

**City of Grosse Pointe Woods Department of Parks and Recreation**  
**Lake Front Park Marina Rules and Regulations**

The rules and regulations set forth below are intended to govern the use, lease and occupancy of boat storage spaces, boat launch, and kayak launch at the Grosse Pointe Woods Lake Front Park as well as the conduct of users, lessees and their invitees on the premises. Storage spaces are limited to boat wells, dry dock storage, and boat rack storage. These rules and regulations shall be incorporated by reference into every Boat Storage Application / Agreement and Season Boat Launch Pass and may be amended from time to time by the Department of Parks and Recreation or Administration without prior notice.

**I. Marina Rules**

- A. No swimming, fishing, or ice fishing in the marina.
- B. The marina's boat wells and amenities opens May 1 and closes October 31.
- C. The boat launch is open seasonally, weather dependent.
- D. The marina is open the same hours as the park.
- E. No boat shall be permitted to be moored prior to May 1. Administration may open the marina early as early as April 15, in which a Boat Storage Pre-season Waiver has been signed.
- F. All boats shall be removed from the marina prior to November 1 of any year. A late fee of \$25 per day shall be implemented for boats in the marina after the second weekend of November.
- G. The City of Grosse Pointe Woods is not responsible for loss or damage of personal property.
- H. Reports of vandalism, theft, etc. shall be made to St. Clair Shores Police Department (586-445-5300) and the Lake Front Park front gate guard.
- I. All personal items, including those in the dock boxes, shall be removed from the marina prior to November 1 of any year.
- J. The space assigned shall only be used by the boat described in the application and upon which the permit was issued under this chapter; provided, that the supervising officer may change the space when, in their judgment, such action is required.
- K. The permit / pass holder shall be responsible for the conduct of their guests, employees, invitees, and all persons using, visiting, or occupying the boat. The permit / pass holder shall indemnify the city of Grosse Pointe Woods and its agents and employees against any claim by themselves, the boat owner, their guests, or others for damages arising as a consequence of the registered boat's presence in the boating facility or on account of the presence of the permit holder, boat owner or any of their guests or others in the boating facility.
- L. Any permit / pass holder may bring in up to four guests per day as long as no other facilities in the park are used. The permit holder must show their own individual park pass to gain entry. Additionally, the permit holder must accompany the guest or arrive prior to the guest and complete the appropriate form. This privilege is only offered to permit holders, not co-owners or family members.
- M. Permit / pass holders shall follow the park rules regarding hours of operation and plan accordingly to return before the close of the park. Violations will be issued if the permit / pass holder docks their boat beyond the closing time of the park. Violations could result in the revocation of such permit / pass.
- N. All boats shall be launched and removed by the owner or the owner's agent at the owner's own risk and responsibility, and no city employee shall assist in any such operations.
- O. In the case of an overnight boat trip or staying at the marina overnight, permit holders shall submit an overnight registration form annually. Boaters are asked to notify the front gate if you plan on staying overnight as a courtesy.
- P. A permit holder shall respond to their submerged boat immediately and will take upon financial responsibility for the submerged vessel.
- Q. A permit / pass holder shall compensate the City of Grosse Pointe Woods for any damage done to city property caused by the said permit / pass holder.
- R. All boats, permit / pass holders, boat owners and boat operators shall observe the rules of the waterway and marina and shall carry such lights at night as are prescribed by the regulations of the U.S. Coast Guard.
- S. The permit / pass holder, boat owner and any boat operator shall at all times comply with all applicable municipal, county, and state laws and regulations.
- T. All boats shall be equipped with mooring lines of manila or hemp of one-half inch in diameter, or such other lines having equivalent strength and approved by the U.S. Coast Guard. The owner of each boat shall provide sufficient mooring lines, which shall be maintained in good condition and shall keep such boat securely moored when not in use.
- U. Anchoring in the canal is prohibited.
- V. The marina shall not be used for commercial purpose or for taking on or discharging passengers for hire or for any

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public or freight carrying of any kind. The boat for which the permit is issued hereunder shall be used for strictly private recreational purposes and not for profit and such boat shall not be rented out or chartered using the marina or facility as a basis of operation.

- W. No permit / pass holder, boat owner or operator will place or store gasoline in the boat or well or dock area except for that which may be contained in the boat's tank(s), and further no such person shall deliver or permit others to deliver gasoline or other fuel to the boat while the boat is in its well, dock, harbor or subject boating facilities. It is unlawful to dispense gasoline into marine craft from portable containers within the Lake Front Park. It is unlawful for any person to change, alter, or damage boat dockage or boat mooring facilities or to provide extensions of any existing dock or the installation of any additional mooring piling.
- X. Any boat bumpers or dock equipment shall be of a type approved by the U.S. Coast Guard and installed in a manner approved by such department.
- Y. No boat shall produce a wake in the marina.
- Z. The Department of Parks and Recreation shall have the authority to require boat owners using the docking facilities at the Lake Front Park to have their boat inspected and approved for safety equipment and conditions by the U.S. Coast Guard Auxiliary. Should any boat owner fail upon request of such department to secure a safety inspection, such failure shall be grounds for revocation or suspension of the boat dock permit of such owner.
- AA. The owners of boats with an outboard motor can leave the motor in the "up" position as long as the vessel and motor do not impede the waterway.
- BB. Animals
  - 1. The term "animal" shall be used to refer to dogs and cats.
  - 2. The animal must be licensed and must have a boater animal pass issued by the Community Center. No other animals may be brought into Lake Front Park.
  - 3. A maximum of three animals per boat/resident.
  - 4. Dog must have a current dog license with Grosse Pointe Woods.
  - 5. Proof of DHPP vaccination must be on file the Community Center office.
  - 6. Animal owner must have current homeowner's liability insurance coverage with at least \$100,000 minimum coverage. The insurance must provide coverage for injury/damage caused by the animal. Owner must provide a copy of proof of such insurance to the Community Center office.
  - 7. Any animal brought into the park must be owned by the boat owner.
  - 8. The animal must be transported in a cage or must be on a short leash of no more than four feet in length when transferred to and from boat. The animal must be controlled by a person of at least 16 years of age at all times. Upon entry to the park, animal must be taken directly from vehicle to boat and upon leaving the vessel; animal must be taken directly to vehicle for exit from park.
  - 9. The animal owner is responsible to immediately clean up any defecation left by the animal in the park.
  - 10. Animal owner is responsible to keep animal noise to a minimum. Excessive animal noise will not be permitted.
  - 11. Animals brought into the park may not swim in the canal at any time.
  - 12. Anyone in violation of these rules shall lose the privilege of bringing their animal into the park and/or may face revocation or suspension of the boat dockage permit.

**II. Boat Storage Waiting List**

- A. Application for the waiting list and a boat storage permit may only be filed by bona fide residents of the City of Grosse Pointe Woods. The actual place of abode must be in Grosse Pointe Woods. No boat will be assigned mooring space if it is registered in the name of a corporation or business.
- B. If the applicant owns a boat at the time of filing the application, such boat shall be described and a copy of its registration shall be furnished with the application.
- C. Applications shall be considered for boats not exceeding 28 feet in length unless approved by the City of Grosse Pointe Woods. The length of a boat permitted in the Lake Front Park marina shall be determined on the basis of the boat measurement as it appears on the state watercraft registration. Any boat which has added to it a swim platform, bowsprit, or similar equipment: which equipment would cause the length of the boat to exceed 28 feet; will not be eligible for dockage privileges at the Lake Front Park marina unless approved by the City of Grosse Pointe Woods.
- D. The permit shall be issued and boat wells assigned as they become available to the persons standing highest on the waiting list, except that the holder of the permit for the immediately preceding year shall first have the privilege of renewal upon filing of an application therefor and payment of the fees required.

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- E. After the holders who are entitled to renewal of the permit have been assigned their spaces, all remaining boat wells shall be assigned to waiting list applicants in the order of the date of filing of the waiting list application.
- F. If there are not sufficient spaces to fill all waiting list applications, such waiting list applications shall remain on file and such applicants shall retain their priority for any spaces, which may be available at any time thereafter, and such applicants shall be notified of the availability of a space. Failure to take advantage of such notice within five working days after receiving notification of the availability of such well space shall constitute a forfeiture of priority privileges and the waiting list application shall be stricken from the records.
- G. Applications for a boat dockage permit shall be assigned priorities based upon the date of filing of the original waiting list application. The Department of Parks and Recreation shall maintain a roster of all waiting list applicants.
- H. Any waiting list applicant who has been removed from eligibility for a boat dockage permit by reason of forfeiting of the applicant's priority position may file a new waiting list application which will place such applicant on the bottom of the waiting list for future consideration.
- I. Applicants shall be required to pay to the city a nonrefundable fee as a requirement to get on the waiting list. Such fee will not be applicable towards the dockage fees.

**III. Boat Storage Application and Permits**

- A. No application will be approved without a valid Michigan watercraft registration number. This number is used for record keeping and must be current. The registration of the boat must be in the name and address of a Grosse Pointe Woods resident.
- B. No boat storage space may be occupied without the boat owner(s) having first secured a boat storage permit.
- C. If the holder of a boat storage permit ceases to be a resident, the permit automatically terminates without a refund.
- D. A permit shall apply only to the use of a specified boat storage space and to the boat and owner(s) specified on the permit.
- E. No permit issued shall be transferable.
- F. Should the applicant purchase or become the owner of a boat other than that described in the application and permit, an amended application shall be filed therefor and permit issued thereon. All applicants shall make full disclosure of the ownership of the boat for which a permit is sought.
- G. If the applicant is under age 18, the application must be endorsed by a parent or legal guardian of the applicant, and such parent or legal guardian must also be a resident of the City of Grosse Pointe Woods. The person endorsing the application shall undertake to be responsible for the conduct of the applicant and all persons visiting or occupying the boat.

**IV. Boat Storage Fees**

- A. Subletting, leasing, or temporary use of the boat well by other than the permit holder is strictly prohibited.
- B. Upon filing of an application for a boat dockage permit, the applicant shall pay the full permit fee or the deposit with the application.
- C. Renewal application forms for boat wells shall be mailed to eligible residents on or about November 1 of each year and shall be returned and filed with the city by December 1 of each year along with a nonrefundable application fee in the amount of 33 1/3 percent of the annual well fee. The balance of the well fee shall be due and payable to the City on or before April 1, or the next business day of each year.
- D. Any pending applications with unpaid final payment as of 12:00 a.m. on December 16 will be canceled and will lose all rights to a storage space for the upcoming season. Likewise, any applications with unpaid balances as of 12:00 a.m. on the next business day following the final payment deadline will lose all rights to a storage space for the current season and will forfeit the prepaid deposit. The vacated space will be filled from the appropriate wait list.
- E. Permits issued June 1 or after shall be prorated on a daily basis. Failure to receive a bill for boat storage is not an exemption for payment.
- F. If a boat owner wishes to cancel their Boat Storage Agreement at any time after payment has been made to the city, such owner will forfeit the space and any renewal for the following seasons. To again be eligible for a storage space, such owner shall be required to apply to be placed upon the waiting list, if any, and pay the required fee therefor. Any boat storage fees paid by the boat owner who cancels the agreement shall be forfeited to the city. However, if the city is able to rent the space for the remainder of the season, the fees paid by the subsequent renter will determine the amount to be refunded to the previous renter, less a fee of \$50 for administrative costs.
- G. Winter storage is available starting November 1. In order to be eligible for winter storage residents must submit a

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winter boat storage contract, payment, and supporting documents prior to storage.

V. Miscellaneous

- A. The City of Grosse Pointe Woods does not guarantee adequate depth of water in the Milk River other than that provided by the natural water level established by Lake St. Clair and in the Milk River. There will be no refunds due to the lake levels.
- B. These rules and regulations may be amended or supplemented at any time and from time to time by the City of Grosse Pointe Woods, Department of Parks and Recreation, and such amendment and supplement shall be effected upon its posting at the front gate and at the Lake Front Park office.
- C. The city shall in no way be responsible for loss or damage sustained by the applicant, by reason of the exercise of the privileges granted under the permit issued.
- D. The undertakings herein provided shall be binding upon the applicant, their heirs, administrator and/or executor.
- E. Park permits are separate and distinct from the boat storage permit to be issued hereunder and that the use of Lake Front Park by guests of the applicant are restricted by the controlling ordinances.
- F. It is the responsibility of the boat owner to maintain a minimum of \$100,000 liability insurance during the season of operation and present current evidence of same at time of application.
- G. The Parks and Recreation Department will schedule an employee to patrol the park and marina facility during the hours of closure from May 1 through October 31.
- H. Fishing and/or ice fishing is prohibited in the marina.

VI. Termination of Permit

- A. Falsification in completing any portion of the boat storage agreement shall result in cancellation of the permit.
- B. An application for a boat storage permit shall be rejected where the applicant has failed to comply with the provisions of this chapter, or does not qualify; or where the applicant's permit has been previously revoked. In the latter case, such application may be reinstated upon approval of the city council upon good cause shown.
- C. Any permit issued may be revoked or suspended for violation of the rules and regulations stated herein, upon recommendation of the Department of Parks and Recreation and/or director of public services, and by order of the city administrator. Such revocation or suspension shall become effective upon notice in writing, with reasons therefor stated, and served upon the holder of the permit. Appeal to the city council may be had from such notice or suspension or revocation upon application, in writing, by the aggrieved party, filed with the city administrator within five days after receipt of the notice of suspension or revocation. The city council shall hear such appeal and make the determination thereon, which shall be final.