

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Regular City Council Meeting Agenda
Monday, September 19, 2016
7:30 p.m.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. RECOGNITION OF COMMISSION MEMBERS
5. ACCEPTANCE OF AGENDA
6. MINUTES
 - A. Council 09/12/16
 - B. Committee-of-the-Whole 09/12/16
 - C. Tree commission 05/04/16
7. COMMUNICATIONS
 - A. Funds Transfer – Lake Front Park Wages
 1. Memo 09/06/16 – Director of Public Services
 - B. Monthly Financial Report – August 2016
 - C. WCA Assessing Services Update
8. PROCLAMATIONS
 - A. Breast Cancer Awareness Month
 - B. Chris Fenton
 - C. Childhood Obesity Awareness Week
9. CLAIMS/
ACCOUNTS
 - A. Labor Attorney
 1. Keller Thoma 09/01/16
10. NEW BUSINESS/PUBLIC COMMENT
11. ADJOURNMENT

Lisa Kay Hathaway, MMC
City Clerk

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.

NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST



COUNCIL
09-12-16 - 110

MINUTES OF THE RESCHEDULED CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, SEPTEMBER 12, 2016, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:40 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council members: Bryant, Granger, Ketels, Koester, McConaghy
Absent: Shetler (arrived at 8:26 p.m.)

Also Present: City Administrator Smith
City Attorney Don Berschback
City Clerk Hathaway
Director of Public Services Schulte
Building Inspector Tutag

Council, Administration, and the audience Pledged Allegiance to the Flag.

Motion by Bryant, seconded by Ketels, that Council Member Shetler be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke
No: None
Absent: Shetler

Motion by Bryant, seconded by Granger, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke
No: None
Absent: Shetler

The City Clerk was directed to administer the Oath of Office to John Kosanke, Director of Public Safety. The City Clerk administered the Oath of Office to Director Kosanke.

Motion by Granger, seconded by Koester, that the following minutes be approved:

1. City Council Minutes dated August 24, 2016, as amended; and August 15, 2016.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke
No: None
Absent: Shetler

Motion by Granger, seconded by Bryant, that the following minutes be approved:

1. Committee-of-the-Whole minutes dated August 24, 2016, as amended; and August 15, 2016.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke
No: None
Absent: Shetler

THE MEETING WAS THEREUPON OPENED AT 7:51 P.M. FOR A PUBLIC HEARING IN ACCORDANCE WITH CHAPTER 8, BUILDINGS AND BUILDING REGULATIONS, ARTICLE IX, FENCES, TO HEAR THE APPLICATION OF MR. AND MRS. JAMES GOULDING, 1843 MANCHESTER, GROSSE POINTE WOODS, FOR PERMISSION TO ERECT A VINYL FENCE THAT IS 5' SOLID WITH 1' LATTICE TOP ALONG THE SOUTH/REAR LOT LINE OF THE PETITIONER'S PROPERTY. THIS REQUEST IS NONCOMPLIANT WITH SECTION 8-279(1), WHICH REQUIRES A MINIMUM OF 2 INCH OPENINGS THROUGHOUT 50% OF THE LENGTH OR HEIGHT OF THE FENCE. A VARIANCE IS THEREFORE REQUIRED.

Motion by Ketels, seconded by Bryant, that for purposes of the public hearing the following items be received and placed on file:

1. Application for Fence Permit 03/31/16
2. Proposed fence style

3. Letter 07/13/16 – Grosse Pointe Fence
4. Memo 08/29/16 – Building Official
5. Photos – 4
6. Memo 06/21/16 – Director of Public Services
7. Affidavit of Property Owners Notified
8. Public Hearing Notice 09/01/16
9. Aerial Views (3)

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke
No: None
Absent: Shetler

The Building Official provided an overview, and recommended approval of this variance.

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The following individual was heard:

James Goulding
1843 Manchester

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. No one wished to be heard.

Motion by Granger, seconded by Koester, that the public hearing be closed at 7:58 p.m.
PASSED UNANIMOUSLY.

Motion by Bryant, seconded by Koester, that the following items be received and placed on file:

1. Three (3) photographs.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke
No: None
Absent: Shetler

Motion by McConaghy, seconded by Bryant, regarding Public Hearing: Fence Variance, Mr. & Mrs. James Goulding, 1843 Manchester, that the City Council approve the requested fence variance based on the following:

- The adjoining neighbor has acknowledged and is in support of the proposed fence style;
- The fence replacement will have no impact on traffic or the general health and safety of the neighborhood.

Motion FAILED by the following roll-call vote:

Granger: No
Ketels: No
Koester: No
McConaghy: Yes
Shetler: Absent
Bryant: Yes

Motion by Granger, seconded by Koester, regarding **2016 Fall Tree Planting**, that the City Council award a contract to Landscape Source Corp. to provide trees for the 2016 fall tree planting in an amount not to exceed \$10,000.00, funds to be taken from Account No. 401-902-977.401.

The City Administrator was asked to look at the funds in the Tree Commission budget that are to be used for tree planting.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke
No: None
Absent: Shetler

Motion by Granger, seconded by Bryant, regarding **2016 Pavement Joint and Crack Sealing Program**, that the City Council award a contract to Michigan Joint Sealing, Inc. in the amount of \$60,000.00, and engineering in the amount of \$6,000.00, for a total project cost not to exceed \$66,000.00, funds to be drawn from the following accounts:

<u>Construction:</u>	Major Streets – 202-451-975.300	\$20,000.00
	Local Streets – 203-451-975.300	<u>\$40,000.00</u>
		\$60,000.00

<u>Engineering:</u>	Major Streets - 202-451-975.310	\$ 2,000.00
	Local Streets - 203-451-975.310	<u>\$ 4,000.00</u>
		\$ 6,000.00

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke
No: None
Absent: Shetler

Motion by Koester, seconded by McConaghy, regarding **contract: winter/summer uniforms**, that the City Council approve a contract with JEM Industries Inc to provide DPW and Lake Front Park TPOAM employees with winter and summer uniforms at a cost of \$396.95 per employee, plus any additional oversize charges, in an amount not to exceed \$9,500.00, funds to be taken from the following accounts:

- 101-595-725.000 - \$2,000;
- 202-483-725.000 - \$1,000;
- 203-483-725.000 - \$1,000;
- 226-529-725.000 - \$ 500;
- 592-545-725.000 - \$4,000;
- 640-860-725.000 - \$1,000.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke
No: None
Absent: Shetler

Motion by Ketels, seconded by Bryant, regarding **purchase: Scag 61" Turf Tiger Riding Mower**, that the City Council approve the purchase of one Scag 61" Turf Tiger

Riding Mower from All Seasons Outdoor Equipment at a cost not to exceed \$14,611.96, funds to be taken from Account No. 640-852-977.799.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke
No: None
Absent: Shetler

Motion by Ketels, seconded by Bryant, regarding **purchase: Tink Claw Bucket w/attachments**, that the City Council approve the purchase of a Tink 520 Claw Bucket with JCB front loader quick-hitch including modifications of existing 6-in-1 bucket to fit the new coupler, and installation of all required hoses, fittings, and valving from AIS Construction Equipment Corp in an amount not to exceed \$20,400.00, funds to be taken from General Ledger Account No. 226-528-977.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke
No: None
Absent: Shetler

The City Attorney provided an overview regarding quotes received for **Liability & Property Insurance**, and recommended approval of a contract with Stevenson Company. The City Administrator concurred.

Motion by Granger, seconded by Bryant, regarding contract: Liability & Property Insurance, that the City Council approve a two-year contract with Stevenson Company to provide the City's Property & Liability Insurance at a cost not to exceed \$108,854.00 annually, funds to be taken from several department's funds, account numbers ending in .914.

Motion by Granger, seconded by Bryant, to amend the previous motion by inserting "beginning October 1, 2016, " after "Company".

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke
No: None
Absent: Shetler

Motion by McConaghy, seconded by Koester, regarding **AT&T Video Service Franchise Agreement**, that the City Council approve the AT&T Video Service Local Franchise Agreement, and direct the City Administrator to sign said Agreement.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke
No: None
Absent: Shetler

The Director of Public Services provided an overview regarding the pavement marking program. The Director was asked to obtain a cost joined with the other Grosse Pointes.

Motion by Bryant, seconded by Granger, regarding **2016 Pavement Marking**, that the City Council award a contract to R.S. Contracting, Inc. to perform the 2016 pavement marking program at a cost not to exceed \$5,077.60, funds to be taken from Account No. 202-463-818.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke
No: None
Absent: Shetler

The City Clerk distributed a signed **Election to Opt Out of Retirement System** letter received by **Susan Tobin**.

Motion by Granger, seconded by Koester, that the following item be received and placed on file:

1. Election to Opt Out of Retirement System letter 09/12/16 – Susan Tobin.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke
No: None
Absent: Shetler

Council Member Shetler was in attendance at 8:26 p.m.

Motion by McConaghy, seconded by Ketels, to approve the request of Susan Tobin to Opt Out of the Retirement System contingent upon her giving notice with her current employer and commencing employment with the City of Grosse Pointe Woods within approximately two weeks.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by McConaghy, regarding the **Municipal Court Clerk Employment Agreement – Susan Tobin**, that the City Council approve the Municipal Court Clerk Employment Agreement for Susan Tobin as presented, with a modification in Section 2 pertaining to furlough days by inserting, "as stated in the Employee Handbook", contingent upon Ms. Tobin giving notice with her current employer and commencing employment with the City of Grosse Pointe Woods within approximately two weeks.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Granger, regarding **non-union compensation**, that the City Council, in accordance with the document entitled, *City of Grosse Pointe Woods Non-Union Employees & Department Heads September 12, 2016 – June 30, 2019*, make effective August 24, 2016, that all full-time employees receive a service loyalty payment in the amount of \$500.00, and permanent part-time office/clerical staff may receive up to \$250.00, less appropriate payroll taxes; and that there will be an across-the-board wage increase for full-time employees and permanent part-time

employees effective August 24, 2016, of two percent (2%), and to continue the process of five (5) unpaid furlough days during FY 2016/17 as contained in pages 1-4 of the aforesaid document which has been renumbered paragraphs 1-11.

Motion by McConaghy, seconded by Granger, to amend the previous motion by adding, ". . . , excluding 2016 Employment Agreement recipients Director John Kosanke, Director Frank Schulte, and Municipal Court Clerk Tobin; the Assessing Department due to recent retirements, and appointed officials."

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

The Mayor issued a proclamation in recognition of **National Prostate Cancer Awareness Month**.

Motion by Ketels, seconded by Granger, regarding National Prostate Cancer Awareness Month, that the City Council voice no objection to the issuance of this Mayoral proclamation.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Granger, regarding **City Attorneys**, that the City Council approve the following statements:

1. City Attorney Don R. Berschback 08/31/16 - \$6,440.00;
2. City Attorney Charles T. Berschback 08/31/16 - \$6,359.23.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Hearing no objections, the following items were heard under New Business:

- A brief discussion ensued regarding Plante Moran Services.

Motion by Bryant, seconded by Granger, regarding **Plante Moran Services**, that the City Council approve entering into an agreement with Plante Moran to provide accounting services at a rate of \$110.00 per hour, in a total amount not to exceed \$16,500.00, said agreement to be signed by the City Administrator subject to the City Attorney's review.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

- The Mayor discussed the roll call vote procedure in accordance with Robert's Rules 10th Edition, which places the Chair into the last position and who only votes in the event of a tie vote. There was a consensus of the Council to suspend that rule, and directed the City Clerk to prepare an amendment to the City Council Rules of Order and Procedure that will enable the Mayor to vote in all roll-call votes.

Motion by Bryant, seconded by Ketels, to adjourn tonight's meeting at 8:42 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, SEPTEMBER 12, 2016, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Bryant, Granger, Ketels, McConaghy, Shetler
ABSENT: Koester (arrived at 6:35 p.m.), Shetler
ALSO PRESENT: City Administrator Smith
City Attorney Don Berschback
City Clerk Hathaway

Also in attendance were Plante Moran representatives Bill Brickey and Brian Camiller.

Mayor Novitke called the meeting to order at 6:31 p.m.

Motion by Bryant, seconded by Ketels, that Council Members Koester and Shetler be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke
No: None
Absent: Koester, Shetler

Motion by Bryant, seconded by McConaghy, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke
No: None
Absent: Koester, Shetler

The first item discussed was regarding **Plante Moran Services**. The Mayor stated that Plante Moran could provide services for two days a week at a cost of \$110 per hour. Mr. Brickey provided an overview stating Plante Moran staff are Finance Directors who can provide support on an interim basis to ensure required Treasurer/Comptroller work gets completed, can answer questions of City staff, and ensure that the void is filled until someone is appointed to fill the vacancy. This engagement does not interfere with their ability to provide auditing services because all of the interim work performed is reviewed and approved by someone else.

Member Koester arrived at 6:35 p.m.

Mr. Camiller stated the audit is about to take place and Mr. Brickey and staff will be asking questions of City staff, however Plante Moran can assist to locate answers, locate documents, provide analysis, and complete and file reports with the State of Michigan.

The Mayor stated one concern is meeting reporting dates. The Mayor also briefly discussed possible reorganization or work assignments. The proposed agreement would be for approximately ten weeks in an amount not to exceed \$16,500.00, and could be extended if necessary. The Deputy Treasurer and Deputy Comptroller currently report to the City Administrator. Plante Moran's Misty Abbott should be able to begin working one day this week, and start working two days per week next week. There was a consensus of the Committee to engage Plante Moran Services, which will be discussed at the Council meeting this evening.

The next item discussed was regarding **non-union compensation**. The City Administrator discussed his memo dated September 12, 2016, which indicated the non-union compensation proposal does not include appointed officials, department heads that have initiated employment agreements in 2016 (John Kosanke, Frank Schulte, and vacant Court Clerk), nor those positions that are vacant or will be vacant in the near future. He also noted that there are two vacancies in Assessing and the Treasurer/Comptroller's position.

The Committee reviewed a document entitled, *City of Grosse Pointe Woods Non-Union Employees & Department Heads; September 12, 2016 – June 30, 2019*, prepared by the previous Treasurer/Comptroller, which provided proposed changes to the Employee Handbook dated August 2, 2012.

There was a consensus of the Committee to approve the non-union compensation with the following amendments:

- No. 1 - Make effective August 24, 2016, for one year only; delete, *July 1, 2017 and July 1, 2018*;
- No. 2 – Delete, *September 12* and insert, *August 24*; delete references to 2017 and 2018;
- No. 3 – delete references to 2017-2018 and 2018-2019; delete, *see page 3* and insert *see page 4*;
- Correct all paragraph numbering to paragraphs one through eleven.
- No. 11, delete, *2017-2018 and 2018-2019*.

Next, the **Court Administrator (Clerk) vacancy** was discussed. The City Clerk distributed the draft Employment Agreement and a signed Opt-Out. Following discussion, there was Committee consensus to approve the Employment Agreement with Susan Tobin, as amended, to serve as the City's Municipal Court Clerk and to accept her letter irrevocably opting out of the retirement system. This item is listed on the City Council agenda for later this evening.

Hearing no objections, the following items were discussed under New Business/Public Comment:

- The Mayor discussed the pension ordinance, and suggested an amendment was needed. Currently, the only way one can opt out of a Pension is if the City gives

another pension benefit. There was a consensus of the committee that the City Attorney and Pension Attorney prepare an amendment to the ordinance.

- The Mayor discussed the upcoming City Assessor vacancy expected the end of October, as well as the Deputy Assessor vacancy that will be effective the end of this month, who will be leaving this month. The City Administrator provided an overview of three options as solutions to fill the vacancies in the Assessing Department:
 1. The Deputy Treasurer and one outside candidate have shown interest in doing the work, however it would cost an additional \$70,000.00 above the \$100,000 already being spent, totaling \$170,000;
 2. Hire a new part-time, Level 3 applicant and an undetermined second part-timer similar to the current arrangement;
 3. Contract with WCA Services. WCA has worked for the City in the past and it worked out well.

The City Administrator stated reference checks were performed on WCA, and positive recommendations were received from other Grosse Pointes, Harper Woods, as well as other client cities. Their original quote was received in the amount of \$110,000 per year for two days per week. The City Administrator spoke with Harper Woods and Grosse Pointe Park Managers, who stated they only had a WCA person one day per week. Quotes are driven by the number of days an Assessor is on-site. Currently \$101,000.00 in salaries are being paid. Using WCA, the City will always have coverage, and the City Administrator recommended contracting with WCA. There was a consensus of the Committee to move forward with WCA. The City Attorney was asked to provide an Agreement effective after October 27, 2017. This item is to be placed on the September 19, 2016, Council agenda. The City Administrator will check with the City Assessor to confirm an effective date.

Under public comment:

- Rich Levin spoke regarding Riverview Health (a/k/a The Rivers.) He discussed property assessment appeals and stated it will be before the MTT next week for 2014 and 2015. The Committee took no action.

Motion by Granger, seconded by Ketels, that the meeting of the Committee-of-the-Whole be adjourned at 7:33 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor

Approved by Commission

6-1-16

RECEIVED

6C

MAY 26 2016

GROSSE POINTE WOODS TREE COMMISSION

Meeting Minutes of May 04, 2016

CITY OF GROSSE PTE. WOODS

Vice-Chairman, Jeff Profeta, called the meeting to order at 7:34 p.m.

Present: Rogers, DiCicco, Backer, Granger (Council Representative), Butler, Groschner, Profeta, Meyering, Gaffney and Greening.

Absent: Laura Gaskin, Chan

Guest: George R. McMullen, Jr....

Approval of the Agenda for the meeting of May 04, 2016.

Motion by Groschner and seconded by Gaffney to approve the agenda as presented. All members present approved the motion

Approval of the meeting minutes of March 02, 2016

Motion by DiCicco and seconded by Greening to approve the minutes as presented. All members present approved the motion.

Treasurer's Report: 04/30/16.

Cash Reserves as of 07/01/15	\$12,103.18
Donations thru 04/30/16	0
Expenses thru 04/30/16	0
Balance:	\$12,103.18

Balance carries forward.

Council Approved Budget

Budget as of 07/01/15	\$1,633.00
Expenses thru 04/30/16	
Invoice for 350 Red Maple	
Tree seedlings:	-945.67
Remaining thru 06/30/16	\$ 687.33

See report attached.

Balance does not carry forward.

Council approval required for expenditures.

Old Business: Mary Ellen Meyering was approved as a member of the Community Tree Commission on May 02, 2016. The summary of the Tree Commission activities for the month of April, 2016 were approved by all members present at this meeting. Both the Memorial Tree and Arbor Day programs were reviewed and discussed. For future reference, Profeta agreed to provide copies of documents he used for the

Memorial Tree program The Arbor Day program went well. There was a slight delay in distributing the T-shirt prizes to the poster contest winners. Arbor Day presenters are requested to complete the attached feed-back form. Approximately 100 attended the Memorial Tree program.

New Business: Granger requested volunteers to help with the GPW summer events.

Adjournment: 8:34 pm. Motion by Backer and seconded by Groschner that the meeting be adjourned. All present approved the motion.

Submitted by

Wilson G. Rogers
Wilson G. Rogers

Secretary (313) 886-7660

7A

City of Grosse Pointe Woods
Parks and Recreation

Memorandum 20-16


RECEIVED
SEP 8 2016
CITY OF GROSSE PTE. WOODS

Date: September 6, 2016
To: Frank Schulte, Director of Public Works
Bruce Smith, City Administrator
From: Nicole Byron, Recreation Supervisor UB
Subject: Requested Budge Fund Transfer – Aquatics Assistant Wages

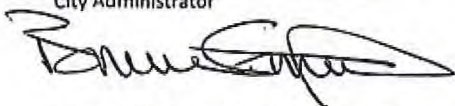
On July 25, 2016 the Committee of the Whole approved hiring a part-time Aquatics Assistant; as a result I am requesting a transfer of available funds from the Forestry Services account 101-465.702 in the amount of \$20,250 to Lake Front Park account 101-774.702. OW

Part-time hours for the Aquatics Assistant will not exceed 1,350 hours per year at a rate of \$15/HR, not to exceed \$20,250 annually.

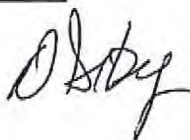
RECOMMENDED FOR APPROVAL AS SUBMITTED:



City Administrator



Council approval required



9-7-16

Date

CITY OF GROSSE POINTE WOODS

PROCLAMATION

WHEREAS, October 2016 is National Breast Cancer Awareness Month; and

WHEREAS, this year, more than 246,660 women and over 2,600 men will be diagnosed with breast cancer; and

WHEREAS, the pain of this disease will touch too many of our mothers, fathers, daughters, and sisters with approximately 40,450 women and 440 men dying from breast cancer this year; and

WHEREAS, over the past several decades, our Nation has made strides in the fight against breast cancer with more than 3.1 million Americans surviving this disease; and

WHEREAS, because early detection can decrease the risk of death from breast cancer, women are encouraged to speak with their doctors about recommended mammograms and clinical breast exams.

NOW, THEREFORE, I, ROBERT E. NOVITKE, Mayor of the City of Grosse Pointe Woods, Michigan, do hereby proclaim October 2016 as **NATIONAL BREAST CANCER AWARENESS MONTH** in the City of Grosse Pointe Woods.

Mayor Robert E. Novitke
September 19, 2016



CITY OF GROSSE POINTE WOODS**PROCLAMATION**

WHEREAS, on September 30, 2016, **CHRIS FENTON** is retiring from the Grosse Pointe Public School System after thirty-seven years of dedicated service; and

WHEREAS, **CHRIS FENTON** began his career with the Grosse Pointe Public School System in 1979 as the Supervisor of Accounting, becoming Business Manager in 1982, taking on the role of Director of Business and Support Services in 1984, then becoming the Assistant Superintendent for Business and Operations in 1989, where he remained until 2010, when he was promoted to his current position as the Deputy Superintendent for Business and Operations; and

WHEREAS, in addition to being a loyal employee, **CHRIS FENTON** also attended Grosse Pointe Public Schools, starting at Poupard Elementary, then on to Parcels Middle School, and graduating from Grosse Pointe High School in 1969, before earning a bachelor's degree in Business Administration from Hope College, and a Masters of Business Administration from the University of Detroit; and

WHEREAS, **CHRIS FENTON** has been a resident of the Grosse Pointe Community since 1976, serving dutifully as a member of the Grosse Pointe Woods Fireworks Committee, Community Events Committee and the Grosse Pointe Public Schools Election Coordination Committee; and

WHEREAS, **CHRIS FENTON** has made significant and remarkable contributions to the Grosse Pointe Public School System, taking great pride in upgrading the interior of the school buildings while maintaining the aesthetics of the exterior, with the completion of the science lab at both high schools and all three middle schools, the Brownell multipurpose room, the Grosse Pointe South High School commons, the South Boll Athletic Center, the Grosse Pointe North High School pool, the Performing Arts Center on North's campus, and the Pierce Middle School auditorium; and

WHEREAS, during **CHRIS FENTON'S** tenure, the buildings within the Grosse Pointe Public School district have been renovated to conform with the Americans with Disabilities Act, while maintaining their historical characteristics; and

WHEREAS, **CHRIS FENTON** is now moving on to a well-earned phase of his life to spend quality time with Ann, his wife of forty-three years, their four children and six grandchildren.

NOW, THEREFORE, I, **ROBERT E. NOVITKE**, Mayor of the City of Grosse Pointe Woods, Michigan, in recognition of the dedication and service **CHRIS FENTON** has provided to the Grosse Pointe School System and the Grosse Pointe communities, do hereby extend grateful appreciation and best wishes of the City Council, Administration, and Citizens of the City of Grosse Pointe Woods for his continued success in all his future endeavors.

Mayor Robert E. Novitke
September 19, 2016



CITY OF GROSSE POINTE WOODS

PROCLAMATION

WHEREAS, childhood obesity in the United States has tripled in the past decade; and

WHEREAS, one in three children are now considered obese or overweight, and experts estimate that by 2020 approximately 15 million U.S. children will be considered obese; and

WHEREAS, at the current rate, a third to half of the children born in the 21st century will become diabetics; and

WHEREAS, parents are encouraged to sit down with their children and teach them how to make healthier food choices, the importance of portion control, and the value of exercise.

NOW, THEREFORE, I, Robert E. Novitke, Mayor of the City of Grosse Pointe Woods, Michigan, do hereby proclaim the week of September 19th, 2016 as

Childhood Obesity Awareness Week

in the City of Grosse Pointe Woods, Michigan, and ask that all citizens recognize and take advantage of programs designed for and available to their children and support them in leading healthier lifestyles.

Mayor Robert E. Novitke
September 19, 2016



KELLER THOMA
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 1240
SOUTHFIELD, MICHIGAN 48076
313.965.7610
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RECEIVED 9A
SEP 12 2016

CITY OF GROSSE PTE. WOODS

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236
Attention: City Administrator

September 01, 2016
Client: 000896
Matter: 000000
Invoice #: 110382

REGARDING: GENERAL MATTERS

For professional services rendered and expenses incurred relative
to the above matter:

TOTAL \$2,963.15

 9/12/16

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Page: 1

RE: GENERAL MATTERS

For Professional Services Rendered through August 31, 2016

DATE	ATTY	DESCRIPTION	HOURS
8/1/2016	RWF	Telephone call from Ms. Irby and Mr. Smith regarding pending negotiations; telephone call from Mr. Scherer regarding same; attendance at City Council meeting regarding same.	4.00
8/5/2016	RWF	Attention to review of correspondence from Mr. Scherer regarding TPOAM negotiations; telephone call to Ms. Irby regarding same; attention to review of correspondence to Mr. Scherer regarding same.	0.50
8/12/2016	RWF	Attention to review of correspondence from Mr. Smith regarding POAM union ratification matter; attention to review of correspondence from Mr. McMahon regarding same; attention to preparation of memorandum to Ms. Irby regarding PSO tentative agreement.	1.25
8/15/2016	RWF	Attention to review of correspondence from Ms. Irby regarding TPOAM negotiations; attendance at City Council meeting regarding PSO negotiations.	2.50
8/16/2016	RWF	Attendance at TPOAM negotiations.	4.50
8/18/2016	RWF	Telephone call from Mr. Smith and Ms. Irby regarding pending employee discipline matter.	0.50
8/22/2016	RWF	Telephone call from Mayor Novitke regarding open city position.	0.25
8/24/2016	RWF	Attention to preparation for attendance at City Council meeting regarding TPOAM negotiations; attention to preparation of memorandum to Ms. Irby regarding same; attendance at City Council meeting regarding same.	4.00
8/31/2016	RWF	Telephone call to Mr. Smith regarding pending employee discipline matter, job posting and other employee matters.	0.25
Total Services			\$2,928.75

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RE: GENERAL MATTERS

ATTORNEY	HOURS	RATE	AMOUNT
RWF R. W. FANNING, JR.	17.75	\$165.00	\$2,928.75

DISBURSEMENTS

8/1/2016	Telephone		\$0.60
8/24/2016	Document Reproduction		\$33.80
Total Disbursements			\$34.40

Total Amount Due \$2,963.15