, Eckstein & Westrick, Inc.

Transactions for 3/5/2018 through 4/1/2018

				Total Hours
Project Number: 0160-0395-0 CAPITAL IMPROVEMENTS, ROOFS				
Total for				
Labor and Overhead				
41 MEETINGS				
000 UNASSIGNED				
X	293 LOCKWOOD, SCOTT	3/12/2018	Review memo regarding current project costs and scope	1.50
X	293 LOCKWOOD, SCOTT	3/15/2018	Cost estimates	1.50
X	293 LOCKWOOD, SCOTT	3/16/2018	Project cost breakdown	2.00
X	293 LOCKWOOD, SCOTT	3/19/2018	Discussion regarding alternates for HVAC	1.00
X	293 LOCKWOOD, SCOTT	3/23/2018	review with JRA	1.50
Total for UNASSIGNED				7.50
Total for MEETINGS				7.50
50 ARCHITECT				
000 UNASSIGNED				
X	402 ARLOW, JASON	3/8/2018	Final report	.50
X	402 ARLOW, JASON	3/15/2018	project summary	.50
Total for UNASSIGNED				1.00
Total for ARCHITECT				1.00
53 CONST DOCUM				
000 UNASSIGNED				
X	402 ARLOW, JASON	3/8/2018	Meeting with Schena Roofing	1.00
X	402 ARLOW, JASON	3/12/2018	Update project costs	.50
X	402 ARLOW, JASON	3/22/2018	Meeting at city	2.00
X	402 ARLOW, JASON	3/28/2018	plan mark up	1.00
X	402 ARLOW, JASON	3/29/2018	review	3.00
X	596 CHIRCO, BRANDY	3/5/2018	dormer louvers	.20
X	596 CHIRCO, BRANDY	3/8/2018	estimate and roofing types	1.40
X	596 CHIRCO, BRANDY	3/9/2018	estimate	.50
X	596 CHIRCO, BRANDY	3/12/2018	estimate	.80
X	596 CHIRCO, BRANDY	3/13/2018	shingle research	.70
X	596 CHIRCO, BRANDY	3/14/2018	shingle suppliers	.50
X	596 CHIRCO, BRANDY	3/20/2018	sections	.80
X	596 CHIRCO, BRANDY	3/21/2018	roofing model	3.30
X	596 CHIRCO, BRANDY	3/22/2018	roofing model	1.00

			Total Hours
X	596 CHIRCO, BRANDY	3/23/2018	.70
	roofing model		
X	596 CHIRCO, BRANDY	3/28/2018	2.00
	roof alternates		
X	596 CHIRCO, BRANDY	3/29/2018	8.00
	specifications, sections, details		
X	681 BERGE, MATTHEW	3/29/2018	2.00
	Review specifications		
X	681 BERGE, MATTHEW	3/30/2018	1.00
	Specs		
Total for UNASSIGNED			30.40
Total for CONST DOCUM			30.40
58 STRUCTURAL			
000 UNASSIGNED			
X	544 ZAUEL, KEVIN	3/22/2018	1.00
	Mechanical unit loading/locations		
X	544 ZAUEL, KEVIN	3/29/2018	6.00
	Roof framing analysis, review of existing plans		
Total for UNASSIGNED			7.00
Total for STRUCTURAL			7.00
Total for Labor and Overhead			45.90
Expenses			
Reimbursable Expenses			
521.00 NON-REIMB. MISC. EXP.			
X	AP 0087715 3/27/2018	/ DICLEMENTE	
SIEGEL DESIGN INC. / Invoice #57421			
Total for 521.00			
Total for Reimbursable Expenses			
Total for Expenses			
Total for 0160-0395-0			45.90
Final Totals			45.90



ANDERSON, ECKSTEIN AND WESTRICK, INC.
CIVIL ENGINEERS • SURVEYORS • ARCHITECTS
 51301 Schoenherr Road, Shelby Township, Michigan 48315
 Phone (586) 726-1234 Fax (586) 726-8780

Invoice

April 30, 2018
 Project No: 0160-0364-0
 Invoice No: 0117536

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOOD, MI 48236-2397

Project 0160-0364-0 SAW GRANT-WASTEWATER ASSET MGT PLAN
Professional Services from March 5, 2018 to April 1, 2018
 Professional Personnel

		Hours	Rate	Amount
RESEARCH/REVIEW				
PRINCIPAL ENGINEER				
LOCKWOOD, SCOTT	3/7/2018	1.50	103.00	154.50
Sewer issues as a result of recent televising				
ENGINEERING AIDE III				
MILLER, JACOB	3/20/2018	1.00	70.00	70.00
Crew equipment and addressign app failure				
QUANTITIES				
ENGINEERING AIDE III				
MARCHESI, MARTY	3/14/2018	4.00	70.00	280.00
Office work for Frank Varicalli project.				
CONTRACT ADMINISTRATION				
GRADUATE ENG/SUR/ARC				
EBERLE, JOSEPH	3/15/2018	.60	83.50	50.10
Disbursement request				
TEAM LEADER				
MYSLINSKI, CHARLES	3/5/2018	1.00	83.50	83.50
Time, Mileage, Data Transfer, Staffing ...				
MYSLINSKI, CHARLES	3/6/2018	1.00	83.50	83.50
Site Visit, Schedule				
MYSLINSKI, CHARLES	3/19/2018	1.00	83.50	83.50
Time, Mileage, Data Transfer, Staffing ...				
MYSLINSKI, CHARLES	3/20/2018	1.00	83.50	83.50
Site Visit				
SMITH, BRADLEY	3/12/2018	1.00	83.50	83.50
Download, refresh, schedule, mileage, timesheets				
SMITH, BRADLEY	3/14/2018	1.00	83.50	83.50
Schedule, questions and concerns				
SMITH, BRADLEY	3/23/2018	1.50	83.50	125.25
Site visit				
SMITH, BRADLEY	3/26/2018	1.00	83.50	83.50
Download, refresh, mileage, timesheets, schedule				
VARICALLI, FRANK	3/6/2018	.50	83.50	41.75
proj.co-ord.dis.w/insp.& contr.				
VARICALLI, FRANK	3/7/2018	.50	83.50	41.75
Proj.co-ord.dis.w/insp.& contr.				
VARICALLI, FRANK	3/8/2018	.50	83.50	41.75
Proj.co-ord.dis.w/insp.& contr.				

PO 43940
 592,537.975004
 5/3/2018
 OK-PS

Project	0160-0364-0	SAW GRANT-WASTEWATER ASSET MGT PLAN			Invoice	0117536
	VARICALLI, FRANK	3/9/2018	.50	83.50	41.75	
	Proj.co-ord.dis.w/insp.& contr.					
	VARICALLI, FRANK	3/14/2018	.50	83.50	41.75	
	Proj.co-ord.dis.w/insp.& contr.					
	VARICALLI, FRANK	3/15/2018	.50	83.50	41.75	
	Proj.co-ord.dis.w/insp.& contr.					
	VARICALLI, FRANK	3/16/2018	.50	83.50	41.75	
	Proj.co-ord.dis.w/insp.& contr.					
	VARICALLI, FRANK	3/22/2018	.50	83.50	41.75	
	Proj.co-ord.dis.w/insp.& contr.					
	VARICALLI, FRANK	3/23/2018	.50	83.50	41.75	
	Proj.co-ord.dis.w/insp.& contr.					
	VARICALLI, FRANK	3/27/2018	.50	83.50	41.75	
	Proj.co-ord.dis.w/insp.& contr.					
	VARICALLI, FRANK	3/29/2018	.50	83.50	41.75	
	Proj.co-ord.dis.w/insp.& contr.					
ENGINEERING AIDE III						
	BARNES, JOYCE	3/5/2018	.50	70.00	35.00	
	File transfer & refresh					
	BARNES, JOYCE	3/12/2018	.50	70.00	35.00	
	File transfer & refresh					
	BARNES, JOYCE	3/19/2018	.80	70.00	56.00	
	File transfer & refresh					
	BARNES, JOYCE	3/23/2018	1.00	70.00	70.00	
	Inspector document request.					
	BARNES, JOYCE	3/26/2018	1.00	70.00	70.00	
	IDR check					
	BARNES, JOYCE	3/27/2018	4.00	70.00	280.00	
	Pay Item correction					
	BARNES, JOYCE	3/28/2018	4.00	70.00	280.00	
	Pay Item correction					
	BARNES, JOYCE	3/29/2018	6.00	70.00	420.00	
	Pay Item correction					
	DEDENBACH, LYNN	3/9/2018	2.00	70.00	140.00	
	IDR Review, Filing					
	DEDENBACH, LYNN	3/14/2018	.50	70.00	35.00	
	Draft Estimate					
	DEDENBACH, LYNN	3/15/2018	1.00	70.00	70.00	
	Generate Estimate, Transmittal to City, Email, Filing					
	WINES, WILLIAM	3/8/2018	1.00	70.00	70.00	
	IDR Review					
	WINES, WILLIAM	3/13/2018	1.00	70.00	70.00	
	IDR Review					
MEETINGS						
TEAM LEADER						
	VARICALLI, FRANK	3/28/2018	.50	83.50	41.75	
	Meeting with inspector					
CONSTRUCTION OBSERVATION						
ENGINEERING AIDE III						
	BIRKETT, CHRISTOPHER	3/5/2018	10.00	70.00	700.00	
	Manhole inspection					
	BIRKETT, CHRISTOPHER	3/6/2018	10.00	70.00	700.00	
	Manhole inspection					
	BIRKETT, CHRISTOPHER	3/7/2018	10.00	70.00	700.00	
	Manhole inspection					
	BIRKETT, CHRISTOPHER	3/8/2018	10.00	70.00	700.00	
	Manhole inspection					

Project	0160-0364-0	SAW GRANT-WASTEWATER ASSET MGT PLAN			Invoice	0117536
BIRKETT, CHRISTOPHER	3/12/2018	10.00	70.00		700.00	
Manhole inspection						
BIRKETT, CHRISTOPHER	3/14/2018	10.00	70.00		700.00	
Manhole inspection						
BIRKETT, CHRISTOPHER	3/15/2018	10.00	70.00		700.00	
Manhole inspection						
BIRKETT, CHRISTOPHER	3/20/2018	10.00	70.00		700.00	
Manhole inspection						
BIRKETT, CHRISTOPHER	3/21/2018	10.00	70.00		700.00	
Manhole inspection						
BIRKETT, CHRISTOPHER	3/22/2018	10.00	70.00		700.00	
Manhole inspection						
DAVIS, JOHN	3/5/2018	10.00	70.00		700.00	
Manhole inspection						
DAVIS, JOHN	3/6/2018	10.00	70.00		700.00	
Manhole inspection						
DAVIS, JOHN	3/7/2018	10.00	70.00		700.00	
Manhole inspection						
DAVIS, JOHN	3/8/2018	10.00	70.00		700.00	
Manhole inspection						
DAVIS, JOHN	3/12/2018	10.00	70.00		700.00	
Manhole inspection						
DAVIS, JOHN	3/13/2018	10.00	70.00		700.00	
Manhole inspection						
DAVIS, JOHN	3/14/2018	10.00	70.00		700.00	
Manhole inspection						
DAVIS, JOHN	3/15/2018	10.00	70.00		700.00	
Manhole inspection						
DAVIS, JOHN	3/19/2018	10.00	70.00		700.00	
Manhole inspection.						
DAVIS, JOHN	3/20/2018	10.00	70.00		700.00	
Manhole inspection.						
DAVIS, JOHN	3/21/2018	10.00	70.00		700.00	
Manhole inspection.						
DAVIS, JOHN	3/22/2018	10.00	70.00		700.00	
Manhole inspection.						
DAVIS, JOHN	3/26/2018	10.00	70.00		700.00	
Manhole inspection						
DAVIS, JOHN	3/28/2018	10.00	70.00		700.00	
Manhole inspection.						
MARCHESI, MARTY	3/19/2018	8.00	70.00		560.00	
Manhole inspection						
MARCHESI, MARTY	3/20/2018	8.00	70.00		560.00	
Manhole inspection						
MARCHESI, MARTY	3/21/2018	8.00	70.00		560.00	
Manhole inspection						
MARCHESI, MARTY	3/22/2018	8.00	70.00		560.00	
Manhole inspection						
MARCHESI, MARTY	3/23/2018	8.00	70.00		560.00	
Manhole inspection						
MARCHESI, MARTY	3/26/2018	8.00	70.00		560.00	
Manhole inspection						
MARCHESI, MARTY	3/27/2018	8.50	70.00		595.00	
Manhole inspection						
MARCHESI, MARTY	3/28/2018	8.00	70.00		560.00	
Manhole inspection						
MARCHESI, MARTY	3/29/2018	8.00	70.00		560.00	

Project	0160-0364-0	SAW GRANT-WASTEWATER ASSET MGT PLAN			Invoice	0117536
Manhole inspection						
MONTEMAYOR-ESPINOZA, DARIO	3/5/2018	7.50	70.00		525.00	
Manhole inspection						
MONTEMAYOR-ESPINOZA, DARIO	3/6/2018	8.00	70.00		560.00	
Manhole inspection						
MONTEMAYOR-ESPINOZA, DARIO	3/7/2018	7.50	70.00		525.00	
Manhole inspection						
MONTEMAYOR-ESPINOZA, DARIO	3/8/2018	8.50	70.00		595.00	
Manhole inspection						
MONTEMAYOR-ESPINOZA, DARIO	3/9/2018	7.50	70.00		525.00	
Manhole inspection						
MONTEMAYOR-ESPINOZA, DARIO	3/10/2018	7.00	70.00		490.00	
Manhole inspection						
MONTEMAYOR-ESPINOZA, DARIO	3/12/2018	8.50	70.00		595.00	
Manhole inspection						
MONTEMAYOR-ESPINOZA, DARIO	3/13/2018	8.50	70.00		595.00	
Manhole inspection						
MONTEMAYOR-ESPINOZA, DARIO	3/14/2018	9.50	70.00		665.00	
Manhole inspection						
MONTEMAYOR-ESPINOZA, DARIO	3/15/2018	8.00	70.00		560.00	
Manhole inspection						
MONTEMAYOR-ESPINOZA, DARIO	3/16/2018	7.50	70.00		525.00	
Manhole inspection						
MONTEMAYOR-ESPINOZA, DARIO	3/17/2018	7.00	70.00		490.00	
Manhole inspection						
MONTEMAYOR-ESPINOZA, DARIO	3/19/2018	8.00	70.00		560.00	
Manhole inspection						
MONTEMAYOR-ESPINOZA, DARIO	3/20/2018	8.00	70.00		560.00	
Manhole inspection						
MONTEMAYOR-ESPINOZA, DARIO	3/21/2018	8.50	70.00		595.00	
Manhole inspection						
WALKER, NAKEYA	3/5/2018	10.00	70.00		700.00	
Manhole inspection						
WALKER, NAKEYA	3/6/2018	10.00	70.00		700.00	
Manhole inspection						
WALKER, NAKEYA	3/7/2018	10.00	70.00		700.00	
Manhole inspection						
WALKER, NAKEYA	3/8/2018	10.00	70.00		700.00	
Manhole inspection						
WALKER, NAKEYA	3/12/2018	9.00	70.00		630.00	
Manhole inspection						
WALKER, NAKEYA	3/13/2018	10.30	70.00		721.00	
Manhole inspection						
WALKER, NAKEYA	3/14/2018	10.00	70.00		700.00	

Project	0160-0364-0	SAW GRANT-WASTEWATER ASSET MGT PLAN			Invoice	0117536
Manhole inspection						
WALKER, NAKYA	3/15/2018	10.00	70.00		700.00	
Manhole inspection						
WALKER, NAKYA	3/19/2018	10.00	70.00		700.00	
Manhole inspection						
WALKER, NAKYA	3/20/2018	10.00	70.00		700.00	
Manhole inspection						
WALKER, NAKYA	3/21/2018	10.00	70.00		700.00	
Manhole inspection						
WALKER, NAKYA	3/22/2018	10.00	70.00		700.00	
Manhole Inspection						
WALKER, NAKYA	3/26/2018	10.00	70.00		700.00	
Manhole inspection						
WALKER, NAKYA	3/28/2018	10.00	70.00		700.00	
Manhole Inspection						
WILSON, HOLLY	3/5/2018	10.00	70.00		700.00	
Manhole inspection						
WILSON, HOLLY	3/6/2018	10.00	70.00		700.00	
Manhole inspection						
WILSON, HOLLY	3/7/2018	9.50	70.00		665.00	
Manhole inspection						
WILSON, HOLLY	3/8/2018	10.00	70.00		700.00	
Manhole inspection						
WILSON, HOLLY	3/12/2018	9.00	70.00		630.00	
Manhole inspection						
WILSON, HOLLY	3/13/2018	10.30	70.00		721.00	
Manhole inspection						
WILSON, HOLLY	3/14/2018	10.00	70.00		700.00	
Manhole inspection						
WILSON, HOLLY	3/15/2018	10.00	70.00		700.00	
Manhole inspection						
WILSON, HOLLY	3/19/2018	10.00	70.00		700.00	
Manhole inspection						
WILSON, HOLLY	3/20/2018	10.00	70.00		700.00	
Manhole inspection						
WILSON, HOLLY	3/21/2018	10.00	70.00		700.00	
Manhole inspection						
WILSON, HOLLY	3/23/2018	10.00	70.00		700.00	
Manhole inspection						
WILSON, HOLLY	3/26/2018	10.00	70.00		700.00	
Manhole inspection						
WILSON, HOLLY	3/28/2018	10.00	70.00		700.00	
Manhole inspection						
ENGINEERING AIDE II						
DUCKWITZ, KEVIN	3/5/2018	10.50	62.00		651.00	
Manhole inspection						
DUCKWITZ, KEVIN	3/6/2018	10.50	62.00		651.00	
Manhole inspection						
DUCKWITZ, KEVIN	3/7/2018	9.70	62.00		601.40	
Manhole inspection						
DUCKWITZ, KEVIN	3/7/2018	.50	62.00		31.00	
Saw MH App changes						
DUCKWITZ, KEVIN	3/8/2018	8.00	62.00		496.00	
manhole inspection						
DUCKWITZ, KEVIN	3/12/2018	8.00	62.00		496.00	
manhole inspection						

Project	0160-0364-0	SAW GRANT-WASTEWATER ASSET MGT PLAN			Invoice	0117536
	DUCKWITZ, KEVIN	3/13/2018	10.00	62.00	620.00	
	manhole inspection					
	DUCKWITZ, KEVIN	3/14/2018	.50	62.00	31.00	
	inspector app revisions					
	DUCKWITZ, KEVIN	3/14/2018	9.00	62.00	558.00	
	manhole inspection					
	DUCKWITZ, KEVIN	3/15/2018	10.50	62.00	651.00	
	manhole inspection					
	DUCKWITZ, KEVIN	3/19/2018	10.00	62.00	620.00	
	manhole inspection					
	DUCKWITZ, KEVIN	3/20/2018	10.00	62.00	620.00	
	manhole inspection					
	DUCKWITZ, KEVIN	3/21/2018	10.00	62.00	620.00	
	manhole inspection					
	SMITH, BRYAN	3/12/2018	8.00	62.00	496.00	
	Manhole inspection					
	WEEKS, ROBERT	3/5/2018	10.50	62.00	651.00	
	Manhole inspection					
	WEEKS, ROBERT	3/6/2018	.50	62.00	31.00	
	Manhole inspection					
	WEEKS, ROBERT	3/6/2018	8.00	62.00	496.00	
	Manhole inspection					
	WEEKS, ROBERT	3/7/2018	9.70	62.00	601.40	
	Manhole inspection					
	WEEKS, ROBERT	3/8/2018	8.50	62.00	527.00	
	Manhole inspection					
	WEEKS, ROBERT	3/14/2018	9.00	62.00	558.00	
	Manhole inspection					
	WEEKS, ROBERT	3/15/2018	10.50	62.00	651.00	
	Manhole inspection					
	WEEKS, ROBERT	3/20/2018	10.00	62.00	620.00	
	Manhole inspection					
	WEEKS, ROBERT	3/21/2018	10.00	62.00	620.00	
	Manhole inspection					
	WEEKS, ROBERT	3/22/2018	10.00	62.00	620.00	
	Manhole inspection					
	WEEKS, ROBERT	3/23/2018	10.00	62.00	620.00	
	Manhole inspection					
	WEEKS, ROBERT	3/26/2018	10.00	62.00	620.00	
	Manhole inspection					
	WEEKS, ROBERT	3/28/2018	10.00	62.00	620.00	
	Manhole inspection					
BASE MAPS						
GRADUATE ENG/SUR/ARC						
MILLER, JEFFREY	3/27/2018	1.00	83.50	83.50		
Creation of punchlist mapset for inspection						
CCTV REVIEW						
GRADUATE ENG/SUR/ARC						
MARCUS, PATRICK	3/23/2018	2.00	83.50	167.00		
Sewer Review of gas conflict lines from contractor						
MARCUS, PATRICK	3/27/2018	1.00	83.50	83.50		
Run and check two sets of full size prints for contractor						
ENGINEERING AIDE I						
ANDERSON, KEVIN	3/21/2018	6.50	56.00	364.00		
CCTV review						
Totals			997.40		68,179.15	
Total Labor						68,179.15

Project	0160-0364-0	SAW GRANT-WASTEWATER ASSET MGT PLAN	Invoice	0117536
			Total this Invoice	\$68,179.15



ANDERSON, ECKSTEIN AND WESTRICK, INC.
CIVIL ENGINEERS • SURVEYORS • ARCHITECTS
51301 Schoenherr Road, Shelby Township, Michigan 48315
Phone (586) 726-1234 Fax (586) 726-8780

Invoice

April 30, 2018

Project No: 0160-0376-2

Invoice No: 0117537

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOOD, MI 48236-2397

Handwritten: 
5/3/18

Handwritten: PO 44119

Handwritten: 101-000-285.530

Handwritten: 
5/3/18

Project 0160-0376-2 GAS MAIN CONSTRUCTION OVERSIGHT

Professional Services from March 5, 2018 to April 1, 2018
Professional Personnel

Handwritten: OK-FJ

			Hours	Rate	Amount	
RESEARCH/REVIEW						
PRINCIPAL ENGINEER						
LOCKWOOD, SCOTT	3/28/2018		1.00	103.00	103.00	
Progress meeting and minutes						
MEETINGS						
TEAM LEADER						
VARICALLI, FRANK	3/16/2018		1.00	83.50	83.50	
Review gis maps,dis.w/dte						
BASE MAPS						
GRADUATE ENG/SUR/ARC						
MILLER, JEFFREY	3/14/2018		3.50	83.50	292.25	
Creation of gas main features						
MILLER, JEFFREY	3/15/2018		4.50	83.50	375.75	
Creation of gas main features						
MILLER, JEFFREY	3/16/2018		2.80	83.50	233.80	
Creation of gas main features						
MILLER, JEFFREY	3/19/2018		6.50	83.50	542.75	
Creation of gas main location maps for contractor						
MILLER, JEFFREY	3/20/2018		.50	83.50	41.75	
Creation of gas main location maps for contractor						
Totals			19.80		1,672.80	
Total Labor						1,672.80

Billing Limits	Current	Prior	To-Date
Total Billings	1,672.80	129,962.20	131,635.00
Limit			140,000.00
Remaining			8,365.00

Total this Invoice \$1,672.80



ANDERSON, ECKSTEIN AND WESTRICK, INC.
CIVIL ENGINEERS • SURVEYORS • ARCHITECTS
51301 Schoenherr Road, Shelby Township, Michigan 48315
Phone (586) 726-1234 Fax (586) 726-8780

Invoice

April 30, 2018
Project No: 0160-0394-0
Invoice No: 0117539

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOOD, MI 48236-2397

Project 0160-0394-0 2017-2018 GIS MAINTENANCE
FOR: GIS PORTAL & MOBILE APP SETUP AND PREP FOR TRAINING
Professional Services from March 5, 2018 to April 1, 2018
Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
PRINCIPAL ENGINEER			
LOCKWOOD, SCOTT 3/8/2018	.50	103.00	51.50
Set up LDC computer with GPW			
LOCKWOOD, SCOTT 3/9/2018	7.00	103.00	721.00
Data collection of PASER for City Streets			
Totals	7.50		772.50
Total Labor			772.50

Billing Limits	Current	Prior	To-Date
Total Billings	772.50	8,658.65	9,431.15
Limit			13,000.00
Remaining			3,568.85

Total this Invoice \$772.50

17-
PO 44040
592.537.977.000
CBKrus
5/3/18
OK-FJ
Brunner
5/9/18



ANDERSON, ECKSTEIN AND WESTRICK, INC.
CIVIL ENGINEERS • SURVEYORS • ARCHITECTS
51301 Schoenherr Road, Shelby Township, Michigan 48315
Phone (586) 726-1234 Fax (586) 726-8780

Invoice

April 30, 2018
Project No: 0160-0396-0
Invoice No: 0117540

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOOD, MI 48236-2397

Project 0160-0396-0 CAPITAL IMPROVEMENTS, PARKING LOTS
FOR: TOPO DEVELOPMENT IN CADD, FIELD REVIEW, PROJECT DESIGN DRAFTING & COST ESTIMATES
Professional Services from March 5, 2018 to April 1, 2018

Fee

Construction Cost	375,000.00
Fee Percentage (Reduced)	7.30
Total Fee	27,375.00

Percent Complete

100.00 Total Earned

27,375.00

Previous Fee Billing

21,900.00

Current Fee Billing

5,475.00

Total Fee

5,475.00

Total this Invoice

\$5,475.00

PD 18-44484
420.451.974.201
5/3/2018

ABH

Bruce Smith
5/9/18

OK - PJ

Project Detail - JTD

Tuesday, May 1, 2018

8:55:06 AM

Anderson, Eckstein & Westrick, Inc.

Job-to-Date through 5/4/2018

Show Unposted

Total
Hours

Project Number: 0160-0396-0 CAPITAL IMPROVEMENTS, PARKING LOTS

Total for

Labor and Overhead

02 N/B TOPO

000 UNASSIGNED

F 236 LAGODNA, CARL 11/7/2017 5.00

F 236 LAGODNA, CARL 11/20/2017 10.50

F 236 LAGODNA, CARL 11/27/2017 5.00

Total for 236 20.50

F 521 DUCKWITZ, KEVIN 11/7/2017 5.00

control, topo, benches, strs, data collection

F 521 DUCKWITZ, KEVIN 11/20/2017 10.50

topo parking lots

Total for 521 15.50

F 570 SOMMERS, MICHAEL 11/7/2017 3.50

Total for 570 3.50

F 622 CARPENTER, AARON 11/27/2017 5.00

Total for 622 5.00

Total for UNASSIGNED 44.50

Total for N/B TOPO 44.50

12 TOPO SURVEY

000 UNASSIGNED

B 235 PIOTROWSKI, KEVIN 2/8/2018 1.20

Topographic Survey - Pickup

X 235 PIOTROWSKI, KEVIN 11/15/2017 2.00

Topographic Survey - Bramcaster

X 235 PIOTROWSKI, KEVIN 11/16/2017 .20

Topographic Survey - Bramcaster

X 235 PIOTROWSKI, KEVIN 11/27/2017 4.40

Topographic Survey

X 235 PIOTROWSKI, KEVIN 11/28/2017 2.50

Topographic Survey

Total for 235 10.30

B 236 LAGODNA, CARL 2/6/2018 4.00

one man crew...topo pick up on parking lots

B 236 LAGODNA, CARL 2/6/2018 .50

prep

X 236 LAGODNA, CARL 9/26/2017 6.50

one man crew...set and locted control, data collection of bramcaster parking lot

X 236 LAGODNA, CARL 11/20/2017 .50

prep

X 236 LAGODNA, CARL 11/27/2017 .50

prep

Total for 236 12.00

B 320 GAYESKI JR., JOSEPH 2/8/2018 1.50

control, bm, process data, line and code clean up and create cad file

X 320 GAYESKI JR., JOSEPH 11/20/2017 4.00

Basemap, bm, process data collection, linework and pcode clean up, structure data and create cad file

X 320 GAYESKI JR., JOSEPH 11/21/2017 4.00

Basemap, bm, process data collection, linework and pcode clean up, structure data and create cad file

X 320 GAYESKI JR., JOSEPH 11/22/2017 1.00

Basemap, bm, process data collection, linework and pcode clean up, structure data and create cad file

X 320 GAYESKI JR., JOSEPH 11/29/2017 1.00

Structure data

Total for 320 11.50

Project Detail - JTD			Job-to-Date through 5/4/2018	Tuesday, May 1, 2018 8:55:06 AM
Show Unposted			Total Hours	
X	515 TRUAX, MICHAEL	8/23/2017	3.00	
	Created field file for the four topographic areas.			
X	515 TRUAX, MICHAEL	11/7/2017	1.00	
	Dropped off file to field crew, explained topo requirements.			
X	515 TRUAX, MICHAEL	11/27/2017	.50	
	Questions with the crew about topo and benches.			
Total for 515			4.50	
X	521 DUCKWITZ, KEVIN	12/21/2017	3.50	
	cad topo			
X	521 DUCKWITZ, KEVIN	1/4/2018	4.00	
	TOPO CAD			
X	521 DUCKWITZ, KEVIN	1/5/2018	4.50	
	TOPO CAD			
X	521 DUCKWITZ, KEVIN	1/8/2018	3.50	
	TOPOGRAPHIC SURVEY CAD			
X	521 DUCKWITZ, KEVIN	1/9/2018	8.00	
	TOPOGRAPHIC SURVEY CAD			
X	521 DUCKWITZ, KEVIN	1/18/2018	1.00	
	utilities			
Total for 521			24.50	
Total for UNASSIGNED			62.80	
Total for TOPO SURVEY			62.80	
23 RESEARCH/REVIEW				
000 UNASSIGNED				
X	442 VIGNERON, MICHAEL	1/12/2018	.50	
	Sewer Investigation Maps to LJU			
Total for 442			.50	
Total for UNASSIGNED			.50	
Total for RESEARCH/REVIEW			.50	
24 SECRETARIAL				
000 UNASSIGNED				
B	391 BICKHAM, BRENDA	3/2/2018	1.50	
	Spec Book			
B	391 BICKHAM, BRENDA	3/5/2018	.50	
	Spec			
B	391 BICKHAM, BRENDA	3/6/2018	.50	
	Spec			
Total for 391			2.50	
Total for UNASSIGNED			2.50	
Total for SECRETARIAL			2.50	
25 PRINTS				
000 UNASSIGNED				
B	360 LEIDEKER, RONDA	3/2/2018	.20	
	Prints			
B	360 LEIDEKER, RONDA	3/8/2018	.60	
	prints and book			
Total for 360			.80	
B	523 KAFERLE, KATHLEEN	2/21/2018	.30	
	Plans			
X	523 KAFERLE, KATHLEEN	1/26/2018	.60	
	Scanning			
Total for 523			.90	
B	665 ANKAWI, MICHELLE	4/6/2018	.40	
	Print 3 full sets			
Total for 665			.40	
Total for UNASSIGNED			2.10	
Total for PRINTS			2.10	

Show Unposted

Total
Hours

30 CONST PLAN DRAFT

000 UNASSIGNED

X	229	HENNINGS, NANCY	11/17/2017	1.00
		Create removal/construction plan, removal/proposed geometrics		
X	229	HENNINGS, NANCY	11/20/2017	.50
		Add silt fence, create titlesheet		
X	229	HENNINGS, NANCY	1/9/2018	2.50
		Eng. plans		

Total for 229 **4.00**

X	235	PIOTROWSKI, KEVIN	8/10/2017	.40
		Eng. Plans		
X	235	PIOTROWSKI, KEVIN	12/11/2017	1.00
		Eng. Plans - Bramcaster		
X	235	PIOTROWSKI, KEVIN	12/12/2017	4.80
		Eng. Plans		
X	235	PIOTROWSKI, KEVIN	12/13/2017	6.00
		Eng. Plans		
X	235	PIOTROWSKI, KEVIN	1/15/2018	1.00
		Engineering Plans		
X	235	PIOTROWSKI, KEVIN	1/16/2018	2.40
		Engineering Plans		
X	235	PIOTROWSKI, KEVIN	1/17/2018	7.80
		Engineering Plans		
X	235	PIOTROWSKI, KEVIN	1/19/2018	7.50
		Engineering Plans		
X	235	PIOTROWSKI, KEVIN	1/22/2018	8.70
		Engineering Plans		
X	235	PIOTROWSKI, KEVIN	1/23/2018	4.50
		Engineering Plans		
X	235	PIOTROWSKI, KEVIN	1/24/2018	.50
		Engineering Plans		
X	235	PIOTROWSKI, KEVIN	1/26/2018	2.00
		Engineering Plans		
X	235	PIOTROWSKI, KEVIN	1/29/2018	7.00
		Engineering Plans		
X	235	PIOTROWSKI, KEVIN	1/30/2018	6.30
		Engineering Plans		

Total for 235 **59.90**Total for UNASSIGNED **63.90**Total for CONST PLAN DRAFT **63.90**

34 PRELIM ENG

000 UNASSIGNED

B	293	LOCKWOOD, SCOTT	2/7/2018	1.00
		Check proposed treatments with contractor and project timing		
B	293	LOCKWOOD, SCOTT	2/9/2018	.50
		Review project timeline with JS		
B	293	LOCKWOOD, SCOTT	2/12/2018	1.00
		Review project package and boring logs		
B	293	LOCKWOOD, SCOTT	2/13/2018	2.00
		Bid package review and timing		
B	293	LOCKWOOD, SCOTT	2/14/2018	1.00
B	293	LOCKWOOD, SCOTT	2/21/2018	1.50
		Contract documents and project timing		
B	293	LOCKWOOD, SCOTT	2/23/2018	1.00
		Contract document review		
B	293	LOCKWOOD, SCOTT	2/28/2018	1.50
		Review plans and estimates with JS		

Show Unposted

Total
Hours

B	293	LOCKWOOD, SCOTT	3/5/2018	1.20
		Bid documents		
B	293	LOCKWOOD, SCOTT	3/6/2018	1.00
		Coordination of bid opening, project scope		
B	293	LOCKWOOD, SCOTT	3/8/2018	1.00
		Coordination		
B	293	LOCKWOOD, SCOTT	3/12/2018	1.00
		Prep for pre-bid meeting and estimate		
B	293	LOCKWOOD, SCOTT	3/26/2018	.50
		SESC Permit		
B	293	LOCKWOOD, SCOTT	3/28/2018	1.00
		project review		
B	293	LOCKWOOD, SCOTT	3/29/2018	2.00
		Bid opening		
X	293	LOCKWOOD, SCOTT	1/24/2018	.50
		Review project timing		
X	293	LOCKWOOD, SCOTT	1/25/2018	1.00
		Determine project bidding and rough award dates including discussion with Bond Counsel		
X	293	LOCKWOOD, SCOTT	1/31/2018	1.50
		Review plans with City and Juli		
Total for 293				20.20
B	570	SOMMERS, MICHAEL	2/5/2018	1.50
B	570	SOMMERS, MICHAEL	2/8/2018	1.50
B	570	SOMMERS, MICHAEL	3/9/2018	.50
B	570	SOMMERS, MICHAEL	3/14/2018	.50
B	570	SOMMERS, MICHAEL	3/29/2018	.50
B	570	SOMMERS, MICHAEL	4/2/2018	2.50
B	570	SOMMERS, MICHAEL	4/3/2018	3.00
B	570	SOMMERS, MICHAEL	4/4/2018	1.00
B	570	SOMMERS, MICHAEL	4/6/2018	.50
B	570	SOMMERS, MICHAEL	4/26/2018	1.00
X	570	SOMMERS, MICHAEL	8/17/2017	4.50
X	570	SOMMERS, MICHAEL	8/21/2017	4.50
X	570	SOMMERS, MICHAEL	8/22/2017	1.00
X	570	SOMMERS, MICHAEL	11/16/2017	4.50
X	570	SOMMERS, MICHAEL	11/17/2017	2.00
X	570	SOMMERS, MICHAEL	11/20/2017	2.00
X	570	SOMMERS, MICHAEL	11/22/2017	3.00
X	570	SOMMERS, MICHAEL	11/28/2017	3.00
X	570	SOMMERS, MICHAEL	11/29/2017	4.00
X	570	SOMMERS, MICHAEL	12/4/2017	1.00
X	570	SOMMERS, MICHAEL	12/13/2017	2.00
X	570	SOMMERS, MICHAEL	12/14/2017	1.00
X	570	SOMMERS, MICHAEL	12/22/2017	1.50
X	570	SOMMERS, MICHAEL	1/2/2018	.30
X	570	SOMMERS, MICHAEL	1/3/2018	2.50
X	570	SOMMERS, MICHAEL	1/4/2018	7.00
X	570	SOMMERS, MICHAEL	1/5/2018	3.00
X	570	SOMMERS, MICHAEL	1/10/2018	8.50
X	570	SOMMERS, MICHAEL	1/12/2018	1.00
X	570	SOMMERS, MICHAEL	1/17/2018	.50
X	570	SOMMERS, MICHAEL	1/24/2018	3.00
X	570	SOMMERS, MICHAEL	1/25/2018	1.00
X	570	SOMMERS, MICHAEL	2/2/2018	.50
Total for 570				73.80
B	597	SALA, JULI	2/21/2018	1.00
B	597	SALA, JULI	2/26/2018	7.50
		Final plan changes, specs, contract books		

Show Unposted

Total
Hours

B	597	SALA, JULI	3/2/2018	4.00
B	597	SALA, JULI	3/4/2018	1.00
B	597	SALA, JULI	3/7/2018	.50
B	597	SALA, JULI	3/8/2018	2.50
B	597	SALA, JULI	3/12/2018	.50
B	597	SALA, JULI	3/13/2018	.50
B	597	SALA, JULI	3/14/2018	6.50
B	597	SALA, JULI	3/15/2018	.50
B	597	SALA, JULI	3/20/2018	.50
B	597	SALA, JULI	3/21/2018	4.50
B	597	SALA, JULI	3/26/2018	.50
		SESC		
B	597	SALA, JULI	3/28/2018	.50
B	597	SALA, JULI	3/29/2018	1.00
B	597	SALA, JULI	4/2/2018	1.50
B	597	SALA, JULI	4/9/2018	1.00
B	597	SALA, JULI	4/12/2018	.50
B	597	SALA, JULI	4/20/2018	.50
X	597	SALA, JULI	11/20/2017	.50
X	597	SALA, JULI	11/21/2017	.50
X	597	SALA, JULI	11/22/2017	4.00
X	597	SALA, JULI	12/11/2017	1.00
X	597	SALA, JULI	1/9/2018	2.50
X	597	SALA, JULI	1/25/2018	5.00
X	597	SALA, JULI	1/31/2018	5.00
		owner design meeting, minutes		
		Total for 597		53.50
X	683	ROJAS, STEVIE	8/10/2017	6.00
		worked on aerial images from C3D (geolocator feature) to locate sites, and worked on CAD line work for existing conditions.		
		Total for 683		6.00
		Total for UNASSIGNED		153.50
		Total for PRELIM ENG		153.50
		37 SPECIFICATIONS		
		000 UNASSIGNED		
B	442	VIGNERON, MICHAEL	3/6/2018	.50
		Post to MITN		
		Total for 442		.50
		Total for UNASSIGNED		.50
		Total for SPECIFICATIONS		.50
		38 CONTRACT ADMIN		
		000 UNASSIGNED		
B	293	LOCKWOOD, SCOTT	4/9/2018	2.00
		Review bids, letter of recommendation		
B	293	LOCKWOOD, SCOTT	4/10/2018	1.50
B	293	LOCKWOOD, SCOTT	4/20/2018	1.00
		review bids		
B	293	LOCKWOOD, SCOTT	4/25/2018	1.00
		Letter of recommendation		
		Total for 293		5.50
B	614	WINES, WILLIAM	3/29/2018	1.00
		Bid Tab		
		Total for 614		1.00
B	679	DEDENBACH, LYNN	2/9/2018	.50
		G2 Review, Email to Accounting for Payment, Filing		
B	679	DEDENBACH, LYNN	3/8/2018	.50
		Update Bid Calendar		
B	679	DEDENBACH, LYNN	3/12/2018	1.00
		Bid Tabulation Set-Up		

Show Unposted

Total
Hours

B	679 DEDENBACH, LYNN	3/22/2018	1.00
	Revised Bid Tabulation Set-Up (Addendum was Issued)		
	Total for 679		3.00
	Total for UNASSIGNED		9.50
	Total for CONTRACT ADMIN		9.50
	41 MEETINGS		
	000 UNASSIGNED		
B	570 SOMMERS, MICHAEL	3/14/2018	5.00
	Total for 570		5.00
	Total for UNASSIGNED		5.00
	Total for MEETINGS		5.00
	46 CONST OBSERV		
	000 UNASSIGNED		
X	647 LUMMA, KEITH	1/18/2018	4.00
	performed MACP inspection at multiple locations.		
X	647 LUMMA, KEITH	1/19/2018	5.00
	MACP inspection at various locations.		
X	647 LUMMA, KEITH	1/23/2018	8.00
	Processed site photos and wrote reports.		
X	647 LUMMA, KEITH	1/24/2018	8.00
	Processed site photos and wrote reports.		
	Total for 647		25.00
	Total for UNASSIGNED		25.00
	Total for CONST OBSERV		25.00
	48 ENG. PLAN REVIEW		
	000 UNASSIGNED		
B	632 KANAN, SYDNEY	3/2/2018	1.00
	Internal plan review		
	Total for 632		1.00
	Total for UNASSIGNED		1.00
	Total for ENG. PLAN REVIEW		1.00
	60 GENERAL		
	000 UNASSIGNED		
B	632 KANAN, SYDNEY	3/5/2018	1.50
	SESC Permit		
B	632 KANAN, SYDNEY	3/7/2018	.50
	SESC Permits		
B	632 KANAN, SYDNEY	3/8/2018	.50
	Addendum 1		
B	632 KANAN, SYDNEY	3/9/2018	1.00
	Addendum 1		
B	632 KANAN, SYDNEY	3/16/2018	1.50
	SESC Permits		
B	632 KANAN, SYDNEY	3/21/2018	.50
	SESC permits		
B	632 KANAN, SYDNEY	3/26/2018	1.00
	SESC permits and fees		
B	632 KANAN, SYDNEY	4/6/2018	.50
	Send out SESC Permits		
	Total for 632		7.00
	Total for UNASSIGNED		7.00
	Total for GENERAL		7.00
	93 FIELD SERVICES		
	000 UNASSIGNED		
X	382 BIRKETT, CHRISTOPHER	1/18/2018	4.00
	Inspect structures in parking lot areas to be replaced.		

Show Unposted

Total
Hours

X 382 BIRKETT, CHRISTOPHER 1/19/2018	5.00
Inspect structures in parking lot areas to be replaced.	
X 382 BIRKETT, CHRISTOPHER 1/30/2018	1.00
Inspection of catch basin 8 in DPW parking lot.	
Total for 382	10.00
X 521 DUCKWITZ, KEVIN 1/30/2018	1.00
inspection of C.B. 8 in DPW parking lot	
Total for 521	1.00
Total for UNASSIGNED	11.00
Total for FIELD SERVICES	11.00
Total for Labor and Overhead	388.80

Expenses

Reimbursable Expenses

520.00 REIMB. MISC. EXPENSE

B AP 0087676 3/27/2018 / WAYNE
COUNTY / SESC PERMIT FEE

M AP 0087393 2/13/2018 / G2
CONSULTING GROUP, LLC

X UN 0000108 11/7/2017 2 PERSON
CREW-TOPOGRAPHICAL SURVEY / locate
control / 1.5 HOURS @ 0 1.5 HOURS @
141.00

X UN 0000108 11/7/2017 3 PERSON
CREW-TOPOGRAPHICAL SURVEY / locate
control, data collection of dpw parking lot,
benches, and structure data / 3.5 HOURS @ 0
3.5 HOURS @ 169.50

X UN 0000033 11/20/2017 2 PERSON
CREW-TOPOGRAPHICAL SURVEY / data
collection of jackson parking lot and n. city hall
parking lot / 10.5 HOURS @ 0 10.5 HOURS @
141.00

X UN 0000108 11/27/2017 2 PERSON
CREW-TOPOGRAPHICAL SURVEY / topo city
hall south parking lot and structure data / 5.0
HOURS @ 0 5.0 HOURS @ 141.00

Total for 520.00

Total for Reimbursable Expenses

Total for Expenses

Total for 0160-0396-0 388.80

Final Totals 388.80



RECEIVED
MAY 17 2018
CITY OF GROSSE POINTE WOODS
ANDERSON, ECKSTEIN AND WESTRICK, INC.
CIVIL ENGINEERS • SURVEYORS • ARCHITECTS
51301 Schoenherr Road, Shelby Township, Michigan 48315
Phone (586) 726-1234 Fax (586) 726-8780

Invoice

April 30, 2018
Project No: 0160-0400-0
Invoice No: 0117544

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOOD, MI 48236-2397

Project 0160-0400-0 2018 CONCRETE PAVEMENT REPAIR PROGRAM

Professional Services from March 5, 2018 to April 1, 2018

Fee

Construction Cost	218,726.00		
Fee Percentage	7.90		
Total Fee	17,279.35		
Percent Complete	25.00	Total Earned	4,319.84
		Previous Fee Billing	0.00
		Current Fee Billing	4,319.84
		Total Fee	4,319.84

Billing Limits

	Current	Prior	To-Date
Total Billings	4,319.84	0.00	4,319.84
Limit			43,000.00
Remaining			38,680.16

Total this Invoice \$4,319.84

PO 44617

#202451974.201 \$734.37

#203451974.201 \$1598.34

#592537975.401 \$1987.13

OK- FS

Dehner

Atkinson

Project Detail - JTD

Tuesday, May 1, 2018

9:16:55 AM

Anderson, Eckstein & Westrick, Inc.

Job-to-Date through 5/4/2018

Show Unposted

Total
Hours

Project Number: 0160-0400-0 2018 CONCRETE PAVEMENT REPAIR PROGRAM

Total for

Labor and Overhead

23 RESEARCH/REVIEW

000 UNASSIGNED

X 442 VIGNERON, MICHAEL 3/5/2018 .50
Post to MITN

Total for 442 .50

Total for UNASSIGNED .50

Total for RESEARCH/REVIEW .50

24 SECRETARIAL

000 UNASSIGNED

X 391 BICKHAM, BRENDA 2/7/2018 1.00
Spec

X 391 BICKHAM, BRENDA 2/28/2018 .50
Spec

X 391 BICKHAM, BRENDA 3/22/2018 .30
Letter

Total for 391 1.80

X 520 DUBAY, GAIL 2/6/2018 .80
Spec Book - PFM

X 520 DUBAY, GAIL 3/2/2018 .20
Spec Book Changes - PFM

Total for 520 1.00

Total for UNASSIGNED 2.80

Total for SECRETARIAL 2.80

25 PRINTS

000 UNASSIGNED

X 360 LEIDEKER, RONDA 3/21/2018 .60
Scan Bid Packages

Total for 360 .60

X 523 KAFLERLE, KATHLEEN 2/28/2018 .70
Spec Books

Total for 523 .70

X 665 ANKAWI, MICHELLE 3/7/2018 .50
Copy 2 Spec Books

Total for 665 .50

Total for UNASSIGNED 1.80

Total for PRINTS 1.80

34 PRELIM ENG

000 UNASSIGNED

B 271 VARICALLI, FRANK 4/2/2018 .50
prepare prop.cpr loc.list

B 271 VARICALLI, FRANK 4/3/2018 .50

B 271 VARICALLI, FRANK 4/4/2018 .50

B 271 VARICALLI, FRANK 4/11/2018 .50

B 271 VARICALLI, FRANK 4/12/2018 1.00

B 271 VARICALLI, FRANK 4/13/2018 1.00

fld.paint prop.cpr.loc.

B 271 VARICALLI, FRANK 4/20/2018 .50

review prop.crp loc.from city

B 271 VARICALLI, FRANK 4/24/2018 .50

B 271 VARICALLI, FRANK 4/25/2018 .50

B 271 VARICALLI, FRANK 4/27/2018 .50

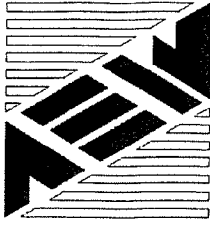
Show Unposted

Total
Hours

X	271	VARICALLI, FRANK	2/1/2018	.50
		review proposed loc.prepare specs		
X	271	VARICALLI, FRANK	2/2/2018	.50
X	271	VARICALLI, FRANK	2/5/2018	1.00
		review specs.& adv.for bidding		
X	271	VARICALLI, FRANK	2/6/2018	.50
X	271	VARICALLI, FRANK	2/7/2018	.50
X	271	VARICALLI, FRANK	2/13/2018	.50
X	271	VARICALLI, FRANK	2/14/2018	.50
X	271	VARICALLI, FRANK	2/19/2018	.50
		review & update specs.		
X	271	VARICALLI, FRANK	2/23/2018	.50
X	271	VARICALLI, FRANK	2/26/2018	.50
X	271	VARICALLI, FRANK	2/28/2018	.50
X	271	VARICALLI, FRANK	3/2/2018	1.00
		update cost est.& adv.		
X	271	VARICALLI, FRANK	3/5/2018	.50
		review plans & specs.		
X	271	VARICALLI, FRANK	3/6/2018	.50
		del.bid book		
X	271	VARICALLI, FRANK	3/7/2018	.50
		Total for 271		14.50
		Total for UNASSIGNED		14.50
		Total for PRELIM ENG		14.50
		37 SPECIFICATIONS		
		000 UNASSIGNED		
X	489	MARCUS, PATRICK	2/6/2018	2.50
		Put together spec book		
X	489	MARCUS, PATRICK	2/7/2018	.50
		Create spec book		
X	489	MARCUS, PATRICK	2/19/2018	1.00
		Update reviewed spec book		
X	489	MARCUS, PATRICK	2/26/2018	1.00
		Update Spec		
X	489	MARCUS, PATRICK	2/27/2018	.50
		Update Spec		
X	489	MARCUS, PATRICK	2/28/2018	1.00
		Update Spec and turn into PDF and check		
X	489	MARCUS, PATRICK	3/2/2018	1.00
		Make changes to ad and bid form, update estimate, PDF, and hard copies		
		Total for 489		7.50
		Total for UNASSIGNED		7.50
		Total for SPECIFICATIONS		7.50
		38 CONTRACT ADMIN		
		000 UNASSIGNED		
u	271	VARICALLI, FRANK	4/30/2018	.50
X	271	VARICALLI, FRANK	3/20/2018	1.00
		chk.ref.& prepare award letter		
X	271	VARICALLI, FRANK	3/21/2018	1.00
X	271	VARICALLI, FRANK	3/23/2018	1.00
X	271	VARICALLI, FRANK	3/27/2018	1.00
		review repair list from dpw		
X	271	VARICALLI, FRANK	3/28/2018	.50
X	271	VARICALLI, FRANK	3/29/2018	.50
		Total for 271		5.50
* X	371	SMITH, BRADLEY	3/21/2018	.20
		punchlist, 2018 letter		
		Total for 371		.20

Show Unposted			Total Hours
u	489 MARCUS, PATRICK 4/30/2018	1.00	
	Create sketch book for inseptor for 2018 spring work		
B	489 MARCUS, PATRICK 4/17/2018	2.00	
	Calculate quantities from field sketches, create work schedule with updated cost estimate		
B	489 MARCUS, PATRICK 4/24/2018	1.00	
	Update spring 2018 locations and email location list to contractor		
	Total for 489	4.00	
X	679 DEDENBACH, LYNN 3/8/2018	.50	
	Update Bid Calendar		
X	679 DEDENBACH, LYNN 3/12/2018	2.00	
	Bid Tabulation Set-Up		
* X	679 DEDENBACH, LYNN 3/15/2018	.50	
	Email Regarding Project Closeout Status		
* X	679 DEDENBACH, LYNN 3/16/2018	.50	
	Email to/from contractor for Pay Estimate information		
X	679 DEDENBACH, LYNN 3/21/2018	2.00	
	Bid Tabulation		
	Total for 679	5.50	
	Total for UNASSIGNED	15.20	
	Total for CONTRACT ADMIN	15.20	
	46 CONST OBSERV		
	000 UNASSIGNED		
B	301 MILLER, THOMAS 4/20/2018	1.00	
	Measure and sketch proposed concrete pavement repairs.		
	Total for 301	1.00	
B	580 BARBARO, VITO 4/3/2018	7.00	
B	580 BARBARO, VITO 4/4/2018	5.50	
B	580 BARBARO, VITO 4/13/2018	1.00	
	Total for 580	13.50	
	Total for UNASSIGNED	14.50	
	Total for CONST OBSERV	14.50	
	48 ENG. PLAN REVIEW		
	000 UNASSIGNED		
X	684 WILBERDING, ROSS 2/20/2018	.50	
	Internal Plan Review		
X	684 WILBERDING, ROSS 2/21/2018	2.80	
	Internal Plan Review		
	Total for 684	3.30	
	Total for UNASSIGNED	3.30	
	Total for ENG. PLAN REVIEW	3.30	
	54 BIDDING		
	000 UNASSIGNED		
X	271 VARICALLI, FRANK 3/8/2018	.50	
	answer pre bid quest.		
X	271 VARICALLI, FRANK 3/12/2018	.50	
	answer pre bid quest.		
X	271 VARICALLI, FRANK 3/14/2018	.50	
X	271 VARICALLI, FRANK 3/19/2018	.50	
	answer pre bid quest.		
X	271 VARICALLI, FRANK 3/20/2018	1.50	
	open & check bids		
	Total for 271	3.50	
	Total for UNASSIGNED	3.50	
	Total for BIDDING	3.50	
	62 BASE MAPS		
	000 UNASSIGNED		
X	541 MILLER, JEFFREY 3/28/2018	.50	
	Creation of repair location dot map		

<i>Show Unposted</i>	Total Hours
Total for 541	.50
Total for UNASSIGNED	.50
Total for BASE MAPS	.50
70 REVISIONS	
000 UNASSIGNED	
u 541 MILLER, JEFFREY 4/30/2018	1.00
Revisions to Concrete Repair location map	
Total for 541	1.00
Total for UNASSIGNED	1.00
Total for REVISIONS	1.00
Total for Labor and Overhead	65.10
Total for 0160-0400-0	65.10
Final Totals	65.10



RECEIVED
MAY 15 2018
CITY OF GROSSE POINTE WOODS
ANDERSON, ECKSTEIN AND WESTRICK, INC.
CIVIL ENGINEERS • SURVEYORS • ARCHITECTS
51301 Schoenherr Road, Shelby Township, Michigan 48315
Phone (586) 726-1234 Fax (586) 726-8780

Invoice

April 30, 2018

Project No: 0160-0401-0

Invoice No: 0117545

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOOD, MI 48236-2397

Project 0160-0401-0 2018 PAVEMENT JOINT & CRACK SEALING

Professional Services from March 5, 2018 to April 1, 2018

Professional Personnel

		Hours	Rate	Amount
PRELIMINARY ENGINEERING				
TEAM LEADER				
VARICALLI, FRANK	2/13/2018	.50	83.50	41.75
review specs.				
VARICALLI, FRANK	2/14/2018	.50	83.50	41.75
VARICALLI, FRANK	2/28/2018	.50	83.50	41.75
review prop.quant.& loc.,prep.mod.to extend contract				
VARICALLI, FRANK	3/1/2018	.50	83.50	41.75
VARICALLI, FRANK	3/2/2018	1.00	83.50	83.50
VARICALLI, FRANK	3/5/2018	.50	83.50	41.75
prepare contract mod.				
VARICALLI, FRANK	3/7/2018	.50	83.50	41.75
ENGINEERING AIDE I				
ANDERSON, KEVIN	3/1/2018	2.00	56.00	112.00
Joint sealing estimate				
CONTRACT ADMINISTRATION				
GRADUATE ENG/SUR/ARC				
MARCUS, PATRICK	3/7/2018	.50	83.50	41.75
Create and export dat file to inspection				
TEAM LEADER				
MYSLINSKI, CHARLES	10/17/2017	.50	83.50	41.75
Project Start-up Info				
MYSLINSKI, CHARLES	10/23/2017	.50	83.50	41.75
Time, Mileage, Data Transfer, Staffing...				
MYSLINSKI, CHARLES	10/24/2017	.50	83.50	41.75
Status				
MYSLINSKI, CHARLES	10/27/2017	.50	83.50	41.75
Staffing/Status				
MYSLINSKI, CHARLES	10/30/2017	.20	83.50	16.70
Time, Mileage, Data Transfer, Staffing...				
VARICALLI, FRANK	10/18/2017	.50	83.50	41.75
proj.co-ord.dis.w/insp.& contr.				
VARICALLI, FRANK	10/20/2017	.50	83.50	41.75
VARICALLI, FRANK	10/23/2017	.50	83.50	41.75
VARICALLI, FRANK	10/25/2017	.50	83.50	41.75
VARICALLI, FRANK	11/2/2017	.50	83.50	41.75

Project	0160-0401-0	2018 PAVEMENT JOINT & CRACK SEALING	Invoice	0117545
VARICALLI, FRANK	2/26/2018	.50 83.50	41.75	
prepare loc.list & contr.mod.				
VARICALLI, FRANK	3/2/2018	.50 83.50	41.75	
VARICALLI, FRANK	3/21/2018	.50 83.50	41.75	
rec.letter for contract mod.				
VARICALLI, FRANK	3/23/2018	.50 83.50	41.75	
ENGINEERING AIDE III				
DEDENBACH, LYNN	10/25/2017	.50 70.00	35.00	
IDR Generate, Review, Filing				
DEDENBACH, LYNN	11/3/2017	.50 70.00	35.00	
Draft Estimate				
DEDENBACH, LYNN	11/9/2017	.50 70.00	35.00	
Draft Estimate				
DEDENBACH, LYNN	3/6/2018	1.00 70.00	70.00	
Project Closeout Documentation, Archive FM File				
DEDENBACH, LYNN	3/21/2018	1.00 70.00	70.00	
Contract Modification for 2018 Items of Work				
CONSTRUCTION OBSERVATION				
ENGINEERING AIDE II				
DUCKWITZ, KEVIN	10/17/2017	11.00 62.00	682.00	
Inspection				
WALKER, NAKEYA	10/25/2017	6.00 62.00	372.00	
GIS UPDATES				
ENGINEERING AIDE III				
DOURJALIAN, ANDREW	3/8/2018	.50 70.00	35.00	
Created Sealing Map				
Totals		34.20	2,381.20	
Total Labor				2,381.20
		Total this Invoice		\$2,381.20

PO 44609

202 451 975.310 \$785.80

203 451 - 975.310 \$1,595.40

OK - P

[Signature]

[Signature]
5/15/18



ANDERSON, ECKSTEIN AND WESTRICK, INC.
CIVIL ENGINEERS • SURVEYORS • ARCHITECTS
51301 Schoenherr Road, Shelby Township, Michigan 48315
Phone (586) 726-1234 Fax (586) 726-8780

Invoice

April 30, 2018

Project No:

0160-0402-0

Invoice No:

0117546

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOOD, MI 48236-2397

Project 0160-0402-0 FY 2018-2019 RATE STUDY

Professional Services from March 5, 2018 to April 1, 2018

Professional Personnel

		Hours	Rate	Amount
STUDIES				
SENIOR PROJECT ENGINEER				
SEIDEL, KYLE	3/5/2018	.30	103.00	30.90
Updates to Cathy				
SEIDEL, KYLE	3/16/2018	2.60	103.00	267.80
Site meeting for broken lead at 21725 10 mile				
SEIDEL, KYLE	3/23/2018	3.00	103.00	309.00
Rate model				
SEIDEL, KYLE	3/27/2018	2.00	103.00	206.00
Rate Study				
SEIDEL, KYLE	3/28/2018	3.70	103.00	381.10
User charge development				
SEIDEL, KYLE	3/29/2018	8.20	103.00	844.60
User charge meeting and updates				
Totals		19.80		2,039.40
Total Labor				2,039.40
Total this Invoice				\$2,039.40

[Signature]
5/9/18

PO 18-44560
592.537.818.000
5/3/2018
ABehrens
OK-FP



ANDERSON, ECKSTEIN AND WESTRICK, INC.
CIVIL ENGINEERS • SURVEYORS • ARCHITECTS
51301 Schoenherr Road, Shelby Township, Michigan 48315
Phone (586) 726-1234 Fax (586) 726-8780

Invoice

RECEIVED
MAY - 4 2018
GROSSE POINTE WOODS

April 30, 2018

Project No:

0160-0405-0

Invoice No:

0117547

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOOD, MI 48236-2397

Project 0160-0405-0 ANITA ROAD FOIA

Professional Services from March 5, 2018 to April 1, 2018

Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
PRINCIPAL ENGINEER	1.00	103.00	103.00
ENGINEERING AIDE III	2.00	70.00	140.00
Totals	3.00		243.00
Total Labor			243.00

Billing Limits	Current	Prior	To-Date
Total Billings	243.00	0.00	243.00
Limit			192.30
Adjustment			-50.70
Total this Invoice			\$192.30

101.000.694.000
5/15/2018
B. Eckstein
Bonne f. f. f.



ANDERSON, ECKSTEIN AND WESTRICK, INC.
CIVIL ENGINEERS • SURVEYORS • ARCHITECTS
51301 Schoenherr Road, Shelby Township, Michigan 48315
Phone (586) 726-1234 Fax (586) 726-8780

Invoice

May 1, 2018
Project No: 0160-0397-0
Invoice No: 0117555

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOOD, MI 48236-2397

Project 0160-0397-0 PUBLIC SAFETY IMPROVEMENTS
FOR: LAYOUTS & MEETINGS TO REVIEW, PLAN REVISIONS AND PREPARE PRELIMINARY DESIGN DOCUMENTS
Professional Services from March 5, 2018 to April 1, 2018

Phase 01 PRELIMINARY DESIGN

Fee

Total Fee	23,000.00		
Percent Complete	100.00	Total Earned	23,000.00
		Previous Fee Billing	21,850.00
		Current Fee Billing	1,150.00
		Total Fee	1,150.00
		Total this Phase	\$1,150.00

Phase 02 CONSTRUCTION ADMINISTRATION

Professional Personnel

	Hours	Rate	Amount	
CONSTRUCTION ADMINISTRATION				
LICENSED ENG/SUR/ARC	14.50	103.00	1,493.50	
ADDITIONAL SERVICES				
SENIOR PROJECT ARCHITECT	2.50	103.00	257.50	
Totals	17.00		1,751.00	
Total Labor				1,751.00
		Total this Phase		\$1,751.00
		Total this Invoice		\$2,901.00

BILLING BACKUP REPORT

PO 44449
401.451.974.201
5/3/2018
C. Eckstein
[Signature] 5/9/18

Project Detail - JTD

Tuesday, May 1, 2018

11:23:04 AM

Anderson, Eckstein & Westrick, Inc.

Job-to-Date through 5/4/2018

Show Unposted

Total
Hours

Project Number: 0160-0397-0 PUBLIC SAFETY IMPROVEMENTS

Phase Number: 01 PRELIMINARY DESIGN

Total for

Labor and Overhead

00 NON-BILLABLE LABOR

000 UNASSIGNED

X 402 ARLOW, JASON 1/24/2018 .50
Review

X 402 ARLOW, JASON 1/25/2018 .50
Review with Gene T.

Total for 402 1.00

Total for UNASSIGNED 1.00

Total for NON-BILLABLE LABOR 1.00

23 RESEARCH/REVIEW

000 UNASSIGNED

X 395 FRAYER, CHRISTOPHER 1.00
2/22/2018

Archive search for water model, rvw static pressures for proposed fire suppression;

Total for 395 1.00

X 442 VIGNERON, MICHAEL 2/12/2018 .50
Water Service for Fire Suppression Line

X 442 VIGNERON, MICHAEL 2/13/2018 .50
Water Service for Fire Suppression Line

X 442 VIGNERON, MICHAEL 2/14/2018 1.00
Water Service for Fire Suppression Line

Total for 442 2.00

Total for UNASSIGNED 3.00

Total for RESEARCH/REVIEW 3.00

24 SECRETARIAL

000 UNASSIGNED

B 391 BICKHAM, BRENDA 4/9/2018 .50
AIA Document

Total for 391 .50

Total for UNASSIGNED .50

Total for SECRETARIAL .50

25 PRINTS

000 UNASSIGNED

X 360 LEIDEKER, RONDA 2/23/2018 2.30
Prints & Books

X 360 LEIDEKER, RONDA 3/8/2018 .60
prints and books

Total for 360 2.90

u 523 KAERLE, KATHLEEN 4/30/2018 .50
Plans

X 523 KAERLE, KATHLEEN 2/26/2018 .50
Scanning

Total for 523 1.00

B 664 GRZADZINSKI, SARAH 4/25/2018 2.40
printed, hole punched, and bound 5 contract books

Total for 664 2.40

Total for UNASSIGNED 6.30

Total for PRINTS 6.30

Show Unposted

Total
Hours

30 CONST PLAN DRAFT

000 UNASSIGNED

X 229 HENNINGS, NANCY 2/14/2018 1.00

Create fire suppression plan

Total for 229 1.00

Total for UNASSIGNED 1.00

Total for CONST PLAN DRAFT 1.00

38 CONTRACT ADMIN

000 UNASSIGNED

X 679 DEDENBACH, LYNN 3/13/2018 1.50

Bid Tab Set-Up, Bid Tabulation

Total for 679 1.50

Total for UNASSIGNED 1.50

Total for CONTRACT ADMIN 1.50

52 DESIGN DEV

000 UNASSIGNED

X 402 ARLOW, JASON 10/17/2017 .50

Review

X 402 ARLOW, JASON 10/25/2017 .50

Review

X 402 ARLOW, JASON 10/26/2017 2.00

Meeting

Total for 402 3.00

X 681 BERGE, MATTHEW 10/16/2017 3.50

Preliminary layouts

X 681 BERGE, MATTHEW 10/20/2017 1.00

Revised layouts

X 681 BERGE, MATTHEW 10/25/2017 4.00

Revise floor plans

X 681 BERGE, MATTHEW 10/26/2017 3.00

Travel to and attend meeting in Grosse Pointe Woods

X 681 BERGE, MATTHEW 10/30/2017 1.00

Revised floor plans

X 681 BERGE, MATTHEW 11/10/2017 .50

Revise existing plans

X 681 BERGE, MATTHEW 11/20/2017 .50

Revise design documents and research cost information

X 681 BERGE, MATTHEW 11/27/2017 6.00

Compiled opinion of probable cost

X 681 BERGE, MATTHEW 11/28/2017 1.00

Revised estimate

X 681 BERGE, MATTHEW 11/29/2017 5.50

Wall sections and reflected ceiling plan

X 681 BERGE, MATTHEW 11/30/2017 1.00

Review drawings for required dimensions, research weight of truss wall panels

X 681 BERGE, MATTHEW 12/6/2017 6.00

Revise drawings per field measurements

X 681 BERGE, MATTHEW 12/7/2017 2.00

Revise plans

X 681 BERGE, MATTHEW 12/11/2017 7.50

Section and plan details

X 681 BERGE, MATTHEW 12/12/2017 6.50

Code Review and life safety plan, prepare project schedule, filed project correspondence.

X 681 BERGE, MATTHEW 12/15/2017 .50

Code Review

Total for 681 49.50

Total for UNASSIGNED 52.50

Total for DESIGN DEV 52.50

Show Unposted

Total
Hours

53 CONST DOCUM

000 UNASSIGNED

X 402 ARLOW, JASON 12/15/2017 .50
code review

X 402 ARLOW, JASON 12/18/2017 .50
code review

X 402 ARLOW, JASON 12/19/2017 .50
code review

X 402 ARLOW, JASON 12/20/2017 .50
code review, plans to building official

X 402 ARLOW, JASON 1/4/2018 .50
plans

X 402 ARLOW, JASON 1/18/2018 .50
review with building official, review front spec

Total for 402 3.00

X 596 CHIRCO, BRANDY 2/19/2018 1.10
mark ups

X 596 CHIRCO, BRANDY 2/20/2018 6.20
mark ups and mechanical plans

X 596 CHIRCO, BRANDY 2/21/2018 8.00
mechanical and plumbing plans

X 596 CHIRCO, BRANDY 2/22/2018 2.60
mechanical

X 596 CHIRCO, BRANDY 3/14/2018 .50
calling bidders for references

Total for 596 18.40

X 681 BERGE, MATTHEW 1/2/2018 1.00
Project specifications

X 681 BERGE, MATTHEW 1/4/2018 7.00
Project specifications

X 681 BERGE, MATTHEW 1/5/2018 5.50
Project specifications

X 681 BERGE, MATTHEW 1/8/2018 6.50
Project specifications

X 681 BERGE, MATTHEW 1/10/2018 1.00
Project specifications.

X 681 BERGE, MATTHEW 1/11/2018 7.00
Project specifications

X 681 BERGE, MATTHEW 1/12/2018 7.00
Project specifications

X 681 BERGE, MATTHEW 1/15/2018 6.00
Revised specifications and reviewed general conditions. Sent drawings to mechanical/electrical engineer.

X 681 BERGE, MATTHEW 2/7/2018 1.50
Review details, coordinate with engineers

X 681 BERGE, MATTHEW 2/8/2018 6.50
Compile existing drawings for MEP engineers, send preliminary outlet layout to client, prepare project schedule.

X 681 BERGE, MATTHEW 2/9/2018 5.00
ADA ramp details

X 681 BERGE, MATTHEW 2/10/2018 2.50
Ramp details and prevailing wage info.

X 681 BERGE, MATTHEW 2/12/2018 6.00
Bid alternate details

X 681 BERGE, MATTHEW 2/13/2018 7.00
Construction documents

X 681 BERGE, MATTHEW 2/15/2018 6.50
Construction drawings

X 681 BERGE, MATTHEW 2/16/2018 6.00
Construction drawings

Show Unposted			Total Hours
X	681 BERGE, MATTHEW	2/20/2018	4.00
	Specifications		
X	681 BERGE, MATTHEW	2/21/2018	7.00
	Construction drawings and specifications		
X	681 BERGE, MATTHEW	2/22/2018	5.00
	Construction drawings and specs		
X	681 BERGE, MATTHEW	2/23/2018	.50
	Review contractor questions		
X	681 BERGE, MATTHEW	2/27/2018	1.00
	Prepare materials for pre-bid meeting		
X	681 BERGE, MATTHEW	2/28/2018	6.00
	Prepare materials for pre-bid, attend pre-bid, prepare addendum 1 items.		
X	681 BERGE, MATTHEW	3/2/2018	.50
	Review contractor questions, setup meetings, revise addendum 1 items		
Total for 681			106.00
Total for UNASSIGNED			127.40
Total for CONST DOCUM			127.40
54 BIDDING			
000 UNASSIGNED			
X	442 VIGNERON, MICHAEL	3/6/2018	1.00
	Post Addendum to MITN / Bid Questions		
Total for 442			1.00
X	681 BERGE, MATTHEW	3/5/2018	8.50
	Attend review meeting, revise drawings and specs for addendum 1		
X	681 BERGE, MATTHEW	3/6/2018	2.00
	Addendum 1		
X	681 BERGE, MATTHEW	3/9/2018	.50
	Respond to plan room questions		
X	681 BERGE, MATTHEW	3/13/2018	2.00
	Attend bid opening and distribute bid tab.		
Total for 681			13.00
Total for UNASSIGNED			14.00
Total for BIDDING			14.00
55 CONST ADMIN			
000 UNASSIGNED			
u	402 ARLOW, JASON	4/30/2018	2.00
	City council meeting, contract award		
B	402 ARLOW, JASON	4/25/2018	.50
	Contract book, call to state		
B	402 ARLOW, JASON	4/26/2018	.50
	Contract		
X	402 ARLOW, JASON	3/15/2018	.50
	Review bids		
Total for 402			3.50
u	681 BERGE, MATTHEW	4/30/2018	1.50
	Construction Issue drawings		
B	681 BERGE, MATTHEW	4/9/2018	4.00
	Attend pre-construction meeting, review construction contract		
B	681 BERGE, MATTHEW	4/10/2018	1.00
	Review construction contract		
B	681 BERGE, MATTHEW	4/12/2018	1.00
	Review construction contract with City's lawyer, provide additional documents.		
B	681 BERGE, MATTHEW	4/13/2018	.50
	Review contractor questions. Review contract questions		
B	681 BERGE, MATTHEW	4/15/2018	.50
	Review contractor questions		
B	681 BERGE, MATTHEW	4/17/2018	.50
	Review insurance and other contract documents.		

Show Unposted			Total Hours
B	681 BERGE, MATTHEW	4/18/2018	.50
	Review and distribute insurance information		
B	681 BERGE, MATTHEW	4/23/2018	2.00
	Schedule questions		
B	681 BERGE, MATTHEW	4/25/2018	1.00
	Coordinate contract documents		
* T	681 BERGE, MATTHEW	3/15/2018	5.00
	Attend contractor interviews, check contractor references.		
* T	681 BERGE, MATTHEW	3/15/2018	-5.00
	Attend contractor interviews, check contractor references.		
* T	681 BERGE, MATTHEW	3/16/2018	4.50
	Reviewed bidder information and prepared award recommendation		
* T	681 BERGE, MATTHEW	3/16/2018	-4.50
	Reviewed bidder information and prepared award recommendation		
* T	681 BERGE, MATTHEW	3/22/2018	4.00
	Revise plans and AJH comments, 3D axon 2 hr.s		
* T	681 BERGE, MATTHEW	3/22/2018	-4.00
	Revise plans and AJH comments, 3D axon 2 hr.s		
* T	681 BERGE, MATTHEW	3/23/2018	1.00
	Isometric floor plans		
* T	681 BERGE, MATTHEW	3/23/2018	-1.00
	Isometric floor plans		
X	681 BERGE, MATTHEW	3/14/2018	1.00
	Setup contractor interviews and compiled list of contractor questions.		
X	681 BERGE, MATTHEW	3/19/2018	.50
	Review client questions		
X	681 BERGE, MATTHEW	3/21/2018	1.00
	Review code official comments		
Total for 681			15.00
Total for UNASSIGNED			18.50
Total for CONST ADMIN			18.50
56 ME/ELEC DESG			
000 UNASSIGNED			
X	552 EDWARDS, WILLIAM	3/22/2018	.20
Total for 552			.20
Total for UNASSIGNED			.20
Total for ME/ELEC DESG			.20
57 ADD.SERVICES			
000 UNASSIGNED			
* T	402 ARLOW, JASON	3/23/2018	.50
	COW presentation		
* T	402 ARLOW, JASON	3/23/2018	-.50
	COW presentation		
* T	402 ARLOW, JASON	3/26/2018	1.00
	COW		
* T	402 ARLOW, JASON	3/26/2018	-1.00
	COW		
* T	402 ARLOW, JASON	3/27/2018	1.00
	Award letter		
* T	402 ARLOW, JASON	3/27/2018	-1.00
	Award letter		
X	402 ARLOW, JASON	3/15/2018	.50
	State review follow up		
X	402 ARLOW, JASON	3/21/2018	.50
	bldg review comments		
Total for 402			1.00
Total for UNASSIGNED			1.00
Total for ADD.SERVICES			1.00

Project Detail - JTD		Job-to-Date through 5/4/2018	Tuesday, May 1, 2018 11:23:04 AM
Show Unposted		Total Hours	
<hr/>			
58 STRUCTURAL			
000 UNASSIGNED			
X	544 ZAUDEL, KEVIN	12/15/2017	2.00
	Reviewed holding cell slab loading		
	Total for 544		2.00
	Total for UNASSIGNED		2.00
	Total for STRUCTURAL		2.00
	Total for Labor and Overhead		228.90
Expenses			
Reimbursable Expenses			
520.00 REIMB. MISC. EXPENSE			
F	AP 0087481	2/27/2018	/ STATE OF MICHIGAN / PLAN REVIEW FEE
	Total for 520.00		
521.00 NON-REIMB. MISC. EXP.			
F	AP 0087603	3/12/2018	/ KAISER CONSULTING LLC / Invoice #1806
	Total for 521.00		
	Total for Reimbursable Expenses		
	Total for Expenses		
	Total for 01		228.90
Phase Number: 02 CONSTRUCTION ADMINISTRATION			
Total for			
Labor and Overhead			
55 CONST ADMIN			
000 UNASSIGNED			
* F	681 BERGE, MATTHEW	3/15/2018	5.00
	Attend contractor interviews, check contractor references.		
* F	681 BERGE, MATTHEW	3/16/2018	4.50
	Reviewed bidder information and prepared award recommendation		
* F	681 BERGE, MATTHEW	3/22/2018	4.00
	Revise plans and AJH comments, 3D axon 2 hr.s		
* F	681 BERGE, MATTHEW	3/23/2018	1.00
	Isometric floor plans		
	Total for 681		14.50
	Total for UNASSIGNED		14.50
	Total for CONST ADMIN		14.50
57 ADD.SERVICES			
000 UNASSIGNED			
* F	402 ARLOW, JASON	3/23/2018	.50
	COW presentation		
* F	402 ARLOW, JASON	3/26/2018	1.00
	COW		
* F	402 ARLOW, JASON	3/27/2018	1.00
	Award letter		
	Total for 402		2.50
	Total for UNASSIGNED		2.50
	Total for ADD.SERVICES		2.50
	Total for Labor and Overhead		17.00
	Total for 02		17.00
	Total for 0160-0397-0		245.90
	Final Totals		245.90

11B



RECEIVED
MAY - 7 2018
CITY OF GROSSE PTE. WOODS

May 4, 2018

City of Grosse Pointe Woods
Accounts Payable
20025 Mack
Grosse Pointe Woods, MI 48236

RE: Legal Services – April 2018

Legal services rendered :

Invoice # 15375 (attached).....\$ 2,688.15

Total..... \$ 2,688.15

Respectfully submitted,

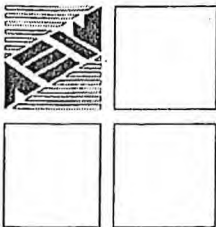
A handwritten signature in black ink, appearing to read "Lynette Hobyak", written over a printed name and title.
Lynette Hobyak
Business Manager

38110 Executive Drive, Suite 100
Westland, MI 48185

734-595-7727 Office
734-595-7736 Fax

A handwritten signature in blue ink, possibly reading "R. S. Hobyak", followed by the date "5/5/18".
101.210.801.300
5/4/18 CBHrus

11C



ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

RECEIVED
MAY 10 2018
CITY OF GROSSE PTE. WOODS

May 10, 2018

Cathy Behrens
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

Reference: 2017 SAW Grant Sewer Cleaning and CCTV Investigation
City of Grosse Pointe Woods
AEW Project No. 0160-0364

Dear Ms. Behrens:

Enclosed please find Construction Pay Estimate No. 4 for the above referenced project. For work performed through May 6, 2018 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **28,507.53** to Doetsch Industrial Services, Inc. 21221 Mullin Ave Warren, MI 48089-3086.

If you have questions or require additional information, please contact our office.

Sincerely,

Frank Varicalli
Project Manager

cc: Bruce Smith, City Administrator
Frank Schulte, Director of Public Services
Debbie Mathews
Susan Como
Doetsch Industrial Services, Inc.

PD 17-44437
592.537.975.005
5/10/2018
C. Behrens
OK- [initials]



Construction Pay Estimate Report

Anderson, Eckstein and Westrick

5/10/2018 6:48 AM

FieldManager 5.3a

Contract: .0160-0364, 2017 SAW Grant Sewer Cleaning and CCTV Investigation

Estimate No. 4	Estimate Date 5/6/2018	Entered By Lynn Dedenbach	Estimate Type Semi-Monthly	Managing Office Anderson, Eckstein and Westrick
All Contract Work Completed		Construction Started Date	Prime Contractor Doetsch Industrial Services, Inc. 21221 Mullin Ave Warren MI 48089-3086	
Comments Current Contract Amount \$249,001.00 % Complete 41%				

Item Usage Summary

Project: 0160-0364, 2017 SAW Grant Sewer Cleaning and CCTV Investigation

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Catch Basin Lead, Heavy Cleaning	Ft	4027001	0005	0005	00	000	253.000	0.01	\$2.53
_ Catch Basin, Lead Cleaning	Ft	4027001	0010	0010	00	000	6,749.000	1.25	\$8,436.25
_ Cleaning 06 - 12 inch Combined Sewers	Ft	4027001	0015	0015	00	000	5,489.000	0.75	\$4,116.75
_ Cleaning 15 - 21 inch Combined Sewers	Ft	4027001	0020	0020	00	000	2,516.000	1.00	\$2,516.00
_ Final TV Investigation and Log, 06 - 12 inch Combined Sewers	Ft	4027001	0035	0035	00	000	5,124.000	0.50	\$2,562.00
_ Final TV Investigation and Log, 15 - 21 inch Combined Sewers	Ft	4027001	0040	0040	00	000	2,516.000	0.50	\$1,258.00
_ Final TV Investigation and Log, Catch Basin Lead	Ft	4027001	0075	0075	00	000	6,396.000	1.25	\$7,995.00
_ Heavy Cleaning 06 - 12 inch Combined Sewers	Ft	4027001	0080	0080	00	000	2,005.000	0.50	\$1,002.50
_ Heavy Cleaning 15 - 21 inch Combined Sewers	Ft	4027001	0085	0085	00	000	1,336.000	1.00	\$1,336.00
_ Catch Basin, Cleaning	Ea	4037050	0100	0100	00	000	19.000	10.00	\$190.00
_ Catch Basin, Cleaning Modified	Ea	4037050	0105	0105	00	000	1.000	10.00	\$10.00
_ Extra Heavy Cleaning	Hr	8167040	0130	0130	00	000	15.000	150.00	\$2,250.00

Subtotal for Category 0000: \$31,675.03

Subtotal for Project 0160-0364: \$31,675.03

Total Estimated Item Payment: \$31,675.03



Anderson, Eckstein and Westrick

Construction Pay Estimate Report

5/10/2018 6:48 AM

FieldManager 5.3a

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date	28	\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0364, 2017 SAW Grant Sewer Cleaning and CCTV Investigation	0004	\$31,675.03	\$0.00	\$31,675.03
Voucher Total:				\$31,675.03

Summary

Current Voucher Total:	\$31,675.03	Earnings to date:	\$101,608.82
-Current Retainage:	\$3,167.50	- Retainage to date:	\$10,160.88
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$28,507.53	Net Earnings to date:	\$91,447.94
		- Payments to date:	\$62,940.41
		Net Earnings this period:	\$28,507.53

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.


Frank Varicalli

5-10-18
(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 4

Anderson, Eckstein and Westrick

5/10/2018 6:48 AM

FieldManager 5.3a

Contract: .0160-0364, 2017 SAW Grant Sewer Cleaning and CCTV Investigation

Project: 0160-0364, 2017 SAW Grant Sewer Cleaning and CCTV Investigation

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Catch Basin Lead, Heavy Cleaning	4027001	15,600.000	Ft	253.000	632.000	632.000	4%	0.01000	\$6.32
0010	_ Catch Basin, Lead Cleaning	4027001	39,000.000	Ft	6,749.000	14,619.200	14,619.200	37%	1.25000	\$18,274.00
0015	_ Cleaning 06 - 12 inch Combined Sewers	4027001	36,500.000	Ft	5,489.000	28,891.400	28,891.400	79%	0.75000	\$21,668.55
0020	_ Cleaning 15 - 21 inch Combined Sewers	4027001	9,800.000	Ft	2,516.000	4,671.000	4,671.000	48%	1.00000	\$4,671.00
0025	_ Cleaning 24 - 36 inch Combined Sewers	4027001	13,500.000	Ft		1,798.000	1,798.000	13%	1.00000	\$1,798.00
0030	_ Cleaning 42 - 48 inch Combined Sewers	4027001	2,000.000	Ft		0.000			1.00000	
0035	_ Final TV Investigation and Log, 06 - 12 inch Combined Sewers	4027001	36,500.000	Ft	5,124.000	26,809.400	26,809.400	73%	0.50000	\$13,404.70
0040	_ Final TV Investigation and Log, 15 - 21 inch Combined Sewers	4027001	9,800.000	Ft	2,516.000	4,671.000	4,671.000	48%	0.50000	\$2,335.50
0045	_ Final TV Investigation and Log, 24 - 36 inch Combined Sewers	4027001	13,500.000	Ft		1,798.000	1,798.000	13%	0.50000	\$899.00
0050	_ Final TV Investigation and Log, 42 - 48 inch Combined Sewers	4027001	2,000.000	Ft		0.000			0.50000	
0055	_ Final TV Investigation and Log, 60 inch Storm Sewers	4027001	170.000	Ft		0.000			1.00000	
0060	_ Final TV Investigation and Log, 66 inch Storm Sewers	4027001	1,400.000	Ft		0.000			1.00000	
0065	_ Final TV Investigation and Log, 72 inch Storm Sewers (Man Entry)	4027001	1,600.000	Ft		0.000			2.00000	
0070	_ Final TV Investigation and Log, 96 inch, Storm Sewer (Man Entry)	4027001	1,100.000	Ft		0.000			2.00000	
0075	_ Final TV Investigation and Log, Catch Basin Lead	4027001	39,000.000	Ft	6,396.000	14,086.200	14,086.200	36%	1.25000	\$17,607.75
0080	_ Heavy Cleaning 06 - 12 inch Combined Sewers	4027001	14,600.000	Ft	2,005.000	14,534.000	14,534.000	99%	0.50000	\$7,267.00
0085	_ Heavy Cleaning 15 - 21 inch Combined Sewers	4027001	3,950.000	Ft	1,336.000	2,908.000	2,908.000	74%	1.00000	\$2,908.00
0090	_ Heavy Cleaning 24 - 36 inch Combined Sewers	4027001	5,400.000	Ft		386.000	386.000	7%	4.00000	\$1,544.00
0095	_ Heavy Cleaning 42 - 48 inch Combined Sewers	4027001	800.000	Ft		0.000			4.00000	
0100	_ Catch Basin, Cleaning	4037050	100.000	Ea	19.000	51.000	51.000	51%	10.00000	\$510.00

Contract: .0160-0364

Estimate: 4

Page 1 of 2



Construction Pay Estimate Amount Balance Report

Estimate: 4

Anderson, Eckstein and Westrick

5/10/2018 6:48 AM

FieldManager 5.3a

Project: 0160-0364, 2017 SAW Grant Sewer Cleaning and CCTV Investigation

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0105	_ Catch Basin, Cleaning Modified	4037050	100.000	Ea	1.000	14.000	14.000	14%	10.00000	\$140.00
0110	_ Cutting Service Lead Protrusions	4037050	50.000	Ea		0.000			5.00000	
0115	_ Removal of Mineral Deposits	4037050	100.000	Ea		5.000	5.000	5%	5.00000	\$25.00
0120	_ Traffic Control, Major Street	8127051	1.000	LS		0.000			3,000.00000	
0125	_ Traffic Control, Minor Street	8127051	1.000	LS		0.000			3,000.00000	
0130	_ Extra Heavy Cleaning	8187040	80.000	Hr	15.000	57.000	57.000	71%	150.00000	\$8,550.00
0135	_ Deliverables	8267051	1.000	LS		0.000			4,000.00000	

Subtotal for Category 0000: 101608.82

Subtotal for Project 0160-0364: 101608.82

Percentage of Contract Completed(curr): 41%
(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$31,675.03

Total Amount Earned To Date: \$101,608.82

Motion by Granger, seconded by Shetler, regarding **contract/budget transfer: 2017 SAW Grant – Sewer Cleaning and CCTV**, that the City Council approve a contract with Doetsch Environmental Services to perform sewer cleaning and CCTV Investigations in a total amount not to exceed \$249,001.00, and to include engineering in a total amount not to exceed \$48,999.00, for a total project cost not to exceed \$298,000.00; \$249,001.00 to be drawn from General Ledger Account No. 592-537-975.005, and to approve a funds transfer in the amount of \$48,999.00 from SAW Grant Construction Account No. 592-537-975.005 into SAW Grant Engineering Account No. 592-537-975.004.

Motion carried by the following vote:

Yes:	Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No:	None
Absent:	None