

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
City Council Meeting Agenda
Monday, November 21, 2016
7:30 p.m.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. RECOGNITION OF COMMISSION MEMBERS
5. ACCEPTANCE OF AGENDA

6. OATH OF OFFICE
 - A. Public Safety Promotions:
 1. Brian Urban
 2. Joseph Provost

7. APPOINTMENT
 - A. Acting City Administrator
 1. Memo 11/16/16 – City Administrator

8. MINUTES
 - A. City Council 11/07/16
 - B. Finance Committee 10/10/16
 - C. Election Commission 11/01/16
 - D. Citizens Recreation Commission 10/11/16,
w/recommendation
 1. Winterfest

9. COMMUNICATIONS
 - A. Community Public Water Supply Annual Fee
 1. Memo 11/03/16 – Director of Public Services
 - B. 2017 Commission Appreciation Reception
 1. Memo 10/27/16 – City Administrator
 - C. Resignations – Senior Commission (2):
 1. Email 07/18/16 – Rebecca Palen
 2. Email 11/01/16 – Mary Hyduk
 - D. Monthly Financial Report – October 2016

10. BIDS/PROPOSALS/CONTRACTS
 - A. Purchase: Computer System Replacements
 1. Memo 10/25/16 – I.T. Manager
 2. Quote 10/21/16 – Dell
 - B. DPW Leased 2016 GMC Pick-Up Trucks
 1. Memo 11/16/16 – City Clerk
 2. Council Excerpt 01/11/16

- 11. CLAIMS/ACCOUNTS
 - A. Labor Attorney – Keller Thoma
 - 1. Invoice 10/01/16
 - 2. Invoice 11/01/16
- 12. CLOSED EXECUTIVE SESSION
TO DISCUSS PENDING
LITIGATION
- 13. NEW BUSINESS/PUBLIC COMMENT
- 14. ADJOURNMENT

**Lisa Kay Hathaway, CMMC/MMC
City Clerk**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.




7A

CITY OF GROSSE POINTE WOODS MEMORANDUM

DATE: November 16, 2016

TO: Mayor and City Council

FROM: Bruce Smith, City Administrator 

SUBJECT: Acting City Administrator Appointment

Section 4.8 of the Grosse Pointe Woods City Charter (attached) states "*Council may appoint or designate an Acting City Administrator during the period of a vacancy in the office or during the absence of the City Administrator from the city.*"

It is my recommendation that Mayor and City Council concur with the appointment and pass a motion consenting to such of City Clerk, Lisa Hathaway, as the Acting City Administrator during a period of vacancy in the office of Administration as well as in my absence from the city.

Attachment

Section 4.8. - Acting City Administrator.

The Council may appoint or designate an Acting City Administrator during the period of a vacancy in the office or during the absence of the City Administrator from the city. Such Acting Administrator shall, while he is in such office, have all the responsibilities, duties, functions and authority of the City Administrator.

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS
HELD ON MONDAY, NOVEMBER 7, 2016, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL
BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:36 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council members: Bryant, Granger, Ketels, Koester, McConaghy, Shetler
Absent: None

Also Present: City Administrator Smith
City Attorney Don Berschback
City Clerk Hathaway
Director of Public Safety Kosanke
Director of Public Services Schulte
Recreation Supervisor Byron

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

Eric Reiter, Planning Commission
George McMullen, Board of Review/Local Officers Compensation Commission

Motion by Bryant, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

The City Council recognized Sergeant James "Quincy" Lefurgey's promotion to the rank of Lieutenant, and authorized the City Clerk to administer the Oath of Office.

Motion by Bryant, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated October 24, 2016, and October 17, 2016.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Providing follow-up as requested at the October 17, 2016, Committee-of-the-Whole meeting, the City Administrator reported that he spoke to Don Apel from Cornerstone regarding aggregate cost for stop-loss. Mr. Apel stated none of the Grosse Pointe communities carry it, rather it is all individual. Mr. Apel further indicated he last saw it used in the mid 1990's; it is neither affordable nor cost effective. The City carries individual stop loss for \$120,000.00.

Motion by Granger, seconded by Shetler, that the following minutes be approved as submitted:

1. Committee-of-the-Whole minutes dated October 24, 2016, and October 17, 2016.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by McConaghy, regarding **Arbor Day Tree Purchase**, that the City Council concur with the Tree Commission at their meeting on September 7, 2016, and approve the purchase of 350 Little Leaf Linden seedlings in an amount not to exceed \$1,100.00, funds to be taken from the Fund Balance Reserve for Tree Commission Account No. 204-000-390.330.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Ketels, seconded by Shetler, regarding **Change Meeting Time**, that the City Council concur with the Beautification Commission at their meeting held October 12, 2016, and move the start time for the Beautification Advisory Commission Meetings from 7:30 p.m. to 7:00 p.m., effective January 2017.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Council Member Koester will address the Historical Commission regarding minutes referring to the Commission's ownership of property that is donated to the Cook Schoolhouse.

Motion by Shetler, seconded by Granger, regarding **Lake Front Park Summer Hours**, that the City Council adopt the Lake Front Park summer hours as submitted:

- Lake Front Park – Sunday through Saturday from 6 a.m. – 11 p.m.
- Picnic and facility rental – Sunday through Saturday from 6 a.m. – 10 p.m.
- People will not be allowed into the park after 11 p.m. from May 1 to October 31 on Fridays and Saturdays, however boaters will continue to be permitted to remain on their boats during those hours.
- Picnics end at 10:00 p.m. with clean-up to be completed by 10:30 p.m.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Shetler, seconded by Granger, regarding **Lake Front Park Summer Program Fees**, that the City Council increase the Lake Front Park summer program fees as presented, and authorize the City Clerk to revise the Fee Schedule by Department as follows:

	Current Fee	2017 Proposed Fee
Swim Team	\$75	\$85
Synchronized Swim Team w/t-shirt	\$65	\$75
Swim Lessons (Preschool, Level 1-6, Diving)	\$52	\$60
Parent Tot	\$13	\$24
Water Aerobics M-Th, a.m.	\$52	\$60
Water Aerobics M & W, p.m.	\$26	\$30

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Bryant, regarding **tree trimming/funds transfer**, that the City Council approve a contract with Arbor Pro Tree Service in an amount not to exceed \$15,210.00 to elevate and remove the dead wood from 45 trees in Ghesquiere Park; and, to authorize a funds transfer in the amount of \$8,000.00 from the Beautification Tree Commission fund balance Account No. 205-000-390.330, and a transfer in the amount of \$7,210.00 from the General Fund fund balance Account No. 101-000-699.000, for a total of \$15,210.00 to be transferred into the Forestry Services Account 101-465-818.000.

The City Administrator was asked to verify the account numbers.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Ketels, seconded by Shetler, regarding **remove tennis courts – Ghesquiere Park/Funds Transfer**, that the City Council approve a contract with Grosso Trucking and Supply Company at a cost of \$28,000.000 to remove the Ghesquiere Park tennis courts including all labor, trucking, removal of fencing and asphalt, and restoration of property with topsoil and grading, and to include a contingency in the amount of \$8,500.00 for concrete replacement if necessary, for a total amount not to exceed \$36,500.00; and, to approve a funds transfer from the General Fund fund balance Account No. 401-000-699.000 in the amount of \$36,500.00 into the Parks and Recreation Contractual Services Account No. 401-902-927.104.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

The Mayor issued a **Proclamation** in recognition of **Pancreatic Cancer Awareness Month**.

There was no action taken on the Labor Attorney's statement. The City Administrator was asked to contact Keller Thoma to clarify the billing and readdress it at the next Council meeting.

Motion by McConaghy, seconded by Granger, regarding **City Attorney**, that the City Council approve the following statements:

1. City Attorney Don R. Berschback 11/01/16 - \$6,160.00;
2. City Attorney Charles T. Berschback 10/27/16 - \$6,879.70.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Hearing no objections, the following items were heard under New Business:

- Menhem Aouad, 592 Glen Arbor Lane, (586) 243-3758, requested the City look at accommodating large boats. The Director of Public Services stated information is being gathered and an administrative meeting is scheduled on November 30th. The City Clerk was asked to inform Mr. Aouad when this item is placed onto an agenda.

Motion by Bryant, seconded by Ketels, to adjourn tonight's meeting at 8:12 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor

Approved by Committee 8B

FINANCE COMMITTEE
10-10-16

MINUTES OF THE FINANCE COMMITTEE MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, OCTOBER 10, 2016, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 9:24 p.m. by Chair McConaghy.

In attendance: Chairman McConaghy
Members: Koester, Novitke

Absent: None

Also present: City Administrator Smith
City Clerk Hathaway
City Attorney Don Berschback

Motion by Novitke, seconded by Koester, that all items on tonight's agenda be received and placed on file.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke
No: None
Absent: None

Motion by Koester, seconded by Novitke, that the meeting minutes dated May 9, 2016, be approved as submitted.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke
No: None
Absent: None

A **review** of the **Finance Department** commenced. Due to the current Treasurer/Comptroller vacancy, discussion ensued regarding duties being performed by the Deputy Treasurer and Deputy Comptroller. The Chair provided an overview of the lists provided by both Deputies identifying additional duties being performed since the vacancy of the Treasurer/Comptroller. The Mayor confirmed the Deputy Comptroller's salary at \$55,146.00 per year, and Deputy Treasurer at \$56,628.00.

Following discussion, the City Clerk was asked to confirm available dates to schedule a Finance Committee Meeting and advise the Chair. The Chair will then contact both Deputies and ask them to attend to discuss duties being performed with the Finance Committee.

Under New Business/public comment:

- Member Koester stated his concerns with the City having an account with Wells Fargo Bank due to recent actions taken by the bank against veterans whereby they were repossessing vehicles. He would like to close the City's account and move to another bank. The City Administrator was asked to look into moving the account and any ramifications.

Motion by Koester, seconded by Novitke, that tonight's meeting be adjourned at 9:56 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

ELECTION COMMISSION

11-01-16

MINUTES OF THE ELECTION COMMISSION MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON TUESDAY, NOVEMBER 1, 2016, IN THE ABSENT VOTER OFFICE – LOWER LEVEL OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The Chair called the meeting to order at 2:00 p.m.

Roll Call: Chair/City Clerk Hathaway
 City Attorney Don Berschback

Absent: Council Member McConaghy
Also Present: Deputy City Clerk Gerhart

The Chair stated Member McConaghy stated he would not be able to attend today's meeting and requested that the Deputy City Clerk be appointed his alternate for today's meeting.

Motion by Berschback, seconded by Hathaway, that Deputy Clerk Gerhart be appointed as an alternate for Member McConaghy for today's meeting.

Motion carried by the following vote:

Yes: Berschback, Hathaway
No: None
Absent: McConaghy

Motion by Berschback, seconded by Gerhart, that member McConaghy be excused from today's meeting.

Motion carried by the following vote:

Yes: Berschback, Gerhart, Hathaway
No: None
Absent: McConaghy

Motion by Berschback, seconded by Gerhart, that all items on the agenda be received, placed on file and taken in order of appearance.

Motion carried by the following vote:

Yes: Berschback, Gerhart, Hathaway
No: None
Absent: McConaghy

The Chair announced the Public Accuracy Test would commence at 2:01 p.m.

Motion by Gerhart, seconded by Berschback, regarding **Public Accuracy Test – November 8, 2016 General Election**, that the test was deemed accurate.

Motion carried by the following vote:

Yes: Berschback, Gerhart, Hathaway

No: None

Absent: McConaghy

Under New Business, Member Berschback discussed returning of absent voter ballots.

Motion by Gerhart, seconded by Berschback, that today's meeting minutes be immediately certified.

Motion carried by the following vote:

Yes: Berschback, Gerhart, Hathaway

No: None

Absent: McConaghy

Motion by Berschback, seconded by Gerhart, that the meeting be adjourned at 2:20 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
Chair/City Clerk

Approved by Commission
11-8-16

8D

Citizen's Recreation Commission Meeting Minutes

**Meeting of the Citizen's Recreation Commission held on October 11, 2016 at
Grosse Pointe Woods, Michigan**

CALLED TO ORDER: 7:03

PRESENT:

Gib Heim
Barb Janutol
Mark Miller
Christina Ventimiglia
Mike Soviak
Amanda York

ABSENT:

Bill Babcock
Tom Jerger
Tony Rennpage

ALSO PRESENT:

Nicole Byron, and Richard Shetler Jr.

Motion to accept the minutes from September 13, 2016 by Mark Miller and seconded by Gib Heim.

Motion passed by the following vote:

Yes: Heim, Janutol, Miller, Ventimiglia, Soviak and York.

No: None

Absent: Babcock, Jerger, and Rennpage

COUNCIL MEETING REPORT:

Regular business is ongoing.

The Fire Safety Open House was a great success.

Supervisor's Report:

The Hob Nob and Goblin, October 14th is sold out (approximately 600 tickets were sold)

OLD BUSINESS:

Jack Boni Perch Derby updates:

Amanda York is in the process of sending out the thank you letters for donors.

NEW BUSINESS:

Park usage was down by about 7500 users. Ms. Byron felt that it was because passes had less guest punches and picnic rules were changed. This resulted in better park management.

MOTION:

A motion was made by Mark Miller and seconded by Gib Heim to ask Council to allocate up to \$3,000.00 to be used for the January 28th, 2017 Winter Fest which is the same amount allocated for the 2016 Winter Fest.

Motion passed by the following:

Yes: Heim, Janutol, Miller, Soviak, Ventimiglia, and York.

No: None

Absent: Babcock, Jerger, and Rennpage.

Discussion ensued as to the details of the 2017 Winter Fest events. New ideas will be presented at the November meeting.

ADJOURNMENT:

Motion was made to adjourn the meeting by Mark Miller and seconded by Mike Soviak.

Motion passed by the following vote:

Yes: Heim, Janutol, Miller, Ventimiglia, Soviak, and York,

No: None

Absent: Babcock, Jerger, and Rennpage.

Meeting Adjourned at 8:00.p.m.

The next regularly scheduled meeting will be at 7:00 p.m. on Tuesday, November 8, 2016 in the conference room at City Hall.

Respectfully submitted by:

Barbara Janutol, Secretary
bajanutol@gmail.com

NOTE


MEMO 16 - 50

TO: Bruce Smith, City Administrator
FROM: Frank Schulte, Director of Public Services F.S.
DATE: November 3, 2016
SUBJECT: Community Public Water Supply Annual Fee

RECEIVED
NOV - 4 2016
CITY OF GROSSE PTE. WOODS


Public Act 165 passed in 1993 as part of the Michigan Safe Drinking Water Act, 1976 PA 399, requires Michigan communities to pay annual fees for community water supply systems based on the population served. Recent amendments to the Federal Safe Drinking Water Act have significantly increased inspection and sampling requirements for public water supplies. Fees paid to the State of Michigan each year allow the state to implement the public water supply program in compliance with federal regulations. This year fees were based using the Detroit Consumer Price Index (CPI). For communities with populations of 10,001-25,000, the rate set for 2016 is \$5,594.20.

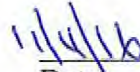
I recommend approval to pay the Community Public Water Supply Annual Fee in the amount of \$5,594.20 to the State of Michigan, Department of Environmental Quality, P.O. Box 30657, Lansing, MI 48909-8157. This is a budgeted item in the 2016/2017 budget included in water/sewer contractual services account 592-536-818.000 in the amount of \$6,000.00.

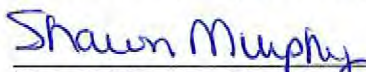
If you have any questions concerning this matter please contact me.

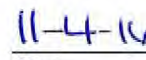
c.c. Shawn Murphy
O/F

Recommended for Approval as Submitted:


Bruce Smith, City Administrator


Date


Shawn Murphy, Deputy City Comptroller


Date

Council Approval Required



CITY OF GROSSE POINTE WOODS MEMORANDUM

9B

Date: October 27, 2016

To: Mayor and City Council

From: Bruce Smith, City Administrator *BSM*

Subject: 2017 Commission Appreciation Reception

Annually, the City of Grosse Pointe Woods hosts the Commission Appreciation Reception honoring various Commission Members who volunteer within the City of Grosse Pointe Woods.

It is my recommendation that the event be held in the city's Community Center and that City Council authorize the City Administrator to sign any contracts in an amount to not to exceed \$8,000. This is a budgeted item in the 16/17 FY budget, account #101-101-881.000, in the amount of \$8,000.

9c

Mark Strek

From: Rebecca Palen <rebecca.palen@gmail.com>
Sent: Monday, July 18, 2016 4:03 PM
To: Mark Strek
Cc: lmowen@gpwmj.us; sgerhart@gpwmj.us; Kathleen Norris; Sharon Maier; Anne Marie Gattari; 'todd.mcconaghygpw@yahoo.com'; Sharon Beeby; Denise Motschall; Mary Hyduk; Joan Thornton; Donald Witt; Heidi Uhlig
Subject: Time to Step Down

Hello:

I have had a very exciting summer with my practice expansion. H3 will be a center that will have over 10 staff members.

I have had to evaluate my obligations and work/life balance with all my business growth.

I regretfully have to step down as a commissioner. I will continue to make my clients aware of all the senior services that GPW offers.

Thank you in advance for understanding. Have a great rest of the summer!

Best Regards, Rebecca

Rebecca Palen, LMSW, MPA

rebecca.palen@gmail.com

734.417.6856 cell

Lisa Hathaway

From: denmar77@aol.com
Sent: Tuesday, November 01, 2016 9:26 PM
To: Robert E Novitke
Cc: mark@simaskolaw.com; wittdonald@hotmail.com; jmt1212@att.net; sbeeby75@gmail.com; anne.gattari@brightstarcare.com; dmotschall@hotmail.com; rew2041@aol.com; huhlig@socservices.org; smaier1031@yahoo.com; Lisa Hathaway
Subject: Senior Citizens' Commission

Dear Mayor Novitke:

For the past five years I have had the honor and pleasure to serve on the Senior Citizens' Commission for Grosse Pointe Woods. I have been proud to be associated with such a fine group of dedicated citizens who strive to make the lives of our senior citizens enjoyable and productive.

With both of our adult children living out of town and realizing that it is time for us to begin downsizing, we have purchased a condominium in St. Clair Shores and anticipate moving there in the near future (once we sell our current home). After giving my situation as commission member careful consideration, I have decided that I will relinquish my responsibilities on the commission when my current term ends at the end of December.

Having been born and raised in Grosse Pointe Woods, leaving will indeed be difficult. However, we will not be too far away, so we both anticipate coming back often to visit friends and neighbors and enjoying all that this fine city has to offer.

I thank you for the opportunity to serve on the Senior Citizens' Commission.


Mary Hyduk

10A


**CITY OF GROSSE POINTE WOODS
INFORMATION TECHNOLOGY
MEMORANDUM**

RECEIVED
OCT 26 2016
CITY OF GROSSE PTE. WOODS

DATE: October 25, 2016

TO: Bruce J. Smith, City Administrator 

CC:

FROM: Gary Capps, Information Technology Manager 

SUBJECT: Computer System Replacements

As you are aware many of City's computer systems are over 8 years old and have long exceeded their intended life cycle. They are aging more and more as time moves on, and we have had to replace 3 computers in the last 2 months. We are quickly approaching a time where we will be required to move to the Windows 10 platform, and drivers will never be made available to properly run this operating system on our aged systems. Many of the employees have expressed their concern that their systems are too slow and it is causing a loss in their productivity, and I am sure it is equally frustrating for them as they perform their duties here at the City.

I have included funds in the 2016-2017 budget to replace 18 of the computers as a first step in re-implementing our 4-year replacement cycle in order to maintain a level of hardware that will efficiently run the required software of the various departments. Please find the attached quote for 18 Dell Precision Workstations.

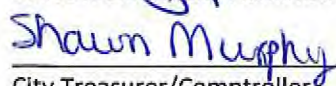
I recommend purchasing the computers from **Dell Computer Corporation One Dell Way Round Rock, Texas 78682** in an amount not to exceed \$1,265.00 per computer for the replacements of the computer systems from the following accounts:

101855977.299	6 Computers	\$7,590
101855970.349	4 Computers	\$5,060
101855970.599	2 Computer	\$2,530
101855970.799	4 Computers	\$5,060
101855970.000	2 Computers	\$2,530

Recommend approval of the above stated and do not believe any benefit will accrue to the City to seek further competitive bids.


Bruce J. Smith, City Administrator

10/26/2016
Date


Shawn Murphy
City Treasurer/Comptroller

10-26-2016
Date

Council Approval Required



Quote 3000001366343.1

CITY OF GROSSE POINTE WOODS

Salesperson

Salesperson Name

Luci Riojas

Salesperson Email

Luciana_Riojas@Dell.com

Salesperson Phone

1 (800) 4563355

Salesperson Extension

7250394

Quote Details

Quote Date

10/21/2016

Quote Validity

11/20/2016

Solution ID

-

RECEIVED

OCT 21 2016

CITY OF GROSSE PTE. WOODS
INFORMATION TECHNOLOGY

Billing Details

Company Name

CITY OF GROSSE POINTE WOODS

Customer Number

14695717

Phone Number

1 (313) 3432525

Address

20025 MACK PLAZA DR
GROSSE POINTE WOODS
MI
48236-2343
US

Price Summary

Description	Quantity	Unit Price	Subtotal Price
Precisions Workstations T5810	18	\$1,089.87	\$19,617.66
Dell 22 Monitor - P2217H	18	\$172.49	\$3,104.82
Subtotal:			\$22,722.48
Taxable Amount:			\$0.00
Non-Taxable Amount:			\$22,722.48
Taxes			\$0.00
Shipping:			\$0.00
Environmental Fees:			\$0.00
Total			\$22,722.48

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

Dear Customer,

Please review the quote for product and information accuracy.
If you find errors or desire changes, please contact me as soon as possible.

Regards,
Luci Riojas

Order this quote easily online through your [Premier page](#), or if you do not have Premier, using [Quote to Order](#)

Product Details by Shipment

Shipping Group 1

Shipping Contact:	GARY CAPPs	Subtotal:	\$22,722.48
Shipping Phone No:	1 (313) 3432525	Taxes	\$0.00
Shipping via:	Standard Ground	Shipping:	\$0.00
Shipping Address:	20025 MACK PLAZA	Environmental Fees:	\$0.00
	GROSSE POINTE WOODS	Total	\$22,722.48
	MI 48236-2343		
	US		

Description	Quantity	Unit Price	Subtotal Price
Precisions Workstations T5810	18	\$1,089.87	\$19,617.66

Estimated Delivery Date: 11/03/2016
Contract Code: 99AGZ
Customer Agreement No: MHEC-07012015

210-ACQM	Dell Precision Tower 5810 XCTO Base	18	-	-
338-BKDN	Intel Xeon Processor E5-1607 v4 (4C, 3.1GHz,, 2133MHz, 10MB, 140W)	18	-	-
412-AADM	Heatsink for single CPU T5810	18	-	-
619-AIKN	Windows 7 Pro English, French, Spanish 64bit	18	-	-
	✱(Includes Windows 10 Pro License)✱			
658-BCSB	Microsoft (R)Office 30 Day Trial	18	-	-
421-9982	Thank you for buying Dell	18	-	-
422-0008	Dell Data Protection System Tools Digital Delivery/DT	18	-	-
422-0052	SW,MY-DELL,CRRS	18	-	-
444-BBBG	BIOS match checked back to factory	18	-	-
444-BBBS	BIOS binary check enabled and verified	18	-	-
640-BBDH	Adobe Reader 11	18	-	-
640-BBES	Dell Precision Optimizer	18	-	-

640-BBEW	Dell Data Protection Protected Workspace	18	-	-
640-BBHR	Visit www.dell.com/encryption	18	-	-
640-BBHS	Not Selected in this Configuration	18	-	-
658-BBIH	Dell Applications for Windows 7	18	-	-
490-BCCC	AMD FirePro W2100 2GB (DP, DL-DVI-I) (1 DP to SL-DVI adapter)	18	-	-
387-BBBE	No Energy Star	18	-	-
321-BCEK	Dell Precision Tower 5810 425W TPM Chassis, BW	18	-	-
370-ACQX	8GB (2x4GB) 2400MHz DDR4 RDIMM ECC	18	-	-
634-BENZ	No DDP ESS Software	18	-	-
954-3465	No DDPE Encryption Software	18	-	-
403-BBGV	Integrated Intel AHCI chipset SATA controller (6 x 6.0Gb/s) - SW RAID 0/1/5/10	18	-	-
449-BBEF	C1 SATA 3.5 Inch, 1-2 Hard Drives	18	-	-
780-BBCJ	Non RAID	18	-	-
400-AAWR	500GB 3.5inch Serial ATA (7,200 Rpm) Hard Drive	18	-	-
	Fixed Precision Workstation			
401-AADF	No Additional Hard Drive	18	-	-
401-AADF	No Additional Hard Drive	18	-	-
401-AADF	No Additional Hard Drive	18	-	-
411-XXXY	Boot drive or boot volume is less than 2TB	18	-	-
525-0057	Kace K1000 Express	18	-	-
429-AAPD	8x Slimline DVD-ROM Drive	18	-	-
658-BBTV	Cyberlink Media Suite Essentials for Windows 10 and DVD drive (without Media)	18	-	-
510-BBBW	Sound Card Not Included	18	-	-
520-AADM	Internal Speaker	18	-	-
385-BBBL	No Media Card Reader	18	-	-
555-BBJO	No Additional Network Card Selected (Integrated NIC included)	18	-	-
817-BBBC	Not Selected in this Configuration	18	-	-
386-BBBE	No Dell Tera2 Remote Access host card for the Wyse P25 Zero Client	18	-	-
631-AAID	No Out-of-Band Systems Management	18	-	-
650-AAAJ	No Anti-Virus Software	18	-	-
580-ADJC	Dell KB216 Wired Multi-Media Keyboard English Black	18	-	-
570-AACW	Dell MS111 USB Optical Mouse	18	-	-
461-AABV	No Accessories	18	-	-
520-AABF	No External Speaker	18	-	-
620-AAWD	Recovery media not included	18	-	-
637-AAAM	No Dell Backup and Recovery software	18	-	-
430-XXYU	Resource DVD not Included	18	-	-
340-AMCB	Tech Sheet for Dell Optiplex T5810	18	-	-
470-AAKG	US 125V Power Cord	18	-	-
461-AAAB	Chassis Intrusion Switch	18	-	-
817-BBBB	No FGA	18	-	-
328-BBEO	Shipping Material for System	18	-	-
340-AEYP	SHIP,PWS,LNK,NO,NO,AMF	18	-	-
389-BFFO	MOD,LBL,REG,T5810,DAO	18	-	-
389-BFJR	Regulatory Label	18	-	-
389-BDCE	No UPC Label	18	-	-
389-BBRO	Intel Xeon Label	18	-	-
329-BBJL	TPM Enabled	18	-	-
332-1286	US Order	18	-	-

340-AGIK	Safety/Environment and Regulatory Guide (English/French/Dutch)	18	-	-
575-BBCH	No Stand included	18	-	-
989-3449	Thank you choosing Dell ProSupport. For tech support, visit http://support.dell.com/ProSupport or call 1-866-516-3115	18	-	-
997-7163	Dell Limited Hardware Warranty Plus Service	18	-	-
997-7188	ProSupport: Next Business Day Onsite 3 Years	18	-	-
997-7208	ProSupport: 7x24 Technical Support, 3 Years	18	-	-

Description	Quantity	Unit Price	Subtotal Price
Dell 22 Monitor - P2217H	18	\$172.49	\$3,104.82

Estimated Delivery Date: 10/27/2016
Contract Code: 99AGZ
Customer Agreement No: MHEC-07012015

210-AIIF	Dell 22 Monitor - P2217H	18	-	-
806-2755	Premium Panel Warranty Advanced Exchange 3 Years	18	-	-
806-2763	Dell Limited Hardware Warranty	18	-	-

Important Notes

Terms of Sale

This quote is valid for 30 days unless otherwise stated. Unless you have a separate written agreement with Dell that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request:

If this purchase is for your internal use only: Dell's Commercial Terms of Sale (<http://www.dell.com/CTS>), which incorporate Dell's U.S. Return Policy (www.dell.com/returnpolicy) and Warranty (www.dell.com/warrantyterms).

If this purchase is intended for resale: Dell's Reseller Terms of Sale (www.dell.com/resellerterms).

If this purchase includes services: in addition to the foregoing applicable terms, Dell's service contracts and related service terms (www.dell.com/servicecontracts/global).

If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - A Version (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - S Version (www.dell.com/SEULA).

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: **Dell Marketing L.P.** Note: All tax quoted above is an estimate; final taxes will be listed on the invoice. If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.


CITY OF GROSSE POINTE WOODS

Office of the City Clerk

Memorandum

DATE: November 16, 2016

TO: Mayor and City Council

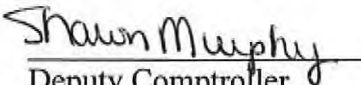
FROM: Lisa Hathaway, City Clerk 

SUBJECT: DPW Leased 2016 GMC Pick-Up Trucks

The City Council, at the meeting held on July 11, 2016, approved leasing two (2) 2016 GMC Sierra 2500HD 4WD regular cab pick up trucks including Fisher HD 2 8' snow plow packages for a total not to exceed \$70,000.00 (\$35,000.00 from two separate accounts.) The trucks have been delivered and Comerica is prepared to process the lease.

Additional action is requested from the City Council with regard to interest charged by Comerica. The total equipment cost for the two vehicles and equipment was \$68,986.00; with interest at 2.59%, the total interest would not exceed \$2,668.12; for a total cost including interest not to exceed \$71,654.12, which equates to a payment in the amount of \$17,913.53 annually for four years. This is a budgeted item in the total amount of \$18,000.00; \$9,000.00 budgeted in each Account Nos. 640-852-977.599 and 640-852-977.799.

I recommend approval of the lease terms to include interest at 2.59% interest as outlined above.


Deputy Comptroller

11-16-16
Date

Motion by Granger, seconded by Bryant, regarding **purchase: two pick-up trucks**, that the City Council approve lease/purchase of two (2) 2016 GMC Sierra 2500HD 4WD regular cab pick up trucks including Fisher HD2 8' snow plow packages from Red Holman Buick GMC through the Oakland County Bid Purchase Program, \$35,000.00 to be taken from Account No. 640-852-977.599 and \$35,000.00 to be taken from Account No. 640-852-977.799.

Motion by Granger, seconded by Bryant, to amend the previous motion by inserting, "through a lease" before "Purchase Program."

Motion carried by the following vote:

Yes:	Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No:	None
Absent:	None

KELLER THOMA
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 1240
SOUTHFIELD, MICHIGAN 48076
313.965.7610
FAX 313.965.4480
www.kellerthoma.com

RECEIVED

NOV - 9 2016

CITY OF GROSSE PTE. WOODS

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236
Attention: City Administrator

October 01, 2016

Client: 000896
Matter: 000000
Invoice #: 110906

REGARDING: GENERAL MATTERS

For professional services rendered and expenses incurred relative
to the above matter:

TOTAL \$1,432.80

Erin James
11/9/2016

KELLER THOMA
A PROFESSIONAL CORPORATION

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Grosse Pointe Woods, MI 48236
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October 01, 2016
Client: 000896
Matter: 000000
Invoice #: 110906

Page: 1

RE: GENERAL MATTERS

For Professional Services Rendered through September 30, 2016

DATE	ATTY	DESCRIPTION	HOURS
9/6/2016	RWF	Telephone call from Mayor Novitke regarding pending employee matter; telephone call from Mr. Smith regarding same.	0.75
9/12/2016	RWF	Telephone call from Mr. Smith regarding pending employee matters.	0.25
9/16/2016	CKD	Attention to preparation of POLC Clerks/Dispatchers CBA.	2.00
9/22/2016	CKD	Attention to preparation of 2016-2019 TPOAM CBA; attention to preparation of 2016-2019 POAM PSO CBA.	4.00
9/23/2016	CKD	Attention to preparation of POLC Command Officers CBA.	2.00
Total Services			\$1,365.00

ATTORNEY	HOURS	RATE	AMOUNT
CKD Chelsea K. Ditz	8.00	\$150.00	\$1,200.00
RWF R. W. FANNING, JR.	1.00	\$165.00	\$165.00

DISBURSEMENTS

9/23/2016	Document Reproduction	\$67.80
Total Disbursements		\$67.80

KELLER THOMA
A PROFESSIONAL CORPORATION

CITY OF GROSSE POINTE WOODS

20025 Mack Plaza

Grosse Pointe Woods, MI 48236

Attention: **City Administrator**

October 01, 2016

Client: 000896

Matter: 000000

Invoice #: 110906

Page: 2

RE: GENERAL MATTERS

Total Amount Due

\$1,432.80

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NOV 07 2016

CITY OF GROSSE PTE. WOODS

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Attention: City Administrator

November 01, 2016

Client: 000896

Matter: 000000

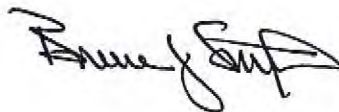
Invoice #: 110851

REGARDING: GENERAL MATTERS

For professional services rendered and expenses incurred relative
to the above matter:

TOTAL

\$760.10



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COUNSELORS AT LAW
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CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

November 01, 2016
Client: 000896
Matter: 000000
Invoice #: 110851

Attention: City Administrator

Page: 1

RE: GENERAL MATTERS

For Professional Services Rendered through October 31, 2016

DATE	ATTY	DESCRIPTION	HOURS
10/5/2016	RWF	Telephone call to Mr. Smith regarding pending employee matter; attention to preparation of final draft of POLC Command Officer collective bargaining agreement; attention to preparation of correspondence to Mr. Smith regarding POAM collective bargaining agreement.	1.25
10/21/2016	TLF	Telephone call from city manager Bruce Smith regarding pending employment matter.	0.25
10/27/2016	TLF	Attention to review of personnel file, medical records, pension ordinance and wage records; telephone call to Mr. Bruce Smith regarding same; telephone call to Ms. Trudy Martin (York Insurance) regarding workers' compensation claim; receipt and review of Disability Retirement Procedure and correspondence from Mr. Smith to York requesting claim; telephone call to Mr. Smith regarding procedure to place employee on workers' compensation leave of absence regarding the employee matter.	2.50
10/28/2016	RWF	Telephone call from Director Kosanke regarding pending new hire matter.	0.25
10/31/2016	RWF	Telephone call from Director Kosanke regarding promotional process.	0.25
Total Services			\$742.50

ATTORNEY	HOURS	RATE	AMOUNT
RWF R. W. FANNING, JR.	1.75	\$165.00	\$288.75

KELLER THOMA
A PROFESSIONAL CORPORATION

CITY OF GROSSE POINTE WOODS

20025 Mack Plaza

Grosse Pointe Woods, MI 48236

Attention: City Administrator

November 01, 2016

Client: 000896

Matter: 000000

Invoice #: 110851

Page: 2

RE: GENERAL MATTERS

ATTORNEY

TLF THOMAS L. FLEURY

HOURS

2.75

RATE

\$165.00

AMOUNT

\$453.75

DISBURSEMENTS

10/27/2016 Document Reproduction

\$17.60

Total Disbursements

\$17.60

Total Amount Due

\$760.10