

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Regular City Council Meeting Agenda
Monday, August 7, 2017
7:30 p.m.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. RECOGNITION OF COMMISSION MEMBERS
5. ACCEPTANCE OF AGENDA

6.	MINUTES	A.	Council 07/17/17
		B.	Committee-of-the-Whole 07/17/17
		C.	Election Commission 08/01/17
		D.	Planning Commission Workshop 06/28/17
		E.	Senior Citizens Commission 05/17/17, and Excerpt 07/18/17, w/recommendation: <ol style="list-style-type: none"> 1. Senior Picnic
		F.	Citizen's Recreation Commission 06/13/17
		G.	Beautification Advisory Commission 06/14/17, w/recommendation: <ol style="list-style-type: none"> 1. Appointment (Mayoral) – Janet Miller
7.	PUBLIC HEARING	A.	Fence Variance: Marcin Lutoborski, 641 Vernier Rd. <ol style="list-style-type: none"> 1. Letter 06/29/17 – Marcin Lutoborski 2. Letter 06/29/17 – Marcin Jutoborski 3. Application for Fence 07/17/17 4. Drawing 5. Fence image 6. Memo 06/27/17 – Building Official 7. Photos (5) 8. Memo 07/10/17 – Director of Public Services 9. Affidavit of Property Owners Notified 10. Aerial Views (2)
8.	COMMUNICATIONS	A.	Applications for Permits to Solicit <ol style="list-style-type: none"> 1. Benjamin Boyce – Power Home Remodeling Group 2. Matthew Taylor – Edward Jones
		B.	Training Requests <ol style="list-style-type: none"> 1. Memo 08/01/07 – Treasurer/Comptroller <ol style="list-style-type: none"> a. Advanced Microsoft Excel Workshop Pamphlet b. Michigan Government Finance Officer's Assoc. Back-to-Basic 2017 Brochure

		C.	Purchase: Two (2) Trackless Municipal Tractors/Budget Amendment 1. Memo 07/28/17 – Director of Public Services 2. Brochures/Photos (4)
		D.	Purchase: Computer System Replacements 1. Memo 07/25/17 – IT Manager 2. Quotes (4)
		E.	Investment Policy 1. Memo 08/07/17 – Treasurer/Comptroller 2. Proposed Investment Policy 3. Appendix A – Revised and Proposed
		F.	Comerica Bank – Account Fees Saving Proposal 1. Memo 08/07/17 – Treasurer/Comptroller 2. Governmental Cash Investment Fund Trust Agreement (J-fund) 3. Comerica Governmental Cash Investment Fund Authority Agreement (J-Fund) 4. Resolution for Political Subdivision Comerica Bank
		G.	Michigan Municipal League – Designation of Voting Delegates for Annual Meeting 1. Letter 07/27/17 – Michigan Municipal League
9.	ORDINANCES	A.	First Reading: An Ordinance Adopting, Enacting, and Recodifying the City Code for the City of Grosse Pointe Woods, Michigan; Providing for the Manner of Amending the Code; Providing For A Penalty For The Violation Thereof, and Providing When The Code and This Ordinance Shall Become Effective 1. Letter 08/02/17 – City Attorney 2. Proposed Ordinance 3. Council Excerpt 03/20/17
10.	CLAIMS/ACCOUNTS	A.	Telecom Attorney 1. Kitch Drutchas Wagner Valitutti & Sherbrook – Michael Watza 07/27/17
		B.	Judicial Resource Services, P.C. 1. Statement 07/21/17
		C.	Andary, Andary, Davis & Andary 1. Statement 07/14/17

		D.	Labor Attorney 1. Keller Thoma 07/01/17
		E.	City Attorneys 1. Don R. Berschback 2. Charles T. Berschback

11. NEW BUSINESS/PUBLIC COMMENT

12. ADJOURNMENT

Lisa Kay Hathaway, CMMC/MMC
City Clerk

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.

NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST



MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JULY 17, 2017, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:44 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council members: Bryant, Granger, Ketels, Koester, McConaghy, Shetler
Absent: None

Also Present: City Administrator Smith
City Attorney Don Berschback
Treasurer/Comptroller Behrens
City Clerk Hathaway
Director of Public Services Schulte
Building Inspector Tutag

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

Debbie McCarthy, Beautification Commission
George McMullen, Board of Review/Local Officers Compensation Commission

Motion by Bryant, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

The Mayor read, issued, and presented a Proclamation to Noah Wykes in recognition of having attained Eagle Scout.

Motion by Granger, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated July 10, 2017.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Bryant, regarding **Rates of pay – Election Inspectors**, that the City Council concur with the recommendation of the Election Commission at their meeting held July 12, 2017, and approve the rates of pay as presented in the Certification of Election Inspectors.

The City Attorney was asked to confirm whether the Election Commission or City Council appoints the Election Inspectors.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

THE MEETING WAS THEREUPON OPENED AT 7:56 P.M. FOR A PUBLIC HEARING TO HEAR THE APPLICATION OF MICHAEL KARWOWSKI, 879 LOCHMOOR BLVD, GROSSE POINTE WOODS, WHO IS REQUESTING TO INSTALL A GENERATOR IN THE SIDE YARD. THIS REQUEST IS NONCOMPLIANT WITH SECTION 8-463 OF THE CITY CODE WHICH REQUIRES PERMANENT GENERATORS TO BE PLACED BEHIND THE RESIDENCE. A VARIANCE IS THEREFORE REQUIRED.

Motion by Granger, seconded by Bryant, that for purposes of the public hearing the following items be received and placed on file:

1. Letter 06/28/17 – M. Karwowski
2. Letter 06/28/17 – C. Cueter, 897 Lochmoor
3. Site Plan Drawing
4. Photos (4)
5. Memo 07/07/17 – Building Official
6. Photos (3)

7. Generator Application 06/22/17
8. Electrical Registration
9. Electrical Permits (2)
10. Site Drawing
11. Photos (3)
12. Manufacturers Specifications
13. Site rendering
14. Photos (4)
15. Memo 06/29/17 – Director of Public Services
16. Affidavit of Property Owners Notified
17. Aerial Views (2)

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

The Building Official provided an overview regarding the requested variance.

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The following individual was heard:

Michael Karwowski
879 Lochmoor Blvd

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. No one wished to be heard.

Motion by Granger, seconded by Bryant, that the public hearing be closed at 8:02 p.m.
PASSED UNANIMOUSLY.

Motion by Granger, seconded by Shetler, regarding a Public Hearing for a variance requested by Michael Karwowski, 879 Lochmoor Blvd, who is requesting to install a permanent generator in the side yard, that the Council approve a variance permitting installation of a Honeywell 20KW generator in the west side-yard of the property located at 879 Lochmoor as presented, based on the following facts:

1. The adjoining neighbor to the west has submitted a letter indicating that she has no problem with the placement of the generator;
2. Existing shrubs will provide screening for the generator;
3. Windows, a door, and an existing patio preclude the applicant from installing the generator in conformance with the code;
4. The proposed location will have no impact on surrounding residences as the proposed generator will be placed in a side-yard that is 33' from the adjacent property line not typically found in the neighborhood;
5. The work be started and completed within six (6) months.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Koester, seconded by McConaghy, regarding **maintenance garage fire – claim #183117**, that the City Council authorize the City Administrator to sign the Sworn Statement – Final Proof-of-Loss, and that insurance proceeds in the amount of \$25,801.39 be deposited into Account No. 101-000-694.030.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Ketels, seconded by Shetler, regarding **Letter of Support – Claire's CareLand**, that the City Council approve the letter of support for Claire's CareLand as amended, and authorize the Mayor to sign said letter.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, regarding **sanitary sewer leads – emergency repairs**, that the City Council approve an emergency expenditure in an amount not to exceed \$8,400.00 to perform televising and recording of 42 leads on Anita at a cost of \$200.00 each lead, work to be coordinated through DiLisio Contracting, Inc., costs to be included under the current contract previously approved by Council on February 27, 2017, without exceeding \$650,000.00, funds to be taken from the Road Bond Water/Sewer Construction Account No. 592-537-977.300.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Shetler, regarding **budget amendment – community events**, that the City Council approve a budget amendment in the amount of \$18,000.00 from Fund Balance Reserve – Community Events Account No. 205-000-390.110 into Community Events Account No. 205-870-820.130.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Koester, regarding **Monthly Financial Report – June 2017**, that the City Council refer this item to the Finance Committee.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, regarding **Appointed Officials Employment Agreements**, that the City Council approve Employment Agreements with the appointed officials effective July 1, 2017, and to the authorize the Mayor to sign said Agreements for the following:

1. City Administrator – Bruce Smith;
2. City Attorney – Don Berschback;
3. Treasurer/Comptroller – Cathy Behrens;
4. City Clerk – Lisa Hathaway.

Motion by Bryant, seconded by Shetler, to amend the previous motion by inserting "whose contract will be effective August 1st" after "Don Berschback".

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **purchase: BS&A Software**, that the City Council approve the purchase of a Purchase Order software module from BS&A at a total cost not to exceed \$10,500.00, funds to be taken from Contractual Services Account No. 101-855-818.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Hearing no objections, the following items were heard under New Business:

- The City Administrator discussed an emergency replacement of the air conditioning unit in Department of Public Safety Dispatch.

Motion by Shetler, seconded by Bryant, regarding emergency purchase: air conditioning unit, that the City Council approve the purchase of a new rooftop ductless air conditioning system for Public Safety Dispatch from K&S Ventures in an amount not to exceed \$7,250.00; and to approve a budget amendment in the amount of \$7,250.00 from the General Fund fund balance Account No. 101-000-395.000 into City Hall & Grounds general ledger Account No. 101-444-818.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

- The Treasurer/Comptroller provided an overview regarding the Milk River Drain Levy as discussed earlier this evening at the Committee-of-the-Whole.

Motion by McConaghy, seconded by Koester, to concur with the recommendation of the Treasurer/Comptroller and adopt the following proposed resolution based upon anticipated expenditures:

CERTIFIED RESOLUTION

Motion by _____, seconded by _____, regarding **2017 Milk River Drain Levy**, that the Council adopt the following resolution:

Whereas: the Mayor and City Council directs that the millage levy consisting of 2.6070 mills be established for the operational and maintenance costs related to the Milk River Drain pumping facility for administration, replacement and maintenance of the City of Grosse Pointe Woods sanitary sewer/drain system, and SRF debt payments, and

Whereas: that the Drain/Milk River Debt millage be levied upon such assessments as certified by the Assessor of the City of Grosse Pointe Woods, and

Whereas: that the following amounts be collected from the assessments levied as follows:

	Millage	Amount (rounded)
Milk River Drain Operations	2.5850	\$1,704,678
Milk River Drain Bonded Debt	0.0000	0
Transfers	0.0000	0
Administration	0.0229	14,508
Total	2.6070	\$1,719,186

It is further resolved that the City Clerk certify the Milk River Drain Debt Levy to the Wayne County Board of Supervisors for spreading the 2.6070 mills as Milk River Drain Debt Levy upon the 2017-18 Grosse Pointe Woods tax roll.

Motion carried by the following vote:

Yes:

No:

Absent:

CERTIFICATION

I, Lisa Kay Hathaway, City Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Council on September 18, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be, or have been, made available as required by said Act.

Lisa Kay Hathaway
City Clerk
July 17, 2017

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Public Comment:

- Kirkland Garey introduced himself as a candidate running for Representative in the State Legislature - District 1, and requested the Council's support.

Motion by Granger, seconded by Shetler, to adjourn tonight's meeting at 8:16 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor



COMMITTEE-OF-THE-WHOLE
07-17-17 - 57

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JULY 17, 2017, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Bryant, Granger, Ketels, Koester, McConaghy, Shetler

ABSENT: None

ALSO PRESENT: City Administrator Smith
City Attorney Don Berschback
City Clerk Hathaway
Director of Public Services Schulte
Recreation Supervisor Byron

Mayor Novitke called the meeting to order at 7:02 p.m.

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

The first item discussed was the **proposed winter tax levy**. The Treasurer/Comptroller provided an overview of her memo dated July 17, 2017. Due to a high balance in the Grosse Gratiot-Milk River Drain Fund, she recommended a reduction in the millage rate to 2.6070 based upon taxable value, and is recommending adoption of the proposed Resolution. She explained that according to the City's Finance Advisor, debt should not be collected until payments are due, and collection for the State Revolving Fund Loan began last year. The millage reduction proposed is from 4.1509 to 2.6070 and will reduce the cost to the taxpayers approximately \$150.00 per year but will vary per household. There was a consensus to reduce the levy as proposed.

Motion by Granger, seconded by Koester, to remove proposed winter tax levy from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

The next item discussed was regarding a **letter in support of Claire's CareLand**. The Committee reviewed a draft letter, which was prepared at the direction of the City Council on July 10, 2017.

Following discussion, there was a consensus of the Committee to submit the letter.

Motion by Bryant, seconded by Koester, to remove letter in support of Claire's CareLand from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes:	Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No:	None
Absent:	None

New Business:

- The Recreation Supervisor discussed the swim team's long-time tradition of the coaches decorating houses of qualifying swimmers for finals with toilet paper. Due to unfortunate circumstances last year, administration recommends that the City no longer participate in continuing the tradition. Following discussion, there was a consensus of the Committee to no longer participate in the tradition.
- The Mayor stated the air conditioning in the Public Safety Dispatcher's office had broken down. The City Administrator is recommending approval of emergency air conditioning replacement by K&S Ventures for \$7,300.00. This item will be addressed at tonight's City Council meeting.
- The Treasurer/Comptroller stated the City's investment policy is reviewed annually. The City's Investment Policy is in compliance with the PA 20 with only minor amendments to the Treasurer/Comptroller and City Administrator titles, as well as names of current investment institutions.

Motion by Bryant, seconded by McConaghy, that the meeting of the Committee-of-the-Whole be adjourned at 7:36 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor

6C

ELECTION COMMISSION
08-01-17

MINUTES OF THE ELECTION COMMISSION MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON TUESDAY, AUGUST 1, 2017, IN THE ABSENT VOTER OFFICE – LOWER LEVEL OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The Chair called the meeting to order at 2:00 p.m.

Roll Call: Chair/City Clerk Hathaway
City Attorney Don Berschback

Absent: Council Member McConaghy
Also Present: Deputy City Clerk Gerhart

Motion by Berschback, seconded by Hathaway, that member McConaghy be excused from today's meeting.

Motion carried by the following vote:

Yes: Berschback, Hathaway
No: None
Absent: McConaghy

Motion by Berschback, seconded by Hathaway, that all items on the agenda be received, placed on file and taken in order of appearance.

Motion carried by the following vote:

Yes: Berschback, Hathaway
No: None
Absent: McConaghy

The Chair announced the Public Accuracy Test would commence at 2:01 p.m., and concluded at 2:24 p.m. After comparing the results tape against the chart of predetermined results and test ballot, the testing was declared accurate.

Motion by Berschback, seconded by Hathaway, that today's meeting minutes be immediately certified.

Motion carried by the following vote:

Yes: Berschback, Hathaway
No: None
Absent: McConaghy

Motion by Berschback, seconded by Hathaway, that the meeting be adjourned at 2:31 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
Chair/City Clerk

Approved by Commission
07/25/17 GD

PLANNING COMMISSION WORKSHOP
06-28-16 – 1

MINUTES OF THE PLANNING COMMISSION WORKSHOP MEETING HELD ON JUNE 28, 2016 IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 6:38 p.m. by Chair Stapleton.

Roll Call: Chair Stapleton
Gilezan, Hamborsky, Rozycki, Vitale

Absent: Fuller, Profeta, Reiter, Vaughn

Also Present: Building Official Tutag
Deputy City Clerk Gerhart

The first item on the agenda was the **Proposed Repair Bay Addition Mack Auto Center, 20805 Mack Avenue**. The Building Official provided an overview of the proposed addition of one additional repair bay to Mack Auto Center at 20805 Mack Avenue. He has met with both the architect and the owner of the business. The Building Official distributed a memo dated June 28, 2016 from Detective Schroerlucke regarding the proposed addition. The proposed addition would require a special land use variance in addition to a parking variance.

Bill Quinlan, of Quinlan Associates, 19900 E. Doyle Place, Grosse Pointe Woods was presented for discussion and questions regarding the proposal.

It was the consensus of the Committee that the proposed plan would not receive approval from the Planning Commission at a Public Hearing. The existing land use is currently non-conforming and the addition of an additional bay would only serve to worsen the problem.

The Planning Commission Workshop was adjourned at 7:14 p.m.

Respectfully submitted,

Steve Gerhart
Deputy City Clerk

RECEIVED

MAY 23 2017

CITY OF GROSSE PTE. WOODS

SENIOR CITIZENS' COMMISSION

May 17, 2017

MINUTES OF THE REGULAR SENIOR CITIZENS' COMMISSION MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON WEDNESDAY, May 17, 2017 IN THE PARK ROOM OF THE COMMUNITY CENTER, 20025 MACK PLAZA DRIVE, GROSSE POINTE WOODS, MI 48236

CALL TO ORDER:

Don Witt, Co-Chair/GCR called the meeting to order at 4:03 p.m.

ROLL CALL:

Commission Members:

Beeby, Motschall, Thornton, Uhlig-Johnstone, Wehrmann, Witt

Also in Attendance:

McConaghy

Absent:

Gattari, Maier, Strek

APPROVAL OF MINUTES:

No minutes were kept from the meeting held on Tuesday, March 21, 2017 in the absence of a quorum. Approval of the minutes from the meeting held on Tuesday, January 17, 2017 will be discussed at the Commission's next scheduled meeting in July.

CHAIRPERSON REPORT:

Co-chair/GCR, Witt thanked the commission for their work at the Ice Cream Social Event. Overall, it was an excellent event and the Grosse Pointe North High School Jazz Band was well-received. Due to unplanned construction of the Grosse Pointe Woods Community Center's driveway, 31 individuals did not attend the event.

Heartland Grosse Pointe Sponsorship inquiry will be discussed at the Commission's next scheduled meeting in July.

Witt reported attending presentation by A.H. Peters at Blossom Heath and found information valuable to the population we serve. Discussion continued resulted with the conclusion being that in order to prevent the appearance of endorsing a private business, it may be best to plan a forum which includes all the funeral homes located in Grosse Pointe Woods. A.H. Peters Seminar and/or Forum will be discusses that the Commission's next scheduled meeting in July.

Witt reported rescind of prospective Commissioners, Kyle Thornton and Carol Piper and the resignation of Anne Marie Gattari.

Communication improvements will be discussed at the Commission's next scheduled meeting in July.

COUNCIL REPRESENTATIVE REPORT:

McConaghy reported the City budget was approved on Monday, May 15th. An upcoming Bond will be issued for municipal improvements and renovations on City Hall.

COMMUNITY REPRESENTATIVE REPORT:

No report.

TREASURER'S REPORT:

Wehrmann reported the Carry-Forward Budget Balance as of March 1, 2017 is \$6,111.47. The council-Approved General Fund carries a balance of \$2,229.43.

S.O.C. REPORT:

Uhlig-Johnstone reported that S.O.C will be holding three Town Hall Meetings, on May 31st, June 2nd, and June 6th, to explore what our community needs to meet the needs of the aging population as well as caregivers. Individuals interested in attending must contact Deb Miller at 313-649-2104. A Free Wellness Screening will be held on June 14th. Contact S.O.C at 313-882-9600 to make a reservation.

NEW BUSINESS:

Witt reported a Biographical Sketch was received from Tom Isett, as a prospective candidate. McConaghy suggested that Isett be invited to the Commission's next scheduled meeting in July to provide background on his work in senior health care and his interest in the Commission.

OLD BUSINESS:

Witt indicated there are currently three vacancies on the Senior Citizens Commission. McConaghy informed the Commission to proceed in fulfilling the three vacancies.

Wehrmann confirmed date of the 2017 Senior Picnic of Saturday, September 9, 2017. A brief discussion was held regarding the possibility of using a tent in case of overflow. Witt suggested that the committee be of assistance to Norris in transporting items needed for the picnic to and from the Lake Front Park.

Witt requested an update from the brochure subcommittee. Subcommittee members were not present to provide a report. Brochure subcommittee will be discussed at the Commission's next scheduled meeting in July.

ADJOURNMENT:

Motion by Wehrmann, seconded by Thornton, to adjourn the meeting at 5:00 pm. Said motion passed unanimously.

Respectfully submitted,
Heidi Uhlig-Johnstone
S.O.C Representative

**Senior Citizens Commission Excerpt
07/18/17**

Motion by Strek, seconded by Uhlig-Johnstone, to immediately certify that the Senior Citizens' Commission hereby request City Council to approve an amount up to \$1,000 for expenses related to the Senior Picnic to be held at Lake Front Park on September 9, 2017. Said motion passed unanimously.

Approved by Commission
7-11-17



Citizen's Recreation Commission Meeting Minutes
Meeting of the Citizen's Recreation Commission held on June 13, 2017 at
Grosse Pointe Woods, Michigan

CALLED TO ORDER: 7:05

PRESENT:

Gib Heim
Barb Janutol
Tom Jerger
Mark Miller
Tony Rennpage
Christine Ventimiglia
Amanda York

ABSENT:

Bill Babcock
Mike Soviak

RECEIVED

JUN 30 2017

CITY OF GROSSE POINTE WOODS

ALSO PRESENT:

Richard Shetler, Jr., and Nicole Byron

Motion to accept the minutes from May 9, 2017 by Gib Heim and seconded by Tony Rennpage.

Motion passed by the following vote:

Yes: Heim, Janutol, Jerger, Miller, Rennpage, Ventimiglia and York.

No: None

Absent: Babcock, and Soviak

SUPERVISOR'S REPORT:

227 boat wells have been rented for the summer. This is up from last year's rentals.

About a 1500 residents used Lake Front Park this past Saturday and again on Sunday about 1500 residents were admitted.

All pools are running well.

COUNCIL MEETING REPORT:

Mr. Shetler reported the following:

The budget has been approved.

The Woods/Shores Little League and the Council are working together to form an operating agreement on Ghesquiere Park renovations/usage.

Grosse Pointe Woods has for the 39th year, been approved as "Tree City USA".

OLD BUSINESS:

Big Boy, Champs, Conner Park and Johnny B's have donated gift certificates for prizes as the Jack Boni Perch Derby. Members are still reaching out to other local businesses for donations.

Members should email Amanda York with additional donations.

Mark contacted Bill Babcock, and he is ordering the hot dogs.

Ice should be gotten from the concession stand this year rather than purchasing it.

NEW BUSINESS:

Music on the lawn is looking for Commission members to donate time serving guests beverages at these events.

At our September meeting, we will go over the bylaws for our Commission.

ADJOURNMENT:

Motion was made to adjourn the meeting by Tom Jerger and seconded by Mark Miller.

Yes: Heim, Janutol, Jerger, Miller, Rennpage, Ventimiglia and York.

No: None

Absent: Babcock, and Soviak.

Meeting Adjourned at 7:35pm.

Respectfully submitted by: Barb Janutol, Secretary

Approved by Commission
7-12-17



RECEIVED

JUN 16 2017

CITY OF GROSSE PTE. WOODS

**Beautification Advisory Commission
Lake Room – GPW Community Center
20025 Mack Plaza Dr., Grosse Pointe Woods
Meeting – June 14, 2017 – 7:00 p.m.**

Present: Arslanian, Casinelli, Hage, Hess, Hilton, Koester, Martin-Rahaim, Medura, Ragland, Sauter, Stephens, Stewart

Not Present: Spreder

Also Present: Ketels

Excused: McCarthy

Call to Order: The meeting was called to order by Vice Chairperson, Stephens at 7:02 p.m.

Minutes: The May 10, 2017 meeting minutes were distributed and reviewed.

Motion by Casinelli, seconded by Hage, to approve the May 10, 2017 minutes as presented.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Hage, Hess, Hilton, Koester, Martin-Rahaim, Medura, Ragland, Sauter, Stephens, Stewart

No: None

Excused: McCarthy

Absent: Spreder

Treasurer's Report: Hilton presented the treasurer report. Informed committee of final numbers for the Flower Sale.

Motion by Casinelli, seconded by Martin-Rahaim, to approve the report as presented.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Hage, Hess, Hilton, Koester, Martin-Rahaim, Medura, Ragland, Sauter, Stephens, Stewart

No: None

Excused: McCarthy

Absent: Spreder

Chairperson's Report: none

Awards Program: Stephens provided update on Awards Night. Home and business selections due by June 30, 2017. Write-ups due by July 31, 2017.

Tile/Mugs Program: Sauter updated committee on tile program.

Flower Sale: no report

Council Report: Hess reported on May 15, 2017 City Council meeting. Council Representative Ketels presented council report.

DPW: none

Old Business: None

New Business: The BAC discussed candidate, Janet Miller, for the recent BAC commission member opening.

Motion by Hilton, seconded by Martin-Rahaim to recommend the Mayoral appointment of Janet Miller to the Beautification Advisory Commission. Motion carried by the following vote:

Yes: Arslanian, Casinelli, Hage, Hess, Hilton, Koester, Martin-Rahaim, Medura, Ragland, Sauter, Stephens, Stewart

No: None

Excused: McCarthy

Absent: Spreder

Motion by Casinelli, seconded by Martin Rahaim, to adjourn the Beautification Advisory Commission meeting at 7:31 p.m.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Hage, Hess, Hilton, Koester, Martin-Rahaim, Medura, Ragland, Sauter, Stephens, Stewart

No: None

Excused: McCarthy

Absent: Spreder

Respectfully submitted,

Rachelle Koester



NOTE



CITY OF GROSSE POINTE WOODS

20025 Mack Plaza

Grosse Pointe Woods, MI 48236

REC'D

MAY 12 2017

CITY OF GROSSE POINTE WOODS

BIOGRAPHICAL SKETCH

✓ I am interested in making application to serve as a member on the following Board/Commission:

<input checked="" type="checkbox"/> Beautification Commission	<input type="checkbox"/> Building Authority
<input type="checkbox"/> Board of Review	<input type="checkbox"/> Community Tree Commission
<input type="checkbox"/> Citizens' Recreation Commission	<input type="checkbox"/> Downspout Board of Appeals
<input type="checkbox"/> Construction Board of Appeals	<input type="checkbox"/> Historical Commission
<input type="checkbox"/> Community Events Committee	<input type="checkbox"/> Mack Avenue Business Study Committee
<input type="checkbox"/> Local Officers' Compensation Commission	<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Pension Board	<input type="checkbox"/> Other:
<input type="checkbox"/> Senior Citizens' Commission	

NAME: Janet Miller

ADDRESS: 596 N. Brys Dr

TELEPHONE: Home: 313-743-5222 Office: _____

E-Mail: janet8476@gmail.com

OCCUPATION: Retired

OF YEARS RESIDENT OF GROSSE POINTE WOODS: 1

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

organized, Love gardening & plants,

EDUCATION: BA

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: Deeplands Garden Club

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: Love Flowers & Community events, good organizational skills

Rachel Koester
Signature of sponsor

Janet Miller
Signature of applicant

Date: 5/12/17

Return to Clerk's Office

NOTE: Biographical sketches will be retained on file for one year. Please resubmit a new form after that time.

To:
The City of Grosse Pointe Woods

June 29, 2017

I am writing to seek a fence variance for my single-family home at 641 Vernier Rd. Current zoning rules say that fences must be no more than 4 feet tall. I respectfully request to install a fence that is 6 feet tall. I would like to install that fence on both sides of my back yard between my neighbors to replace existing chicken fence.

The reason I want to install 6 feet fence is that I have a big dog (German Sheppard) who may easily jump over the 4 feet tall fence, so for safety reasons a higher fence will be more appropriate.

Another reason is that one of my neighbors installed 6 feet tall fence on the rear of my back yard and partially on the left side of my property line. I would like to continue with the fence of the same height, otherwise if I'll install 4 feet tall fence not only my back yard, but also my neighbors property don't look aesthetically. My neighbors and I agree that 6 feet tall fence will make a proper addition to our neighborhood and make it look much better than mix-match fence.

Also my neighbor on 20675 Morningside has a relatively small back yard and our houses are very close to each other. I talked to her and she would love to have more privacy which 6 feet tall fence will do it.

I have talk to all my neighbors and got their approved for installing the 6 feet tall fence.

If you have any questions, please do not hesitate to contact me at (313) 999 0642.
Thank you for thoughtful consideration of this request.

Sincerely,

Marcin Lutoborski

Marcin Lutoborski

To:
The City of Grosse Pointe Woods

June 29, 2017

I am writing to seek a fence variance for my single-family home at 641 Vernier Rd. Current zoning rules say that fences must be no more than 4 feet tall. I respectfully request to install a fence that is 6 feet tall. I would like to install that fence on both sides of my back yard between my neighbors to replace existing chicken fence.

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Also my neighbor on 631 Vernier Rd. has a relatively small back yard and our houses are very close to each other. I talked to her and she would love to have more privacy which 6 feet tall fence will do it.

I have talk to all my neighbors and got their approved for installing the 6 feet tall fence.

If you have any questions, please do not hesitate to contact me at (313) 999 0642.
Thank you for thoughtful consideration of this request.

Sincerely,

Marcin Lutoborski

Lutoborski Marcin

RECEIVED

JUN 30 2017

CITY OF GROSSE PTE. WOODS
BUILDING DEPT



FENCE PERMIT FEE (includes 1 open post hole/s inspection) - \$50
REINSPECTION FEE - \$50

CITY OF GROSSE POINTE WOODS

Building Department
20025 Mack Plaza
Grosse Pointe Woods, MI 48236
313.343.2426 / building@gpwwmi.us

RECEIVED
JUL 17 2017
CITY OF GROSSE POINTE WOODS
BUILDING DEPT

Application For Fence (Zoning Compliance Permit)

In Compliance With Article IX – Fences (Recent Ord Chg #871 eff 1/8/17)

PROVIDE: 1) Mortgage survey/site plan with highlighted area where fence is to be placed;
and, 2) Brochure/picture of proposed fence to be installed.

Fence Placement Address: 641 Vernier Rd
Owner's Name: Marcin Lutoborski Owner's Address: 641 Vernier Rd
Owner's Phone #: (313) 999 0642 Owner's e-mail: _____

Contractor: _____ Phone: _____
Address: _____ e-mail: _____

Height of Fence: 6 feet Length of Fence: 64 feet
Style of Fence: box

Material of Fence: X Wood _____ Metal _____ Vinyl _____

Location of Fence both sides of back yard between neighbors

By affixing my signature hereto, I certify that I am the owner or acting as the owner's agent, and I understand the regulations pertaining to the erection of a fence as described in Ordinance Sections #8-274 thru 8-284. The City of Grosse Pointe Woods does not guarantee the accuracy of the property lines as described herein, the accurate location of all property lines is the responsibility of the owner or owner agent.

Marcin Lutoborski

Signature of Owner or Agent

7/17/17

Date

Office Use Only

Approved _____ Denied 7/18/17

GT _____ 7/18/17

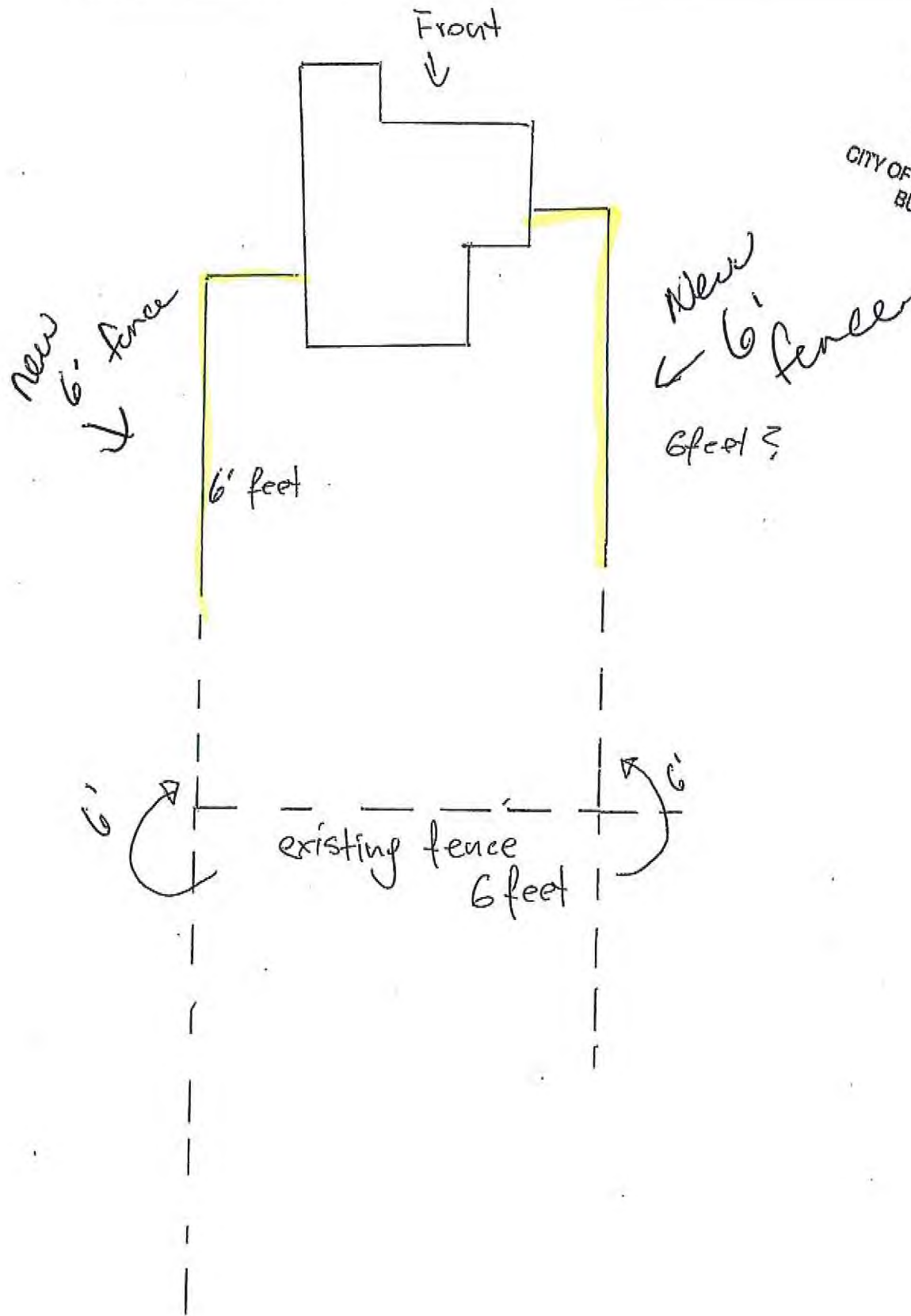
Building Inspector's Signature

Date

01-08-17

8-282(1) SIDEYARD FENCES MAY NOT
4'

Vernier Rd



RECEIVED
JUL 17, 2017
~~JUN 16 2017~~
CITY OF GROSSE PTE. WOODS
BUILDING DEPT

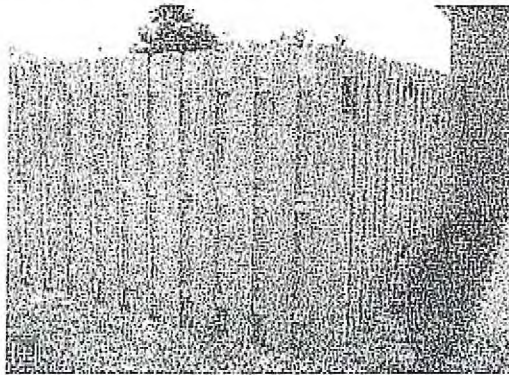
pic of shadow box fence

Shadow Box Fence
Design

Fence Shadow Box
Details

Shadow Box Fence
Estimator

Shadow Box
Wood Fence Panels



View page: imgarcade.com

805 x 604 · jpeg Image may be subject to copyright.

Shadow Box Fence Design
Box fence, its a the std idea of a design.
— paulabrown.net



RECEIVED

JUL 17, 2017
~~JUN 30 2017~~

CITY OF GROSSE PTE. WOODS
BUILDING DEPT

CITY OF GROSSE POINTE WOODS
BUILDING DEPARTMENT
MEMORANDUM

DATE: June 27, 2017
TO: Mayor & City Council
FROM: Gene Tutag, Building Official *GT*
SUBJECT: 641 Vernier, Fence Variance

RECEIVED
AUG - 1 2017
CITY OF GROSSE PTE. WOODS

The applicant is requesting a variance of Section 8-282(1) of the city's fence ordinance which limits the height of side yard fences of interior lots to a maximum height of 4 feet above grade. The proposed 64 feet of shadowbox fence as shown on the application and site plan is 6 feet high with returns to the house.

A existing 6 foot high shadow box fence is currently installed along the rear and partial sides of this property as indicated in the attached photographs and site plan.

The applicant's property is on an interior lot on the south side of Vernier Road.

This exception to the fence code requires a public hearing and approval from the City Council. The City Council may consider any or all of the following, along with other information when deciding a variance:

- (a) Balancing the relative hardships between the property owner and adjacent property owners.
- (b) Whether special circumstances or conditions exist.
- (c) Whether pedestrian or vehicle traffic will be affected.
- (d) The general health, safety and welfare of the neighborhood.

The applicant has provided correspondence outlining the reasons for the variance dated June 29, 2017. The applicant states that they have a German Sheppard and are concerned it will jump over a 4 foot tall fence.

They would also like the new fence to match an existing 6 foot shadowbox fence that was installed on the rear and partial side lot lines. A check of city records indicates that a fence permit was secured for the existing fence to the south but none was found for the existing fences in the side yards of this property

After review of the application and inspection of the property, it is recommended that a variance of Section 8-282(1) not be granted allowing for the installation of the proposed 6 tall shadowbox fence as indicated on the attached sketch. There does not appear to be any special circumstances, relative hardship or conditions that exist which would justify the grant of this variance.

9 Attachments

Fence Appl rec'd 7/17/17

Site Plan rec'd 7/17/17

Proposed Fence rec'd 7/17/17

Letter of Appeal dtd 06/29/17 (rec'd 7/17/17)

Five (5) Photos (G. Tutag)

APPROVED BY:


BRUCE SMITH
City Administrator

August 1, 2017
DATE











MEMO 17 - 30

TO: Lisa Hathaway, City Clerk
FROM: Frank Schulte, Director of Public Services *F.S.*
DATE: July 10, 2017
SUBJECT: Variance – Fence at 641 Vernier Road

I have reviewed the application from resident M. Lutoborski requesting a fence variance at 641 Vernier Road. The fence variance will have no impact on the Department of Public Works or utilities.

If you have any questions please contact me.

cc Gene Tutag
O/F

dm

AFFIDAVIT OF PROPERTY OWNERS NOTIFIED

Re: 641 Vernier Road
Marcin Lutoborski

State of Michigan)
) ss.
County of Wayne)

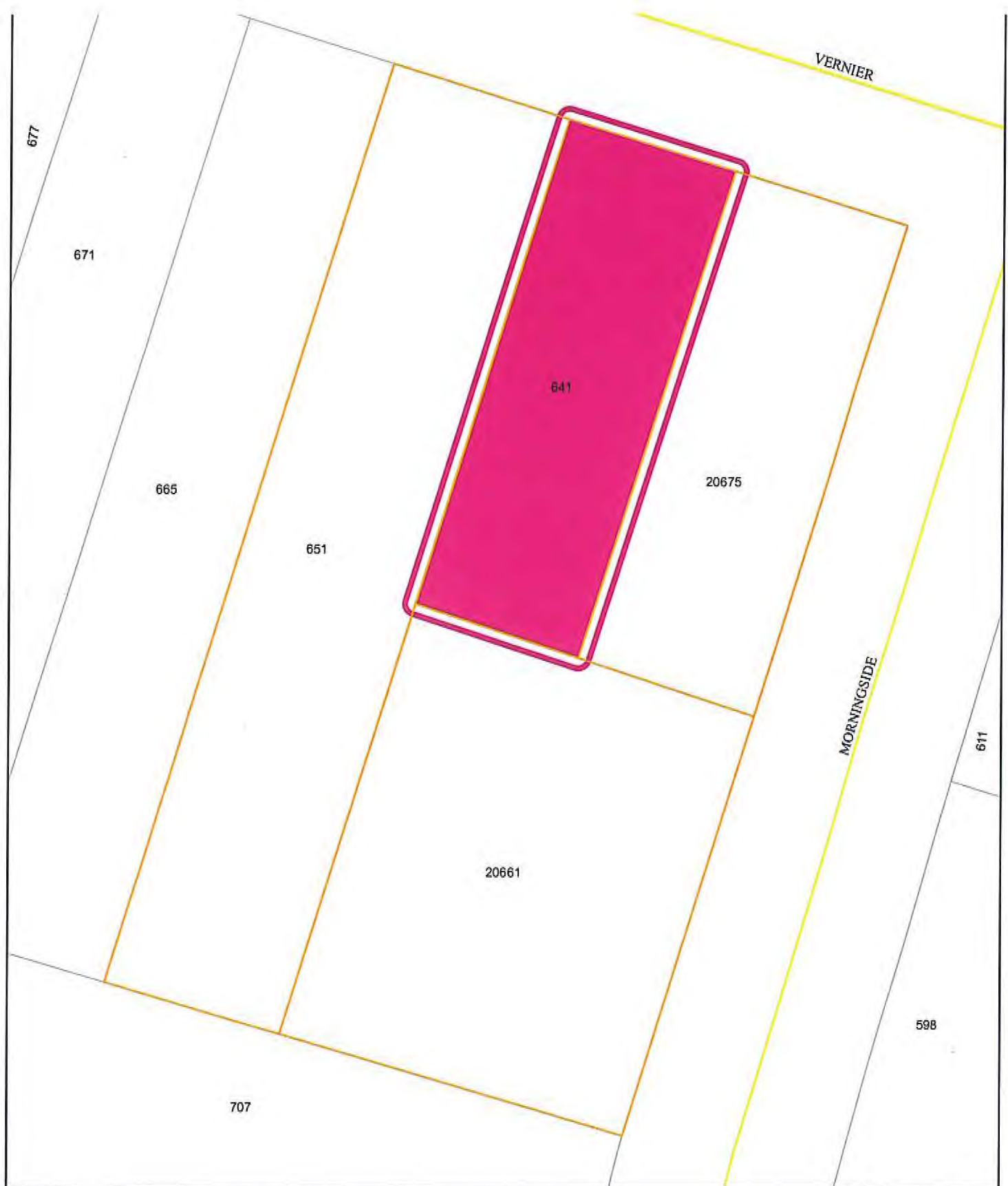
I HEREBY CERTIFY that the notice of Hearing was duly mailed First Class Mail on 7-10-17 to the following property owners within a 3 foot radius of the above property in accordance with the provisions of the 2007 City Code of Grosse Pointe Woods. A Hearing fee of \$75.00 has been received with receipt # 262751.

Lisa Kay Hathaway, CMMC/MMC
City Clerk

See attached document for complete list.

641 Vernier Rd - 3' Radius

ownersname	ownersna_1	ownerstreet	ownercity	ownerstate	ownerzipco
WILLSON ALEK	WILLSON HOLLY	20661 MORNINGSIDE DR	GROSSE POINTE WOODS	MI	48236
BURK CHARLES E		651 VERNIER RD	GROSSE POINTE WOODS	MI	48236
RANDOLPH ADRIJANA P		20675 MORNINGSIDE DR	GROSSE POINTE WOODS	MI	48236
LUTOBORSKI MARCIN	LUTOBORSKE MAGDALENA	641 VERNIER RD	GROSSE POINTE WOODS	MI	48236



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THE CITY OF GROSSE POINTE WOODS, MI*
COPYRIGHT 1999 - 2011,
WAYNE COUNTY, MI*
COPYRIGHT 1999 - 2011,
ANDERSON, ECKSTEIN AND WESTRICK, INC.*
*ALL RIGHTS RESERVED

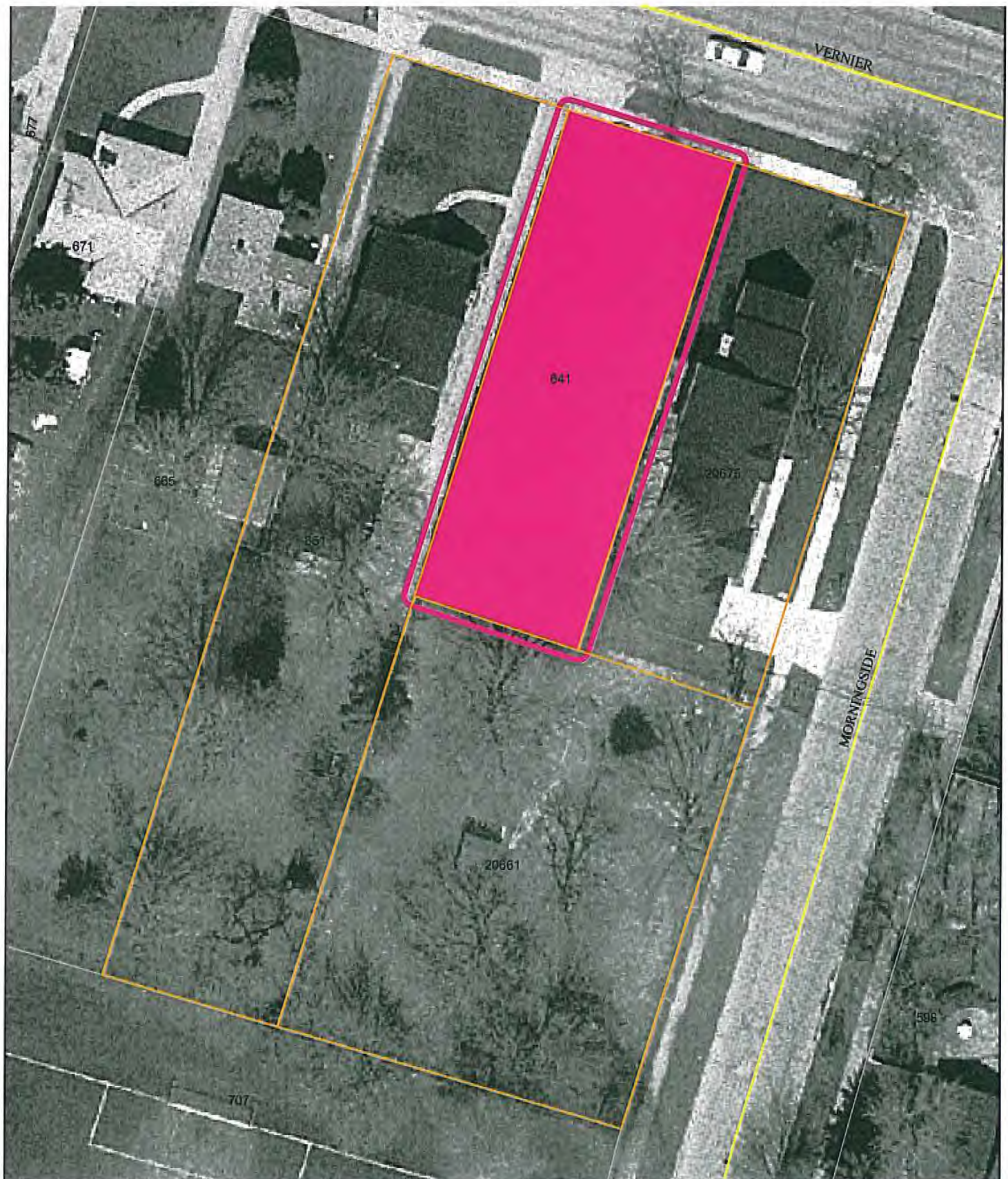


INFORMATION TECHNOLOGY DEPARTMENT
Geographic Information Systems (GIS) Division

Subject: 641 Vernier Rd.

Date: 07/06/2017





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 WAYNE COUNTY, MI*
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 ANDERSON, ECKSTEIN AND WESTRICK, INC.*
 *ALL RIGHTS RESERVED



INFORMATION TECHNOLOGY DEPARTMENT
 Geographic Information Systems (GIS) Division

Subject: 641 Vernier Rd.

Date: 07/06/2017



8A

CITY OF GROSSE PTE. WOODS

**CITY OF GROSSE POINTE WOODS
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236
(313) 343-2440**

Chapter 10 Businesses. Section 10-220

Permit Fees: Annual \$75; Month \$20; Day \$10

Applicant: Benjamin Boyce Birth Date: 7 1 1980

Home address: 30420 W. 10 Mile Rd., Farmington Hills, MI 48336

Telephone: 313-485-8477 Driver's License No.

Business Name: Power Home Remodeling Group Telephone: 610-874-5000

Business Address: 3000 Town Center Dr., Suite 235, Southfield, MI 48075

Description of Business: Free estimates on windows, roofing, + siding

Assistants: * See attached *

Name	Address	Date of Birth
------	---------	---------------

Name	Address	Date of Birth
------	---------	---------------

Name	Address	Date of Birth
------	---------	---------------

If vehicle used, describe: 2017 Dodge Grand Caravan DM48880

Year	Make	Model	License Plate #
2017	Dodge	Grand Caravan	DM48880

Other cities served: Southeastern Michigan

Years previously licensed in Grosse Pointe Woods: 2016

VENDOR: Valid for use from 9 a.m. to dusk or 7 p.m., local time, whichever occurs first, Sec. 10.224(e).

REFUSE VENDOR: Shall not collect, remove or cart away any materials between the hours of 10 p.m. and 6 a.m. the following morning, Sec. 10.221(a).

SOLICITOR: Shall not walk on residential or commercial lawns; must use sidewalk.

NO PERSON: Shall deliver or deposit residential handbills at any residential home or apartment where a sign or notice has been posted in a conspicuous location, which sign or notice states "no handbills" or "no vendors or solicitors." Sec. 10.295

LICENSE: The license issued shall expire on December 31 of the year issued. The license fee is to be paid at the time of issuance.

Signed: [Signature] Date: 7/21/17

State of Michigan)
County of Wayne) ss.

Subscribed and sworn to by Benjamin Boyce
before me on the 21 day of July, 2017

D Linda M. Maier
Signature of Notary Public
My Commission expires: 4-17-2022

Public Safety: _____
City Clerk: _____
Council Action: _____
Plate No.: _____
Date Issued: _____
By: _____

Power Home Remodeling Group
List of Solicitors – Grosse Pointe Woods, MI

OK 1) Alex Medenbach
1125 Contours Ln.
Detroit, MI 48201
231-638-6962

OK 2) Jeffery Lada
2136 Briar Ln.
Burton, MI 48509
810-569-8511

OK 3) Matthew Combs
49110 Denton Rd. Apt. 27
Belleville, MI 48111
734-301-5930

OK 4) Mohamed Beydoun
21233 Fairview Dr.
Dearborn Heights, MI 48127
313-932-4271

OK 5) Oscar Ramos-Chacon
102 Algansee Dr.
Troy, MI 48083
956-560-2575

OK 6) Timothy Murphy
19227 Porter Dr.
Clinton Township, MI 48038
586-222-8822

OK 7) Adam Tylanda
16741 Joan St.
Southgate, MI 48195
734-771-8373

OK 8) Collin Feilla
412 Henley Dr.

RECEIVED

JUL 28 2017

CITY OF GROSSE POINTE WOODS
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236
(313) 343-2440

CITY OF GROSSE PTE. WOODS

APPLICATION FOR PERMIT/LICENSE – VENDOR/SOLICITOR/PEDDLER, ET AL

Chapter 10 Businesses. Section 10-220
Permit Fees: Annual \$75; Month \$20; Day \$10

Applicant: Matthew Taylor Birth Date: 07/01/1994

Home address: 41747 Tarragon Dr. Sterling Heights, MI 48314

Telephone: 5867139250 Driver's License No. T 460 589 229 521

Business Name: Edward Jones Telephone: 3138840175

Business Address: 19806 Mack Avenue, Grosse Pointe Woods, MI 48236

Description of Business: Financial Advisory Firm

Assistants: _____

Name	Address	Date of Birth
_____	_____	_____
_____	_____	_____
_____	_____	_____

If vehicle used, describe: 2011 Ford Fusion CHU 7128
Year Make Model License Plate #

Other cities served: -

Years previously licensed in Grosse Pointe Woods: 0

VENDOR: Valid for use from 9 a.m. to dusk or 7 p.m., local time, whichever occurs first, Sec. 10.224(e).

REFUSE VENDOR: Shall not collect, remove or cart away any materials between the hours of 10 p.m. and 6 a.m. the following morning, Sec. 10.221(a).

SOLICITOR: Shall not walk on residential or commercial lawns; must use sidewalk.

NO PERSON: Shall deliver or deposit residential handbills at any residential home or apartment where a sign or notice has been posted in a conspicuous location, which sign or notice states "no handbills" or "no vendors or solicitors." Sec. 10.295

LICENSE: The license issued shall expire on December 31 of the year issued. The license fee is to be paid at the time of issuance.

Signed: [Signature] Date: 7/28/17

State of Michigan)
County of Wayne) ss.

Subscribed and sworn to by Matthew Taylor
before me on the 28 day of July, 2017

Dinda M. Mawen
Signature of Notary Public
My Commission expires: 4-17-2022

	Approve	Deny
Public Safety:	<u>[Signature]</u>	_____
City Clerk:	<u>[Signature]</u>	_____
Council Action:	_____	_____
Plate No.:	_____	_____
Date Issued:	_____	_____
By:	_____	_____



CITY OF GROSSE POINTE WOODS

Office of the Treasurer/Comptroller

Memorandum

RECEIVED

AUG - 1 2017

CITY OF GROSSE PTE. WOODS

DATE: August 1, 2017
TO: Mayor Novitke and City Council
FROM: Cathrene Behrens, Treasurer/Comptroller
SUBJECT: Training Request

I am requesting Council authorization to attend a two-day advanced seminar in Farmington Hills, MI for an Advanced Microsoft Excel Workshop. Training dates are August 14-15, 2017 and the cost of registration is \$399. I would travel from my home to the workshop, mileage reimbursement would be approximately 41.2 miles total at \$0.535 for a total of \$22.04.

I am requesting Council authorization to attend the Michigan Government Finance Officer's Association Back-to-Basic 2017 Training on October 5, 2017 in Okemos, MI. This is a three-day training program, highly recommended and taught by the City's Auditor, William Brickey. The total cost for all is \$240.00 for all three sessions. I would travel from my home to the training, mileage reimbursement would be approximately 110 miles total at \$0.535 for a total of \$58.85.

The 2018 dates have not been released at this time but I will notify council when they become available. Funds are available in budget line 101-223-958.001, Training and Seminars. Funds were not budgeted for these specific training opportunities in this budget line but I will not be attending the GFOA Annual Conference which has a budgeted allocation of \$1,500.00. I have attached the budget worksheet for your reference.

Thank you for your consideration.

Department Head Signature

Fund Certification:

I hereby certify that unencumbered funds are available for the above purchase, and that the account number has been verified.

Treasurer/Comptroller Signature

CITY OF GROSSE POINTE WOODS
 BUDGET WORKSHEET - CITY TREASURER /COMPTROLLER
 FY 2017-18
 ACCOUNT DETAIL INFORMATION

ACCOUNT		QTY	UNIT COST	FY 2017-18	
NUMBER	DESCRIPTION			DEPT REQUESTED	CITY ADMIN RECOMM
101223958001	Training & Seminars				
101223958001	GFOA -APTUSC CONFERENCE	1		1,500	1,500
101223958001	MGFOA ANNUAL CONFERENCE	1		800	800
101223958001	MMTA Winter Workshop-Lansing	1		350	350
101223958001	MGFOA SPRING SEMINAR-Lansing	1		200	200
101223958001	Quarterly Treasurer/Finance Luncheons			100	100
101223958001	MGFOA - MMTA Fall Conference	1		600	600
101223958001	<i>*all conferences include mileage reimbursement</i>			-	-
101223958001				-	-
101223958001				-	-
101223958001				-	-
101223958001				-	-
ACCOUNT TOTAL				3,550	3,550



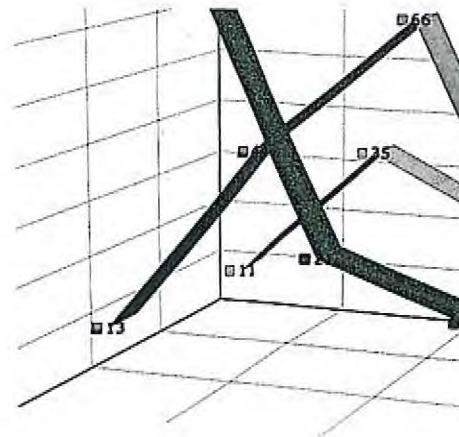
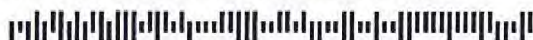
SkillPath
SEMINARS

6900 Squibb Road • P.O. Box 2768 • Mission, KS 66201-2768
a division of the Graceland College Center for Professional
Development and Lifelong Learning, Inc.

PREFERRED CUSTOMER # N1465501
VIP # 44280 - VH6P05 - 0791 - 0

*****AUTO**ALL FOR AADC 481
CONTROLLER
CITY OF GROSSE POINTE WOODS
20025 MACK PLAZA DR
GROSSE POINTE WOODS, MI 48236-2343

J0344915 6152



*Maximizing your Excel®
skills has never been easier ...*

Get behind the REAL power of Excel

Dear Controller,

By some accounts, there are over 500 million Excel users out there today. But did you know that ...

55% of Excel users never learn how to use 9 out of 10 of its most powerful features?

Whether Excel is a daily part of running your business or just occasionally used for a quick spreadsheet project, I bet you've run into a time or two when you became a *frustrated* Excel user. Frustrated because you knew Excel had to have a feature that could do what you were trying to do—just a whole lot more efficiently. If you're like most of us, scouring the Internet for answers or flipping through a 300-page+ user manual when you're trying to get your project done just isn't practical.

Don't you want to know how to use all 10 of Excel's most powerful features?

Advanced Microsoft® Excel® Techniques is a two-day workshop where you'll focus on Excel's 10 most powerful features *plus* everything in between—like "saving you time" tips, advanced "how-to's," programmer-only features and a whole lot more. You'll learn from Excel trainers who won't be stumped by the tough questions, *and* the instructor-led demonstrations are followed up with 8 hands-on labs filled with exercises you try yourself. Not many classes even come close to offering that. You'll see how to:

- Create custom fill lists, forms, Sparklines and advanced charts, utilize the Analysis ToolPak and learn how to secure your data
- Create PivotTable® and PivotChart® reports, learn to implement VBA and see how to publish data to the Web

Take a look at the next page, where we've included a comprehensive outline of the two-day agenda. For just \$399, you'll get the kind of Excel skills that really *will* make your job easier. You'll be able to attend in:

Farmington Hills, MI • August 14 - 15, 2017

Troy, MI • September 5 - 6, 2017

SkillPath has trained over 10 million people worldwide since 1989. We'd like to help you add "Excel power user" to your job title. It's easy to enroll ... **register on-line** at www.skillpath.com or with a quick phone call to 1-800-873-7545.

Get ready to put the power of Excel to work for you!

Sincerely,

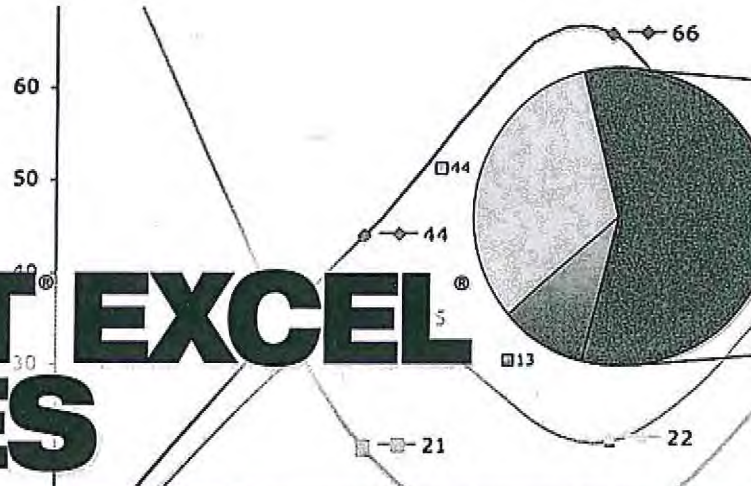
Jack Cave
President, SkillPath Seminars

P.S. *It costs just \$399 to get these Excel power-user secrets. With our 100% satisfaction guarantee, there's absolutely no reason not to attend.*



SkillPath Seminars invites you to attend
a very special **two-day workshop** ...

ADVANCED MICROSOFT EXCEL TECHNIQUES



*You'll be able
to attend in ...*

Farmington Hills, MI • August 14 - 15, 2017
Holiday Inn Hotel & Suites • 37529 Grand River Avenue

Troy, MI • September 5 - 6, 2017
Homewood Suites by Hilton • 1495 Equity Drive

VIP # 44280 - VH6P05 - 0791 - 0

Put the real power of Excel to work for YOU

Microsoft Excel is the spreadsheet and reporting software of choice for today's busy professional. From accountants to administrative assistants, from warehouse personnel to the marketing department, you'd be hard-pressed to find a spot in any organization where this well-known software program isn't used. But with the daily demands we all face, few of us truly get to know all the in's and out's of a software program, and who's got time to spend countless hours on trial-and-error methods for the one answer you need? Fortunately, that's no longer necessary—not with this valuable program that's available *right now*.

You DON'T need a programming degree to learn Excel features that'll change the way you work ...

Each part of the workshop focuses on in-depth Excel skills like:

- Data analysis and formulas
- PivotTables®
- Implementing VBA
- Time-saving shortcuts
- Design and formatting tips that'll make your spreadsheets pop—and a whole lot more.

The next time you think "It sure would be nice to ...," using the skills taught in this class, you'll be able to!

ENROLL TODAY and get advanced Excel techniques you'll be able to put to use your very next day back at work

**Enroll on-line at www.skillpath.com
or call toll free 1-800-873-7545**

Bring this training to your organization—call 1-800-767-7545

Presented by: SkillPath® Seminars • The Smart Choice® • ©SkillPath®



Practice what you learn in
8 Hands-on Labs

DAY ONE:

LAB 1: Creating custom fill lists

LAB 2: Creating custom forms

LAB 3: Installing and utilizing the Analysis ToolPak

LAB 4: Creating advanced charts and Sparklines

DAY TWO:

LAB 5: PivotTable® and PivotChart® reports and slicers

LAB 6: Implementing VBA

LAB 7: Publishing data to the Web

LAB 8: Securing your data

See back for the complete workshop outline.



**It's just
\$399 per person**
(4 or more, \$349 each)
to learn advanced
techniques from
true Excel experts

Workshop Agenda

PROGRAM HOURS: 9:00 a.m. – 4:00 p.m. both days

Day 1

■ Time-saving techniques

- How to format large blocks of cells quickly and efficiently with the power of Format Painter
- Make your titles and headings stand out by using the Merge and Center formatting feature
- How to fill out an entire column of data using the new Flash Fill tool
- Why and how to create relationships between tables
- How to quickly create custom AutoFilters to view your data the way you want to and how to take advantage of the search filter
- Simple techniques to connect to a variety of data sources, such as SQL Server®, Windows Azure™ Marketplace and others and import data into Excel®

■ Designing forms and formatting

- How to create stunning 3-D effects with your cells and implement artistic effects on images in your worksheets
- Using templates to create your worksheet can have you finished and on to the next project in a fraction of the time
- How to use Excel to quickly create professional-looking forms in minutes (not hours!)
- How to implement conditional formatting, take advantage of icon sets and improved data labels and a dozen other formatting tips and techniques for making your data stand out
- How to add control items to your worksheets, including combo boxes, list boxes, option buttons and many others

■ Data analysis and formulas

- How to take advantage of the Quick Analysis tool to get instant data analysis
- Using the Goal Seek function to help determine how to get your desired result
- How to utilize the new functions added to Excel
- How slicers can now also filter data in Excel tables, query tables and other data tables in addition to PivotTables
- How to use the Scenario tool to do a what-if analysis

■ Advanced charting and graphing functions

- How to quickly create a basic chart with a single keystroke
- Use pictures to create exciting charts that are even more descriptive than typical line and bar charts
- How to insert a Sparkline into a cell to instantly reveal patterns in your data
- The best way to visualize your data in a chart by using Recommended Charts
- The changes to the Chart ribbon and how to create a combo chart

Day 2

■ Getting the most out of PivotTable® and PivotChart® reports

- The in's and out's of Excel PivotTable and PivotChart reports, including how to create a stand-alone PivotChart
- How to quickly drill down, drill up and cross drill in your PivotTable without having to go back to your source data to identify specific information
- Use the new Recommended PivotTables feature to have Excel recommend different ways to summarize your data
- Create PivotTables based on multiple tables
- How to change your PivotTable field settings to a variety of options such as average, minimum, maximum or even custom settings

Confidently tackle complex data analysis, advanced charting and graphing, PivotTables, PivotChart reports and more!

■ Maximizing the power of Excel with VBA and macros

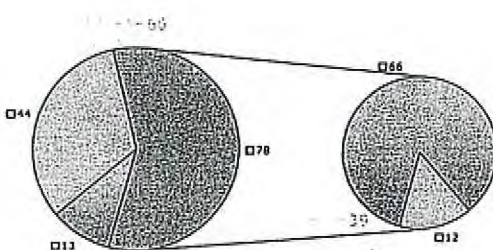
- A simple tool for learning VBA syntax, including how to reference specific cells, a range of cells, worksheets and more
- How to use loops to repeat commands multiple times
- View and modify modules, forms and other worksheet code using the Project Explorer and Visual Basic Editor
- How to write conditional If/Then statements in your code that can be used to execute other functions, control program flow, allow user input and perform many other functions
- How to create and use your own custom functions

■ Excel and the Internet

- How to get continuously updated data from a Web site into a worksheet
- Creating a macro that will update a chart published to a Web page at regular intervals
- How to embed worksheet data in a Web page
- Save time with the Excel Web Data add-in feature by using Web page data as a data source in your spreadsheet
- How to utilize the new features of Excel to share files and work with other people

■ Validating and securing your data

- How to lock values and formulas in your Excel worksheets
- Track down mistakes in your worksheet using the Formula Auditing tools
- How to use the Trust Center settings to manage Excel security
- How to share your Excel workbook and not worry about someone making changes that'll ruin your work
- How to use Data Validation to make sure the data going into any cell meets the criteria you've specified



**Enroll on-line at www.skillpath.com
or call toll free 1-800-873-7545**



**MICHIGAN GOVERNMENT
FINANCE OFFICERS ASSOCIATION**

[HOME](#)
[CALENDAR](#)
[MGFOA BACK TO BASICS 2017 - SESSION III](#)

MGFOA Back to Basics 2017 - Session III

Thu, Oct 5, 2017

Registration is: **OPEN**

[Register Now](#)

Governmental Budgeting

October 05, 2017

9:00am - 3:30pm

100-200 Level

[Okemos Conference Center](#)

2187 University Park Dr.

Okemos, MI 48864

517-381-7300

Registration Fees:

	Individual Sessions	Package of Three Sessions
Member	\$90 (\$115 after deadline)*	\$240 (\$255 after deadline)*
Non-Member	\$100 (\$125 after deadline)*	\$270 (\$285 after deadline)*

****Note: An additional \$5 processing fee will be charged for using the hard-copy registration form.***

The registration fee includes instructions, printed materials, refreshments, and lunch.

Package - Early Registration Deadline: April 3, 2017

Session I - Early Registration Deadline: April 3, 2017

Session II - Early Registration Deadline: May 23, 2017

Session III - Early Registration Deadline: September 28, 2017

Cancellation Policies:

Refunds will be made ONLY if MGFOA is notified by April 3, 2017 for Session I; May 23, 2017 for Session II; and September 28, 2017 for Session III. If you have registered and find that you cannot attend, you may transfer your registration to another person. Rates may vary based on membership status. Please notify MGFOA of this occurrence. No cancellations will be accepted for the package of (3) sessions after

April 3, 2017. However, if due to unforeseen circumstances you cannot attend session II or III and notify MGFOA prior to the cancellation date, your registration for that session will be carried forward to 2018.

Agenda:

Registration begins at 8:30AM. The program starts at 9:00AM and ends at approximately 3:30PM. Lunch will be served at noon.

Program Overview:

The Michigan Government Finance Officers Association is proud to offer a package of three one-day seminars designed for practitioners in the field of public finance who are responsible for the accounting and budgeting functions in their governmental units. Participants must have had basic accounting and bookkeeping training to enroll in this program.

Certificates of completion will be awarded to participants who successfully complete the series of three seminars within two years. Each seminar qualifies for six (6) CPE or .6 CEU credits. The CPE credits qualify for governmental accounting and auditing.

About the Speakers:

Bill Brickey is a governmental audit partner at Plante Moran and Pam Hill is governmental senior manager at Plante Moran. Between them, they have over 30 years of experience in P&M's governmental group. Both Bill and Pam are CPA's that specialize in serving governmental units of all sizes as auditors and financial advisors.

Session Description:

I. Fundamental Elements of Governmental Accounting

This seminar will introduce the concepts of fund accounting with emphasis on Governmental GAAP and their applications, as well as the state mandated uniform accounting system for local units. Accounting for Governmental, Special Revenue and Proprietary Funds will also be covered, as will current issues in governmental accounting. The session will include a discussion of GASB 34, its background and elements needed to prepare the government wide financial statements.

II. Public Financial Statements

This program is designed for local officials and practitioners in the field of public finance who are responsible for the financial reporting functions in their governmental units and those who would like to learn how to read and analyze a governmental financial statement. This seminar includes instruction and discussions about financial reporting in Michigan under the requirements of PA 2 of 1968, the Uniform

Accounting Act for Local Units of Government. The Government Finance Officers Association (GFOA) criteria for achieving the *Award for Excellence in Financial Reporting*, including the requirements of clarity, comparability and completeness will be reviewed and demonstrated.

III. Governmental Budgeting

This seminar includes instructions, discussions and samples of governmental budgeting as practiced in Michigan under the requirements of PA 621 of 1978, the Uniform Budgeting and Accounting Act for Local Units of Government. Topics will include:

- The budget as a policy document
- The budget as an operations guide
- The budget as a financial plan
- The budget document as a communications device

Hard-Copy Registration Form

8C

MEMO 17 - 34

RECEIVED
AUG -1 2017
CITY OF GROSSE POINTE WOODS

TO: Bruce Smith, City Administrator

FROM: Frank Schulte, Director of Public Services FS

DATE: July 28, 2017

SUBJECT: Purchase – Two Trackless Municipal Tractors

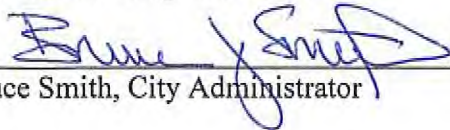
The City would realize many advantages by purchasing Trackless municipal tractors for the Department of Public Works. These are multi-purpose vehicles that can be used for curbside leaf collection, grass cutting, and snow plowing on both streets and sidewalks thus assuming the function and taking the place of leaf collectors, lawn mowers and tractors with sidewalk plows. Curbside leaf collection will be faster and the machines perform very well in wet weather. They provide more efficient lawn cutting capabilities due to a larger cutting deck and one trackless machine with operator for lawn cutting can replace using three riding mowers with operators thus two operators would be available to perform other tasks. The tractors also have an enclosed cab providing protection to the operator in all weather conditions. The easy accessibility of the engine compartment is a positive from a mechanical standpoint for general maintenance. Three other cities we surveyed currently using these vehicles have provided very positive feedback.

The DPW currently has five sweepster leaf machines that are 21-28 years old and parts are no longer available so when needed parts have to be fabricated. Each year we spend approximately \$27,000 on parts and mechanics' overtime expense to keep these machines working throughout the fall curbside leaf collection season. Additionally, 7 of the 8 DPW John Deere tractors are 7-18 years old. Estimated replacement cost is \$18,000 each and the department will need to replace 3 in the next 5 years. One John Deere riding mower is 17 years old with \$16,000.00 included in the 2017/18 budget for replacement. This mower purchase could be eliminated with approval of the Trackless tractors. The purchase of two Trackless MT7 municipal tractors will result in total estimated savings over next 5 years of \$187,000 (\$135,000 in parts and labor on sweepster leaf machines, \$36,000.00 by not replacing 2 of 3 John Deere tractors, and \$16,000 on replacing one John Deere mower).

I have received a quote from Bell Equipment Company to purchase two Trackless MT7 Municipal Tractors through the State of Michigan MIDEAL program at a price of \$172,064.00 each for a total of \$344,128.00. The MIDEAL program is a cooperative purchasing program for state and government agencies and the City can take advantage of the government pricing offered. I do not believe any benefit will accrue to the City by seeking further competitive bids. Therefore I recommend a purchase order be issued to Bell Equipment Company, 78 North Pointe Drive, Lake Orion, MI 48359 in an amount not to exceed \$344,128.00 for the purchase of two Trackless MT7 municipal tractors. Funds were budgeted for this purchase in Fiscal Year 2017-2018 in the Capital Improvement Budget (420). Pursuant to consultation with our bond counsel, the purchase can be funded prior to the bond sale through the use of existing funds. The general fund balance will be funding the purchase of these two municipal tractors and at the conclusion of the Capital Improvement General Obligation bonding process, the fund balance will be reimbursed.

If you have any questions concerning funding please contact Cathy Behrens.

Recommend approval of the above stated and do not believe any benefit will accrue to the City to seek further competitive bids.



Bruce Smith, City Administrator

8/1/2017
Date

Fund Certification:

A budget amendment and transfer is required from Account No. 101-000-395.000, Prior Fund Balance, into Account No. 420-902-977.103, Capital Improvement – Public Works in the amount of \$344,128.00 and that the account number has been verified.



Cathrene Behrens, Treasurer/Comptroller

T*rackless* VEHICLES



SERIES **MT7** – MUNICIPAL TRACTOR

FOR MAXIMUM PRODUCTIVITY, SAFETY AND COMFORT

.... FROM **THE LEADER** IN THE MUNICIPAL TRACTOR FIELD

SPECIFICATIONS

ENGINE		STD	OPT
John Deere	Tier 4 Final		
Displacement	275 cubic inch, 4.5 litre	STD	
Horsepower	74 BHP @ 2,500 rpm		
Torque	224 lb-ft @ 1600 rpm		
Equipped with cold start aid, block heater			
Air breather warning light		STD	

FEATURES		STD	OPT
Certified R.O.P.S cab structure		STD	
Digital dash: tachometer, speedometer, hour meter, fuel level, engine coolant temp., hydraulic oil temp., engine oil pressure, voltmeter		STD	
7-speed heater / defroster / AC		STD	
Climate Controlled Air conditioning / auxiliary heat and pressurization with 8 amber strobe lights		STD	
2 outside and 1 inside rear view mirror		STD	
3 point retractable seat belt - Orange		STD	
AM / FM / Bluetooth stereo, dual speakers, external aerial with amplifier		STD	
Cell phone holder, door pocket, storage tray		STD	
Front P.T.O		STD	
Tilt steering column with horn, self cancelling signal lever, hazard button		STD	
Left and right side slider windows		STD	
Intermittent front wiper and washer		STD	
Rear wiper and washer		STD	
High back, fabric covered air ride seat with lumbar support		STD	
20 gpm main hydraulic gear pump 14 gpm secondary hydraulic gear pump Low hydraulic oil warning		STD	
Reversing engine fan		STD	
F-N-R joystick		STD	
Battery disconnect switch		STD	
Remote battery terminal		STD	
Ride control		STD	
Cruise control		STD	
Fuel capacity of 92 Litres, 24 US Gallons		STD	

POWERTRAIN		STD	OPT
Sauer Danfoss hydrostatic / electronic transmission and motor		STD	
Control by electronic foot pedal programmed to control hydrostatic independently or both engine rpm and hydrostatic simultaneously		STD	
Trackless mechanical transmission with high / low range and neutral		STD	
10:1 deep reduction planetary transmission When coupled to mechanical transmission, 4 speed ranges instead of 2 Deep low is 0 – 10 feet / minute			OPT 9
Dana style Model 60 full float axles with new heavy duty alloy spindles Limited slip differentials 7,000 lbs capacity		STD	
Electric locking differential front axle only			OPT 10

SAFTY FEATURES		STD	OPT
Neutral safety start switch		STD	
Automatic hydraulic power shut offs if operator leaves seat		STD	
Automatic PTO shut down if operator leaves seat		STD	
Automatic engine shut down if operator leaves seat with shifter not in neutral position		STD	
Automatic hydraulic power shut offs if rotary wings are raised		STD	
Pinch point, danger, caution decals		STD	
Backup camera / Backup alarm		STD	
Articulation lock		STD	
Wire finger guard protection from engine fan blades Reflective striping on both sides and rear of tractor		STD	
External lift cylinder switch for attachment hookup		STD	

LIGHTS		STD	OPT
4 - Halogen headlights 1 - Halogen backup light 2 - Rubber mounted shockproof LED tail lights 1 - Interior dome light Front and rear signal lights and 4 way flashers - LED		STD	
Second rear backup light			OPT 15
Additional high mount rear tail lights			OPT 16
Headlight, signal / marker light guards			OPT 18



TRACKLESS ROTARY FINISHING MOWERS

6' Rotary Mower

The Trackless front mounted 72" Rotary Mower is designed for close trimming on both sides with a full width rear mount discharge. Four large gauge wheels and flexible attaching frame allow accurate cutting on rolling ground. Hydrostatic speed control and articulated steering on the MT6 provides the operator with precise control for trimming.

10' and 14' Rotary Mower

The Trackless wing type mower was designed to drastically cut mowing time on large areas such as campuses and parks. The three-section, front mounted mower provides the flexibility required to avoid scalping on undulating ground. It uses a 3-blade PTO driven center section with a hinged hydraulic driven wing on each side.

Progressive 14' Rotary Mower

For rougher areas and as an option for those who desire an extra heavy duty mower, we have partnered with Progressive Turf Equipment to offer you another mower option.

More Information

tracklessvehicles.com • (519) 688-0370

Trackless VEHICLES



**Picture Shown Discontinued Trackless Model MT6*

TRACKLESS 5-POSITION FOLDING V-PLOW



The 5-Position Folding V-Plow allows you to build flexibility into your sidewalk maintenance program by offering you the ability to choose between the simplicity of straight blade, the speed of a V-Plow, the maneuverability of a scoop plow or any configuration in between. The left and right wings are powered by independent hydraulic systems allowing you to change your blade arrangement as plowing conditions change. Double acting cylinders provide positive control of the mouldboard position when plowing forward or back-dragging.

General Info

Plow angle left or right: 30°

Plow Trip: while in the blade position

Cutting Edges: 2 - 6" x 5/8" thick hardened steel

Outside skid shoes: 2

Center skid shoe: 1

Hydraulic cylinders: 2 - double acting

More Information

tracklessvehicles.com • (519) 688-0370



8D

**CITY OF GROSSE POINTE WOODS
INFORMATION TECHNOLOGY
MEMORANDUM**

RECEIVED
AUG - 1 2017
CITY OF GROSSE PTE. WOODS

DATE: July 25, 2017

TO: Bruce J. Smith, City Administrator

CC: Catherine Behrens, City Treasurer/Comptroller

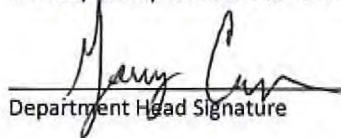
FROM: Gary Capps, Information Technology Manager

SUBJECT: Computer System Replacements


The current group of computers up for replacement, purchased 2011-2013, are beyond the end of their 4-year lifecycle and are no longer under warranty. To ensure smooth operation of the City departments, replacing these systems is necessary. I would like to have this placed on the August 7, 2017 Council Agenda for their approval. Attached are quotes for 15 Dell Precision Computers. Funds are included in the 2017-2018 budget to replace 15 computer workstations. I respectfully request Council's approval to purchase the computers from **Dell Computer Corporation One Dell Way Round Rock, Texas 78682** in an amount not to exceed \$21,400 for the replacements of the computers from the following accounts:

101855977.299	11 Computers	\$15,227.75 Quote 3000015882296.1
101855970.349	1 Computers	\$1,150.27 Quote 3000015883296.1
101855970.599	1 Computer	\$1,150.27 Quote 3000015883553.1
101855970.799	2 Computers	\$3,860.92 Quote 3000015870928.1

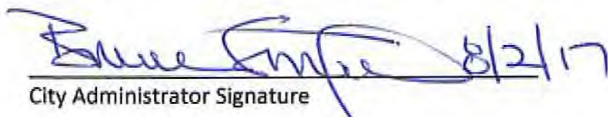
I hereby certify that the above items are necessary for the proper operation of this Department.


Department Head Signature

I hereby certify that unencumbered funds are available for the above purchase, and that the account number has been verified.


Treasurer/Comptroller Signature

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

 8/2/17
City Administrator Signature



A quote for your consideration!

Based on your business needs, we put the following quote together to help with your purchase decision. Please review your quote details below, then contact your sales rep when you're ready to place your order.

Total:\$15,227.75

Quote number:
3000015882296.1

Quote date:
Jul. 25, 2017

Quote expiration:
Aug. 24, 2017

Deal ID:
14499407

Company name:
CITY OF GROSSE POINTE WOODS

Customer number:
14695717

Phone:
(313) 343-2525

Sales rep information:
Laura Brock
Laura_Brock@Dell.com
(800) 456-3355
Ext: 7250551

Bill to:
CITY OF GROSSE POINTE WOODS
20025 MACK PLAZA DR
GROSSE POINTE WOODS
MI 48236-2343
US
(313) 343-2525

Pricing Summary

Item	Qty	Unit price	Subtotal
MPWS,7720,CRANE 17	3	\$2,008.53	\$6,025.59
Precisions Workstations T5810	8	\$1,150.27	\$9,202.16

Subtotal:	\$15,227.75
Shipping:	\$0.00
Environmental Fees:	\$0.00
Non-Taxable Amount:	\$15,227.75
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00
Total:	\$15,227.75

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Dear Customer,

Your Quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire certain changes please contact me as soon as possible.

Regards,

Laura Brock

Order this quote easily online through your [Premier page](#),
or if you do not have Premier, using [Quote to Order](#)

Shipping Group 1

Shipping Contact: GARY CAPPIS	Shipping phone: (313) 343-2430	Shipping via: Standard Ground	Shipping Address: 20025 MACK PLAZA DR GROSSE POINTE WOODS MI 48236-2343 US
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SKU	Description	Qty	Unit Price	Subtotal
	MPWS,7720,CRANE 17	3	\$2,008.53	\$6,025.59
Estimated Delivery Date: Aug. 1 - Aug. 4, 2017				
Contract Code: 99AGZ				
Customer Agreement No: MHEC-07012015				
379-BCVS	Intel Core i7-6820HQ (Quad Core 2.70GHz, 3.60GHz Turbo, 8MB 45W)	3	-	-
619-AIKP	Windows 7 Professional English, French, Spanish 64bit (Includes Windows 10 Pro License)	3	-	-
630-AAXE	No Productivity for Federal and Premier	3	-	-
338-BMQJ	Intel Core i7-6820HQ w/Type C USB and Intel HD Graphics 530	3	-	-
490-BDKG	Thermal pad Type-B for Nvidia Graphic Card	3	-	-
490-BDKH	Nvidia Quadro P3000 w/6GB GDDR5	3	-	-
319-BBEE	Bezel for 17.3" FHD (1920x1080) / HD+ (1600x900) Anti Glare LED-backlit with Mic only	3	-	-
391-BDCH	17.3" FHD (1920x1080) Anti-Glare LED-backlit	3	-	-
370-ADHS	8GB (1x8GB) 2400MHz DDR4 Non-ECC SDRAM	3	-	-
400-AOSE	500GB 2.5" 7mm SATA (7200 RPM) Hard Drive	3	-	-
401-AAGM	No Additional Hard Drive	3	-	-
401-AAGM	No Additional Hard Drive	3	-	-
780-BBFE	No RAID	3	-	-

580-AFTO	Keyboard, Lattice for 106key KB	3	-	-
580-AFTV	Keyboard, US-English non backlit	3	-	-
346-BCFD	Palm Rest with Smart Card and without finger printer	3	-	-
555-BDDK	DW1820 802.11AC Dual-Band Wi-Fi + BT 4.1 Wireless Card (2x2), Mobile Precision	3	-	-
556-BBDZ	No Mobile Broadband	3	-	-
451-BBPQ	6-cell (91Wh) Lithium Ion Polymer Battery with ExpressCharge	3	-	-
450-AFXO	240W AC Adapter	3	-	-
631-ABEL	No Out-of-Band Systems Management	3	-	-
640-BBES	Dell Precision Optimizer	3	-	-
634-BENZ	No DDP ESS Software	3	-	-
954-3465	No DDPE Encryption Software	3	-	-
430-XYGV	Resource DVD not Included	3	-	-
620-AARL	No OS Media Kit	3	-	-
340-AASE	No Setup and Features Guide	3	-	-
340-ACQQ	No Option Included	3	-	-
387-BBDO	No Energy Star	3	-	-
817-BBBB	No FGA	3	-	-
210-AKJX	Mobile Precision 7720 XCTO BASE	3	-	-
555-BDFV	Qualcomm QCA61x4A 802.11ac Dual Band(2x2) Wireless Adapter+ Bluetooth 4.1 Driver	3	-	-
570-AADK	No Mouse	3	-	-
330-1838	6-Foot, 3-Pin Power Cord, Mobile Precision, US	3	-	-
340-AGIK	Safety/Environment and Regulatory Guide (English/French Multi-language)	3	-	-
332-1286	US Order	3	-	-
389-BCGW	No UPC Label	3	-	-
328-BCKX	SHIP, NBK, DAO, SHUTTLE, 7720	3	-	-
328-BCKY	Ship Material	3	-	-
328-BCKZ	System Shipment Material, 7720	3	-	-
328-BCLB	Dell Precision Ship Material, 7720 (TPM Enabled)	3	-	-
340-AAPP	Direct ship Info Mod	3	-	-
389-BRFX	Regulatory Anatel Label	3	-	-
389-BHGE	Intel Core i7 Processor Label	3	-	-
422-0052	SW, MY-DELL, CRRS	3	-	-
525-0131	Dell Command Power Manager (DCPM)	3	-	-
631-ABHC	System Driver for Mobile Precision 7720	3	-	-
640-BBDF	Adobe Reader 11	3	-	-
640-BBES	Dell Precision Optimizer	3	-	-
640-BBLW	Dell(TM) Digital Delivery Cirrus Client	3	-	-
658-BBMR	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	3	-	-
658-BCUV	Dell Developed Recovery Environment	3	-	-
800-BBGH	BTO Standard Shipment (EL)	3	-	-
804-5016	Dell Limited Hardware Warranty Plus Service	3	-	-
804-5018	Onsite/In-Home Service After Remote Diagnosis 3 Years	3	-	-
452-BBDB	Dell Docking Spacer for Latitude	3	-	-

SKU	Description	Qty	Unit Price	Subtotal
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Precisions Workstations T5810	8	\$1,150.27	\$9,202.16
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Estimated Delivery Date: Aug. 2 - Aug. 7, 2017

Contract Code: 99AGZ

Customer Agreement No: MHEC-07012015

210-ACQM	Dell Precision Tower 5810 XCTO Base	8	-	-
338-BKDN	Intel Xeon Processor E5-1607 v4 (4C, 3.1GHz,, 2133MHz, 10MB, 140W)	8	-	-
412-AADM	Heatsink for single CPU T5810	8	-	-
619-AIKN	Windows 7 Pro English, French, Spanish 64bit (Includes Windows 10 Pro License)	8	-	-
658-BCSB	Microsoft(R) Office 30 Days Trial	8	-	-
321-BCEK	Dell Precision Tower 5810 425W TPM Chassis, BW	8	-	-
490-BCCC	AMD FirePro W2100 2GB (2 DP) (1 DP to SL-DVI adapter)	8	-	-
370-ACQX	8GB (2x4GB) 2400MHz DDR4 RDIMM ECC	8	-	-
631-AAID	No Out-of-Band Systems Management	8	-	-
400-AAWR	500GB 3.5inch Serial ATA (7,200 Rpm) Hard Drive	8	-	-
401-AADF	Fixed Precision Workstation	8	-	-
401-AADF	No Additional Hard Drive	8	-	-
401-AADF	No Additional Hard Drive	8	-	-
401-AADF	No Additional Hard Drive	8	-	-
411-XXXY	Boot drive or boot volume is less than 2TB	8	-	-
403-BBGV	Integrated Intel AHCI chipset SATA controller (6 x 6.0Gb/s) - SW RAID 0/1/5/10	8	-	-
449-BBEF	C1 SATA 3.5 Inch, 1-2 Hard Drives	8	-	-
780-BBCJ	Non RAID	8	-	-
580-ADJC	Dell KB216 Wired Multi-Media Keyboard English Black	8	-	-
275-BBBW	Dell MS116 Wired Mouse, Black	8	-	-
386-BBBE	No Dell Tera2 Remote Access host card for the Wyse P25 Zero Client	8	-	-
555-BBJO	No Additional Network Card Selected (Integrated NIC included)	8	-	-
510-BBBW	Sound Card Not Included	8	-	-
817-BBBC	Not selected in this configuration	8	-	-
385-BBBL	No Media Card Reader	8	-	-
429-AAPD	8x Slimline DVD-ROM Drive	8	-	-
520-AADM	Internal Speaker	8	-	-
470-AAKG	US 125V Power Cord	8	-	-
340-AGIK	Safety/Environment and Regulatory Guide (English/French Multi-language)	8	-	-
340-AMCB	Tech Sheet for Dell Optiplex T5810	8	-	-
430-XXYU	Resource DVD not Included	8	-	-
620-AALW	OS-Windows Media Not Included	8	-	-
387-BBBE	No Energy Star	8	-	-
658-BBTV	CMS Essentials DVD no Media	8	-	-
954-3465	No DDPE Encryption Software	8	-	-

634-BENZ	No DDP ESS Software	8	-	-
817-BBBB	No FGA	8	-	-
328-BBEO	Shipping Material for System	8	-	-
340-AEYP	SHIP,PWS,LNK,NO,NO,AMF	8	-	-
520-AABF	External Speaker Not Included	8	-	-
389-BFFO	MOD,LBL,REG,T5810,DAO	8	-	-
389-BFJR	Regulatory Label	8	-	-
389-BDCE	No UPC Label	8	-	-
421-9982	Thank you for buying Dell	8	-	-
422-0008	Dell Data Protection System Tools Digital Delivery/DT	8	-	-
422-0052	SW,MY-DELL,CRRS	8	-	-
444-BBBG	BIOS match checked back to factory	8	-	-
444-BBBS	BIOS binary check enabled and verified	8	-	-
640-BBDH	Adobe Reader 11	8	-	-
640-BBES	Dell Precision Optimizer	8	-	-
640-BBEW	Dell Data Protection Protected Workspace	8	-	-
640-BBHR	Visit www.dell.com/encryption	8	-	-
640-BBHS	Not Selected in this Configuration	8	-	-
658-BBIH	Dell Applications for Windows 7	8	-	-
637-AAAM	No Dell Backup and Recovery software	8	-	-
389-BBRO	Intel Xeon Label	8	-	-
650-AAAJ	No Anti-Virus Software	8	-	-
461-AABV	No Accessories	8	-	-
575-BBCH	No Stand included	8	-	-
332-1286	US Order	8	-	-
461-AAAB	Chassis Intrusion Switch	8	-	-
329-BBJL	TPM Enabled	8	-	-
989-3449	Thank you choosing Dell ProSupport. For tech support, visit http://support.dell.com/ProSupport or call 1-866-516-3115	8	-	-
997-7163	Dell Limited Hardware Warranty Plus Service	8	-	-
997-7188	ProSupport: Next Business Day Onsite 3 Years	8	-	-
997-7208	ProSupport: 7x24 Technical Support, 3 Years	8	-	-

Subtotal:	\$15,227.75
Shipping:	\$0.00
Environmental Fees:	\$0.00
Estimated Tax:	\$0.00
Total:	\$15,227.75



A quote for your consideration!

Based on your business needs, we put the following quote together to help with your purchase decision. Please review your quote details below, then contact your sales rep when you're ready to place your order.

Total:\$1,150.27**Quote number:**
3000015883296.1**Quote date:**
Jul. 25, 2017**Quote expiration:**
Aug. 24, 2017**Deal ID:**
14499407**Company name:**
CITY OF GROSSE POINTE WOODS**Customer number:**
14695717**Phone:**
(313) 343-2525**Sales rep information:**
Laura Brock
Laura_Brock@Dell.com
(800) 456-3355
Ext: 7250551**Bill to:**
CITY OF GROSSE POINTE WOODS
20025 MACK PLAZA DR
GROSSE POINTE WOODS
MI 48236-2343
US
(313) 343-2525

Pricing Summary

Item	Qty	Unit price	Subtotal
Precisions Workstations T5810	1	\$1,150.27	\$1,150.27

Subtotal:	\$1,150.27
Shipping:	\$0.00
Environmental Fees:	\$0.00
Non-Taxable Amount:	\$1,150.27
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00
Total:	\$1,150.27

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Dear Customer,

Your Quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire certain changes please contact me as soon as possible.

Regards,

Laura Brock

Order this quote easily online through your [Premier page](#),
or if you do not have Premier, using [Quote to Order](#)

Shipping Group 1

Shipping Contact: GARY CAPPIS	Shipping phone: (313) 343-2430	Shipping via: Standard Ground	Shipping Address: 20025 MACK PLAZA DR GROSSE POINTE WOODS MI 48236-2343 US
---	--	---	---

SKU	Description	Qty	Unit Price	Subtotal
	Precisions Workstations T5810	1	\$1,150.27	\$1,150.27
	Estimated Delivery Date: Aug. 2 - Aug. 7, 2017			
	Contract Code: 99AGZ			
	Customer Agreement No: MHEC-07012015			
210-ACQM	Dell Precision Tower 5810 XCTO Base	1	-	-
338-BKDN	Intel Xeon Processor E5-1607 v4 (4C, 3.1GHz,, 2133MHz, 10MB, 140W)	1	-	-
412-AADM	Heatsink for single CPU T5810	1	-	-
619-AIKN	Windows 7 Pro English, French, Spanish 64bit (Includes Windows 10 Pro License)	1	-	-
658-BCSB	Microsoft(R) Office 30 Days Trial	1	-	-
321-BCEK	Dell Precision Tower 5810 425W TPM Chassis, BW	1	-	-
490-BCCC	AMD FirePro W2100 2GB (2 DP) (1 DP to SL-DVI adapter)	1	-	-
370-ACQX	8GB (2x4GB) 2400MHz DDR4 RDIMM ECC	1	-	-
631-AAID	No Out-of-Band Systems Management	1	-	-
400-AAWR	500GB 3.5inch Serial ATA (7,200 Rpm) Hard Drive	1	-	-
	Fixed Precision Workstation			
401-AADF	No Additional Hard Drive	1	-	-
401-AADF	No Additional Hard Drive	1	-	-
401-AADF	No Additional Hard Drive	1	-	-

411-XXXY	Boot drive or boot volume is less than 2TB	1	-	-
403-BBGV	Integrated Intel AHCI chipset SATA controller (6 x 6.0Gb/s) - SW RAID 0/1/5/10	1	-	-
449-BBEF	C1 SATA 3.5 Inch, 1-2 Hard Drives	1	-	-
780-BBCJ	Non RAID	1	-	-
580-ADJC	Dell KB216 Wired Multi-Media Keyboard English Black	1	-	-
275-BBBW	Dell MS116 Wired Mouse, Black	1	-	-
386-BBBE	No Dell Tera2 Remote Access host card for the Wyse P25 Zero Client	1	-	-
555-BBJO	No Additional Network Card Selected (Integrated NIC included)	1	-	-
510-BBBW	Sound Card Not Included	1	-	-
817-BBBC	Not selected in this configuration	1	-	-
385-BBBL	No Media Card Reader	1	-	-
429-AAPD	8x Slimline DVD-ROM Drive	1	-	-
520-AADM	Internal Speaker	1	-	-
470-AAKG	US 125V Power Cord	1	-	-
340-AGIK	Safety/Environment and Regulatory Guide (English/French Multi-language)	1	-	-
340-AMCB	Tech Sheet for Dell Optiplex T5810	1	-	-
430-XXYU	Resource DVD not Included	1	-	-
620-AALW	OS-Windows Media Not Included	1	-	-
387-BBBE	No Energy Star	1	-	-
658-BBTV	CMS Essentials DVD no Media	1	-	-
954-3465	No DDPE Encryption Software	1	-	-
634-BENZ	No DDP ESS Software	1	-	-
817-BBBB	No FGA	1	-	-
328-BBEO	Shipping Material for System	1	-	-
340-AEYP	SHIP,PWS,LNK,NO,NO,AMF	1	-	-
520-AABF	External Speaker Not Included	1	-	-
389-BFFO	MOD,LBL,REG,T5810,DAO	1	-	-
389-BFJR	Regulatory Label	1	-	-
389-BDCE	No UPC Label	1	-	-
421-9982	Thank you for buying Dell	1	-	-
422-0008	Dell Data Protection System Tools Digital Delivery/DT	1	-	-
422-0052	SW,MY-DELL,CRRS	1	-	-
444-BBBG	BIOS match checked back to factory	1	-	-
444-BBBS	BIOS binary check enabled and verified	1	-	-
640-BBDH	Adobe Reader 11	1	-	-
640-BBES	Dell Precision Optimizer	1	-	-
640-BBEW	Dell Data Protection Protected Workspace	1	-	-
640-BBHR	Visit www.dell.com/encryption	1	-	-
640-BBHS	Not Selected in this Configuration	1	-	-
658-BBIH	Dell Applications for Windows 7	1	-	-
637-AAAM	No Dell Backup and Recovery software	1	-	-
389-BBRO	Intel Xeon Label	1	-	-
650-AAAJ	No Anti-Virus Software	1	-	-
461-AABV	No Accessories	1	-	-
575-BBCH	No Stand included	1	-	-
332-1286	US Order	1	-	-
461-AAAB	Chassis Intrusion Switch	1	-	-
329-BBJL	TPM Enabled	1	-	-
989-3449	Thank you choosing Dell ProSupport. For tech	1	-	-

	support, visit http://support.dell.com/ProSupport or call 1-866-516-3115			
997-7163	Dell Limited Hardware Warranty Plus Service	1	-	-
997-7188	ProSupport: Next Business Day Onsite 3 Years	1	-	-
997-7208	ProSupport: 7x24 Technical Support, 3 Years	1	-	-

Subtotal:	\$1,150.27
Shipping:	\$0.00
Environmental Fees:	\$0.00
Estimated Tax:	\$0.00
Total:	\$1,150.27



A quote for your consideration!

Based on your business needs, we put the following quote together to help with your purchase decision. Please review your quote details below, then contact your sales rep when you're ready to place your order.

Total:\$1,150.27

Quote number:
3000015883553.1

Quote date:
Jul. 25, 2017

Quote expiration:
Aug. 24, 2017

Deal ID:
14499407

Company name:
CITY OF GROSSE POINTE WOODS

Customer number:
14695717

Phone:
(313) 343-2525

Sales rep information:
Laura Brock
Laura_Brock@Dell.com
(800) 456-3355
Ext: 7250551

Bill to:
CITY OF GROSSE POINTE WOODS
20025 MACK PLAZA DR
GROSSE POINTE WOODS
MI 48236-2343
US
(313) 343-2525

Pricing Summary

Item	Qty	Unit price	Subtotal
Precisions Workstations T5810	1	\$1,150.27	\$1,150.27

Subtotal:	\$1,150.27
Shipping:	\$0.00
Environmental Fees:	\$0.00
Non-Taxable Amount:	\$1,150.27
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00
Total:	\$1,150.27

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Dear Customer,

Your Quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire certain changes please contact me as soon as possible.

Regards,

Laura Brock

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or if you do not have Premier, using [Quote to Order](#)

Shipping Group 1

Shipping Contact: GARY CAPPS	Shipping phone: (313) 343-2430	Shipping via: Standard Ground	Shipping Address: 20025 MACK PLAZA DR GROSSE POINTE WOODS MI 48236-2343 US
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SKU	Description	Qty	Unit Price	Subtotal
	Precisions Workstations T5810	1	\$1,150.27	\$1,150.27
	Estimated Delivery Date: Aug. 2 - Aug. 7, 2017			
	Contract Code: 99AGZ			
	Customer Agreement No: MHEC-07012015			
210-ACQM	Dell Precision Tower 5810 XCTO Base	1	-	-
338-BKDN	Intel Xeon Processor E5-1607 v4 (4C, 3.1GHz,, 2133MHz, 10MB, 140W)	1	-	-
412-AADM	Heatsink for single CPU T5810	1	-	-
619-AIKN	Windows 7 Pro English, French, Spanish 64bit (Includes Windows 10 Pro License)	1	-	-
658-BCSB	Microsoft(R) Office 30 Days Trial	1	-	-
321-BCEK	Dell Precision Tower 5810 425W TPM Chassis, BW	1	-	-
490-BCCC	AMD FirePro W2100 2GB (2 DP) (1 DP to SL-DVI adapter)	1	-	-
370-ACQX	8GB (2x4GB) 2400MHz DDR4 RDIMM ECC	1	-	-
631-AAID	No Out-of-Band Systems Management	1	-	-
400-AAWR	500GB 3.5inch Serial ATA (7,200 Rpm) Hard Drive	1	-	-
	Fixed Precision Workstation			
401-AADF	No Additional Hard Drive	1	-	-
401-AADF	No Additional Hard Drive	1	-	-
401-AADF	No Additional Hard Drive	1	-	-

411-XXXY	Boot drive or boot volume is less than 2TB	1	-	-
403-BBGV	Integrated Intel AHCI chipset SATA controller (6 x 6.0Gb/s) - SW RAID 0/1/5/10	1	-	-
449-BBEF	C1 SATA 3.5 Inch, 1-2 Hard Drives	1	-	-
780-BBCJ	Non RAID	1	-	-
580-ADJC	Dell KB216 Wired Multi-Media Keyboard English Black	1	-	-
275-BBBW	Dell MS116 Wired Mouse, Black	1	-	-
386-BBBE	No Dell Tera2 Remote Access host card for the Wyse P25 Zero Client	1	-	-
555-BBJO	No Additional Network Card Selected (Integrated NIC included)	1	-	-
510-BBBW	Sound Card Not Included	1	-	-
817-BBBC	Not selected in this configuration	1	-	-
385-BBBL	No Media Card Reader	1	-	-
429-AAPD	8x Slimline DVD-ROM Drive	1	-	-
520-AADM	Internal Speaker	1	-	-
470-AAKG	US 125V Power Cord	1	-	-
340-AGIK	Safety/Environment and Regulatory Guide (English/French Multi-language)	1	-	-
340-AMCB	Tech Sheet for Dell Optiplex T5810	1	-	-
430-XXYU	Resource DVD not Included	1	-	-
620-AALW	OS-Windows Media Not Included	1	-	-
387-BBBE	No Energy Star	1	-	-
658-BBTV	CMS Essentials DVD no Media	1	-	-
954-3465	No DDPE Encryption Software	1	-	-
634-BENZ	No DDP ESS Software	1	-	-
817-BBBB	No FGA	1	-	-
328-BBEO	Shipping Material for System	1	-	-
340-AEYP	SHIP,PWS,LNK,NO,NO,AMF	1	-	-
520-AABF	External Speaker Not Included	1	-	-
389-BFFO	MOD,LBL,REG,T5810,DAO	1	-	-
389-BFJR	Regulatory Label	1	-	-
389-BDCE	No UPC Label	1	-	-
421-9982	Thank you for buying Dell	1	-	-
422-0008	Dell Data Protection System Tools Digital Delivery/DT	1	-	-
422-0052	SW,MY-DELL,CRRS	1	-	-
444-BBBG	BIOS match checked back to factory	1	-	-
444-BBBS	BIOS binary check enabled and verified	1	-	-
640-BBDH	Adobe Reader 11	1	-	-
640-BBES	Dell Precision Optimizer	1	-	-
640-BBEW	Dell Data Protection Protected Workspace	1	-	-
640-BBHR	Visit www.dell.com/encryption	1	-	-
640-BBHS	Not Selected in this Configuration	1	-	-
658-BBIH	Dell Applications for Windows 7	1	-	-
637-AAAM	No Dell Backup and Recovery software	1	-	-
389-BBRO	Intel Xeon Label	1	-	-
650-AAAJ	No Anti-Virus Software	1	-	-
461-AABV	No Accessories	1	-	-
575-BBCH	No Stand included	1	-	-
332-1286	US Order	1	-	-
461-AAAB	Chassis Intrusion Switch	1	-	-
329-BBJL	TPM Enabled	1	-	-
989-3449	Thank you choosing Dell ProSupport. For tech	1	-	-

	support, visit http://support.dell.com/ProSupport or call 1-866-516-3115			
997-7163	Dell Limited Hardware Warranty Plus Service	1	-	-
997-7188	ProSupport: Next Business Day Onsite 3 Years	1	-	-
997-7208	ProSupport: 7x24 Technical Support, 3 Years	1	-	-

Subtotal:	\$1,150.27
Shipping:	\$0.00
Environmental Fees:	\$0.00
Estimated Tax:	\$0.00
Total:	\$1,150.27



A quote for your consideration!

Based on your business needs, we put the following quote together to help with your purchase decision. Please review your quote details below, then contact your sales rep when you're ready to place your order.

Total: \$3,860.92

Quote number:
3000015870928.1

Quote date:
Jul. 25, 2017

Quote expiration:
Aug. 24, 2017

Deal ID:
14499407

Company name:
CITY OF GROSSE POINTE WOODS

Customer number:
14695717

Phone:
(313) 343-2525

Sales rep information:
Laura Brock
Laura_Brock@Dell.com
(800) 456-3355
Ext: 7250551

Bill to:
CITY OF GROSSE POINTE WOODS
20025 MACK PLAZA DR
GROSSE POINTE WOODS
MI 48236-2343
US
(313) 343-2525

Pricing Summary

Item	Qty	Unit price	Subtotal
MPWS,7720,CRANE 17	1	\$1,852.39	\$1,852.39
MPWS,7720,CRANE 17	1	\$2,008.53	\$2,008.53
Subtotal:			\$3,860.92
Shipping:			\$0.00
Environmental Fees:			\$0.00
Non-Taxable Amount:			\$3,860.92
Taxable Amount:			\$0.00
Estimated Tax:			\$0.00
Total:			\$3,860.92

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Dear Customer,

Your Quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire certain changes please contact me as soon as possible.

Regards,

Laura Brock

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or if you do not have Premier, using [Quote to Order](#)

Shipping Group 1

Shipping Contact: GARY CAPPIS	Shipping phone: (313) 343-2430	Shipping via: Standard Ground	Shipping Address: 20025 MACK PLAZA DR GROSSE POINTE WOODS MI 48236-2343 US
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SKU	Description	Qty	Unit Price	Subtotal
	MPWS,7720,CRANE 17	1	\$1,852.39	\$1,852.39
Estimated Delivery Date: Aug. 1 - Aug. 4, 2017				
Contract Code: 99AGZ				
Customer Agreement No: MHEC-07012015				
379-BCVS	Intel Core i7-6820HQ (Quad Core 2.70GHz, 3.60GHz Turbo, 8MB 45W)	1	-	-
619-AIKP	Windows 7 Professional English, French, Spanish 64bit (Includes Windows 10 Pro License)	1	-	-
630-AAXE	No Productivity for Federal and Premier	1	-	-
338-BMQJ	Intel Core i7-6820HQ w/Type C USB and Intel HD Graphics 530	1	-	-
490-BDKD	Nvidia Quadro M1200 w/4GB GDDR5	1	-	-
490-BDKE	Thermal pad Type-A for Nvidia Graphic Card	1	-	-
319-BBEE	Bezel for 17.3" FHD (1920x1080) / HD+ (1600x900) Anti Glare LED-backlit with Mic only	1	-	-
391-BDCH	17.3" FHD (1920x1080) Anti-Glare LED-backlit	1	-	-
370-ADHS	8GB (1x8GB) 2400MHz DDR4 Non-ECC SDRAM	1	-	-
400-AOSE	500GB 2.5" 7mm SATA (7200 RPM) Hard Drive	1	-	-
401-AAGM	No Additional Hard Drive	1	-	-
401-AAGM	No Additional Hard Drive	1	-	-
780-BBFE	No RAID	1	-	-

580-AFTO	Keyboard, Lattice for 106key KB	1	-	-
580-AFTV	Keyboard, US-English non backlit	1	-	-
346-BCFD	Palm Rest with Smart Card and without finger printer	1	-	-
555-BDDK	DW1820 802.11AC Dual-Band Wi-Fi + BT 4.1 Wireless Card (2x2), Mobile Precision	1	-	-
556-BBDZ	No Mobile Broadband	1	-	-
451-BBPQ	6-cell (91Wh) Lithium Ion Polymer Battery with ExpressCharge	1	-	-
450-AFXO	240W AC Adapter	1	-	-
631-ABEL	No Out-of-Band Systems Management	1	-	-
640-BBES	Dell Precision Optimizer	1	-	-
634-BENZ	No DDP ESS Software	1	-	-
954-3465	No DDPE Encryption Software	1	-	-
430-XYGV	Resource DVD not Included	1	-	-
620-AARL	No OS Media Kit	1	-	-
340-AASE	No Setup and Features Guide	1	-	-
340-ACQQ	No Option Included	1	-	-
387-BBDO	No Energy Star	1	-	-
817-BBBB	No FGA	1	-	-
210-AKJX	Mobile Precision 7720 XCTO BASE	1	-	-
555-BDFV	Qualcomm QCA61x4A 802.11ac Dual Band(2x2) Wireless Adapter+ Bluetooth 4.1 Driver	1	-	-
570-AADK	No Mouse	1	-	-
330-1838	6-Foot, 3-Pin Power Cord, Mobile Precision, US	1	-	-
340-AGIK	Safety/Environment and Regulatory Guide (English/French Multi-language)	1	-	-
332-1286	US Order	1	-	-
389-BCGW	No UPC Label	1	-	-
328-BCKX	SHIP, NBK, DAO, SHUTTLE, 7720	1	-	-
328-BCKY	Ship Material	1	-	-
328-BCKZ	System Shipment Material, 7720	1	-	-
328-BCLB	Dell Precision Ship Material, 7720 (TPM Enabled)	1	-	-
340-AAPP	Direct ship Info Mod	1	-	-
389-BRFX	Regulatory Anatel Label	1	-	-
389-BHGE	Intel Core i7 Processor Label	1	-	-
422-0052	SW, MY-DELL, CRRS	1	-	-
525-0131	Dell Command Power Manager (DCPM)	1	-	-
631-ABHC	System Driver for Mobile Precision 7720	1	-	-
640-BBDF	Adobe Reader 11	1	-	-
640-BBES	Dell Precision Optimizer	1	-	-
640-BBLW	Dell(TM) Digital Delivery Cirrus Client	1	-	-
658-BBMR	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	1	-	-
658-BCUV	Dell Developed Recovery Environment	1	-	-
800-BBGH	BTO Standard Shipment (EL)	1	-	-
804-5016	Dell Limited Hardware Warranty Plus Service	1	-	-
804-5018	Onsite/In-Home Service After Remote Diagnosis 3 Years	1	-	-
452-BBDB	Dell Docking Spacer for Latitude	1	-	-

SKU	Description	Qty	Unit Price	Subtotal
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MPWS,7720,CRANE 17	1	\$2,008.53	\$2,008.53
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Estimated Delivery Date: Aug. 1 - Aug. 4, 2017

Contract Code: 99AGZ

Customer Agreement No: MHEC-07012015

379-BCVS	Intel Core i7-6820HQ (Quad Core 2.70GHz, 3.60GHz Turbo, 8MB 45W)	1	-	-
619-AIKP	Windows 7 Professional English, French, Spanish 64bit (Includes Windows 10 Pro License)	1	-	-
630-AAXE	No Productivity for Federal and Premier	1	-	-
338-BMQJ	Intel Core i7-6820HQ w/Type C USB and Intel HD Graphics 530	1	-	-
490-BDKG	Thermal pad Type-B for Nvidia Graphic Card	1	-	-
490-BDKH	Nvidia Quadro P3000 w/6GB GDDR5	1	-	-
319-BBEE	Bezel for 17.3" FHD (1920x1080) / HD+ (1600x900) Anti Glare LED-backlit with Mic only	1	-	-
391-BDCJ	17.3" HD+ (1600x900) Anti-Glare LED-backlit	1	-	-
370-ADHS	8GB (1x8GB) 2400MHz DDR4 Non-ECC SDRAM	1	-	-
400-AOSE	500GB 2.5" 7mm SATA (7200 RPM) Hard Drive	1	-	-
401-AAGM	No Additional Hard Drive	1	-	-
401-AAGM	No Additional Hard Drive	1	-	-
780-BBFE	No RAID	1	-	-
580-AFTO	Keyboard, Lattice for 106key KB	1	-	-
580-AFTV	Keyboard, US-English non backlit	1	-	-
346-BCFD	Palm Rest with Smart Card and without finger printer	1	-	-
555-BDDK	DW1820 802.11AC Dual-Band Wi-Fi + BT 4.1 Wireless Card (2x2), Mobile Precision	1	-	-
556-BBDZ	No Mobile Broadband	1	-	-
451-BBPQ	6-cell (91Wh) Lithium Ion Polymer Battery with ExpressCharge	1	-	-
450-AFXO	240W AC Adapter	1	-	-
631-ABEL	No Out-of-Band Systems Management	1	-	-
640-BBES	Dell Precision Optimizer	1	-	-
634-BENZ	No DDP ESS Software	1	-	-
954-3465	No DDPE Encryption Software	1	-	-
430-XYGV	Resource DVD not Included	1	-	-
620-AARL	No OS Media Kit	1	-	-
340-AASE	No Setup and Features Guide	1	-	-
340-ACQQ	No Option Included	1	-	-
387-BBDO	No Energy Star	1	-	-
817-BBBB	No FGA	1	-	-
210-AKJX	Mobile Precision 7720 XCTO BASE	1	-	-
555-BDFV	Qualcomm QCA61x4A 802.11ac Dual Band(2x2) Wireless Adapter+ Bluetooth 4.1 Driver	1	-	-
570-AADK	No Mouse	1	-	-
330-1838	6-Foot, 3-Pin Power Cord,Mobile Precision, US	1	-	-
340-AGIK	Safety/Environment and Regulatory Guide	1	-	-

	(English/French Multi-language)			
332-1286	US Order	1	-	-
389-BCGW	No UPC Label	1	-	-
328-BCKX	SHIP,NBK,DAO,SHUTTLE,7720	1	-	-
328-BCKY	Ship Material	1	-	-
328-BCKZ	System Shipment Material, 7720	1	-	-
328-BCLB	Dell Precision Ship Material, 7720 (TPM Enabled)	1	-	-
340-AAPP	Direct ship Info Mod	1	-	-
389-BRFX	Regulatory Anatel Label	1	-	-
389-BHGE	Intel Core i7 Processor Label	1	-	-
422-0052	SW,MY-DELL,CRRS	1	-	-
525-0131	Dell Command Power Manager (DCPM)	1	-	-
631-ABHC	System Driver for Mobile Precision 7720	1	-	-
640-BBDF	Adobe Reader 11	1	-	-
640-BBES	Dell Precision Optimizer	1	-	-
640-BBLW	Dell(TM) Digital Delivery Cirrus Client	1	-	-
658-BBMR	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	1	-	-
658-BCUV	Dell Developed Recovery Environment	1	-	-
800-BBGH	BTO Standard Shipment (EL)	1	-	-
804-5016	Dell Limited Hardware Warranty Plus Service	1	-	-
804-5018	Onsite/In-Home Service After Remote Diagnosis 3 Years	1	-	-
452-BBDB	Dell Docking Spacer for Latitude	1	-	-

Subtotal:	\$3,860.92
Shipping:	\$0.00
Environmental Fees:	\$0.00
Estimated Tax:	\$0.00
Total:	\$3,860.92



CITY OF GROSSE POINTE WOODS
MEMORANDUM

8E

RECEIVED
JUL 19 2017
CITY OF GROSSE PTE. WOODS

Date: August 7, 2017

To: Mayor & City Council

From: Cathrene Behrens, City Treasurer/Comptroller

Subject: Investment Policy Update

In reviewing the City's Investment Policy, I found that the existing list of authorized dealers and institutions is no longer applicable for the City in accordance with Article XIV. The policy was last reviewed in June 2007 by both Plante Moran and the City Finance Committee. At that time there were no changes made. Changes that I am recommending be approved include removing all references to the Finance Director and changing it to City Treasurer/Comptroller and changing all references to the City Manager, updating it to City Administrator.

The current policy remains in compliance with Public Act 20 and I do not recommend any further changes other than approval of Appendix A; List of Authorized Dealers and Institutions and the structural changes to the policy reflecting staff titles.

Thank you.

CITY OF GROSSE POINTE WOODS INVESTMENT POLICY



Prepared by:

City Treasurer/Comptroller Revised 3/03/1998

City Treasurer/Comptroller Revised 08/07/2017

Approved by Council: 05/04/1998

Submitted to Council for Approval 08/07/2017

Required: Annual review by Financial Committee

Last Reviewed:

Submitted to Finance Committee for review: 07/18/2017

I. Policy

It is the policy of the City of Grosse Pointe Woods to invest its public funds in a manner which will provide maximum security with an above average investment return while meeting the daily cash flow demands of the entity and conforming to all State statutes and local ordinances governing the investment of public funds.

II. Scope

This investment policy applies to all financial assets held by the City of Grosse Pointe Woods other than pension fund assets. These assets are accounted for in the City of Grosse Pointe Woods annual financial report and include:

- 1) General fund
- 2) Special revenue funds
- 3) Debt service funds
- 4) Capital project funds
- 5) Enterprise funds
- 6) Internal service funds
- 7) Trust and Agency funds

Any new fund created by the local unit, unless specifically exempted by the legislative body.

In addition, this policy applies to investments held by the City of Grosse Pointe Woods of which it may have oversight authority.

This investment policy applies to all transactions involving the invested assets and related activity of all the foregoing funds.

III. Investment Objectives

The following investment objectives, in priority order, will be applied in the cash management of the City of Grosse Pointe Woods funds:

A. Safety

The primary objective of the City of Grosse Pointe Woods investment activities is the preservation of capital in the overall portfolio and the protection of the investment principal.

B. Liquidity

The investment portfolio will remain sufficiently liquid to enable the City of Grosse Pointe Woods to meet daily operation requirements, which might be reasonably anticipated.

C. Return on Investment

Subject to the foregoing constraints, the City of Grosse Pointe Woods will strive to maximize the return on the portfolio. The investment portfolio shall be designed with the objective of regularly exceeding a benchmark of the average return of ninety day U.S. Treasury Bills, consistent with risk limitations identified herein and prudent investment principles.

IV. Prudence

In managing its investment portfolio, City of Grosse Pointe Woods officials shall avoid any/all transaction(s) that might impair public confidence. Investment shall be made with judgment and care, under circumstances then prevailing, which personals of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The above standard is established as the standard for professional responsibility and shall be applied in the context of managing the overall portfolio. Investment officers of the City of Grosse Pointe Woods acting in accordance with State statute, this Investment Policy, and written procedures, and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that deviations from expectations are reported in a timely fashion and appropriate action is taken to control and/or limit adverse developments.

V. Delegation of Authority

Authority to manage the City of Grosse Pointe Woods investment program is derived from State statutes, City Charter, and applicable City ordinances and resolutions.

Overall responsibility for the cash management and the investment program is hereby delegated to the City Treasurer/Comptroller (City Treasurer/Comptroller means City Treasurer/Comptroller or his designee), who shall establish written procedures, subject to review, for the operation of the investment program consistent with this investment policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under terms of this Policy and procedures established by the City Treasurer/Comptroller. Such procedures should also include reference to safekeeping, (PSA) repurchase agreements, wire transfer agreements, collateral or depository agreements, use of brokerage services, and banking service contracts. The City Treasurer/Comptroller shall be responsible for all transactions undertaken, and shall establish a system of controls to regulate the activities of subordinate officials.

VI. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal activity that could conflict with proper execution of the investment program, or which could impair or create the appearance of impairment on their ability to make impartial investment decisions. Employees and investment officials shall disclose to the **City Administrator** any material financial interest in financial institutions that conduct business with the City or have a financial interest in any vendor that may do business with the City, and they shall further disclose any large personal financial investment positions that could be related to other performance of the City of Grosse Pointe Woods portfolio. Employees and officers shall subordinate their personal investment transactions to those of the City of Grosse Pointe Woods particularly with regard to the time of purchase and sales. Officers and employees shall divulge to the **City Administrator** all purchases or sales of commercial or industrial real estate within the City and all sales or purchases of commercial or industrial property in any business entity in which they have financial interest. Officers and employees involved in the investment process shall further divulge to the **City Administrator** any loans which maybe be made or received by them from any financial institutions that conduct business with the City, or vendors who conduct business with the City, or any entity that may be buying or selling commercial or industrial property within the City of Grosse Pointe Woods.

VII. Authorized Financial Dealers and Institutions

The **City Treasurer/Comptroller** will maintain a list, which has been reviewed by the legislative body on an annual basis, of financial institutions, which provide investment and depository services, Appendix A. In addition, a list will also be maintained of approved security broker/dealers, who maintain an office in the State of Michigan or who are "primary" dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule). No public deposit shall be made except in a qualified public depository as established by State statute.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the **City Treasurer/Comptroller** with the following: audited financial statements for the most recent fiscal year; certification of having read the City of Grosse Pointe Woods investment policy and the pertinent State statutes; proof of National Association of Security Dealers certification; and proof of State registration, where applicable. An annual review of the financial condition and registration of qualified bidders will be conducted by the **City Treasurer/Comptroller**. Information indicating a loss or prospective loss of capital on existing investments must be shared with the **City Administrator** of the City of Grosse Pointe Woods immediately upon notification.

VIII. Authorized and Suitable Investments

- A. The City of Grosse Pointe Woods is empowered by the State statute (1988 Public Act 239, M.C.L. 129.91), attached to the invest in the following types of securities:
1. Bonds, securities, Rev Corps, and other obligations of the United States, or an agency or instrumentality of the United States in which the principal and interest is fully guaranteed by the United States, including securities issued or guaranteed by the government national mortgage association;
 2. Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank which is a member of the federal deposit insurance corporation, or a savings and loan which is a member of federal savings and loan insurance corporation, or a credit union administration, but only if the bank, savings and loan, or credit union is eligible to be a depository of surplus funds belonging to the State under section 5 or 6 of Act No. 105 of the Public Acts of 1855, as amended.
 3. In United States government or federal agency obligation repurchase agreements;
 4. In bankers' acceptances in domestic branches of United States Banks;
 5. No more than 50 percent of any one fund may be invested in commercial paper rated at the time of purchase within three (3) highest classifications established by not less than two (2) standard rating services and which matures not more than 270 days after the date of purchase; and
 6. In money market mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan.
- B. The City Treasurer/Comptroller is restricted to investments, which meet the statutory restrictions above and limitations on security issues and issuers as detailed below:
1. Repurchase agreements shall be negotiated only with dealers or financial institutions with which the unit has negotiated a Master Repurchase Agreement or with the City of Grosse Pointe Woods primary bank. Repurchase Agreements must be signed with the bank or dealer and must contain provisions similar to those outlined in the Public Security Association's Master Repurchase Agreement.
 2. Investments in Commercial Paper are restricted to those which have, at the time of purchase, the top two (2) investment ratings provided by any two (2) nationally recognized rating agencies. Commercial Paper held in the portfolio which subsequently receives a reduced rating lower than the top two (2) shall be closely monitored and sold immediately if the principal invested may otherwise be jeopardized.

3. To the extent possible, the investing officer will attempt to match investments with anticipated cash flow requirements. Unless matched to a specific cash flow requirement, the City of Grosse Pointe Woods will not directly invest in securities maturing more than three (3) years from the date of purchase. However, repurchase agreements may be collateralized using longer- dated investments not to exceed 30 years to maturity. No more than 40 percent of the City of Grosse Pointe Woods total investment portfolio, as of June 30 of the preceding year, shall be placed in securities maturing in more than three (3) years.
4. Investments will be diversified by security type and institution; with the exception of U.S. Treasury securities and authorized investment pools, no more than 50 percent of the total investment portfolio will be invested in a single security type or 25 percent with a single financial institution.

IX. Pooling of Cash

Except for cash in certain restricted and/or special designated accounts, the City Treasurer/Comptroller may pool cash of various funds to maximize investment earnings. Investment income shall be allocated to the various funds based upon their respective participation.

X. Accounting

The City of Grosse Pointe Woods maintains its financial records on the basis of funds and account groups, each of which is considered a separate accounting entity. All investment transactions shall be recorded in the pooled investment fund of the City of Grosse Pointe Woods in accordance with generally accepted accounting principles as promulgated by the Government Accounting Standards Board. Accounting treatment will include.

- Investments will be carried at cost or amortized cost, which approximates market.
- Premium or discount will be amortized over the life of the investment.
- Gains or losses of investments in all funds will be recognized at the time of disposition of the security.
- Market price shall be disclosed annually in the financial statements.

XI. Investment Performance and Reporting

The City Treasurer/Comptroller shall submit to the City Administrator a monthly investment report that provides the principal and type of the investment report that provides the principal and type of investment, annualized yield, earnings for each investment, and a summary report of cash and investments maintained in each financial institution. Information indicating a loss or prospective loss of capital on existing instruments and material deviations from projected investment strategies shall be reported immediately to the City Administrator.

XII. Safekeeping and Custody; Third-Party Custodial Agreements

All securities purchased by the City of Grosse Pointe Woods under this section shall be properly designated as an asset of the City of Grosse Pointe Woods and held in safekeeping by a third party custodial bank or other third party custodial institution, chartered by the United State government or the State of Michigan, and no withdrawal of such securities, in whole or in part, shall be made from safekeeping except by the City Treasurer/Comptroller or his designee.

The City of Grosse Pointe Woods will execute third party custodial agreement(s) with its bank(s) and depository institution(s). Such agreements will include letters of authority from the City of Grosse Pointe Woods, details as to responsibilities of each party, notification of security purchases, sales, deliver, repurchase agreements and wire transfers, safekeeping and transaction costs, procedures in case of wire failure, or other unforeseen mishaps, including liability of each party.

Securities will be held by a third party custodian designated by the City Treasurer/Comptroller and evidenced by safekeeping receipts.

XIII. Administrative Controls

The City Treasurer/Comptroller shall establish a system of administrative controls, documented in writing, which is designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions, by employees and officers of the City of Grosse Pointe Woods. Required elements of

the system of internal controls shall include the timely reconciliation of all bank accounts and trust receipt documentation. Internal controls will also encompass at a minimum the additional issues:

- Transfers of all funds (purchases, sales, etc.)
- Separation of functions, including transaction authority and accounting and record keeping
- Custodial safekeeping
- Avoidance of delivery of bearer from or non-wireable securities to the City of Grosse Pointe Woods
- Delegation of authority to subordinate staff members
- Written confirmation of telephone transactions
- Supervisory control of employee actions
- Specific guidelines regarding securities losses and remedial action
- Identification and minimization of the number of authorized investment officials

XIV. Investment Policy Adoption

The City of Grosse Pointe Woods investment policy shall be adopted by resolution of the City of Grosse Pointe Woods City Council. The policy shall be reviewed on an annual basis by members of the Finance Committee who will make recommendations, if any, to the Mayor and Council. Modifications made at that time or when necessitated by a State statutory revision must be approved by the City of Grosse Pointe Woods City Council.

CITY OF GROSSE POINTE WOODS INVESTMENT POLICY

Appendix A

List of Authorized Dealers and Institutions

Comerica Bank
Thomas R. Bush
P.O. Box 75000
Detroit, MI 48275-3354
(313) 222-7574

Citizens Bank
Barb Welker
328 S. Saginaw
Flint, MI 48502
(800) 634-6276

Community Central Bank
Kim Schmidt
121 Kercheval Avenue
Grosse Pointe Farms, MI 48236
(313) 641-0841

H & R Block
Robert Casaceli
6304 Orchard Lake Rd.
West Bloomfield, MI 48322
(248) 211-5595

Multi-Bank Securities, Inc.
Michael A. Walkowiak
28411 Northwestern Hwy.
Suite 1350
Southfield, MI 48034
(800) 967-9015

TD Private Bank
David P. Willis
65 Kercheval Ave.
Suite 111
Grosse Pointe Farms, MI 48236
(313) 885-0464

UBS Financial Services, Inc.
James S. Essian, Jr.
2301 W. Big Beaver Road
Suite 800
Troy, MI 48064-3321
(248) 822-3346

Appendix A

List of Authorized Dealers and Institutions

Comerica Bank
LaJeanna D. Turner
PO Box 75000
Detroit, MI 48275
(313) 222-3404

The PrivateBankcorp, Inc. - CIBC
Toni Koss
34901 Woodward Avenue, Suite 200
Birmingham, MI 48009
(248) 566-4700

Chemical Bank – formerly Talmer Bank & Trust
Julie M. Gust
2301 W. Big Beaver Road, Suite 525
Troy, MI 48084
(800) 462-2786

Multi-Bank Securities
Darryl Maccagnone
1000 Town Center, Suite 2300
Southfield, MI 48075
(800) 967-9025

Community Central Bank
Kim Schmidt
121 Kercheval Avenue
Grosse Pointe Farms, MI 48236
(313) 640-0848

Charles Schwab & Co., Inc.
Jeffrey A. Weaver, FEG
3011 W. Grand Blvd, Suite 2125
Detroit, MI 48202
(313) 875-4000

Flagstar Bank
Victoria Buddy
19733 Mack Avenue
Grosse Pointe Woods, MI 48236
(313) 886-1745



CITY OF GROSSE POINTE WOODS MEMORANDUM

8F

Date: August 7, 2017

To: Mayor & City Council

From: Cathrene Behrens, City Treasurer/Comptroller

Handwritten initials "CB" in blue ink.

Subject: Comerica Bank

RECEIVED
JUL 19 2017
CITY OF GROSSE PTE. WOODS

In April 2017, Comerica Bank underwent some significant pricing changes on commercial accounts and as a result the City's monthly bank service fees jumped dramatically. We are pleased with Comerica services and offerings but the monthly fees jumped an average of \$600 per month.

In an effort to offset some of these fees, I have been meeting with our Comerica representatives to find viable solutions to assist the City with decreasing these fees down to a closer value to what they were pre-April 2017. The following changes have been discussed and are being recommended for Council approval.

- #1. Establishment of a J-Fund sweep account on the City's general checking account. This account automatically sweeps into an interest earning investment account each night to maximize monthly interest earnings for the City leaving a remaining balance of \$25,000 in the account for the start of business the next day. The interest earnings are currently at 0.09%.
- #2. Merge the GPW – Special Revenue Account, GPW – Enterprise Account and the GPW – Internal Services Account into the City's General checking account to allow these funds to earn interest through the J-Fund sweep account. These checking accounts will be closed savings approximately \$450 per month. All of these funds will remain separate in the City's general ledger system and there are no State statutes or the City Charter which prohibits the City from pooling some cash resources.
- #3. Transition four other commercial checking accounts over to basic checking accounts. These accounts include: GPW – Municipal Court Bond Cash, GPW Worker's Comp 2, GPW – Trust & Agency and the GPW – Water Debt account. The reason for this transition is there is very limited monthly activity which takes place in these accounts and we can move them to a basic checking account savings approximately \$400 per month in total.

I anticipate overall monthly savings to be in the area of \$850 per month. With additional interest being earned through the establishment of the J-Fund account, I expect this arrangement to be very beneficial to the City.

Attached are the forms required for the establishment of these changes. They include:

- a. Governmental Cash Investment Fund Trust Agreement (J-Fund)
- b. Comerica Governmental Cash Investment Fund Authority Agreement (J-Fund)
- c. Resolution for Political Subdivision Comerica Bank

If you have any questions, please don't hesitate to let me know.

Thank you.



Governmental Cash Investment Fund Trust Agreement

This Agreement entered into this _____ day of _____, 20____, by and between City of Grosse Pointe Woods (the "Participant") and COMERICA BANK, a Texas banking association, (the "Trustee").

WITNESSETH:

1. The Participant is a "Local Unit" as that term is defined in Michigan Public Act No. 367 of the Public Acts of 1982 (the "Act").
2. The Trustee is a "financial institution" as that term is defined in the Act, and maintains a "Depository," as that term is defined in the Act, and is eligible to be a depository of surplus funds belonging to the State of Michigan under Section 6 of Michigan Public Act No. 105 of the Public Acts of 1855, as amended.
3. An affiliate of the Trustee has adopted the Declaration of Trust (the "Declaration") of the Comerica Governmental Cash Investment Fund, as amended (the "Fund").
4. The Participant desires to create a trust upon the terms and conditions hereinafter set forth, and hereby assigns, transfers, conveys and delivers to the Trustee the Participant's surplus funds, as that term is defined in the Act ("Surplus Funds"), in the amount of \$ 1.00.
5. Additional Surplus Funds may be transferred by the Participant from time to time to the Trustee as additions to the trust estate. The Trustee shall be accountable to the Participant for all deposits of Surplus Funds which it receives, but shall have no duty to collect any deposits from the Participant.
6. At all times during the duration of this Agreement, the Participant shall keep Surplus Funds with the Trustee in an amount not less than \$1.00.
7. Surplus Funds transferred to the Trustee by the Participant shall be invested by the Trustee in the Fund. The Fund and Surplus Funds so invested therein shall be held, invested, applied, administered, accounted for and withdrawn pursuant to the terms and conditions of the Declaration and any amendments thereto, which are hereby incorporated herein by reference.
8. Surplus Funds transferred to the Trustee by the Participant hereunder will, subject to the provisions of the Act, be pooled by the Trustee with the Surplus Funds of other Local Units which the Trustee holds in trust and invested in the Fund.
9. The Trustee shall maintain for the Participant a separate account designated by the Participant's name and number. The account shall show the deposits, earnings, and withdrawals of, and any fees paid by, the Participant. The Trustee shall provide Participant with a monthly statement of transactions posted to the Participant's account and, upon request, shall furnish a report to the Participant showing the investment holdings of the Fund as of the end of the month prior to such request.
10. The Trustee shall pay from the Fund all necessary and proper disbursements, expenses and liabilities in the administration of the trust hereunder, including the compensation of the Trustee for its services. The amount of such compensation shall be determined by the Trustee's schedule of charges applicable to participations in the Fund in effect for the period of time for which such charges are made. The Participant acknowledges receiving a copy of the current schedule of charges. The Trustee may amend its schedule of charges applicable to participations in the Fund upon at least thirty (30) days prior written notice to the Participant and all other Local Units participating in the Fund. The Trustee shall also be entitled to reasonable additional compensation, payable from the Fund, for any extraordinary services requested or required of it by Participant.
11. Earnings of the Fund in excess of the charges provided herein shall be credited, disbursed or withdrawn, and losses shall be allocated, pursuant to the provisions of the Declaration.

12. The Trustee shall invest and reinvest the Fund only in the manner permitted in Section 1 of Michigan Public Act 20 of the Public Acts of 1943, as amended, being Section 129.91 of the Michigan Compiled Laws and Section 1223 of Michigan Public Act 451 of the Public Acts of 1976, as amended, being Section 380.1223 of the Michigan Compiled Laws, and in accordance with the Act.
13. The Trustee shall be fully protected in relying and acting upon a certification of the Participant (or such other person as the Participant may designate) with respect to any instruction, direction or approval of the Participant, and any instrument, certificate or paper believed by it to be genuine and signed or presented by the proper person or persons; and, as to all of the foregoing, the Trustee is hereby relieved of any duty to make investigation or inquiry as to any statement contained in any such writing and is authorized to accept the same as conclusive evidence of the truth and accuracy of the statements therein contained.
14. This Agreement shall continue in force and effect until terminated by revocation or resignation as provided herein. The Participant may revoke this Agreement by an instrument in writing delivered to the Trustee effective as of any Valuation Date (as that term is defined in the Declaration) of the Fund. The Trustee may resign the trust herein effective as of any Valuation Date of the Fund that is at least thirty (30) days subsequent to delivery to Participant of written notice of intent to resign. In the event of revocation or resignation as provided herein, the entire value of the Participant's participation in the Fund shall be withdrawn by the Trustee and paid over to the Participant pursuant to the terms and conditions of the Declaration and this Trust Agreement.
15. This Agreement and the trust created hereby shall be construed, regulated and administered under the laws of Michigan, and the Trustee shall be liable to account only in the courts of that State. All contributions are effective when received by the Trustee in Michigan. The Trustee may at any time initiate legal action for the settlement of its accounts or for the determination of any question of constructions which may arise or for instructions, the only necessary party defendant to such action shall be the Participant, except that the Trustee may elect to bring in others as defendants.
16. The Trustee is a party to this Agreement solely for the purposes set forth herein, and no obligation or duty shall be expected or required of it except as expressly stated. This Agreement embodies the entire agreement of the parties, superseding any and all prior agreements, proposals, and understandings, whether written or oral. To the fullest extent permitted by applicable law, neither the Trustee nor any of its or its affiliates' directors, officers, employees or authorized representatives shall be liable for any action or omission in connection with the performance of its duties under this Agreement except for gross negligence or willful misconduct.
17. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.
18. The Participant agrees to be bound by all the provisions of the Declaration applicable to the Participant.
19. **The Participant and the Trustee acknowledge that the right to trial by jury is a constitutional one, but that it may be waived. The Participant and the Trustee, after consulting (or having had the opportunity to consult) with counsel of their own choosing, each knowingly and voluntarily, and for their mutual benefit, waive any right to trial by jury in the event of litigation involving the performance or enforcement of, or in any way related to, this Agreement.**

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

City of Grosse Pointe Woods

Participant

By: _____

Its: Treasurer/Comptroller

COMERICA BANK

By: _____

Its: _____

Fiscal Year End: July 2018

T.I.N.: 38-6007179

Daily Rate Indications

Michigan Market

COMERICA BANK ~ BUSINESS DEPOSIT SERVICES ~ MUNICIPALITIES

Toll Free - 1.800.537.5337 ~ Fax - 313.222.3900

Tuesday, July 18, 2017

Time Deposit Rates

Cut-off for Same Day Investment is 4:00 PM Eastern Time

Time Deposit Rate Quotes in effect from 7/18/2017 - 7/24/2017

Time Deposits < 1 year = Actual/360, simple interest

Time Deposits => 1 year = Actual/365(366), compounding interest

Term	Rates
1 wk	0.55
2 wk	0.55
3 wk	0.65
1mo	0.65
2mo	0.70
3mo	0.75
4mo	0.81
5mo	0.86
6mo	0.92
7mo	0.97
8mo	1.03
9mo	1.08
10mo	1.14
11mo	1.19
364 da	1.25
15 mo	1.36
18 mo	1.47
21 mo	1.51
24 mo	1.55
30 mo	1.65
36 mo	1.71
42 mo	1.84
48 mo	1.96
54 mo	2.05
60 mo	2.14

Fund J: 0.919%

Cut-off for Same Day Investment/Redemption transactions affecting Fund J is 1:00 PM Eastern Time

Premium Business Money Market

Interest Rate Tiers:

\$1 - \$ 99,999 **0.25%, 0.25% APY**

\$100,000 and Above **0.25%, 0.25% APY**

Public Fund Interest Checking

Interest Rate Tiers:

\$1 - \$ 499,999 **0.10%, 0.10% APY**

\$500,000 and Above **0.15%, 0.15% APY**

Business Deposit Services Municipalities Group

Senior Vice President BDS

Chris Georvassilis

Muni Group Manager

Erica M. Lindon

Relationship Managers

Fouad Bazzi ~ Kenneth R. Harroun

Lorraine A. Jackman ~ Michael J. Korsak

LaJeanna D. Turner

National Operations Manager BDS

Nancy A. Robinson

BDS Muni Operations Team

Lucas Dziadzio ~ Lisa Jarrett ~ Mechelle Jones

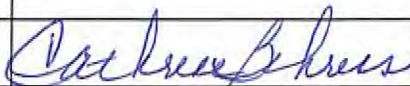
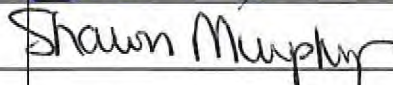
Renee' Lombard ~ Stephanie Williams

COMERICA GOVERNMENTAL CASH INVESTMENT FUND AUTHORITY FORM

COMERICA BANK, as Trustee
Detroit, Michigan 48275

Comerica Bank is Trustee on behalf of City of Grosse Pointe Woods
Name of Public Entity

(the "Public Entity") and is authorized to accept the Public Entity's surplus funds, as defined in Michigan Public Act 367 of the Public Acts of 1982 (the "Act"). Any authorizations or directions required to be signed or given may be signed or given by the Treasurer or any one of the following:

Name	Title	Signature
Cathrene Behrens	Treasurer/Comptroller	
Shawn Murphy	Deputy Comptroller	

I certify that the above named persons have been duly elected to the offices set opposite their respective names, that they continue to hold these offices at the present time, and that the signatures which appear above are the genuine, original signatures of each respectively:

The Trustee may consider the holders of the offices of the Public Entity and their signatures, respectively, to be and continue to be as set forth in this Authority Form until notice to the contrary in writing is duly served on the Trustee.

City of Grosse Pointe Woods

Name of Public Entity

Authorized Signer

Treasurer/Comptroller

Title

Date

Please complete and return original to:

Comerica Bank

Municipalities Group PO Box 75000 Mail Code 3354 Detroit, Michigan 48275-3354

I certify:

- (a) I am the Treasurer/Comptroller (Title), an official representative of the entity listed below, and I am authorized to sign this certificate;
- (b) Regarding the account(s) the entity has with Comerica Bank and/or Comerica Bank & Trust, N.A., I do hereby certify, represent and warrant, as follows:
1. for the purposes of Section 15B of the Securities Exchange Act of 1934 (Rule 15Ba1 et seq.) (the "Municipal Advisor Rule") relating to the registration of municipal advisors, none of the funds currently invested in or through the account(s) that the entity has with Comerica Bank and/or Comerica Bank & Trust, N.A., or that the entity seeks to invest in these accounts, other than funds that are held in a deposit account, savings account, certificate of deposit, or other deposit instruments, constitute or will constitute either (i) proceeds of municipal securities or (ii) municipal escrow investments;
 2. I have access to the appropriate information or have direct knowledge of the source of the funds in the account(s) that entity has with Comerica Bank and/or Comerica Bank & Trust, N.A., that enable me to make these representations;
 3. for the purposes of the Municipal Advisor Rule:
 - a. The term "proceeds of municipal securities" means monies derived by a municipal entity from the sale of municipal securities, investment income derived from the investment or reinvestment of such monies, and any monies of a municipal entity or obligated person held in funds under legal documents for the municipal securities that are reasonably expected to be used as security or a source of payment for the payment of the debt service on the municipal securities, including reserves, sinking funds, and pledged funds created for such purpose, and the investment income derived from the investment or reinvestment of monies in such funds.
 - b. The term "municipal escrow investments" means proceeds of municipal securities and any other funds of a municipal entity that are deposited in an escrow account to pay the principal of, premium, if any, and interest on one or more issues of municipal securities.
- (c) I further certify, represent and warrant that the entity will not invest any funds in or through Comerica Bank or Comerica Bank & Trust, N.A. that constitute proceeds of municipal securities or municipal escrow investments other than funds that are held in a deposit account, savings account, certificate of deposit, or other deposit instruments;

(d) I covenant and agree to promptly notify Comerica Bank or Comerica Bank & Trust, N.A. in the event I become aware that any funds that the entity has invested or intends to invest in account(s) with Comerica Bank or Comerica Bank & Trust, N.A. would contradict section (b) above; and

(e) I further certify, represent and warrant that I am familiar with the matters covered by this certification and have access to the applicable statutory rules referenced herein and have been given an opportunity to ask any questions regarding the effect and content of this certification.

Witness my hand the _____ day of _____, 20_____

(signature)

City of Grosse Pointe Woods

(name of state or local governmental entity or municipal bond obligor)

City Treasurer/Comptroller

(title or position with state or local governmental entity or municipal bond obligor)

**RESOLUTION FOR POLITICAL SUBDIVISION
COMERICA BANK**

RESOLVED:

1. That Comerica Bank, a Texas banking association (the "Trustee"), is hereby designated as Trustee on behalf of City of Grosse Pointe Woods (the "Local Unit") and authorized to accept up to all of the Local Unit's Surplus Funds, as defined in Michigan Public Act No. 367 of the Public Acts of 1982 (the "Act").
2. That the Treasurer of the Local Unit, or the individual acting in the official capacity of Treasurer/Comptroller, is hereby authorized to enter into a trust agreement with the Trustee (insert title) providing for the investment of Surplus Funds in accordance with the Act.
3. That any other authorizations or directions required to be signed or given in connection with the intent of this resolution may be signed or given from time to time by the Treasurer, or any individual then acting in any one of the following official capacities: (Please check all that apply)

- ☐ Finance Director
☐ Assistant Finance Director
☐ Deputy Treasurer
☐ City Manager

- ☐ Mayor
☐ Supervisor
☐ Other: Deputy Treasurer/Comptroller

Whose signature(s) shall be duly certified to the Trustee, and the Trustee is hereby authorized to accept any Surplus Funds for investment in accordance with the Act and any agreement entered into between the Local Unit and the Trustee in connection therewith.

4. These Resolutions shall continue in force until notice to the contrary in writing is duly served on the Trustee (such notice to have no effect on any action previously taken by the Trustee in reliance on these Resolutions).
5. Any person, corporation or other legal entity dealing with the Trustee may rely upon a certificate signed by an officer of the Trustee to effect that these Resolutions and any agreement, instrument or document executed pursuant to them are still in full force and effect and binding upon the Local Unit.

TO COMERICA BANK:

I, the undersigned, do hereby certify that I am the duly elected, qualified and acting **Clerk, Secretary** (circle one) of _____ of _____

Name of Legislative Body Name of Public Entity

and that the foregoing is a true and correct copy of the resolutions adopted by said body at a duly convened meeting of said body held on the ____ day of _____, 20__, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, that the minutes of said meeting were kept and will be or have been made available as required by said Act, and that the same are in full force and effect as of the date hereof and have not been modified.

IN WITNESS WHEREOF, I have hereunto set my hand as Clerk, Secretary (circle one) this ____ day of _____, 20__.

Signature of Clerk, Secretary



July 27, 2017

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

RECEIVED
AUG - 1 2017
CITY OF GROSSE POINTE WOODS

Dear Official:

The Michigan Municipal League Annual Convention will be held in Holland, September 13-15, 2017. The League's "Annual Meeting" is scheduled for 1:30 pm on Wednesday, September 13 in Ballroom I & II at the Haworth Inn and Conference Center. The meeting will be held for the following purposes:

1. Election of Trustees. To elect six members of the Board of Trustees for terms of three years each (see #1 on page 2).

2. Policy. A) To vote on the Core Legislative Principles document

In regard to the proposed League Core Legislative Principles, the document is available on the League website at <http://www.mml.org/delegate>. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

B) If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on. (See #2 on page 2.)

In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by August 14, 2017.

3. Other Business. To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <http://www.mml.org/delegate> no later than August 14, 2017.



Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

“Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative.”

1. Election of Trustees

Regarding election of Trustees, under Section 5.3 of the League Bylaws, six members of the Board of Trustees will be elected at the annual meeting for a term of three years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and “no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting.” Thus the deadline this year for the League to receive resolutions is **August 14, 2017**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.

Further, “Every proposed resolution submitted by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or modification thereof.”



3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Tuesday, September 13 at CityVu Events located on the top floor of CityFlatsHotel for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

Sincerely,



Rosalynn Bliss

President

Mayor of Grand Rapids



Daniel P. Gilmartin

Executive Director & CEO



9A

CHARLES T. BERSCHBACK

ATTORNEY AT LAW

24053 EAST JEFFERSON AVENUE

ST. CLAIR SHORES, MICHIGAN 48080-1530

(586) 777-0400

FAX (586) 777-0430

blbwlaw@yahoo.com

CHARLES T. BERSCHBACK

DON R. BERSCHBACK

OF COUNSEL

August 2, 2017

The Honorable Mayor and City Council
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RECEIVED
AUG - 1 2017
CITY OF GROSSE-PT. WOODS

RE. Recodification of Municipal Code

Dear Mayor and Council:

Sec. 7.10 of the City Charter requires the Code of Ordinances be "recodified" every ten years. In 2007, the staff and I went through a very rigorous analysis of the entire Code and it was recodified that year. There have been numerous amendments to the Code since then, which are updated by Municode in the form of supplements, as well as on-line.

As part of the budget, City Council previously approved a streamlined procedure with Municode, and the City Clerk was able to negotiate a reduced cost in the amount of \$7,500.00, which does not include re-printing of the code books.

As part of their fee, Municode provided a summary of suggested amendments to the Code as prepared by Senior Code Attorney Roger Merriam. I have reviewed his recommendations and discussed our options with Mr. Merriam.

The code of ordinances have been maintained well. If the minor revisions recommended by Municode's attorney are made, it would significantly increase the cost to have the entire code book re-printed. Accordingly, the City Clerk and I are recommending that we recodify the existing Code by way of adopting the proposed ordinance, and continue to work on amendments on an annual basis as we have in the past.

Recodifying is still a procedural requirement under the Charter, so I have attached a proposed ordinance adopting, enacting, and recodifying the Code in preparation for a first reading. It would be the prerogative of Council to schedule this matter for a second reading and direct the Clerk to publish a notice in the newspaper for a second reading and final adoption.

If you have any questions please call.

Very truly yours,

Chip Berschback
CHIP BERSCHBACK

CTB:gmr

ORDINANCE NO. ____

AN ORDINANCE ADOPTING, ENACTING, AND RECODIFYING THE CITY CODE FOR THE CITY OF GROSSE POINTE WOODS, MICHIGAN; PROVIDING FOR THE MANNER OF AMENDING THE CODE; PROVIDING FOR A PENALTY FOR THE VIOLATION THEREOF, AND PROVIDING WHEN THE CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GROSSE POINTE WOODS:

Section 1. The Code entitled "Code of Ordinances, City of Grosse Pointe Woods, Michigan," published by Municipal Code Corporation consisting of Chapters 1 through, 50, each inclusive, is adopted.

Section 2. Unless another penalty is expressly provided by the Code or State law, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished by a fine not to exceed \$500.00 or by imprisonment not to exceed 90 days, or both fine and imprisonment. Each act of violation and each day upon which any such violation shall occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the city may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 3. Additions or amendments to the Code when passed in the form as to indicate the intention of the city council to make the same a part of the Code shall be deemed to be incorporated in the Code.

Section 4. Ordinances adopted after August 7, 2017, that amend or refer to ordinances that have been codified in the Code shall be construed as if they amend or refer to like provisions of the Code.

Section 5. All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this ordinance takes effect are saved from repeal and may be consummated according to the law in force when they commenced or occurred. This ordinance shall not be construed to affect any prosecution pending or initiated before the effective date of this ordinance, or initiated after the effect date for an offense committed before such effective date.

First reading: 08/07/17

PROPOSED:

Second reading: 09/11/17

Published by title: 08/24/17

Adopted: 09/11/17

Effective: 10/01/17

COUNCIL EXCERPT
03-20-17

Motion by Koester, seconded by McConaghy, regarding **contract: 2017 re-codification**, that the City Council approve the Agreement with Municode in an amount not to exceed \$7,500.00 for the 2017 City of Grosse Pointe Woods Codification, funds to be taken from the City Clerk's Contractual Services Account No. 101-215-818.000, and authorize the City Administrator to sign said contract.

Motion carried by the following vote:

Yes:	Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No:	None
Absent:	Bryant

KITCH DRUTCHAS WAGNER VALITUTTI & SHERBROOK

A PROFESSIONAL CORPORATION

Attorneys and Counselors

ONE WOODWARD AVENUE, SUITE 2400

DETROIT, MICHIGAN 48226-5485

313-965-7900

IRS # 38-1896224

CITY OF GROSSE POINTE WOODS
ATTN: BRUCE J SMITH
CITY ADMINISTRATOR
20025 MACK PLAZA
GROSSE POINTE WOODS, MI 48236

JULY 27, 2017

FILE # 2371.002582

INVOICE # 412950

RECEIVED**AUG - 1 2017**

CITY OF GROSSE PTE. WOODS

REGARDING: CITY OF GROSSE POINTE WOODS

FOR PROFESSIONAL SERVICES RENDERED

06/12/17 MJW EMAIL AND PHONE CALL FROM CITY ATTY RE DAS .30
APPLICATIONS

TOTAL HOURLY CHARGES \$90.00

-----RECAP-----

TIMEKEEPER	RATE	HOURS	AMOUNT
MICHAEL J WATZA	300.00	0.30	90.00
TOTALS		0.30	90.00

-----DISBURSEMENTS-----

DATE	DESCRIPTION	AMOUNT
05/03/17	EXPERT REVIEW - BEST BEST & KRIEGER LLP	90.00
	TOTAL DISBURSEMENTS	\$90.00
	CURRENT AMOUNT DUE	\$180.00
	TOTAL AMOUNT DUE	\$180.00

RECEIVED**JUL 31 2017**

CITY OF GROSSE PTE. WOODS



Judicial Resource Services PC

Facilitation - Mediation

28800 8 Mile Road, Suite 111
Farmington Hills, MI 48336

T: 248-888-9922
F: 248-888-9955

James J. Rashid
Circuit Judge, Retired

www.JRSADR.com
Dates@JRSADR.com

10B

7-21-17

CHARLES T. BERSCHBACK, ESQ.
24053 JEFFERSON AVENUE
ST. CLAIR SHORES, MI 48080

RECEIVED
JUL 25 2017
CITY OF GROSSE PTE. WOODS

STATEMENT FOR SERVICES RENDERED

Re: **JERRY MARTIN** v ESTATE OF LELAND RUMPH, et al
CASE # 16-002937-NO
Our file #7-17-17-6392

FACILITATION FEE (includes preparation time):

3.5 hrs x \$420 / 3 =

YOUR BALANCE: \$490.00

Please remit checks payable to: **Judicial Resource Services, P.C.**
28800 8-Mile Rd., Ste. 111
Farmington Hills, MI 48336

(Tax ID # 20-1214724)

PLEASE INCLUDE OUR FILE # WITH YOUR CHECK

THANK YOU FOR SELECTING JUDICIAL RESOURCE SERVICES PC!

10C

RECEIVED

JUL 24 2017

LAW OFFICES
ANDARY, ANDARY, DAVIS & ANDARY
An Association of Professional Corporations
Established 1971

JAMES R. ANDARY
JEFFREY R. DAVIS
JAMES G. ANDARY, II
JENNIFER A. ANDARY
TELEPHONE (586) 463-0883
FACSIMILE (586) 463-1608

10 SOUTH MAIN STREET, SUITE 405
MOUNT CLEMENS, MICHIGAN 48043-7810

CITY OF GROSSE PTE. WOODS

RAYMOND J. ANDARY
RAYMOND J. ANDARY, JR.
TELEPHONE (586) 463-5300
FACSIMILE (586) 463-7373

OF COUNSEL
MICHAEL J. DZUBAK

7/14/2017

Acct. No. 16-071 MISC

Charles Berschback, Esq.
24053 Jefferson Avenue
St. Clair Shores, MI 48080

Fee Per Hr \$150.00

GPW - Franges Lien; [REDACTED] vs. Rumph

Date	Description	Hours	TOTAL
1/17/17 to			
7/10/17	Receipt and review of various email; responses to same	0.50	\$ 75.00
1/18/17	Receipt and review of [REDACTED] medical records	1.00	150.00
3/17/17	Receipt and review of Case Evaluation	1.00	150.00
5/15/17	Telephone conference with Chip Berschback	0.50	75.00
6/29/17	Review of Verification of Monetary Information; calculations and gathering of information	1.00	150.00
6/30/17	Review of additional information; run new franges	0.50	75.00
7/14/17	Telephone conversation with Chip Berschback	0.25	37.50

Balance Due \$ 712.50

Please make check payable to: Raymond J. Andary, P. C.

Now Accepting V/MC/Amex/Discover

KELLER THOMA
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 1240
SOUTHFIELD, MICHIGAN 48076
313.965.7610
FAX 313.965.4480
www.kellerthoma.com

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236
Attention: City Manager

RECEIVED (C) 10D
JUL 14 2017

CITY OF GROSSE PTE. WOODS

FEDERAL I.D. 38-1996878

July 01, 2017
Client: 000896
Matter: 000000
Invoice #: 112469

RECEIVED

JUL 14 2017

CITY OF GROSSE PTE. WOODS

REGARDING: GENERAL MATTERS

For professional services rendered and expenses incurred relative
to the above matter:

TOTAL \$260.35

KELLER THOMA
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 1240
SOUTHFIELD, MICHIGAN 48076
313.965.7610
FAX 313.965.4480
www.kellerthoma.com

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Attention: City Manager

July 01, 2017

Client: 000896

Matter: 000000

Invoice #: 112469

Page: 1

RE: GENERAL MATTERS

For Professional Services Rendered through June 30, 2017

DATE	ATTY	DESCRIPTION	HOURS
6/1/2017	CKD	Attention to preparation of POAM PSO Collective Bargaining Agreement 2016-2019.	0.25
6/8/2017	RWF	Attention to legal research regarding dispatch overtime matter; telephone call from Director Kosanke regarding same.	1.00
6/19/2017	RWF	Telephone call to Ms. Behrens regarding job posting.	0.25
Total Services			\$258.75

ATTORNEY		HOURS	RATE	AMOUNT
CKD	Chelsea K. Ditz	0.25	\$160.00	\$40.00
RWF	R. W. FANNING, JR.	1.25	\$175.00	\$218.75

DISBURSEMENTS

6/1/2017	Document Reproduction	\$1.60
Total Disbursements		\$1.60

KELLER THOMA
A PROFESSIONAL CORPORATION

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Attention: City Manager

July 01, 2017

Client: 000896

Matter: 000000

Invoice #: 112469

Page: 2

RE: GENERAL MATTERS

Total Amount Due

\$260.35

10E

DON R. BERSCHBACK
ATTORNEY AND COUNSELOR AT LAW
24053 JEFFERSON AVENUE
ST. CLAIR SHORES, MICHIGAN 48080-1530

(586) 777-0400
FAX (586) 777-0430
E-MAIL donberschback@yahoo.com
July 28, 2017

OF COUNSEL
CHARLES T. BERSCHBACK

Bruce Smith, City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RE: July 2017 Billing/DRB

<u>DATE</u>	<u>DESCRIPTION OF SERVICES</u>	<u>TIME</u>
6.30.17	Work on all four contracts for appointed officials, letters and drafting (1.25)	1.25
7.10.17	Work on CC and COW items (1.00); review of Court cases telephone calls and follow up (1.00); finalized appointed officials contracts (1.00); research re: CC Rules of Procedure (.50)	3.50
7.12.17	Work on personnel issues (.50); review and appearance at Election Commission meeting (.50)	1.00
7.13.17	Appearance at Municipal Court (2.00); Election Commission work (.25)	2.25
7.14.17	Review of court cases and follow up (1.25); contractual work (.25);	1.50
7.17.17	Attending to COW and CC matters and attendance at meetings (2.00); review of criminal cases and follow up (1.00)	3.00
7.18.17	FOIA (.25); ordinance research (.50)	0.75
7.20.17	Appearance in Court (2.00)	2.00
7.27.17	Appearance in Court (1.25); personnel work (1.00); work on meeting with GT and follow up (.50)	2.75
7.31.17	Rules and procedures work (.50); warrant and ordinance work (.50)	1.00

DRB = 19.00 hours x \$160.00 \$ 3,040.00
BALANCE DUE: \$ 3,040.00

<u>Breakdown</u>	General	12.25 Hours
	Municipal Court	6.25 Hours
	Bldg/Planning Comm.	0.50 Hours
	MTT	0.00 Hours

TC - Telephone	LKH - Lisa K. Hathaway	GT - Gene Tutag
CTB - Charles T. Berschback	CC - City Council	CB - Cathrene Behrens
DRB - Don R. Berschback	PC - Planning Commission	CEW-Conference of Eastern Wayne
BS - Bruce Smith	C&E - Comp and Eval	LFP - Lakefront Park
GPCRDA - Grosse Pointe Clinton Refuse Disposal Authority		MTT - Michigan Tax Tribunal

CHARLES T. BERSCHBACK
ATTORNEY AT LAW
24053 EAST JEFFERSON AVENUE
ST. CLAIR SHORES, MICHIGAN 48080-1530

(586) 777-0400
FAX (586) 777-0430
blbwlaw@yahoo.com

CHARLES T. BERSCHBACK

RECEIVED
AUG - 1 2017
CITY OF GROSSE PTE. WOODS

DON R. BERSCHBACK
OF COUNSEL

July 31, 2017

Bruce Smith
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RE: July Billing/ CTB Only

<u>DATE</u>	<u>DESCRIPTION OF SERVICES</u>	<u>TIME</u>
6.30.17	Finalized Hunt Club TT answer to petition (.25); work on Franges lien (.25)	0.50
7.5.17	Work on RL file, prep of Order releasing probate funds (.25); Municipal Court, review, research and response to motion to dismiss OWI case (1.00)	1.25
7.6.17	Meetings with various Department Heads at City Hall (1.25); work on RL (.25); Municipal Court finalized brief on OWI case (.75); work on MuniCode attorney revision analysis (.50)	2.75
7.7.17	Review of council agenda, TC GT (.25); revision of Property Maintenance Code, MuniCode work (.50); TC Parker property (.25)	1.00
7.10.17	Prep for closed session, review of TT files (.75); TCs Municipal Court matters (.50); TC attorney on Annexation matter (.50); TC GT, ED and file review, land use ordinance, TC BN, draft of Resolution extension (.50); attendance at Council meeting (1.00)	3.25
7.11.17	Review of DAS cell files, calls and emails to LH, GT (.50); TC attorney for Drainage District; recorded notice of lot split (.25); follow up on DAS issue (.25); calls on Municipal Court (.25)	1.25
7.12.17	Meeting at City Hall, calls on Milk River, review of warrants (1.75); TT letter to Hallahan with documents, call from Levin (.25); work on Mobilite agreement and DAS location (.25)	2.25
7.13.17	Meeting at City Hall, research and meeting on out of state search warrant issue for Public Safety (1.00); Municipal Court docket (1.00); FOIA meeting with Public Safety staff and JK (1.50); review of Annexation file and additional research and emails (1.50)	5.00
7.14.17	Meeting re. water bill issues (1.25)	1.25
7.17.17	RL - attendance at Martel facilitation, TC BS (2.00); work on water bill issue (1.00);	3.00

7.18.17	TC Betty M.; work on letter to R. Levin (.50)	0.50
7.19.17	TC GT, ST, Det. Bureau, attorney on municipal court case, review of permit issue (.50); work on Rivers water bill letter (.50)	1.00
7.20.17	Attendance at Municipal Court a.m. docket and warrant review (3.00); meeting with LH, GT (.50); call with Levin (.50)	4.00
7.21.17	Trip to Probate Court, entry of Order to release funds for RL settlement (1.00); TCs Rivers, review of Liggett 2011 file, TCs LH, research; work on annexation issue, TC GT, fence issue (1.00)	2.00
7.24.17	TCs GT, BS, FS, LH (.50); work on annexation issue (1.00); review of codification file, emails, draft of letter to Mayor and Council (.50)	2.00
7.25.17	TC GT re. Liggett and PC meeting, review of file (.25); TC Municipal Court DV Victim, review of docket (.75); meeting and follow up, Rivers water bill (1.50)	2.50
7.26.17	TC GT (Rivers, PC); TCs Milk River (.50); research on water rates etc (1.00)	1.50
7.27.17	Attendance at Municipal Court a.m. docket (1.75); miscellaneous meetings with staff (LH, GT) (.50); research on water bill statutes and ordinances (1.00); TCs, meetings with Court, GT, LH (.25)	3.50
7.28.17	Work on new roadside solicitation law and email (.50); prep of Notice for PC and calls re: special meeting (.25)	0.75
7.31.17	TCs and research on FOIA issue (.50); TC and research on airbnb law (.50)	1.00

CTB = 40.25 hours at \$150.00 per hour	\$6,037.50
Plus Costs: Lot Split recording fee	\$24.00
TOTAL DUE:	<u>\$6,061.50</u>

TC - Telephone
BS - Bruce Smith
RL - Rumph litigation
PC - Planning Commission
JK - Dir. John Kosanke

GT - Gene Tutag
LH - Lisa Hathaway
CB - Cathrene Behrens
TT - Tax Tribunal

M/C - Mayor and Council
Det. Bur. - Detective Bureau
ED - Eric Dunlap
FS - Frank Schulte

Breakdown

General	28.75 hours
Municipal Court	9.75 hours
Building/Planning Commission	0.50 hours
Tax Tribunal	1.25 hours