

SUMMARY OF COUNCIL ACTION

CITY OF GROSSE POINTE WOODS

20025 Mack Plaza Dr.

**City Council Meeting Agenda
Monday, December 15, 2025**

1. **CALLED TO ORDER: 7:02 p.m.**

6. **CONSENT AGENDA – All items approved as presented.**
 - A. **Re-Appointments – Approved.**
 1. Re-Appointments to Commissions and Boards
 - a) Memo 12/12/25 - Administrative Clerk Coyle
 - B. **Approval of Minutes – Approved.**
 1. Council 12/01/25
 2. Committee-of-the-Whole 12/01/25
 - C. **Items Received and Placed on File – Approved.**
 1. Planning Commission Minutes 10/28/25
 2. Citizens' Recreation Commission Minutes 11/18/25 with recommendation
 - D. **Financial Reports – Received and placed on file.**
 1. Monthly Financial Report: November 2025
 - E. **Bids/Proposals/Contracts – Approved.**
 1. Personnel Matters (Succession Plan - Administration)
 - a) Council Minutes Excerpt 10/20/25
 - b) Memo 09/30/25 - City Administrator (Manager) Schulte
 - c) Employment Agreement - Susan Como
 - d) Memo 12/11/25 - City Manager Schulte
 - F. **Claims and Accounts – All invoices approved.**
 1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a) Vernier Rd. & Mack Ave. Intersection Improvement - Invoice No. 161913 - Proj. No. 0160-0455 - 11/24/25 - \$10,469.43.
 - b) 2025 Miscellaneous Concrete Program - Invoice No. 161915 - Proj. No. 0160-0493 - 11/24/25 - \$7,882.65.
 - c) 2025 Sewer Rehab Program - Invoice No. 161916 - Proj. No. 0160-0495 - 11/24/25 - \$7,892.85.
 - d) Wedgewood Resurface (Vernier-Hawthorne) - Invoice No. 161917 - Proj. No. 0160-0496 - 11/24/25 - \$7,772.86.
 - e) 2025-2026 General Engineering - Invoice No. 161918 - Proj. No. 0160-0498 - 11/24/25 - \$2,117.04.
 - f) 2025-2026 GIS Maintenance - Invoice No. 161919 - Proj. No. 0160-0499 - 11/24/25 - \$1,769.12.

- g) 2025 Joint & Crack Sealing Program - Invoice No. 161925 - Proj. No. 0160-0494 - 11/25/25 - \$8,333.00.
- h) Lee Ct., Doyle Ct. & Thorntree Water Mains - Invoice No. 161926 - Proj. No. 0160-0497 - 11/25/25 - \$15,300.00.
- i) Ghesquiere & Lakefront Park Bldg Renovations - Invoice No. 162029 - Proj. No. 0160-0479 - 11/26/25 - \$399.99.
- j) 2025 Concrete Pavement Repair Program - Proj. No. 0160-0493 - Payment Invoice 01 - Mattioli Cement Co., LLC - 10/30/25 - \$342,353.98.
- k) 2025 Concrete Pavement Repair Program - Proj. No. 0160-0493 - Payment Invoice 02 - Mattioli Cement Co., LLC - 11/25/25 - \$70,858.78.
- l) 2025 Sewer Rehabilitation by Full Length CIPP Lining - Proj. No. 0160-0495 - Payment Invoice No. 01 - Insituform Technologies USA, LLC - 12/08/25 - \$51,874.65.
- 2. Hallahan & Associates, P.C. - Professional Services - Invoice No. 23418 - November 2025 - 12/01/25 - \$105.64.
- 3. McKenna - Building Services - Invoice No. 21849-115 - October 2025 - 11/25/25 - \$60,074.57.
- 4. State of Michigan - MDOT 00183
 - a) Program #218128CON (Vernier Rd.) - 11/04/25 - \$34,168.23.
 - b) Program #219533CON (Sunningdale Dr.) - 11/04/25 - \$4,530.79.
- 5. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 349 - November 2025 - 12/01/25 - \$2,092.50.

7. PRESENTATION

- A. Oath of Office – Oath administered by City Clerk.
 - 1) City Manager - Susan Como

8. ORDINANCE

- A. First Reading: Rezoning (Map Amendment) 1925 Vernier Road (RO-1, Restricted Office District to C, Commercial Business District) – Approved for Public Hearing/2nd Reading.
 - 1) City Planner's Report: 12/03/25 - McKenna/City Planner Jankowski
 - 2) Letter of Intent: 10/21/25 - Applicant's Attorney Berschback
 - 3) Rezoning Application
 - 4) Supporting documents for Rezoning Application
 - 5) Planning Commission Minutes Excerpt 12/09/25
 - 6) Affidavit of Property Owners Notified with List & Parcel Map
 - 7) Affidavit of Legal Publication
- B. First Reading: Rezoning (Map Amendment) 21800 Marter Rd. (R-3, Planned Multiple Family Residential to CF, Community Facilities) – Approved for Public Hearing/2nd Reading.
 - 1) City Planner's Report: 12/03/25 - McKenna/City Planner Smith
 - 2) Letter of Intent: 10/27/25 - John Vitale
 - 3) Rezoning Application
 - 4) Letter of Opposition (1)
 - 5) Letters of Support (7)
 - 6) Assumption Church Sports Facility Site Plans -Stucky-Vitale Architects
 - 7) Planning Commission Minutes Excerpt 12/09/25
 - 8) Affidavit of Property Owners Notified with List & Parcel Map
 - 9) Affidavit of Legal Publication

- C. First Reading: Conditional Rezoning (Map Amendment) Review #2 - 20160 Mack Avenue (RO-1, Restricted Office District to C, Commercial Business District, Conditionally) – Approved for Public Hearing/2nd Reading.
- 1) City Planner's Report: 11/13/25 - McKenna/City Planner Jankowski
 - 2) Letter of Intent: 09/30/25 - John Vitale
 - 3) Rezoning Application
 - 4) Proposed List of Voluntary Conditions by the Applicant: 09/30/25 - Buccellato Development, Property Owner
 - 5) Mixed-Use Development Site Plans: 09/30/25 - Stucky-Vitale Architects
 - 6) Development Impact Statement: 09/26/25 - Stonefield Engineering & Design
 - 7) Trip Generation Analysis: 09/11/25 - Fleis & Vandenbrink
 - 8) Letter of Opposition: 11/18/25
 - 9) Planning Commission Minutes Excerpt 12/09/25
 - 10) Affidavit of Property Owners Notified with List & Parcel Map
 - 11) Affidavit of Legal Publication

9. NEW BUSINESS/PUBLIC COMMENT – No one wished to be heard.