

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Regular City Council Meeting Agenda
Monday, May 1, 2017
7:30 p.m.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. RECOGNITION OF COMMISSION MEMBERS
5. ACCEPTANCE OF AGENDA

6. MINUTES
 - A. Council 04/24/17
 - B. Committee-of-the-Whole 04/24/17
 - C. Compensation & Evaluation Committee 04/03/17
 - D. Historical Commission 03/09/17, 02/09/17
w/recommendations:
 1. Memorial Day Expenses:
 - a. Band
 - b. Chairs
 - c. Flags
 - d. Sound System Rental

7. COMMUNICATIONS
 - A. Proposed FY 2017/18 Budget
 1. Proposed Notice of Public Hearing
 - B. Application for Permit/License – Solicitor
 1. Stephen Lesley – Comcast Cable
 - C. Application for Permit/License – Vendor
 1. Lori Ann Romanik – Ice Cream

8. PROCLAMATION
 - A. Municipal Clerks Week

9. ORDINANCES
 - A. Second Reading: An Ordinance to amend Chapter 44 Utilities Division 4 Rates and Costs, By Adding to Section 44-144 A Provision to Allow City Administration to Waive the Ten Percent Penalty Based On Special Circumstances.
 1. Proposed Ordinance
 2. Affidavit of Legal Publication

10. CLAIMS/ACCOUNTS
 - A. City Attorneys
 1. Don R. Berschback
 2. Charles T. Berschback

11. NEW BUSINESS/PUBLIC COMMENT
12. ADJOURNMENT

Lisa Kay Hathaway, CMMC/MMC
City Clerk

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.

<p>NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST</p>
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COUNCIL
04-24-17 - 53

MINUTES OF THE RESCHEDULED CITY COUNCIL MEETING OF THE CITY OF GROSSE
POINTE WOODS HELD ON MONDAY, APRIL 24, 2017, IN THE COUNCIL-COURT ROOM OF
THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:34 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council members: Bryant, Granger, Ketels, Koester, McConaghy, Shetler
Absent: None

Also Present: City Administrator Smith
City Attorney Chip Berschback
City Clerk Hathaway
Director of Public Safety Kosanke
Director of Public Services Schulte
Recreation Supervisory Byron

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

Mike Fuller, Planning Commission
Rochelle Koester, Beautification Commission

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated April 3, 2017.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, that the following minutes be approved as submitted:

1. Committee-of-the-Whole minutes dated April 10, 2017.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **Entertainment Contracts**, that the City Council concur with the recommendation of the Community Events Committee at their meeting held on March 29, 2017, and authorize the City Administrator to sign the entertainment contracts for the following scheduled events:

1. The Sun Messengers on June 30, 2017 - \$1,500;
2. Bugs Beddow and the Good Stuff on July 28, 2017 - \$1,200;
3. The Sun Messengers on August 25, 2017 - \$1,500;
4. Paul Carey's Rhythm and Blues Crewe on September 16, 2017, with a rain date scheduled for September 17, 2017 - \$2,000.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Council Member Ketels concurred with the recommendation of the Beautification Commission at their meeting held April 12, 2017, and recommended that the Mayor appoint Tracy Ragland as a member of the Beautification Commission. The Mayor

appointed Ms. Ragland to the Beautification Commission with a term to expire December 31, 2017.

The following individual spoke regarding **Lakeside Baseball Youth Sports Foundation's request to use Ghesquiere Park Baseball Diamonds:**

Kevin Nugent
Lakeside Baseball and Youth Sports Foundation

The City Attorney was asked to check with the City's insurance carrier regarding liability coverage, and to work with Mr. Nugent to obtain an appropriate Certificate of Liability Insurance including naming the City as an additional insured eliminating "but only for liability caused, in whole or in part, by the acts or omissions of the named insured." There was a consensus of the Council to refer this item to the Committee-of-the-Whole at their meeting to be held on May 8, 2017, and directed the City Clerk to contact Dick Borland to request his attendance at that meeting to represent Little League.

Motion by Bryant, seconded by McConaghy, regarding **Application for Permit/License – Solicitor**, that the City Council approve the application of John Ellis from Edward Jones for a Permit/License to Solicit.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Koester, seconded by Shetler, regarding **Conference: Michigan Association of Municipal Clerks**, that the City Council approve the City Clerk's request to attend the Michigan Association of Municipal Clerk's Annual Conference from June 20 – 23, 2017, in Kalamazoo, Michigan, in an amount not to exceed \$1,400.00, funds to be taken from the Clerk's Travel/Membership Account No. 101-215-958.001.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Koester, regarding **Monthly Financial Report – March 2017**, that the City Council refer this item to the Finance Committee.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Bryant, regarding **Contract: Janitorial Services for Municipal Building**, that the City Council approve a contract extension with Triple F Commercial Cleaning Services to provide janitorial services for the municipal building from July 1, 2017, through June 30, 2018, in a total amount not to exceed \$13,000.00, funds to be taken from Account No. 101-444-818.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, regarding **Agreement: Lake Front Park Concession Stand**, that the City Council approve the Lake Front Park Concession Stand Lease Agreement with National Coney Island for a period commencing May 1, 2017, through September 30, 2023, and to authorize the City Administrator to sign said Agreement.

Motion by Bryant, seconded by Shetler, to insert "as amended" after "Concession Stand Lease Agreement".

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Shetler, seconded by Granger, regarding **purchase/budget transfer: eCitation Printers – Department of Public Safety**, that the City Council approve the purchase of seven (7) eCitation printers from CDW Government at a total cost not to exceed \$3,928.01 including shipping, approve an amount not to exceed \$770.00 for installation of the seven (7) printers into the scout cars by Canfield Equipment; and, to approve a budget transfer in the amount of \$4,700.00 from Public Safety Training-ACT 302 Fire Services Account No. 101-339-961.000 into Equipment-Public Safety Account No. 640-852-977.349.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Bryant, regarding **contract extension: 2017 Concrete Pavement Repair Program**, that the City Council approve a contract extension with L. Anthony Construction to perform the 2017 Concrete Pavement Repair Program at a cost not to exceed \$205,000.00, and to include engineering fees in the amount of \$31,500.00, for a total project cost not to exceed \$236,500.00, funds to be taken from the accounts listed below:

Major Streets Concrete Maintenance	202-451-974.200	\$50,000.00
Local Streets Concrete Maintenance	203-451-974.200	60,000.00
Water/Sewer Misc. Concrete Repairs	592-537-975.400	95,000.00
Major Streets Engineering	202-451-974.201	7,500.00
Local Streets Engineering	203-451-974.201	9,000.00
Water/Sewer Engineering	592-537-975.401	15,000.00

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **contract extension: 2017 Pavement Joint and Crack Sealing Program District #7**, that the City Council approve a contract extension with Michigan Joint Sealing, Inc. at a cost not to exceed \$60,000.00, and to include engineering fees in the amount of \$6,000.00, for a total project cost not to exceed \$66,000.00, funds to be taken from the accounts listed below:

Major Streets Joint Sealing	202-451-975.300	\$20,000.00
Local Streets Joint Sealing	203-451-975.300	40,000.00
Major Streets Engineering	202-451-975.310	2,000.00
Local Streets Engineering	203-451-975.310	4,000.00

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Bryant, regarding **contract/budget transfer: Miscellaneous Concrete Replacement**, that the City Council approve budget transfers in a total amount not to exceed \$20,000.00 as identified below, and to approve a contract extension with L. Anthony Construction for an amount not to exceed \$20,000.00 to perform additional miscellaneous concrete replacement in the City:

Water/Sewer Root Control 592-537-975.011	Water/Sewer Concrete Repair 592-537-975.400	\$10,000.00
Major Streets Traffic Services 202-474-818.000	Major Streets Concrete Repair 202-451-974.200	2,500.00
Local Streets Traffic Services 203-474-818.000	Local Streets Concrete Repair 203-451-974.200	7,500.00

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Ketels, seconded by Shetler, regarding **Agreement: Help America Vote Act (HAVA) Grant – Voting System Hardware, Firmware and Software**, that the City Council authorize the City Clerk to sign the Help America Vote Act Grant Agreement for Voting System Hardware, Firmware, and Software.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

The Mayor issued a Proclamation in recognition of Arbor Day.

Motion by Shetler, seconded by Granger, regarding **Resolution Authorizing the Application for Special Licenses for City Events**, that the City Council authorize the City Clerk to submit the Special License Application to the LCC to permit the sale of beer and wine at the City's 2017 Fall Fest and three Music on the Lawn events; to adopt the Certified Resolution recommending issuance of the Special License; to authorize the Mayor and City Clerk to sign the Application; to authorize the Mayor to sign the Bonds; to authorize payment in an amount not to exceed \$250.00 to the LCC for the application fees, and to authorize payment an amount not to exceed \$200.00 to American Fraternal Agency for issuing required bonds at a cost of \$50.00 each.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Koester, seconded by Granger, regarding **First Reading: An ordinance to amend Chapter 44 Utilities Division 4 Rates and Costs, by adding to Section**

44-144 a provision to allow City Administration to Waive the Ten Percent Penalty based on special circumstances, that the City Council concur with the amendment of this ordinance, set a date of May 1, 2017, for a second reading and final adoption, and to publish same by title in the Grosse Pointe News.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Granger, regarding **Labor Attorney**, that the City Council approve the following statement dated April 1, 2017:

1. Labor Attorney Keller Thoma - \$2,650.83.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Hearing no objections, the following item was heard under New Business:

- The City Clerk requested to withdraw her request for new election equipment as approved by the City Council at the meeting held April 3, 2017, due to a pricing error, and presented a new proposal outlined in her memo dated April 24, 2017.

Motion by Granger, seconded by Shetler, regarding **election equipment purchase correction/budget transfer**, that City Council withdraw the prior Council approval, and approve the purchase of Election Equipment from Dominion Voting to include three (3) Small ICC M160II AVCB Tabulators (including substitution of two precinct tabulators) and one (1) back-up precinct-based tabulator at a cost not to exceed \$19,765.00, funds to be taken in the amount of \$18,000.00 from the City Clerk's Municipal Improvement Account No. 101-215-970.000; and to approve budget transfers from the two following City Clerk accounts into the Clerk's Municipal Improvement Account No. 101-215-970.000:

- Training/Seminars Account No. 101-215-958.001 - \$1,300.00;
- Equipment Maintenance Account No. 101-215-850.000 - \$465.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Koester, to adjourn tonight's meeting at 8:23 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor

6B

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, APRIL 24, 2017, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Bryant, Granger, Ketels, Shetler
ABSENT: Koester (arrived at 6:18 p.m.), McConaghy (arrived at 8:30 p.m.)
ALSO PRESENT: City Administrator Smith
City Clerk Hathaway
Director of Public Services Schulte
Recreation Supervisor Byron

Also present were Pat McGow, Bond Counsel, and Bob Bendzinski, Finance Advisor.

Mayor Novitke called the meeting to order at 6:11 p.m.

Motion by Bryant, seconded by Ketels, that Members Koester and McConaghy be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Novitke, Shetler
No: None
Absent: Koester, McConaghy

Motion by Bryant, seconded by Granger, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Novitke, Shetler
No: None
Absent: Koester, McConaghy

The first item on tonight's agenda was regarding **bonding** for the purpose of necessary municipal improvements. The Mayor discussed costs and stated the Committee needed to determine a list of necessary projects that could be included in a bond, rather than taking money out of the fund balance. The list presented with the agenda did not include a new 911 system at a cost of \$130,000.00, nor two (2) leaf machines at a cost of \$150,000.00. Mr. Bendzinski stated the 911 system and two multi-purpose vehicles used for leaves, grass cutting, and snow could be included in bonding at a lesser cost than financing. There was a consensus of the Committee to include a new 911 system in the bond. The City Administrator stated that the new 911 system, it has the capability to be expanded to Next Generation 911 in the future. Mr. McGow stated that the bond would be paid over twenty years with the exception of the 911 System, which must be paid in five years. Discussion ensued regarding longevity of existing equipment including the street sweeper. The Director of Public Services recommended purchasing two leaf machines to save on staff time, and because the machines have multi-use capabilities.

Discussion then ensued regarding the rest of the projects on the list. A question arose regarding \$880,000.00 for repaving the public works yard, and the Director recommended doing the entire yard at one time. Mr. McGow stated by issuing bonds in more than one series, projects could be spread out over time.

Mr. Bendzinski stated for total bonding in the amount of \$3,569,000.00 including \$100,000 in bonding fees, the annual payments would be \$270,000.00 at 4% for twenty years. The Treasurer/Comptroller stated the unencumbered fund balance is at \$4.6 million. Once eliminating the roof and HVAC for City Hall from the proposed FY 2017/18 budget, funds needed from the fund balance would be \$300,000.00 for each year.

Mr. McGow stated when going out for a bond, it is more efficient to include capital improvements in the bond as opposed to separately financing the projects, and that legally the City is only able to bond if the projects are capital improvements, and not operational or maintenance projects. He questioned mortar work and remodeling/painting projects on the list, and stated the City is allowed to finance items for no longer than the useful life. He questioned tuck pointing, repainting city hall, and absent voter office projects.

The Mayor queried the Committee regarding which of the listed projects should be included in bonding. There was a majority consensus of the Committee to include the two (2) leaf vehicles at \$350,000.00, 911 system at \$130,000.00, bonding costs at \$100,000.00, City Hall Roof/HVAC at \$715,000.00, and the bathhouse boiler at \$60,000.00. The Treasurer/Comptroller was asked to back these items out of the proposed FY 2017/18 budget.

Discussion continued regarding bonding with and without vote of the people. McGow stated capital improvement bonds can be issued without a vote of the people, and timing is a factor at this point to go for a vote of the people. Ballot wording of proposals qualified to appear on the ballot must be certified to the Clerk by May 16, 2017, for the August 8th Primary Election, and by August 15th for the November 7th General Election. The process without a vote of the people, generally, would be that Council would need to adopt a Notice of Intent Resolution and publish it in the paper offering the people (10%) 45 days to file a referendum. He stated bonds may be staggered and issued in one or more series with a timetable of roughly 180 days. He further stated that the City's bond rating will not change regardless of whether it goes to a vote, and that every million dollars bonded will require repayment of about \$75,000.00 per year.

The Chair recessed the Committee-of-the-Whole Meeting at 7:28 p.m., and reconvened at 8:30 p.m. Council Member McConaghy was now in attendance.

The Chair recapped the earlier meeting; that there was a majority consensus of the Committee to move forward with bonding the 911 system at \$130,000.00; two (2) leaf vehicles at \$175,000.00 each or \$350,000.00 total, and bonding fees at approximately \$100,000.00 including Mr. Bendzinski and Mr. McGow, City Hall roof/HVAC at \$715,000.00, and bath house boiler at \$60,000.00 totaling approximately \$1.4 million.

The Chair focused on identifying a list of projects that would be included in bonding, and to determine whether to obtain a vote of the people. These decisions will impact the proposed budget. Further discussion and review of the list ensued. Each of the remaining projects were

reviewed and although some projects were not included in bonding, such as the municipal complex tuck pointing at \$7,000.00, repainting of City Hall at \$55,000.00, asphalt rear public works yard at \$880,000.00, and boardwalk path lighting, administration was asked to give these projects additional attention because something needs to be done with each of these projects. Following further discussion, the Committee determined that all roof projects would be included as well as all parking lot projects. There was a consensus to use crushed stone rather than asphalt in the rear public works yard. There was a consensus of the Committee to bond for up to \$2.2 million. Administration was asked to look at the budget to see if additional items can be trimmed. Administration was asked to provide additional cost savings, and alternative funding that would support a \$175,000.00 per year payment for the bonds.

The Chair summarized the majority consensus of the Committee was to bond the following projects at a total cost estimated at \$2,180,140.00:

1. 911 System - \$130,000.00;
2. Two (2) leaf vehicles at \$175,000.00 each - \$350,000.00;
3. Bonding fees - \$100,000.00;
4. City Hall Roof/HVAC - \$715,000.00;
5. Police Garage Roof - \$22,000.00;
6. Public Works Administration Building Roof - \$20,000.00;
7. City Hall Parking Lots - \$280,000.00;
8. Public Works Parking Lot - \$88,000.00;
9. Ghesquiere Park Jackson Lot - \$48,000.00;
10. Ghesquiere Park Bramcaster Lot - \$36,000.00;
11. Lake Front Park Bath House Roof - \$331,140.00;
12. Lake Front Park Bath House Boiler - \$60,000.00.

Next, the review of the **2017/18 budget books** was referred to the May 1st Committee-of-the-Whole meeting to start at 6 p.m.

Hearing no objections, the following item was discussed under New Business:

- The Treasurer/Comptroller provided an update regarding payroll withholding correction actual costs, stating that through April 24, 2017, totaled \$33,010.65.

Motion by Granger, seconded by Bryant, that the meeting of the Committee-of-the-Whole be adjourned at 9:43 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor

MINUTES OF THE MEETING OF THE COMPENSATION AND EVALUATION COMMITTEE
OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, APRIL 3, 2017, IN THE
CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE
POINTE WOODS, MICHIGAN.

PRESENT: Chair: Council Member Arthur Bryant
Members: Mayor Robert E. Novitke, Council Member Todd A.
McConaghy
ABSENT: None

ALSO PRESENT: City Administrator Bruce Smith
George McMullen

The meeting was called to order by Chair Bryant at 8:10 p.m.

Motion by McConaghy, seconded by Novitke, that all items on tonight's agenda be
received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, McConaghy, Novitke
No: None
Absent: None

Motion by Novitke, second by McConaghy, to approve the minutes of the meeting of 3-
27-17.

Motion carried by the following vote:

Yes: Bryant, McConaghy, Novitke
No: None
Absent: None

An interview with Bruce Smith took place regarding compensation and evaluation.

Motion by McConaghy, second by Novitke, that the meeting be adjourned at 8:34 p. m.
Passed Unanimously.

Respectfully submitted,

Arthur Bryant

Approved by Commission
4-13-17

6D

RECEIVED

APR 21 2017

City of Grosse Pointe Woods Historical Commission Minutes
20025 Mack Plaza Drive, Grosse Pointe Woods, MI 48236
Conference Room at City Hall
March 9, 2017

CITY OF GROSSE PTE. WOODS

1. **Call to Order**

The regular meeting of the Grosse Pointe Woods Historical Commission was called to order at 7:37 p.m. by Chairperson Lynne Millies.

2. **Roll Call**

Present: Mary Kaye Ferry, Del Harkenrider, Suzanne Kent, Lynne Millies, John Parthum, Becky Veitengruber, Giles Wilborn

Excused: Sean Murphy, Frank Romano, Phil Whitman, Council Representative Mike Koester

Unexcused: Shirley Hartert

Also Present: George McMullen

3. **Approval of Agenda**

Motion by Kent, seconded by Ferry to accept the agenda for March 9th, 2017. Ayes: all. Motion carried.

4. **Approval of Minutes**

Motion by Veitengruber, seconded by Parthum, to accept the minutes from February 9th. Ayes: all. Motion carried.

5. **Items**

A. Report of Treasurer: The balance of the historical commission is \$1,642.64. The balance of the Cook Schoolhouse is \$5,291.11.

B. Cook Schoolhouse Project: Parthum shared that he met a descendent of one of the students that attended the Cook Schoolhouse.

C. Commission Files:

1. Parthum reported that the inventory for the supplies and the large cabinet were done.

2. Four members responded to Parthum's request to help organize files on upcoming dates.

3. Parthum shared a brochure for the city, created almost 30 years ago.

4. A framed map of Grosse Point Township, from 1876 was shared, by Parthum. He shared a quote from a local business for securing the map within the frame. He then showed the Fractional 9 school district borders.

5. **Motion** by Ferry, seconded by Veitengruber, to accept framed map from commission files to be hung up in Cook Schoolhouse subject to council approval. Ayes: all. Motion carried.

D. Memberships: Other Organizations: No report.

E. Memorial Day: discussion about details for Circle of Honor.

F. Update: Parthum reported that we need commission members to work on providing information for *Update* and the city calendar.

G. Group Photo: tabled.

6. **New Business**

April 13th, 2017 meeting will be held at the Cook Schoolhouse.

7. Public and Commissioner Comments

Public: George McMullen, of 1382 Hollywood, thanked the commission for a very informative meeting.

Commission: Parthum shared information on upcoming performances at the Macomb Performing Arts Center.

8. Adjournment

The meeting adjourned at 8:40 p.m. by Chairperson Lynne Millies.

Respectfully submitted:

Becky Veitengruber, Secretary

The next meeting of the Grosse Pointe Woods Historical Commission will take place on April 13th, 2017 at 7:30 p.m. in the Cook Schoolhouse, 20025 Mack Plaza Drive, Grosse Pointe Woods, MI 48236

RECEIVED

FEB 16 2017

Appraed by
Commission 3-9-17

CITY OF GROSSE PTE. WOODS

City of Grosse Pointe Woods Historical Commission Minutes
20025 Mack Plaza Drive, Grosse Pointe Woods, MI 48236
Conference Room at City Hall
February 9, 2017

1. Call to Order

The regular meeting of the Grosse Pointe Woods Historical Commission was called to order by Chairperson Millies at 7:33 p.m.

2. Roll Call

Present: Del Harkenrider, Mary Kaye Ferry, Shirley Hartert, Suzanne Kent, Lynne Millies, Sean Murphy, John Parthum, Giles Wilborn

Also Present: Council Representative Mike Koester

Excused: Frank Romano, Becky Veitengruber, Phil Whitman

3. Approval of Agenda

Motion by Hartert, seconded by Harkenrider, to approve the agenda for February 9, 2017 as presented. Ayes: all. Motion carried.

4. Approval of Minutes

Motion by Hartert, seconded by Ferry, to approve the January 12, 2017 minutes as presented. Ayes: all. Motion carried.

5. Items

- A. *Report of Treasurer:* Parthum reported that the Commission balance is \$1,642.64 and the Cook Schoolhouse Project balance is \$5291.11.
- B. *Cook Schoolhouse Project:* Ferry reported that she submitted a written request to the Director of Parks and Recreation several weeks ago regarding several maintenance issues, among them replacing burned out lights and emptying waste baskets. These issues have not yet been addressed.
- C. *Commission Files:* Parthum reported that in January 2017 Hartert, Millies, and Romano assisted him in locating information on the Lochmoor Country Club. Members of that organization have requested the information for a 100th anniversary booklet. Parthum and Kent will work on organizing materials in the files in February 2017. Other Commission members will work with Parthum in March and April 2017. The Commission also discussed a framed map of Grosse Pointe Township in 1876. Should it hang on one of the walls in the Cook Schoolhouse? The discussion was tabled until the March 2017 meeting. Parthum announced that there are 127 post cards of a 1989 photograph of the Grosse Pointe Woods City Hall. The creation of these cards was a past Historical Commission project. He gave each Commissioner a card.
- D. *Proposed Budget:* Parthum presented the 2017-2018 Fiscal Year Budget for approval.

Motion by Hartert to approve the proposed 2017-2018 Fiscal Year Budget as presented. Seconded by Murphy. Ayes: all. Motion passed.

Motion by Parthum that the Historical Commission recommend that the City Administrator approve payment of \$25.00 for MORSA membership. This item is included in the FY 2016-2017 budget. Account #101-105-880.300. Seconded by Harkenrider. Ayes: all. Motion passed.

- E. *Memberships in Other Organizations:* Discussion tabled until March 2017 meeting.

6. New Business

- A. *Memorial Day:* Commission members discussed items on its "Things To Do List" in preparation for the annual celebration of Memorial Day.

Motion by Ferry to recommend to City Council the payment of this Memorial Day expense not to exceed \$250.00 for a sound system. This item is **not** included in the FY 2016-2017 budget. Account #101-105-880.300. Seconded by Hartert. Ayes: all. Motion passed.

Motion by Wilborn that the Historical Commission recommends the City Administrator approve payment of these Memorial Day expenses totaling \$82.00.

To include: Wreath not to exceed	\$50.00
Photos not to exceed	\$20.00
City Tile not to exceed	\$12.00
Total	\$82.00

These are budgeted items in the FY 2016-2017 budget. Account #101-105-880.300. Seconded by Ferry. Ayes: all. Motion passed.

Motion by Harkenrider to recommend to City Council the payment of these Memorial Day expenses totaling \$1580.00.

To include: Band (Ralph Miller) not to exceed	\$600.00
Chairs (Hotz Catering) not to exceed	\$500.00
Flags (J.C. Goss) not to exceed	\$480.00
Total	\$1580.00

These are budgeted items in the FY 2016-2017 budget. Account #101-105-880.300. Seconded by Hartert. Ayes: all. Motion passed.

- B. Update:** Ferry has already sent information regarding the Historical Commission's activities for May 2017. Parthum will send information for June and July 2017 no later than February 28, 2017. The Commission needs another member to be responsible for sending information to Jan Treuter for upcoming issues of the *Update*.

7. Public and Commissioner Comments

- A.** Parthum announced that a group photo of Historical Commission members will be taken at the March 2017 meeting.
- B.** Kent urged Commission members to attend the 59th Annual Michigan Local History Conference taking place at the Wyndham Garden in Sterling Heights on March 3-4, 2017.

8. Adjournment

The meeting adjourned at 8:57 p.m.

Respectfully submitted,

Suzanne Kent, Acting Secretary

*The next meeting of the Grosse Pointe Woods Historical Commission will take place on
March 9, 2017 at 7:30 p.m. in the Conference Room at City Hall:
20025 Mack Plaza Drive, Grosse Pointe Woods, MI 48236.*

CITY OF GROSSE POINTE WOODS
Notice of Public Hearing
 On the Proposed 2017-18 General Budget
 And
 Various Other Fund Budgets

NOTICE IS HEREBY GIVEN that the Mayor and the City Council of the City of Grosse Pointe Woods will be meeting on May 15, 2017 at 7:30 p.m. in the Council Chambers of the Municipal Building, 20025 Mack Plaza, for the purpose of conducting a public hearing on the proposed 2017-18 General Fund Budget as well as the various other Fund Budgets of the said City.

The subject of this hearing is the property tax millage rate of **17.4983** proposed to be levied on July 1, 2017 to support the proposed General Fund, Solid Waste and Road Budgets. If adopted, the proposed millage will generate \$11,540,863 in operating revenue from ad valorem property taxes for all funds, which is a \$248,480 or 2.20% increase compared to the 2016-17 total collection of \$11,386,186. It is anticipated that the winter millage levied for the Milk River Drainage tax will be 4.1509 mills.

Purpose of Millage	Millage Rate	Revenue Generated
General Operating	13.8974	\$9,164,640
Road Bond Debt	1.5000	\$989,175
Act 359 – Public Relations	0.0758	\$49,986
Act 298 – Solid Waste	2.0251	\$1,335,452
Total Special Acts Millage	2.1009	\$1,385,438
<hr/>		
TOTAL GENERAL, SOLID WASTE & ROAD DEBT MILLAGE	17.4225	\$11,489,267

The City Council expects to take action on the proposed millage rates as well as taking action to approve the aforementioned budgets at the Council meeting immediately following the public hearing. The taxing unit publishing this notice, identified above, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

<u>GENERAL FUND</u>	
General Government	\$2,958,206
Public Safety	\$5,884,288
Public Works	\$1,799,487
Management Info. Systems	\$420,376
Parks & Recreation	\$1,800,637
Total General Fund	\$12,862,637

SPECIAL REVENUE

Major Street	\$833,063
Local Street	\$832,168
Parkway Beautification	\$40,747
Cable Fund	\$3,500
Act 302 Training	\$13,200
Solid Waste	\$1,317,644
CDBG	\$6,300
911 Service Fund	\$102,055
Drug Forfeiture	\$4,000
Total Special Revenue	\$3,152,677

DEBT SERVICE FUND

Grosse Gratiot Drain (Milk River)	\$2,603,934
Road Bond Debt	\$948,800
Total Debt Funds	\$3,552,734

CAPITAL PROJECTS FUND

Road Construction	\$3,453,046
Municipal Improvement	\$134,600
Capital Improvement Fund	\$2,215,140
Total Capital Projects Fund	\$5,802,786

INTERNAL SERVICE FUNDS

Workmen's Compensation	\$176,660
Motor Vehicle Fund	\$979,856
Total Internal Service Funds	\$1,156,516

ENTERPRISE FUNDS

Water & Sewer	\$9,089,840
Parking	\$328,913
Boat Dock	\$459,115
Commodity Sales	\$96,850
Total Enterprise Funds	\$9,412,761

FIDUCIARY FUNDS

Supplemental Annuity	\$307,053
Pension Trust Funds	\$3,463,150
Retiree Healthcare (OPEB)	\$50,250
Total Fiduciary Funds	\$3,820,453

Budget Total	\$40,322,878
---------------------	---------------------

A copy of the proposed budget will be available for inspection during regular business hours at the office of the City Administrator. Public comments, oral and/or written, will be welcome at the public hearing on the aforesaid proposed General Fund Budget and the various other Fund Budgets.

Bruce L. Smith
City Administrator

RECEIVED

APR 19 2017

CITY OF GROSSE PTE. WOODS

CITY OF GROSSE POINTE WOODS
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236
(313) 343-2440

APPLICATION FOR PERMIT/LICENSE – VENDOR/SOLICITOR/PEDDLER, ET AL

Chapter 10 Businesses. Section 10-220

Permit Fees: Annual \$75; Month \$20; Day \$10

Applicant: Stephen Lesley Birth Date: _____

Home address: 19556 Tanglewood Circle Clinton Twp MI 48038

Telephone: 586-208-4897 Driver's License No. _____

Business Name: Comcast Cable Telephone: 248 640 8577

Business Address: 6045 Wall Street Sterling Heights MI 48312

Description of Business: Cable / Internet / Phone / Home Security Provider

Assistants: _____

Name	Address	Date of Birth

If vehicle used, describe: 2015 Chev Silverado 3LT X70
Year Make Model License Plate #

Other cities served: Grosse Pointe Shores

Years previously licensed in Grosse Pointe Woods: 0

VENDOR: Valid for use from 9 a.m. to dusk or 7 p.m., local time, whichever occurs first, Sec. 10.224(e).

REFUSE VENDOR: Shall not collect, remove or cart away any materials between the hours of 10 p.m. and 6 a.m. the following morning, Sec. 10.221(a).

SOLICITOR: Shall not walk on residential or commercial lawns; must use sidewalk.

NO PERSON: Shall deliver or deposit residential handbills at any residential home or apartment where a sign or notice has been posted in a conspicuous location, which sign or notice states "no handbills" or "no vendors or solicitors." Sec. 10.295

LICENSE: The license issued shall expire on December 31 of the year issued. The license fee is to be paid at the time of issuance.

Signed: Steve Lesley Date: 4/19/2017

State of Michigan)
County of Wayne) ss.



AMY DONNELLO
Notary Public, State of Michigan
County of Wayne
My Commission Expires 8/13/2018
Acting in the County of _____

Subscribed and sworn to by Steve Lesley
before me on the 19 day of April, 20 17

Amy Donnellon
Signature of Notary Public
My Commission expires: 8/13/2018

	Approve	Deny
Public Safety:	<u> </u>	<u> </u>
City Clerk:	<u> </u>	<u> </u>
Council Action:	<u> </u>	<u> </u>
Plate No.:	<u> </u>	
Date Issued:	<u> </u>	
By:	<u> </u>	

PAID

APR 25 2017

CITY OF GROSSE POINTE WOODS
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236
(313) 343-2440

7C
RECEIVED

APR 25 2017

CITY OF GROSSE PTE WOODS

APPLICATION FOR PERMIT/LICENSE – VENDOR/SOLICITOR/PEDDLER, ET AL

Chapter 10 Businesses. Section 10-220

Permit Fees: Annual \$75; Month \$20; Day \$10

Applicant: Lori Ann Romanik Birth Date: _____
Home address: 8320 Riviera Circle North, Sterling Heights, Michigan
Telephone: (586)-243-5905 Driver's License No. 48313
Business Name: C.K. Corporation Telephone: (586)-755-4888
Business Address: 23968 Sherwood, Centerline, Michigan 48015
Description of Business: Ice-Cream vending

Assistants:

Name	Address	Date of Birth

If vehicle used, describe: 1994 Chev Step Van CC44116

Other cities served: Grosse Pointe Park, Harperwood, St. Clair Shores

Years previously licensed in Grosse Pointe Woods: 1998 thru -

VENDOR: Valid for use from 9 a.m. to dusk or 7 p.m., local time, whichever occurs first, Sec. 10.224(e).

REFUSE VENDOR: Shall not collect, remove or cart away any materials between the hours of 10 p.m. and 6 a.m. the following morning, Sec. 10.221(a).

SOLICITOR: Shall not walk on residential or commercial lawns; must use sidewalk.

NO PERSON: Shall deliver or deposit residential handbills at any residential home or apartment where a sign or notice has been posted in a conspicuous location, which sign or notice states "no handbills" or "no vendors or solicitors." Sec. 10.295

LICENSE: The license issued shall expire on December 31 of the year issued. The license fee is to be paid at the time of issuance.

Signed: Lori Ann Romanik Date: April 25, 2017

State of Michigan)
County of Wayne) ss.

Subscribed and sworn to by Lori Ann Romanik
before me on the 25 day of April, 2017

Bernice Russo
Signature of Notary Public
My Commission expires: 2518

BERNICE RUSSO
Notary Public - Michigan
Macomb County
My Commission Expires Feb 5, 2018
Acting in the County of _____

Approve	Deny
<u>[Signature]</u>	
Public Safety:	
City Clerk:	
Council Action:	
Plate No.:	
Date Issued:	

CITY OF GROSSE POINTE WOODS

PROCLAMATION

Whereas, the Office of the Municipal Clerk, is a time honored position being one of the first recognized and documented public servants; and

Whereas, the Office of the Municipal Clerk plays a vital part in local government by maintaining official records and documents, recording and publishing board minutes, and maintaining the integrity of local, state and national elections; and

Whereas, the Office of the Municipal Clerk provides a professional link between the citizens, the local governing bodies and other governmental agencies; and

Whereas, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

Whereas, the Office of the Municipal Clerk serves as the information center on functions of the local government and community; and

Whereas, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in educational programs, seminars, workshops and annual meetings of their state, county and international professional organizations; and

Whereas, Municipal Clerks provide legislative influence in the best interest of the voters and local governments; and

Whereas, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

Now, Therefore, I, Robert E. Novitke, Mayor of the City of Grosse Pointe Woods, do recognize the week of May 7 through May 13, 2017, as

MUNICIPAL CLERKS WEEK

and further extend appreciation to Lisa Hathaway, our Municipal Clerk, and her entire staff for their dedication to our community.

Mayor Robert E. Novitke
May 1, 2017



9A

ORDINANCE # _____

**AN ORDINANCE TO AMEND CHAPTER 44 UTILITIES
DIVISION 4 RATES AND COSTS, BY ADDING TO SECTION 44-144
A PROVISION TO ALLOW CITY ADMINISTRATION TO WAIVE
THE TEN PERCENT PENALTY BASED ON SPECIAL CIRCUMSTANCES**

THE CITY OF GROSSE POINTE WOODS ORDAINS:

Sec. 44-144. - Combined water-sewer rate and capital improvement levy; billing; delinquent bills.

(a) A combined water-sewer rate shall be established by resolution of the city council as may be adopted from time to time, plus a capital improvement levy as currently established or as hereafter adopted by resolution of the city council from time to time to cover the cost of purchasing and distribution of water, and the cost of collecting and treatment of combined sanitary and stormwater sewage, to extend, improve, replace and correct deficiencies to such systems and to maintain and administer such systems.

(b) All water and sewage disposal bills shall be rendered bimonthly by the city comptroller and shall be due and payable on the 15th day of the month following the end of the quarter. A penalty of ten percent of the amount of the bill shall be added if the bill is not paid on or before the due date. The ten (10%) penalty may be waived based on special circumstances detailed and approved in accordance with a policy adopted by City Council Resolution, as may be amended from time to time.

(c) The city comptroller shall have the right and power to shut off the supply of water to any property where the payment of the water bill, after rendered in manner specified in this section, is delinquent.

1st Reading:

2nd Reading:

Published GPN:

Adopted:

Effective:

AFFIDAVIT OF LEGAL PUBLICATION

Grosse Pointe News

21316 Mack Ave
Grosse Pointe Woods, Michigan 48236
(313) 882-3500

RECEIVED

APR 27 2017

CITY OF GROSSE POINTE WOODS

COUNTY OF WAYNE
STATE OF MICHIGAN, SS.

Scott Chambers

being duly sworn deposes and says that attached advertisement of

City of Grosse Pointe Woods

was duly published in accordance with instructions, in the GROSSE POINTE NEWS on the following date:

April 27, 2017

#4 GPW 4-27 44-144

and knows well the facts stated herein, and that he is the Publisher of said newspaper.



Subscribed and sworn to before me this 27th day of April A.D., 2017

City of **Grosse Pointe Woods**, Michigan

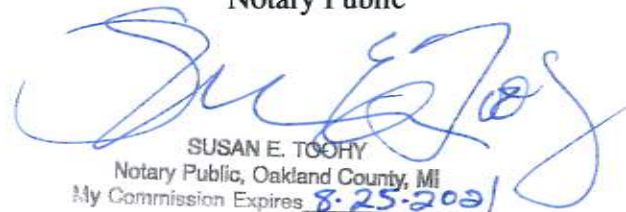
NOTICE IS HEREBY GIVEN that the Council will be considering the following proposed ordinance for a second reading at its meeting scheduled for Monday, May 1, 2017, at 7:30 p.m. in the Council Room of the Municipal Building. The proposed ordinance is available for public inspection at the Municipal Building, 20025 Mack Plaza, between 8:30 a.m. and 5:00 p.m., Monday through Friday. The Council meeting is open to the public. All interested persons are invited to attend.

An Ordinance Amending Chapter 44, Utilities, Division 4 Rates and Costs, by Adding to Section 44-144 a Provision To Allow City Administration to Waive the Ten Percent Penalty Based on Special Circumstances.

Lisa Kay Hathaway
City Clerk

G.P.N.: 4/27/2017

Notary Public



SUSAN E. TOOHY
Notary Public, Oakland County, MI
My Commission Expires 8-25-2021

10A

DON R. BERSCHBACK
ATTORNEY AND COUNSELOR AT LAW
24053 JEFFERSON AVENUE
ST. CLAIR SHORES, MICHIGAN 48080-1530

(586) 777-0400
FAX (586) 777-0430
E-MAIL donberschback@yahoo.com

OF COUNSEL
CHARLES T. BERSCHBACK

April 26, 2017

Bruce Smith, City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RE: April 2016 Billing/DRB

<u>DATE</u>	<u>DESCRIPTION OF SERVICES</u>	<u>TIME</u>
3.31.17	Miscellaneous TCs and follow up on City matters (.50)	0.50
4.3.17	Review of weekend packet, TCs and emails (.25)	0.25
4.6.17	Municipal Court (1.50); warrant review and COW and CC items (.50)	2.00
4.7.17	Review of Court files for 4.13.17 (.50)	0.50
4.10.17	Ordinance review (.25); FOIA (.25)	0.50
4.11.17	Work on CC and COW items, emails and TCs (1.00)	1.00
4.13.17	Municipal Court and follow up thereto (2.00)	2.00
4.17.17	Review of emails, review of contract and addendums, warranty reviews and TCs regarding Public Safety Department (1.50)	1.50
4.18.17	Meeting on COW items (1.00)	1.00
4.19.17	Review of insurance contract, TCs with LKH and CB (.50)	0.50
4.20.17	Review of material for CC meeting (1.00);	1.00
4.25.17	Outside litigation (.75); FOIA (.25)	1.00
4.27.17	Appearance in Municipal Court (1.00)	1.00

DRB = 12.75 hours x \$160.00 \$ 2,040.00
BALANCE DUE: \$ 2,040.00

Breakdown

General 9.75 hours
Municipal Court 3.00 hours
Bldg/Planning Comm.
MTT

TC - Telephone

CTB - Charles T. Berschback

DRB - Don R. Berschback

BS - Bruce Smith

GPCRDA - Grosse Pointe Clinton Refuse Disposal Authority

LKH - Lisa K. Hatheway

CC - City Council

PC - Planning Commission

C&E - Comp and Eval

GT - Gene Tutag

CB - Cathrene Behrens

CEW-Conference of Eastern Wayne

LFP - Lakefront Park

MTT - Michigan Tax Tribunal

CHARLES T. BERSCHBACK

ATTORNEY AT LAW

24053 EAST JEFFERSON AVENUE

ST. CLAIR SHORES, MICHIGAN 48080-1530

(588) 777-0400

FAX (588) 777-0430

blbwlaw@yahoo.com

CHARLES T. BERSCHBACK

DON R. BERSCHBACK
OF COUNSEL

April 27, 2017

Bruce Smith
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RE: April Billing/ CTB Only

<u>DATE</u>	<u>DESCRIPTION OF SERVICES</u>	<u>TIME</u>
3.30.17	TCs on business license issue, draft of opinion letter (1.50); TC BN; TC on home business, finalized letters on lot split and water bill ordinance and policy (.75)	2.25
3.31.17	TCs re: payroll, calls with Plante Moran, work on business license issue (2.00)	2.00
4.3.17	Review of Council package (.25); emails, calls on survey issues (.50); TCs GT; TC on home office issue (.25); RL, initial work on facilitation summary, review of file (2.50); review of Municipal Court docket (.50); attendance at CC meeting (.50)	4.50
4.4.17	TC with Fibertech and follow up (.75); TC GT, review of Milk River request email (.75); TC SC and other calls on certificates of insurance; review of PAATS documents, TC SC, email (1.00)	2.50
4.5.17	TCs on Milk River, BN, LH, review of LFP Concession Stand; TC GT (2.50)	2.50
4.6.17	Municipal Court a.m. docket and follow up calls (3.50)	3.50
4.7.17	Work on insurance and COW agenda items, calls on Coney contract, revisions, calls on Municipal Court (1.00); initial work on Public Safety ordinance requests (1.00)	2.00
4.10.17	Preparation of Rizzo/GFL Assumption document, file review (.25); preparation for all agenda items for COW (1.25); additional calls and emails on Milk River (.25); research on pit bull ordinance, TC Debbie Reed (.50); TC BS, attendance at COW (2.25)	4.50
4.11.17	Follow up on COW agenda items, Coney Island revisions and calls, etc. (1.50)	1.50
4.12.17	Work on Coney, meeting at DPW, calls with Coney attorney (1.50); work on lot split, review of engagement letters, letter to Greco (.75); call with Rivers (.25)	2.50

4.13.17	Municipal Court a.m docket (1.00); Coney calls/emails, contract revisions (.50)	1.50
4.14.17	Finalized Coney Contract, call with Coney's attorney, cover letter to M/C (.75); letter regarding Fibertech contract (.25)	1.00
4.24.17	Review of warrants (.25); review of Council package and prep for Council meeting, TCs (1.00); calls on Public Safety Dept Subpoena for records, letter to attorney (.50); file review TC Reed; TC personnel matter (.50); partial review of Municipal Court files (.25); attendance at Council meeting (1.00)	3.50
4.25.17	Follow up on council agenda items, insurance issues, prep of ordinance resolution (1.00); calls on RL; work on facilitation summary (1.00); TC LH (.25)	2.25
4.26.17	Preparation for and meeting with Ed and Levin (1.00); miscellaneous meetings with Administration (.50); municipal court work and calls on docket (.75); work on insurance issues, finalized Rumph (1.50)	3.75
4.27.17	Attendance at Municipal Court a.m. docket (3.00)	3.00

CTB = 42.75 hours at \$145.00 per hour

TOTAL DUE:

\$ 6,198.75

TC - Telephone
BS - Bruce Smith
RL - Rumph litigation
PC - Planning Commission

GT - Gene Tutag
LH - Lisa Hathaway
CB - Cathrene Behrens
TT - Tax Tribunal

M/C - Mayor and Council
Det. Bur. - Detective Bureau
ED - Eric Dunlap

Breakdown

General	31.25 hours
Municipal Court	10.25 hours
Building/Planning Commission	0 hours
Tax Tribunal	1.25 hours