

**CITY OF GROSSE POINTE WOODS**  
**20025 Mack Plaza**  
**Regular City Council Meeting Agenda**  
**Monday, February 6, 2017**  
**7:30 p.m.**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. RECOGNITION OF COMMISSION MEMBERS
5. ACCEPTANCE OF AGENDA
6. MINUTES
  - A. Council 01/23/17
  - B. Committee-of-the-Whole 01/30/17, w/recommendations:
    1. Credit Card
    2. Pension Ordinance Amendment
    3. Tax Tribunal Attorney Statements
    4. Non-Union Salary Increases
  - C. Construction Committee 01/30/17, w/recommendation:
    1. Proposed 2017 Construction Projects
  - D. Finance Committee 10/24/16
  - E. Local Officers Compensation Commission 01/18/17
  - F. Planning Commission 12/13/16
  - G. Senior Citizens Commission 11/15/16
7. PUBLIC HEARING
  - A. PY 2017 CDBG Estimated Budget
    1. Memo 01/26/17 – City Administrator
    2. Affidavit of Legal Publication
8. RESOLUTION
  - A. Charitable Gaming License – Monteith PTO
    1. Email 02/02/17 – C. O'Connor
    2. Fundraiser Flyer
    3. Articles of Incorporation 11/19/04
    4. Letter 03/01/05 - Internal Revenue Service
9. ORDINANCE
  - A. FIRST READING: AN ORDINANCE AMENDING CHAPTER TWO, ARTICLE IV EMPLOYEE BENEFITS, DIVISION 2 AMENDING SECTION 2-294 TO REFLECT THE CURRENT MEMBERSHIP OF THE RETIREMENT SYSTEM AND TO ALLOW APPOINTED OFFICIALS AND DEPARTMENT DIRECTORS TO OPT OUT OF MEMBERSHIP IN THE RETIREMENT SYSTEM AND TO EXCLUDE RE-EMPLOYED RETIREES OF THE RETIREMENT SYSTEM FROM MEMBERSHIP IN THE RETIREMENT SYSTEM
    1. Letter 01/31/17 – City Attorney
    2. Proposed Ordinance

- 10. CLAIMS/  
ACCOUNTS
  - A. Michigan Tax Tribunal Attorneys
    - 1. Steinhardt Pesick & Cohen, P.C. 01/03/17
      - a. Invoice #11144
      - b. Invoice #11145
  - B. Appraisal Services
    - 1. Value Trends Inc 01/23/17
      - a. Letter 01/23/17 – M. Ellis
      - b. Invoice 01/23/17
  - C. City Attorneys
    - 1. Don R. Berschback 01/31/17
    - 2. Charles T. Berschback 01/31/17
- 11. NEW BUSINESS/PUBLIC COMMENT
- 12. ADJOURNMENT

**Lisa Kay Hathaway, MMC**  
**City Clerk**

**IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)**  
**POSTED AND COPIES GIVEN TO NEWSPAPERS**

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.

<p><b>NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST</b></p>
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MINUTES OF THE RESCHEDULED CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JANUARY 23, 2017, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:36 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke  
Council members: Bryant, Granger, Ketels, Koester, McConaghy, Shetler  
Absent: None

Also Present: City Administrator Smith  
City Attorney Don Berschback  
Treasurer/Comptroller Behrens  
City Clerk Hathaway  
Director of Public Safety Kosanke

Motion by McConaghy, seconded by Shetler, that Council Member Granger be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Granger

Council, Administration, and the audience Pledged Allegiance to the Flag.

Motion by Bryant, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Granger



Motion by Bryant, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council minutes dated January 9, 2017.

Motion carried by the following vote:

Yes: Bryant, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Granger

Motion by Bryant, seconded by Shetler, that the following minutes be approved as submitted:

1. Committee-of-the-Whole minutes dated January 9, 2017.

Motion carried by the following vote:

Yes: Bryant, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Granger

Motion by Bryant, seconded by Shetler, regarding **Application for Permit/License to Solicit**, that the City Council approve the application of Rodney Gentzel from Everdry Waterproofing for a Permit/License to Solicit, and that his assistant, Shauna Morgan, be denied to solicit.

Motion carried by the following vote:

Yes: Bryant, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Granger

Motion by Shetler, seconded by Bryant, regarding **budget transfer – K-9 Unit**, that the City Council approve a budget transfer to pay Invoice No. 2924 from the City of Grosse Pointe Farms for K-9 Mutual Aid services in the amount of \$2,500.00 from July 1, 2016, through June 30, 2017, funds to be taken from Training-Fire Services Account No. 101-339-961.000 into Membership and Dues Account No. 101-305-958.000.

Motion carried by the following vote:

Yes: Bryant, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Granger

Motion by Ketels, seconded by Shetler, regarding **ICMA-RC Plan Contacts**, that the City Council approve the plan contact information with ICMA-RC as amended, and to authorize the City Clerk to sign said form.

Motion carried by the following vote:

Yes: Bryant, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Granger

The Mayor accepted the resignation of Ronald Muccioli from the Beautification Commission with regret and directed that appropriate thanks and recognition be sent to Mr. Muccioli.

Motion by Shetler, seconded by Bryant, regarding **Conference: Michigan Association of Municipal Clerks Master Academy**, that the City Council approve City Clerk Hathaway's attendance at the MAMC Master Academy being held Tuesday, March, 21, 2017, through Thursday, March 23, 2017, at a cost not to exceed \$1,000.00, funds to be taken from the Clerk's Training and Seminars Account No. 101-215-958.001.

Motion carried by the following vote:

Yes: Bryant, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Granger

Motion by McConaghy, seconded by Koester, regarding **Monthly Financial Report – December 2016**, that the City Council refer this report to the Finance Committee.



Motion carried by the following vote:

Yes: Bryant, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Granger

Motion by Koester, seconded by McConaghy, regarding **contract: Nu Appearance Landscaping**, that the City Council approve an extension of the contract with Nu Appearance Landscaping to provide grass and weed abatement services (landscaping) from April 1, 2017, through April 1, 2018.

Motion carried by the following vote:

Yes: Bryant, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Granger

Motion by McConaghy, seconded by Bryant, regarding **Labor Attorney**, that the City Council approve the following invoices from Keller Thoma:

1. Invoice 111278 dated 01/01/17 - \$964.75;
2. Invoice 111226 dated 01/01/17 - \$826.55.

Motion carried by the following vote:

Yes: Bryant, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Granger

Hearing no objections, the following item was discussed under New Business:

- The City Administrator discussed the Support Emergency Operations Plan Guide. Due to a changeover in administration, the City Administrator, Director of Public Safety, and Director of Public Services needed to be added to the Plan. Another change suggested was to included the amount of emergency funds that can be expended by the Mayor without Council approval in the event of an emergency, the prior Plan was up to \$233,000.00 and reduced to \$50,000.00.

Motion by McConaghy, seconded by Bryant, that the City Council approve the Support Emergency Operations Plan as amended, and authorize the Mayor to sign said Plan.

Motion carried by the following vote:

Yes: Bryant, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: Granger

The following individual was heard under Public Comment:

- Chris Kaczanowski, 19888 E. William Ct., stated her complaints regarding The Rivers and Liggett including the smelly field, lack of installing landscaping, and service and utility vehicles visible from her home. The City Administrator was asked to look at Liggett's accumulation of leaves and trash on the field. City Administrator and City Attorney were asked to look into compliance with the site plan and housing of the maintenance vehicles. The City Administrator stated he would provide a response within one week.

Motion by Bryant, seconded by Shetler, to adjourn tonight's meeting at 8:04 p.m.  
PASSED UNANIMOUSLY.

Respectfully submitted,

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Lisa Kay Hathaway  
City Clerk

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Robert E. Novitke  
Mayor



MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JANUARY 30, 2017, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke  
Council Members Granger, Ketels, Koester, McConaghy, Shetler  
ABSENT: Bryant  
ALSO PRESENT: City Administrator Smith  
Treasurer/Comptroller Behrens  
City Attorney Don Berschback  
City Clerk Hathaway  
Director of Public Services Schulte  
City Engineer Lockwood

Mayor Novitke called the meeting to order at 7:38 p.m.

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Bryant

Motion by McConaghy, seconded by Shetler, to excuse Council Member Bryant from tonight's meeting.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Bryant

Taken out of order was discussion regarding **Anderson, Eckstein, and Westrick (City Engineer) billings** and obtaining approval for payment. The City Engineer stated bills are submitted to accounts payable if engineering is already allotted. The Mayor asked the Committee if the bills should be approved by the City Council. Following discussion, there was a consensus of the Committee to place the City Engineer's bills on the Council agenda for approval. This item is to remain on the Committee-of-the-Whole agenda to be revisited in a few months.

The next item discussed was regarding a City **credit card**. The Treasurer/Comptroller requested approval to obtain a City Visa credit card in her name to be managed by the Finance Department and explained that it provides additional opportunity to shop and price items on-line. The card may also be used for training and equipment.



Administration was asked to provide a list of all City credit cards. There was a consensus of the Committee to move forward with the \$2,500.00 credit card limit. The City Attorney was asked to review the Credit Card policy.

Motion by Koester, seconded by Shetler, that the Committee-of-the-Whole recommend to the City Council to approve a City credit card (Visa or MasterCard) to be managed by the Finance Department with a limit of \$2,500.00.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Bryant

Motion by Shetler, seconded by McConaghy, to remove Credit Card from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Bryant

The next item discussed was regarding the **Local Officers Compensation Commission Minutes dated January 18, 2017**. The commission voted to increase the Municipal Judge's compensation from \$30,000.00 to \$36,000.00, a 20% increase. The Chair stated that Council Member Bryant, the Commission's Council Representative, asked that this item be placed on the Committee-of-the Whole agenda but was absent this evening. This item is to remain on the Committee-of-the-Whole agenda. The City Clerk and City Attorney were asked to provide statute and code information.

The City Clerk read the applicable ordinance, "Sec. 2-410. - Duties. The *local officers compensation* commission shall determine the salary of each *local* elected official. The determination of the commission shall be filed with the city clerk and shall become effective 30 days following the date of such filing unless the city council, by resolution adopted by two-thirds vote of the members elected to and serving on the council, shall reject such salary determination of the commission." The City Clerk was directed to place this item on the Committee-of-the-Whole for February 6, 2017, prior to the City Council Meeting so that Council Member Bryant could be present for information and discussion.

Next, a policy regarding **water billing penalty** was discussed. The Treasurer/Comptroller requested to be granted the authority to waive a water billing penalty in certain circumstances. The City Administrator provided an overview regarding policies from surrounding communities, which identified some communities that allow the penalty to be waived, and some that do not waive penalties. He recommended approving a policy adopting the reasons identified on the proposed ordinance, Section 44-144,



Items 1-5. The Treasurer/Comptroller recommended amending the ordinance and adopting a policy permitting a one time waiver of the penalty for those meeting the specific criteria. The City Attorney was asked to develop a policy including a cap in the amount of \$250.00. This item is to be addressed at a future Committee-of-the-Whole.

A **Pension Ordinance amendment** was discussed next. The City Attorney provided an overview regarding Section 2-294, specifically (b)(4) whereby it requires the City to offer another city-sponsored retirement plan in the event an Appointed Official or Department Directors elect to opt out of the retirement plan. He presented a proposed ordinance.

Motion by Granger, seconded by Shetler, that the modified pension ordinance be placed on the City Council agenda for a first reading.

Motion carried by the following vote:

Yes:	Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No:	None
Absent:	Bryant

Motion by Shetler, seconded by Granger to remove Pension Ordinance from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes:	Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No:	None
Absent:	Bryant

Discussion ensued regarding the **trolley**. The Director of Public Services reviewed his memo dated January 5, 2017. The Mayor stated the trolley was purchased using \$42,756.00 from SMART Credits and donations; the City purchased the trolley for \$47,500.00. A mechanic evaluated the trolley prior to purchase and determined minor repairs were needed. The Director of Public Services is recommending selling the trolley due to the extensive and costly repairs anticipated in 2017 estimated at \$16,400.00 minimum. The Mayor asked the Director to find out what happened between the mechanic's original recommendation and now. The Director stated that we could obtain an appraisal and stated the broker's commission is 10% of the sale price. Once sold, the buyer pays to tow it. There was a consensus of the Committee to not repair the trolley. The Director was asked to inquire about the broker's contract, and to remove the trolley stop signs.

Additionally, the Mayor stated that because the trolley only ran half the number of times it was scheduled for last summer, half of the sponsorship monies should be refunded. There was a consensus of the Committee to refund half of the sponsorship monies.

The next item discussed was regarding the **tax tribunal attorney billings**. The Michigan Tax Tribunal attorney statements were reviewed by the Finance Committee on





January 23, 2017, and their recommendation was that City Council not take any action regarding the tax attorney statements. Council Member McConaghy reviewed the billings and stated the City did receive value from their work but questioned two attorneys doing the same thing on the same day, as well as extended meetings. The Finance Committee recommended we pay the balance of the bills, however the City needs to provide guidelines for billing.

Motion by Granger, seconded by Koester, regarding tax tribunal attorney statements, that the Committee-of-the-Whole recommend that City Council ratify the \$106,934.37 paid to Steinhardt Pesick & Cohen, P.C. as previously submitted.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Bryant

Motion by Granger, seconded by Shetler, that tax tribunal attorney statements be removed from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Bryant

**Processing of claims** was the next item on the agenda. The City Clerk requested direction from the Committee regarding the procedure for processing insurance claim invoices, specifically whether invoices under \$5,000.00 require City Council approval or can the City Administrator approve them. Following discussion, there was a consensus that all invoices for claims be presented to City Council for payment.

Motion by McConaghy, seconded by Shetler, that processing of claims be removed from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Bryant

Motion by McConaghy, seconded by Shetler, that the following items be removed from the Committee-of-the-Whole:

1. Audit Presentation;
2. Fence Ordinance;
3. Ghesquiere Park Tennis Courts;
4. Cornerstone: Medical, Prescription & Vision;
5. Treasurer/Comptroller Vacancy;
6. Lochmoor Club-Waive Penalties;





7. Workers Compensation Renewal;
8. Drone Ordinance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

The following items were discussed under New Business/Public Comment:

- The Chair provided an overview on prior discussions regarding additional compensation for the Deputy Treasurer and Deputy Comptroller. He stated the Finance Committee did not feel that deputies should be paid additional compensation because they were paid overtime.

Discussion ensued regarding the Deputy Comptroller, and there was added consideration for Shawn Murphy for her work during the audit, saving money by relieving Plante Moran and reducing cost, and her high skill level. The Committee believes her salary should be commensurate with her skill level and keeping with the market rate.

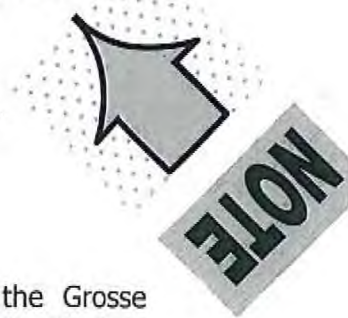
Discussion then segued into other management-level personnel who are also deserved of increases. The City Administrator presented recommended increases effective immediately, which would be in addition to a 2% increase that will be effective July 1<sup>st</sup>.

Motion by McConaghy, seconded by Shetler, regarding non-union salary increases, that the Committee-of-the-Whole recommend to City Council adopting the salary increases as discussed in the amount totaling \$22,554.88 effective the next pay period; beginning January 31, 2017, through February 12, 2017.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

- The City Administrator discussed an opportunity presented by the Grosse Pointe Public Schools to engage in the development of an RFP and to create a bid process with Merit Network for a High Speed Fiber Optic Network for the Grosse Pointe and Harper Woods communities. The Superintendent of Schools has asked nine entities for \$2,750.00 to perform a cost study at a total cost of \$24,750.00. He also stated that a Ralph C. Wilson Foundation grant has been applied for in the amount of \$3.5 million to build and construct the high speed fiber community network; which will cover the cost of the fiber only throughout the communities. A provider will be needed to light the fiber. The Chair asked the City Administrator to find out what obligations the City assumes if agreeing to sign the Memorandum of Understanding. The City Administrator is to provide





the number and placement of locations, information on the grant, and terms. There was a concurrence of the Committee to commit the \$2,750.00 to perform a cost study.

Motion by McConaghy, seconded by Ketels, that the meeting of the Committee-of-the-Whole be adjourned at 9:46 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

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Lisa Kay Hathaway  
City Clerk

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Robert E. Novitke  
Mayor

CONSTRUCTION COMMITTEE  
01-30-17

MINUTES OF THE MEETING OF THE CONSTRUCTION COMMITTEE OF THE CITY OF GROSSE POINTE WOODS, HELD ON MONDAY, JANUARY 30, 2017, IN THE CONFERENCE ROOM IN THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Chair Granger  
Shetler, Novitke

ABSENT: None

ALSO PRESENT: City Administrator Smith  
Treasurer/Comptroller Behrens  
City Clerk Hathaway  
Director of Public Services Schulte  
City Engineer Lockwood

The meeting was called to order by Chair Granger at 7:04 p.m.

Motion by Shetler, seconded by Novitke, that tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Granger, Novitke, Shetler

No: None

Absent: None

The purpose of tonight's meeting was to **review 2016 construction projects** and to discuss **proposed 2017 road projects**. The City Engineer provided an overview regarding the 2016 construction projects including watermains, sewers, and roads.

The first item discussed was watermains. No watermains were constructed in 2016. In 2017, the Anita watermain from Mack to Charlevoix was identified to be completed, followed by the roadway.

City sewers were then discussed. The City Engineer reported no sewers were done in 2016, and no sewers have been televised since 2007. The SAW grant work will be a big project this summer. The City Engineer stated televising will begin in spring and through late summer. The Chair asked the City Engineer to provide a map identifying televising work.



CONSTRUCTION COMMITTEE

01-30-17

Regarding pavement, estimated expenses for 2017 are \$3,640,773.43 not including contingency, and including Brys. The City Engineer recommended removing Brys from the list if the budget does not permit the work to be done.

Motion by Shetler, seconded by Granger, regarding proposed 2017 construction projects, that the Construction Committee recommend to City Council consideration of the proposed projects for repair.

SUBSTITUTE Motion by Shetler, seconded by Novitke, regarding proposed 2017 construction projects, that the Construction Committee recommend to City Council that the City proceed with the streets to be reconstructed pursuant to what was provided by the City Engineer with the exception that Brys be removed from the list for a total cost of \$3,550,000.00, as bid.

SUBSTITUTE Motion carried by the following vote:

Yes: Granger, Novitke, Shetler

No: None

Absent: None

Under New Business/Public Comment:

- A question was raised as to when DTE will conclude their project in the City. The Director of Public Services stated the project will be done by the end of summer.

Motion by Shetler, seconded by Novitke, that tonight's meeting minutes be immediately certified.

Motion carried by the following vote:

Yes: Granger, Novitke, Shetler

No: None

Absent: None

Motion by Shetler, seconded by Novitke, that the meeting of the Construction Committee be adjourned at 7:30 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway  
City Clerk

Approved by Committee 6.D

FINANCE COMMITTEE  
10-24-16

MINUTES OF THE FINANCE COMMITTEE MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, OCTOBER 24, 2016, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:00 p.m. by Chair McConaghy.

In attendance: Chairman McConaghy  
Members: Koester, Novitke

Absent: None

Also present: City Administrator Smith  
Deputy Treasurer Meli  
Deputy Comptroller Murphy

Motion by Koester, seconded by Novitke, that all items on tonight's agenda be received and placed on file.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke  
No: None  
Absent: None

Motion by Novitke, seconded by Koester, that the meeting minutes dated October 10, 2016, be approved as submitted.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke  
No: None  
Absent: None

The purpose of tonight's meeting was to address requested temporary additional compensation for the Deputy Comptroller and Deputy Treasurer, due to the vacancy of the City Treasurer/Comptroller position.

The Deputy Comptroller Murphy and Deputy Treasurer Meli separately provided the Committee members with an overview of the additional duties they are responsible for doing since the vacancy of the City Treasurer/Comptroller position. In addition, both asked the Committee members for compensation for taking on the extra duties. Currently, both indicated they are receiving compensatory time or overtime pay for any additional time worked.



The Committee recessed at 7:35 p.m. to attend the City Council meeting.

The Finance Committee members reconvened at 10:04 p.m.

There was consensus of the Committee to address this matter at a future Finance Committee meeting.

Motion by Koester, seconded by Novitke, that tonight's meeting be adjourned at 10:20 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Bruce J. Smith  
City Administrator

MINUTES OF THE LOCAL OFFICERS COMPENSATION COMMISSION MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON WEDNESDAY, JANUARY 18, 2017, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Chair Dan Curis  
Member John McAlpine  
Member George McMullen  
Member Dennis Zak

ABSENT: Member Mark Kent

ALSO PRESENT: Council Member Art Bryant  
City Clerk Hathaway

The meeting was called to order by the Chair at 7:03 p.m.

Motion by McMullen, seconded by McAlpine, to excuse Member Kent from tonight's meeting.

Motion carried by the following vote:

YES: Curis, McAlpine, McMullen, Zak  
NO: None  
ABSENT: Kent

Motion by McMullen, seconded by Zak, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

YES: Curis, McAlpine, McMullen, Zak  
NO: None  
ABSENT: Kent

Motion by McMullen, seconded by McAlpine, to nominate Commission Member Curis to serve as Chair.

Commission Member Curis accepted the nomination.

Motion carried by the following vote:

YES: Curis, McAlpine, McMullen, Zak  
NO: None  
ABSENT: Kent

The first item discussed was the compensation of Municipal Court Judge Ted Metry. The Chair turned the meeting over to Commission Member Zak who stated he met with Judge Metry. He distributed and reviewed a 2015 Court Caseload Report including data from all of the Grosse Pointes, and a 2011-15 Clearance Rate Report. The Commission reviewed the data. He explained all the courts are getting more into the criminal end of cases. The only thing municipal court does not handle are civil cases over \$3,000. He stated none of the other Grosse Pointe courts perform half of the work of Grosse Pointe Woods. Commission Member Zak spoke with the other judges regarding their salaries. Judge Carl Jarboe, Grosse Pointe Park, was earning \$23,000 and was recently increased to \$30,000, per charter. Judge Matthew Rumora, Grosse Pointe Shores and Grosse Pointe Farms, receives benefits and earns \$22,000 between the two municipalities. Judge Russell Ethridge, Grosse Pointe City, is paid \$15,000. He stated that Judge Metry had not requested an increase, but Commission Member Zak is proposing \$36,000 because his last increase was in 2005. There are thirty-six (36) scheduled court days per year and the Judge works an extra fifty (50) days for trials, settlements, and arraignments. He also stated there is a 100% clearance rate in Grosse Pointe Woods, meaning cases are cleared within one year.

Motion by Zak, seconded by McMullen, that the Local Officers Compensation Commission increase compensation for the Municipal Judge from his current rate of \$30,000 to \$36,000 per year effective July 1, 2017.

Motion carried by the following vote:

YES: Curis, McAlpine, McMullen, Zak  
NO: None  
ABSENT: Kent

Discussion then ensued regarding Mayor and Council's compensation. The Mayor's last increase was 2001 from \$4,000 to \$6,000, and the City Council is paid \$3,750. Council Member Bryant stated that Mayor and City Council has not requested an increase in compensation; noting that 2006 was the last time Council received an increase. Commission Member Zak stated the Mayor and Council are overworked and undercompensated for the work they perform and they do it for the betterment of the City. He believes they are entitled to an increase, and providing for an increase is a showing of gratitude. Member McMullen stated Grosse Pointe Woods Mayor and Council are paid higher than the other Grosse Pointe communities; however they do attend more meetings.

Motion by McMullen, seconded by McAlpine, that the Local Officers Compensation Commission set the Mayor's compensation to remain at \$6,000 per year, his current rate of pay.

Motion carried by the following vote:

YES: Curis, McAlpine, McMullen  
NO: Zak  
ABSENT: Kent



LOCAL OFFICERS COMPENSATION COMMISSION  
01/18/17

The Chair stated the Council's compensation is currently \$3,750 per year.

Motion by McMullen, seconded by McAlpine, that the Local Officers Compensation Commission set the Council Member's compensation to remain at \$3,750, their current rate of pay.

Motion carried by the following vote:

YES: Curis, McAlpine, McMullen, Zak  
NO: None  
ABSENT: Kent

Motion by Zak, seconded by McMullen, that these minutes be given immediate certification.

Motion carried by the following vote:

YES: Curis, McAlpine, McMullen, Zak  
NO: None  
ABSENT: Kent

Motion by McMullen, seconded by Zak, that tonight's meeting be adjourned at 7:36 p.m.

Motion carried by the following vote:

YES: Curis, McAlpine, McMullen, Zak  
NO: None  
ABSENT: Kent

Respectfully submitted,

Lisa Kay Hathaway  
City Clerk

Approved by Commission 

PLANNING COMMISSION  
12-13-16 - 15

MINUTES OF THE REGULAR MEETING OF THE PLANNING COMMISSION OF THE CITY OF GROSSE POINTE WOODS HELD ON TUESDAY, DECEMBER 13, 2016, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN

The meeting was called to order at 7:35 p.m. by Chair Stapleton.

Roll Call: Chair Stapleton  
Planning Commissioners: Fuller, Hamborsky, Profeta, Reiter, Rozycki, Vaughn, Vitale

Absent: Gilezan

Also Present: Building Inspector Tutag  
City Clerk Hathaway

Motion by Vaughn, seconded by Vitale, that Commission Member Gilezan be excused from tonight's meeting.

MOTION CARRIED by the following vote:

YES: Fuller, Hamborsky, Profeta, Reiter, Rozycki, Stapleton, Vaughn, Vitale  
NO: None  
ABSENT: Gilezan

The Planning Commission, Administration, and the audience Pledged Allegiance to the Flag.

The City Clerk distributed the minutes from the Workshop and Regular Commission meeting from November 22, 2016.

Motion by Vaughn, seconded by Vitale, that all items on tonight's agenda be received, placed on file, taken in order of appearance including the two sets of minutes from November 22, 2016.

MOTION CARRIED by the following vote:

YES: Fuller, Hamborsky, Profeta, Reiter, Rozycki, Stapleton, Vaughn, Vitale  
NO: None  
ABSENT: Gilezan

The Chair indicated Council Member Bryant was in attendance as the City Council Representative.



Motion by Rozycki, seconded by Profeta, regarding **Approval of Minutes**, that the Regular Planning Commission Minutes and Planning Commission Workshop Minutes of November 22, 2016, be approved as submitted.

MOTION CARRIED by the following vote:

YES: Fuller, Hamborsky, Profeta, Reiter, Rozycki, Stapleton, Vaughn, Vitale  
NO: None  
ABSENT: Gilezan

The next item discussed was regarding the **Grosse Pointe Woods Master Plan**. The Building Official provided an overview regarding his memos dated November 17, 2016, and December 6, 2016. He discussed the Hunt Club's current use, and proposed future land use. He recommended changing the zoning from parks and recreation to single-family low density, and also recommended that discussion continue. A public hearing could be set at the January meeting for a future meeting date. Questions and answers ensued.

The Chair discussed considering changes to Liggett Middle School property. The Building Official stated that there may be people who would prefer to see the property remain as parks and recreation to utilize for recreation space.

Chair Stapleton is scheduled to attend the January Council Meetings.

The next item was the **Building Official's report**, and the following item was discussed:

1. There was a recent proposal to install wireless antennae in the alley north of City Hall. He stated visual clutter and abandoned communication wires are being found around the City. City Council directed the Building Official to contact DTE and the Public Service Commission regarding the problem. He has received follow-up calls with Edison, and photos of the visual clutter in the community were sent to Edison. The City Attorney stated DAS small cell is a 40' pole with a large box and is becoming the new technology. He is working on a new procedure and possibly a new licensing agreement.

Commissioner Rozycki provided on the December 5, 2016, City Council meeting report.

Under New Business:

- The Building Official stated a second reading on the fence ordinance has been scheduled for December 19, 2016.
- Commissioner Hamborsky stated a final draft of the 20/20 Plan is going to be presented in January to the Committee-of-the-Whole or City Council.

PLANNING COMMISSION  
12-13-16 – 17

Motion by Rozycki, seconded by Fuller, that the Planning Commission Meeting adjourned at 8:12 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway  
City Clerk



RECEIVED

NOV 16 2016

Approved by Commission  
1-17-17

667

SENIOR CITIZENS' COMMISSION  
NOVEMBER 15, 2016

CITY OF GROSSE PTE. WOODS

MINUTES OF THE REGULAR SENIOR CITIZENS' COMMISSION MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON TUESDAY, NOVEMBER 15, 2016 IN THE LAKE ROOM OF THE COMMUNITY CENTER, 20025 MACK PLAZA DRIVE, GROSSE POINTE WOODS, MI 48236

**CALL TO ORDER:**

Chairperson Strek called the meeting to order at 7:02 p.m.

**ROLL CALL:**

Commission Members: Beeby, Gattari, Hyduk, Maier, Motschall, Strek, Thornton, Uhlig-Johnstone, Wehrmann, Witt

Also in Attendance: Todd McConaghy

Guests: Sebastien Foka – Nursing Student  
Kyle Thornton – Prospective Candidate for Senior Citizens' Commission

**APPROVAL OF MINUTES:**

Motion by Wehrmann, seconded by Witt, to approve the minutes of the Senior Citizens' Commission meeting held September 10, 2016. Said motion passed unanimously.

**CHAIRPERSON'S REPORT:**

Strek reported the resignations of Rebecca Palen and Mary Hyduk. This will be presented at the Council meeting to be held on November 21, 2016. There is ongoing discussion regarding street sales in Grosse Pointe Woods; however, no definitive decision has been reached at this time. Strek asked Uhlig-Johnstone, Gattari and Motschall to report on the recent Assumption Senior Expo. Overall, it was an excellent, well-attended event. Gattari indicated that it would be helpful to have printed literature available highlighting the Senior Citizens' Commission role in Grosse Pointe Woods. A sub-committee will be formed to prepare a brochure to be available prior to the 2017 Ice Cream Social.

**COUNCIL REPRESENTATIVE REPORT:**

McConaghy reviewed the roster and polled those present as to their intentions to continue serving on the Commission. With the exception of Hyduk and Palen, all will remain, leaving two vacancies. The Treasurer/Comptroller of the City has recently resigned. The City interviewed multiple candidates and offered the position to a candidate from Fraser. That candidate was ultimately re-hired by the City of Fraser. Until a candidate is selected by the City of GPW, City finances will be overseen by the Deputy Treasurer and Plante Moran.

**COMMUNITY**

**REPRESENTATIVE'S REPORT:**

No report

**TREASURER'S REPORT:**

Wehrmann reported the Carry-Forward Budget Balance as of October 31, 2016 is \$6,111.47. The Council-Approved General Fund carries a balance of \$2,526.93.

**Motion by Maier, seconded by Hyduk, to accept the Treasurer's Report as presented. Said motion passed unanimously.**

**S.O.C. REPORT:**

Uhlig-Johnstone reported that the parking lot at S.O.C. headquarters has been repaved and is available for general parking. They are beginning to accept donated items to be assembled in gift baskets. If there are residents of Grosse Pointe Woods who would benefit from receiving a gift basket, please let Uhlig-Johnstone know.

**NEW BUSINESS:**

Strek indicated there are currently two vacancies on the Senior Citizens' Commission. Thornton submitted a Biographical Sketch for Grosse Pointe Woods resident Carol Thornton and introduced her daughter, Kyle Thornton, as a prospective candidate.

The Senior Holiday Party will be held in the Community Center on Friday, December 2<sup>nd</sup>. The Senior Citizens' Commission in the past has donated Kroger gift cards as raffle prizes as well as underwritten the cost of dessert. There are currently 76 guests signed up. Volunteers are welcome and encouraged to assist at the event.

**Motion by Wehrmann, seconded by Maier, that this portion of these Minutes be immediately certified to reflect the Senior Citizens' Commission request of City Council to approve an allotment of an amount up to \$350.00 from the Council-Approved General Fund (\$300 for cost of dessert and \$50 for gift cards) to cover these expenses related to the Senior Holiday Party to be held on Friday, December 2, 2016. Said motion passed unanimously.**

Thornton reported that Jonathan O'Hara from A.H. Peters Funeral Home contacted her to express interest in sponsoring a funeral planning seminar for area seniors at the Community Center. Discussion ensued with the conclusion being that in order to prevent the appearance of endorsing a private business, it was best to present a panel of several different speakers at a symposium open to the public. At the next meeting, this topic will be brought up under "Old Business" with a sub-committee being formed to pursue the idea.

**OLD BUSINESS:**

A brief discussion was held regarding the possibility of changing the venue of the 2017 Senior Picnic.

**ADJOURNMENT:**

**Motion by Maier, seconded by Witt, to adjourn the meeting at 8:01 p.m. Said motion passed unanimously.**

Respectfully submitted,  
Mary Hyduk - Recording Secretary






## CITY OF GROSSE POINTE WOODS MEMORANDUM

7A

RECEIVED  
JAN 26 2017  
CITY OF GROSSE PTE. WOODS

**DATE:** January 26, 2017  
**TO:** Mayor and City Council  
**FROM:** Bruce Smith, City Administrator   
**SUBJECT:** Public Hearing #1 for the 2017 CDBG Estimated Budget

The Department of Housing and Urban Development (HUD) and the Wayne County Community Development Block Grant Division requires the City to hold two Public Hearings for the proposed PY 2016 CDBG Estimated Budget. The purpose of the first Public Hearing is to obtain citizen input on the PY 2017 CDBG Estimated Budget.

This year, Wayne County has advised the City that an estimated \$51,747.00 has been allocated for the PY 2017 CDBG Estimated Budget, which is approximately a 10% decrease in the amount awarded in 2016.

### 2017 Proposed Estimated CDBG Budget

1. Pointe Area Assisted Transportation Service	\$ 7,762.00
2. Minor Home Repair/Housing Rehab	\$ 38,810.00
3. Administration	\$ 5,175.00
<b>Total</b>	<b>\$ <u>51,747.00</u></b>

Prerogative of the City Council to receive public comment on the estimated PY 2017 CDBG Proposed Estimated Budget and to set a second Public Hearing date for February 6, 2017 as required by HUD and Wayne County.

AFFIDAVIT OF LEGAL PUBLICATION

# Grosse Pointe News

21316 Mack Ave  
Grosse Pointe Woods, Michigan 48236  
(313) 882-3500

COUNTY OF WAYNE  
STATE OF MICHIGAN, SS.

Scott Chambers

being duly sworn deposes and says that attached advert

City of Grosse Pointe Woods

was duly published in accordance with instructions, in  
the following date:

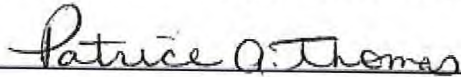
January 19, 2017

#2 GPW 1-19 CDBG PY 2017

and knows well the facts stated herein, and that he is th



Subscribed and sworn to before me this 19<sup>th</sup> day of Janu



PATRICE A. THOMAS  
NOTARY PUBLIC, STATE OF MI  
COUNTY OF WAYNE  
MY COMMISSION EXPIRES Jun 21, 2020  
ACTING IN COUNTY OF *Wayne*

Notary Public

City of ~~Grosse Pointe Woods~~, Michigan

## NOTICE OF PUBLIC HEARINGS COMMUNITY DEVELOPMENT BLOCK GRANT PY 2017

A Public Hearing will be held at the City Council meeting on Monday, February 6, 2017 at 7:30 p.m., in the Council Room of the Municipal Building, 20025 Mack Plaza, Grosse Pointe Woods, Michigan, to hear comments regarding the Program Year 2017 Community Development Block Grant (CDBG) Proposed Estimated budget.

Agenda documents are available for inspection at the City Clerk's Office, 20025 Mack Plaza, between 8:30 a.m. and 5:00 p.m. Monday through Friday. All interested persons are invited to attend and will be given opportunity for public comment. The public may appear in person or be represented by counsel. Written comments will be received in the City Clerk's office, up to the close of business preceding the hearing. A group spokesperson is encouraged on agenda items concerning organized groups. Individuals with disabilities requiring auxiliary aids or services at the meeting should contact the Grosse Pointe Woods Clerk's Office at (313) 343-2440 seven days prior to the meeting.

Bruce J. Smith  
City Administrator

G.P.N.: 1/19/2017



**Linda Mowen**

---

**From:** colleen oconnor [colleenocconnor@msn.com]  
**Sent:** Thursday, February 02, 2017 3:54 PM  
**To:** Linda Mowen  
**Subject:** Monteith PTO Resolution for gaming license  
**Attachments:** GPW Resolution Application.pdf

RECEIVED

FEB 02 2017

Good afternoon Linda,

GROSSE PTE. WOODS

Thank you so much for speaking to me today regarding Monteith Parent Teacher Organization's request for a Resolution from Grosse Pointe Woods for a Charitable Gaming License. As we discussed, the Monteith PTO is holding a Ladies' Night Out Fundraiser on March 10, 2017 at the Lochmoor Club to raise money for Monteith Elementary and the PTO. We are hoping to have a Tin Can Raffle at this special event, and need a Resolution from the Grosse Pointe Woods City Council approving this request for the raffle license. I have attached a copy of the Resolution, a Flyer for Ladies Night Out, the PTO's Articles of Incorporation and the IRS Determination Letter demonstrating that the PTO is a non-profit organization.

As we discussed, time is of essence for our application, because our event is on March 10, 2017, and the Charitable Gaming Division indicated that the application for the raffle license will take 4-6 weeks. Accordingly, we request to be placed on the City Council's agenda for Monday, February 6, 2017, instead of the Monday, February 27, 2017 meeting. We ask that you grant us special consideration to be placed on next week's agenda, because if we wait until the February 27, 2017 meeting, we will not be able to get our application to the State in time.

Thank you again for your consideration. I really appreciate all of your helpful information and for speaking to me. Please feel free to call me at 313.587.8831 if you have any questions. I am also a resident of GPW and would be happy to attend Monday night's meeting if that would be helpful for the City Council.

Colleen Worden

MONTEITH ELEMENTRY 2017

*Ladies*  
Night Out

Shop • Pamper • Eat • Drink • Mingle



FOR ME (/FORME/)

MAP (/MAPS/)

(<https://www.evensi.us>)

LOG IN

SIGN UP

# Monteith Elementary Ladies Night Out

Friday 10 March 2017 6:00 PM ► Friday 10 March 2017 10:00 PM

SAVE (61)

INVITE FRIENDS

Map (<https://www.evensi.us/maps/?event=197846852&lat=42.436447612837&lng=-82.89441793753&z=15&day=2017-03-10>)

Montelth Elementary PTO (<https://www.evensi.us/page/montelth-elementary-ptol10004387633>)

Monteith Elementary Ladies Night Out (<https://www.evensi.us/monteith-elementary-ladies-night-out-lochmoor-club/197846852>)

PROMOTE THIS EVENT

(<https://www.evensi.us/promote.php?eventid=197846852>)

eld=197846852)

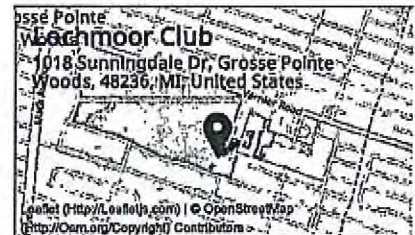
MONTEITH ELEMENTRY 2017

*Ladies*  
Night Out

Shop • Pamper • Eat • Drink • Mingle

([https://scontent.xx.fbcdn.net/v/t1.0-9/16114312\\_1410058649036770\\_7753844072268903258\\_n.jpg?oh=04f2e35966fc0e6bfe8a1bfa1194ac21&oe=590B355D](https://scontent.xx.fbcdn.net/v/t1.0-9/16114312_1410058649036770_7753844072268903258_n.jpg?oh=04f2e35966fc0e6bfe8a1bfa1194ac21&oe=590B355D))

10



PLACES TO STAY

FACEBOOK: [facebook.com/event...3007066/](https://www.facebook.com/event...3007066/)  
(<https://www.facebook.com/events/27407519300>)

STAY UPDATED ON  
UPCOMING EVENTS IN  
GROSSE POINTE  
WOODS

GO AT THE CLUB

UBER

Enter an email address

SET RIDE REMINDER

Keep me updated

# *Michigan Department of Consumer and Industry Services*

## *Filing Endorsement*

***This is to Certify that the ARTICLES OF INCORPORATION - NONPROFIT***

***for***

***MONTEITH ELEMENTARY SCHOOL PARENT-TEACHER ORGANIZATION***

***ID NUMBER: 790767***

***received by facsimile transmission on November 18, 2004 is hereby endorsed filed on November 19, 2004 by the Administrator. The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.***



Sent by Facsimile Transmission 04324

***In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 19th day of November, 2004.***

A handwritten signature in dark ink, appearing to read "Andrew D. Mitchell".

***, Director***

***Bureau of Commercial Services***



BCS/CD-502 (Rev. 08/01)

MICHIGAN DEPARTMENT OF LABOR AND ECONOMIC GROWTH BUREAU OF COMMERCIAL SERVICES	
Date Received	(FOR BUREAU USE ONLY)
	This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.
Laura Silvestri Del Pup, Clark Hill PLC	
500 Woodward Avenue, Suite 3500	
Detroit, MI 48226-3435	
EFFECTIVE DATE	

DOCUMENT WILL BE RETURNED TO NAME AND ADDRESS INDICATED ABOVE

CORPORATION IDENTIFICATION NUMBER

--	--	--	--	--	--	--	--

**ARTICLES OF INCORPORATION****OF****MONTEITH ELEMENTARY SCHOOL PARENT-TEACHER ORGANIZATION****(a Michigan Nonprofit Corporation)**

Pursuant to the provisions of Act 162, Public Acts of 1982, as amended (the "Act"), the undersigned Corporation executes the following Articles:

**ARTICLE I**

The name of the Corporation is **Monteith Elementary School Parent-Teacher Organization.**

**ARTICLE II**

The Corporation is organized exclusively for the purposes set forth in Section 501(c)(3) of the Internal Revenue Code of 1986 (the "Code") specifically, to strengthen and blend family, school and community resources in order to create a caring and supportive environment that will

3331400v1  
07339/073778

maximize learning and well being of the students of Monteith Elementary School in the Grosse Pointe, Michigan public school system.

### ARTICLE III

The Corporation will at all times be conducted as an organization described in Section 501(c)(3) of the Code. The Corporation will not carry on any activities which are not permitted to be carried on by (a) a corporation exempt from federal income tax under Section 501(c)(3) of the Code, (b) a corporation eligible to receive tax deductible contributions under Section 170(c) and Section 2055, Section 2522 or Section 2106 of the Code, or (c) a nonprofit corporation organized under the laws of the State of Michigan pursuant to the Act.

No part of the assets or net earnings of the Corporation may inure to the benefit of or be distributable to its Directors, officers, or other private persons; provided, however, that the Corporation is authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of its charitable purposes.

No substantial part of the activities of the Corporation will be the carrying on of propaganda or otherwise attempting to influence legislation. The Corporation will not participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office and will not publish or distribute statements relating to political campaigns.

### ARTICLE IV

The Corporation is organized on a non-stock basis.

The Corporation has no real property or personal property assets.

The Corporation is to be financed through contributions and investment income.

The Corporation is organized on a membership basis. The Members who are present in person or by proxy and who have voting power will constitute a quorum.

### ARTICLE V

The address of the registered office is 500 Woodward Avenue, Suite 3500, Detroit, Michigan 48226.

The name of the resident agent at the registered office is Duane L. Tarnacki

### ARTICLE VI

The name and address of the incorporator is Duane L. Tarnacki, 500 Woodward Avenue, Suite 3500, Detroit, Michigan 48226.



## ARTICLE VII

Except as otherwise provided by law, a volunteer Director or volunteer officer of the Corporation is not personally liable to the Corporation or its Members for monetary damages for a breach of the Director's or officer's fiduciary duty.

The Corporation assumes all liability to any person other than the Corporation or its Members for all acts or omissions of a volunteer Director incurred in the good faith performance of his or her duties as a Director.

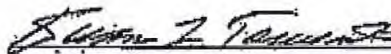
The Corporation assumes the liability for all acts or omissions of a volunteer officer, provided that:

- (a) the volunteer was acting or reasonably believed he or she was acting within the scope of his or her authority;
- (b) the volunteer was acting in good faith;
- (c) the volunteer's conduct did not amount to gross negligence or willful or wanton misconduct;
- (d) the volunteer's conduct was not an intentional tort; and
- (e) the volunteer's conduct was not a tort arising out of the ownership, maintenance or use of a motor vehicle as described in Section 209(e)(v) of the Act.

## ARTICLE VIII

Upon the termination, dissolution or winding up of the Corporation, all remaining assets of the Corporation will be distributed to the Grosse Pointe public school system for the benefit of the Monteith Elementary School or for a purpose or to an organization or organizations described in Section 501(c)(3) of the Code.

Signed by the Incorporator this 18 day of November, 2004

  
Duane L. Tarnacki, Incorporator

Troubleshooting

Document List

New Search

CROLED 8001 (03/16)

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
NONPROFIT CORPORATION ANNUAL REPORT

2016



Due October 1, 2016

File Online at [www.michigan.gov/fileonline](http://www.michigan.gov/fileonline)

Identification Number <b>790767</b>	Corporation Name <b>MONTEITH ELEMENTARY SCHOOL PARENT-TEACHER ORGANIZATION</b>
Resident agent name and mailing address of the registered office <b>DUANE L TARNACKI</b> <b>500 WOODWARD AVE STE 3500</b> <b>DETROIT MI 48226</b>	
The address of the registered office <b>500 WOODWARD AVE STE 3500</b> <b>DETROIT MI 48226</b>	

RECEIVED

SEP 26 2016

LARA  
\$20.00

FILED

OCT 06 2016

CORPORATIONS DIVISION

☐ To certify there are no changes from the previous year filed report, check this box and proceed to Item 6.  
 If the resident agent and/or registered office has changed, proceed to Item 1 and do not check this box.  
 If only officer and director information has changed, proceed to Item 4 and do not check this box.

1. Mailing address of registered office in Michigan if changed (may be a P.O. Box)	2. Resident Agent if changed
3. The address of the registered office in Michigan if changed (a P.O. Box may not be designated as the address of the registered office)	

4. The purposes and general nature and kind of business in which the corporation engaged in during the year covered by this report:  
*Raise Funds to enhance the learning experience of, and educational facilities and opportunities for the students at Monteith Elementary*

5. NAME and BUSINESS OR RESIDENCE ADDRESS	
President	<i>Stephen Robinson, 1275 Cook Rd., Grosse Pointe Woods, MI 48236</i>
Secretary	<i>Stephanie Kaslatas, Same as above</i>
Treasurer	<i>Lora Tool, Same as above</i>

If the corporation is a private foundation or formed to provide care to a dentally underserved population, check the following box. ☐  
 If box is checked the board shall consist of 1 or more directors. The board of all other corporations shall consist of 3 or more directors.

Required Director(s)	Director
	<i>Amanda Tocco, Same as above</i>
	<i>Koshelle Shady, Same as above</i>
	<i>Natalie Thompson, Same as above</i>

a. Report due October 1, 2016. Filing Fee \$20.00.	File online at <a href="http://www.michigan.gov/fileonline">www.michigan.gov/fileonline</a> or mail your completed report with a check or money order payable to the State of Michigan. Return to: Corporations Division P.O. Box 30767 Lansing, MI 48909 (517) 241-6470
Signature of authorized officer or agent <i>Lora Tool</i>	Title <i>Treasurer</i> Date <i>9/23/16</i> Phone (Optional)

If more space is needed additional pages may be included. Do not staple any items in report. This report is required by Michigan 611, Act 163, Public Acts of 1902, as amended. Failure to file this report may result in the dissolution of the corporation.



INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 01 2005

MONTEITH ELEMENTARY SCHOOL PARENT-  
TEACHER ORGANIZATION  
C/O CLARK HILL PLC  
500 WOODWARD AVE STE 3500  
DETROIT, MI 48226

Employer Identification Number:  
20-1907851

DLN:

17053032009035

Contact Person:

JOAN C KISER

ID# 31217

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

JUNE 30

Public Charity Status:

170(b)(1)(A)(vi)

Form 990 Required:

YES

Effective Date of Exemption:

NOVEMBER 19, 2004

Contribution Deductibility:

YES

Advance Ruling Ending Date:

JUNE 30, 2009

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

If you distribute funds to other organizations, your records must show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), you must have evidence the

Letter 1045 (DO/CG)

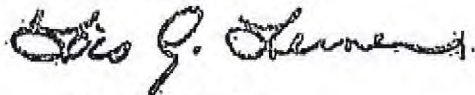
MONTEITH ELEMENTARY SCHOOL PARENT-

funds will be used for section 501(c)(3) purposes.

If you distribute funds to individuals, you should keep case histories showing the recipient's name and address; the purpose of the award; the manner of selection; and the relationship of the recipient to any of your officers, directors, trustees, members, or major contributors.

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lois G. Lerner".

Lois G. Lerner  
Director, Exempt Organizations  
Rulings and Agreements

Enclosures: Information for Organizations Exempt Under Section 501(c)(3)





State of Michigan  
Michigan Gaming Control Board  
Office of the Executive Director  
P.O. Box 30786  
Lansing, MI 48909  
Phone: (313) 456-4940  
Fax: (313) 456-3405  
Email: Millionaireparty@michigan.gov  
www.michigan.gov/mgcb

## LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(k)(ii))

At a \_\_\_\_\_ meeting of the \_\_\_\_\_  
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by \_\_\_\_\_ on \_\_\_\_\_  
DATE

at \_\_\_\_\_ a.m./p.m. the following resolution was offered:  
TIME

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the request from \_\_\_\_\_ of \_\_\_\_\_,  
NAME OF ORGANIZATION CITY

county of \_\_\_\_\_, asking that they be recognized as a nonprofit  
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be  
considered for \_\_\_\_\_  
APPROVAL/DISAPPROVAL

<u>APPROVAL:</u>	Yeas: _____	<u>DISAPPROVAL:</u>	Yeas: _____
	Nays: _____		Nays: _____
	Absent: _____		Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted  
by the \_\_\_\_\_ at a \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL  
meeting held on \_\_\_\_\_  
DATE

SIGNED: \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE CLERK  
\_\_\_\_\_  
PRINTED NAME AND TITLE  
\_\_\_\_\_  
ADDRESS

Organization Information: \_\_\_\_\_  
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP  
\_\_\_\_\_  
ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE ( )  
PHONE NUMBER

9A

DON R. BERSCHBACK  
ATTORNEY AND COUNSELOR AT LAW  
24053 JEFFERSON AVENUE  
ST. CLAIR SHORES, MICHIGAN 48080-1530

(586) 777-0400  
FAX (586) 777-0430  
E-MAIL donberschback@yahoo.com

OF COUNSEL  
CHARLES T. BERSCHBACK

January 31, 2017

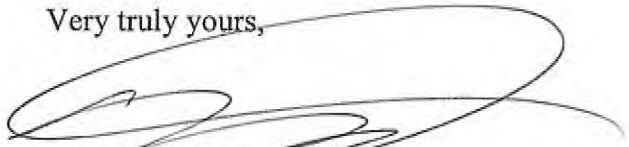
City of Grosse Pointe Woods  
Lisa K. Hathaway, City Clerk  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

RE: Ordinance Sec. 2-294

Dear Ms. Hathaway:

In accordance with the discussion held at the Committee of the Whole on January 30, 2017 and the input received by Michael VanOverbeek regarding the above captioned Pension Ordinance change, I am submitting the ordinance revisions for the first reading. It is my understanding that this will come before the City Council on February 27, 2017. Chip Berschback will attend that meeting.

Very truly yours,



DON R. BERSCHBACK

DRB:gmr  
Enclosure  
cc: Chip Berschback



ORDINANCE # \_\_\_\_\_

AN ORDINANCE AMENDING  
CHAPTER TWO, ARTICLE IV  
EMPLOYEE BENEFITS, DIVISION 2  
AMENDING SECTION 2-294 TO REFLECT THE CURRENT  
MEMBERSHIP OF THE RETIREMENT SYSTEM AND TO ALLOW  
APPOINTED OFFICIAL AND DEPARTMENT DIRECTORS TO OPT OUT  
OF MEMBERSHIP IN THE RETIREMENT SYSTEM AND TO  
EXCLUDE RE-EMPLOYED RETIREES OF THE RETIREMENT SYSTEM FROM  
MEMBERSHIP IN THE RETIREMENT SYSTEM

**THE CITY OF GROSSE POINTE WOODS ORDAINS:**

**Sec. 2-294. Membership.**

- (a) The membership of the retirement system shall include all officers and employees of the city and all persons who become officers or employees of the City, except as provided in subsection (b) and (c) of this section.
- (b) The membership of the retirement system shall not include:
- (1) Any person whose services are compensated on a contractual or fee basis;
  - (2) Any person who is employed by the city in a temporary or seasonal capacity or in a position normally requiring less than 1,350 hours of work per annum;
  - (3) The medical director and the actuary; or
  - (4) Any elective or appointive officer of the city unless such officer is employed by the city in a full-time position. After July 1, 2016, Appointed Officials and Department Directors may irrevocably elect to opt out of membership in the retirement system. The election must be made in writing, approved by the City Council, and filed with the retirement system and the Finance Department. Such employees electing to opt out of the retirement systems will not eligible to re-enroll at a future date.
- (c) Except as otherwise provided in this Division and subject to applicable Internal Revenue Code Regulations, in the event a Retirant of the retirement systems is re-employed by the city, payment of the Retirant's pension shall continue during the priod of re-employment. During the period of re-employment by the city, the Retirant shall not again become a member of the Retirement System.
- (d) In any case of doubt as to the membership status of any officer or employee in the retirement system, the board shall decide the question.

1<sup>st</sup> Reading:

2<sup>nd</sup> Reading:

Published GPN:

Adopted:

Effective:

**Steinhardt Pesick & Cohen, P.C.**

380 N. Old Woodward Avenue

Suite 120

Birmingham, MI 48009 USA

248-646-0888

RECEIVED

10A

JAN - 9 2017

CITY OF GROSSE POINTE WOODS

City of Grosse Pointe Woods

Attn: Bruce Smith, City Administrator

20025 Mack Plaza Drive

Grosse Pointe Woods, MI 48236 USA

January 3, 2017

File #: 0984-001

Inv #: 11144

FEIN: 38-3519987

RE: The Rivers - Property Tax Appeal

DATE	ATTORNEY	DESCRIPTION	HOURS	RATE	AMOUNT
12 /16/16	JPP	Review final opinion and judgment	1.00	\$375.00	\$375.00
12 /22/16	JPP	Telephone call(s) with C. Berschback	0.40	\$375.00	\$150.00
12 /30/16	JPP	Review correspondence from C. Bershbeck; correspondence with C. Bershbeck	0.40	\$375.00	\$150.00

**TOTAL FEES:**

\$675.00

**COSTS:**

Filing Fees

50.00

Total Costs

\$50.00

Total Fees & Costs

\$725.00

Balance Forward

\$16,566.80

**BALANCE DUE:**

\$17,291.80

**ALLOCATION OF FEES BY ATTORNEY:**

Time:

Rate:


Value:

Jerome Pesick

1.80

\$375.00

\$675.00

  
1/10/17



**Steinhardt Pesick & Cohen, P.C.**

380 N. Old Woodward Avenue

Suite 120

Birmingham, MI 48009 USA

248-646-0888

**RECEIVED**

JAN - 9 2017

CITY OF GROSSE POINTE WOODS

City of Grosse Pointe Woods

Attn: Bruce Smith, City Administrator

20025 Mack Plaza Drive

Grosse Pointe Woods, MI 48236 USA

January 3, 2017

File #: 0984-002

Inv #: 11145

FEIN: 38-3519987

RE: The Rivers Property Tax Appeal-2016

DATE	ATTORNEY	DESCRIPTION	HOURS	RATE	AMOUNT
11 /25/16	JCL	Conference with J. Pesick re: discovery; begin drafting discovery.	0.40	\$250.00	\$100.00
11 /26/16	JCL	Draft discovery for 2016 case.	1.00	\$250.00	\$250.00
11 /28/16	JPP	Telephone call(s) with M. Ellis	0.20	\$450.00	\$90.00
	JPP	Review draft first interrogatories to petitioner	0.50	\$450.00	\$225.00
	JCL	Conference with J. Pesick re: discovery.	0.20	\$250.00	\$50.00
11 /29/16	JPP	Conference with J. Long re: discovery; telephone call with C. Bershbeck; telephone call with J. Schwartz	0.80	\$450.00	\$360.00
	JCL	Conference with J. Pesick re: discovery; revise discovery; conference with J. Pesick re: motion to adjourn exchange.	1.00	\$250.00	\$250.00
12 /01/16	JPP	Review and revise motion to adjourn valuation disclosure exchange date	0.40	\$375.00	\$150.00
	JPP	Conference with J. Long and M. Ellis; review and revise motion to extend valuation disclosure deadline	0.40	\$375.00	\$150.00
	JPP	Correspondence to J. Schwartz	0.20	\$375.00	\$75.00
	JCL	Conference with J. Pesick re: discovery; draft motion to adjourn; telephone call with M. Ellis re: discovery.	1.50	\$250.00	\$375.00
12 /10/16	JCL	Conference with J. Pesick re: discovery.	0.20	\$250.00	\$50.00
12 /11/16	JCL	Revisions to interrogatories	0.50	\$250.00	\$125.00
12 /27/16	JCL	Correspondence to J. Schwartz office re: discovery.	0.20	\$250.00	\$50.00

**TOTAL FEES:**

\$2,300.00

Total Fees &amp; Costs

\$2,300.00

Balance Forward

\$0.00

**BALANCE DUE:**

\$2,300.00

**ALLOCATION OF FEES BY ATTORNEY:****Time:****Rate:****Value:**

Jerome Pesick	2.50	\$375.00	\$1,050.00
Jason Long	5.00	\$250.00	\$1,250.00



10B



**VALUE TRENDS INC.**

445 S. LIVERNOIS • STE 104 • ROCHESTER HILLS, MI 48307 • (248) 413-5821 • mellis2449@aol.com

**RECEIVED**

**JAN 24 2017**

**CITY OF GROSSE PTE. WOODS**

January 23, 2017

City Assessor, Grosse Pointe Woods  
c/o Mr. Jerome P. Pesick  
Steinhardt Pesick & Cohen  
380 North Old Woodward Avenue, Suite 120  
Birmingham, Michigan 48009

**Re: Appraisal fees regarding:  
The Rivers of Grosse Pointe  
Tax Parcel # 40-014-99-0004-001  
900 Cook Road, Grosse Pointe Woods, MI 48236**

Dear Mr. Pesick:

In follow up to a settlement having been obtained pertaining to the ad valorem appeal for The Rivers of Grosse Pointe, I am providing a billing for work already completed related to the updating of my appraisal report. When asked to stop work on the assignment I had already spent approximately 5 hours related to the assignment. These hours have been billed at my hourly rate of \$225.00, resulting in an appraisal fee of \$1,125.

Should you have any questions, please do not hesitate to contact me.

Respectfully,

Michael E. Ellis, MAI  
President

enclosure



## VALUE TRENDS INC.

445 S. LIVERNOIS • STE 104 • ROCHESTER HILLS, MI 48307 • (248) 413-5821 • mellis2449@aol.com

January 23, 2017

City Assessor, Grosse Pointe Woods  
c/o Mr. Jerome P. Pesick  
Steinhardt Pesick & Cohen  
380 North Old Woodward Avenue, Suite 120  
Birmingham, Michigan 48009

**Re: Appraisal fees regarding:  
The Rivers of Grosse Pointe  
Tax Parcel # 40-014-99-0004-001  
900 Cook Road, Grosse Pointe Woods, MI 48236**

### INVOICE

Billing For Appraisal Services .....	\$1,125.00
Balance Due .....	<b>\$1,125.00</b>

Payment Due Date:	Within 30 days
Please Make Check Payable To:	<u>Value Trends, Inc.</u>
Federal Tax Identification No:	38-2861813

THANK YOU !



10C

**DON R. BERSCHBACK**  
ATTORNEY AND COUNSELOR AT LAW  
24053 JEFFERSON AVENUE  
ST. CLAIR SHORES, MICHIGAN 48080-1530

(588) 777-0400  
FAX (588) 777-0430  
E-MAIL donberschback@yahoo.com  
January 31, 2017

OF COUNSEL  
CHARLES T. BERSCHBACK

Bruce Smith, City Administrator  
City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

RE: January 2017 Billing/DRB

<u>DATE</u>	<u>DESCRIPTION OF SERVICES</u>	<u>TIME</u>
01.03.17	Review of court files (.50); ordinance review (.50); draft of CC memo (.50); review of weekend packet (.25);	1.75
01.04.17	All personnel work, TC with attorney Fleury (1.00); citizen complaint (.25)	1.25
01.05.17	Municipal court and follow up (2.50) all TCs, review of emails, meetings, etc. re. personnel issue and TCs with Council members (3.00)	5.50
01.09.17	Brief review of weekend packet, follow up on COW issues (.50); review of all emails and correspondence re. personnel issue and TCs (1.25)	1.75
01.11.17	FOIA issues (.50); CC and COW procedures (.50)	1.00
01.12.17	Municipal Court (1.75); meetings on CC and COW matters (.25)	2.00
01.17.17	Review of court files, video, etc. (.50)	0.50
01.20.17	Work on CC and COW matters (1.00); work on Court cases and review of files (.75); ordinance work (.25);	2.00
01.23.17	Review of weekend packet (.50); finance and CC meetings (2.00)	2.50
01.24.17	TCs on Court cases, review of discovery information (.75); ordinance work (.25); review of video (.50);	1.50
01.26.17	Attendance at Municipal Court and follow up (1.75)	1.75
01.30.17	Preparation for and attendance at CC meetings and follow up (3.50)	3.50
01.31.17	Work on CC and COW issues (2.75); ordinance memos (.50)	3.25

DRB = 28.25 hours x \$160.00      \$ 4,520.00  
TOTAL: \$ 4,520.00

<u>Breakdown</u>	General	19.75 hours
	Municipal Court	8.50 hours
	Bldg/Planning Comm.	0 hours
	MTT	0 hours

TC - Telephone  
CTB - Charles T. Berschback  
DRB - Don R. Berschback  
BS - Bruce Smith  
GPCRDA - Grosse Pointe Clinton Refuse Disposal Authority

LKH - Lisa K. Hathaway  
CC - City Council  
PC - Planning Commission  
C&E - Comp and Eval

GT - Gene Tutag  
CB - Cathrene Behrens  
CEW-Conference of Eastern Wayne  
LFP - Lakefront Park  
MTT -.Michigan Tax Tribunal



**CHARLES T. BERSCHBACK**

ATTORNEY AT LAW  
24053 EAST JEFFERSON AVENUE  
ST. CLAIR SHORES, MICHIGAN 48080-1530

(586) 777-0400  
FAX (586) 777-0430  
blbwlaw@yahoo.com

CHARLES T. BERSCHBACK  
ALSO ADMITTED IN FLORIDA

DON R. BERSCHBACK  
OF COUNSEL

January 31, 2017

Bruce Smith  
City Administrator  
City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

RE: January Billing/ CTB Only

<u>DATE</u>	<u>DESCRIPTION OF SERVICES</u>	<u>TIME</u>
12.29.16	TC LH, research (.25); RL case law, common workplace research (.25)	0.50
1.03.17	Calls, preparation for Rivers TT case, attendance at closed session (1.25)	1.25
1.04.17	Follow up on Rivers (.75); TCs BS BN re. agenda items (.50); preparation for RL settlement conference (.50); Municipal court TCs (.25)	2.00
1.05.17	Appearance in Macomb Circuit RL conference (2.50); appearances in Municipal Court and review of warrants (1.25); follow up on COW agenda items (.50); TCs on planning issues(.50)	4.75
1.06.17	TCs re. TT cases (.25); review of warrants and Municipal Court follow up (.50); TC with LH and BN on agenda items (.25); review of GT letter, code research on unsafe structures (.25)	1.25
1.07.17	Municipal Court, reply to discovery request (.25); review of AT&T Milk River lease agreement and file review for BS, records to Milk River attorney (.50)	0.75
1.09.17	TCs AG's office; MIOSHA claim against Russell Insurance, TC Joe Ahee (.50); review of cc agenda, preparation for closed session, calls (.50); all additional calls on Rivers settlement (.75); attendance at COW and Council meeting (1.75); review of Municipal Court docket (1.00);	4.50
1.10.17	Municipal Court TCs victims (.50); TCs LH, attorney, review of FOIA documents (.50)	1.00
1.11.17	TCs re. TT Rivers and Sunrise (.25)	0.25
1.12.17	Municipal Court a.m. docket (3.75); TC GT, initial file review Rivers; license issue (.25)	4.00
1.13.17	Call on Eastpointe matter, all emails and letters to finalize Consent Judgment in TT Sunrise tax appeal (.25); TC LH (.25)	0.50

1.16.17	Municipal Court; work on discovery issues (.25); review of drone legislation, email to State Senator (.25); review of Rivers Permit file (.50)	1.00
1.17.17	Work on permit file, search for legal description (.50)	.050
1.18.17	Meeting with GT, review of warrants, review of Municipal Court appeal (.75)	0.75
1.19.17	TC BN; review of ordinances, summary of drone legislation, letter to M/C (1.00); review of PBT law, TCs and review of local officers issue (.50)	1.50
1.30.17	Review of all miscellaneous emails since 01/20/17; Municipal Court matters (.25); calls on Telecom issues (.50); calls on agenda item (.50)	1.25
1.31.17	Work on Telecom issues (1.50); review of GPPSS Memo, TC BS (.50); TC GT; miscellaneous issues, call with Rivers on C of O issues and bill (.50)	2.50

CTB = 28.25 hours at \$145.00 per hour	\$ 4,096.25
Plus Costs: Seminar - FCC/Telecom Update	\$ 118.00
<b>TOTAL DUE:</b>	<b>\$ 4,214.25</b>

TC - Telephone	GT - Gene Tutag
M/C - Mayor and Council	LH - Lisa Hathaway
BS - Bruce Smith	Det. Bur. - Detective Bureau
RL - Rumph litigation	PC - Planning Commission
CB - Cathrene Behrens	TT - Tax Tribunal

#### **Breakdown**

General	15.75 hours
Municipal Court	8.50 hours
Building/Planning Commission	.50 hours
Tax Tribunal	3.50 hours