



*City of*

2025

Grosse Pointe Woods

# Park Use Application Guidelines

The information in this booklet provides a guide to planning picnics and other gatherings at the Lake Front Park. Inside you will find specific information about applying for facility rentals (gazebo & pavilion).



## Lake Front Park Hours

**May—October**

Sunday—Saturday

6 a.m.—11p.m.

## Community Center

**Office Hours**

Monday—Friday

8:30 a.m.—5 p.m.

Community Center is closed for city-observed holidays as indicated on City Calendar

## General Information

- [Online facility rentals](#) requests will be accepted starting March 3 at 8:30 a.m.
- Facility rental requests submitted by a Grosse Pointe Woods resident and said resident must be present during the duration of the rental
- Permit applications must be submitted at least five days prior to the date of the event
- A \$50 rental fee is required for gazebos and a \$75 rental fee is required for pavilions
- Sales presentations (commercial, private, etc.) of any kind are not permitted
- Due to limitations on the number of non-residents permitted per day, the event should be confirmed before invitations are sent.

Lake Front Park  
23000 Jefferson  
St. Clair Shores, Michigan 48080

Community Center  
20025 Mack Plaza  
Grosse Pointe Woods, Michigan 48236

313-343-2470

313-343-2408

## **FACILITY RENTALS – GAZEBOS & PAVILIONS**

- Rentals for gazebos and pavilions are available and must be made at least five days prior to the event at the Community Center
- A \$50 rental fee is required for gazebos and a \$75 rental fee is required for pavilions. Rentals are for the full day.
- Each rental shall follow all guidelines put in place by the Michigan Department of Health and Human Services
- Each rental allows 25 non-residents entrance to the park
- Please refer to the map on the insert for specifications and locations of facilities
- Park staff is available daily for questions or assistance
- Rentals are not available for city-observed holidays (Memorial Day, July 4, City Picnic, and Labor Day)
- All picnics and gatherings must end by 10:00 p.m.
- The facilities must be left in a clean, orderly condition, and all decorations, tablecloths, etc., must be removed before vacating the facility
- Any damage to the picnic facilities is billed to the resident who rented the facility
- Public walkways and the boardwalk area must remain clear of obstacles (chairs, tables, etc.)
- Decorations and displays cannot be erected in a manner that could damage the structure
- Refunds cannot be made based on weather conditions

## **COMMUNITY ORGANIZATION PERMITS**

### **Community Organization Permits – Weekdays only**

Available for Grosse Pointe Woods organizations (civic groups, social groups, schools, church groups, clubs, etc.) planning a picnic on a weekday

- Groups must consist of at least 50 percent Grosse Pointe Woods residents
- A guest list with the name and address of each person, regardless of age, attending the picnic must be submitted at least 5 days prior to the event date
- Individuals planning a class picnic or group outing with more than 15 children under the age of eleven must adhere to the following rules:
  1. Each group is required to have one supervising adult per every five children; these adults must be identified as such on the guest list attached to the application.
  2. Each supervising adult must wear some sort of identifying tag that shows they are responsible for the group.

## **GROUP PERMITS**

Grosse Pointe Woods residents can apply for a Group Permit to host non-resident guests at Lake Front Park. There is no fee for a Group Permit.

- Only Grosse Pointe Woods residents may apply for a Group Permit.
- Allows for up to 25 non-resident guests (ages 8 and older) per permit.
- The applying resident is responsible for the conduct of all non-resident guests.
- Applications are available at the Community Center and must be submitted at least 5 days before the requested permit date.
- A limited number of Group Permits are issued per day and are subject to approval by the Parks and Recreation Department.



## GAZEBO PHOTOGRAPHS

**Gazebo 2—Off of boardwalk**



**Gazebo 4—Near boat launch**



## PAVILION PHOTOGRAPHS

**Pavilion 1—Near marina**



**Pavilion 2—Near volleyball court**



**Pavilion 3—Near bathhouse**



**Pavilion 4—Near concession stand**





