

PLANNING COMMISSION  
01/24/12 – 001

MINUTES OF THE PLANNING COMMISSION OF THE CITY OF GROSSE POINTE WOODS HELD ON TUESDAY, JANUARY 24, 2012, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:33 p.m. by Chair Vaughn.

Roll Call: Chair Vaughn  
Dickinson, Evola, Fuller, Gilezan, Richardson, Vitale

Absent: Hamborsky

Also Present: Building Official Tutag  
Recording Secretary Babij Ryska

Also in Attendance: Council Member Ketels, Planning Commission Representative  
Council Member Koester  
Council Member Granger (8:13 p.m.)

Motion by Evola, seconded by Fuller, that Commission Member Hamborsky be excused from tonight's meeting.

MOTION CARRIED by the following vote:

YES: Dickinson, Evola, Fuller, Gilezan, Richardson, Vaughn, Vitale  
NO: None  
ABSENT: Hamborsky

Motion by Richardson, seconded by Evola, that all items on tonight's agenda be received, placed on file, and taken in order of appearance, noting that the January Council Report will be given by Gilezan and that Hamborsky is scheduled to attend the February Council meetings.

MOTION CARRIED by the following vote:

YES: Dickinson, Evola, Fuller, Gilezan, Richardson, Vaughn, Vitale  
NO: None  
ABSENT: Hamborsky

Chair Vaughn welcomed Council Member Ketels, as Planning Commission Representative and Council Member Koester for being in attendance at tonight's meeting.

Motion by Dickinson, seconded by Gilezan, regarding **Approval of Minutes**, that the Planning Commission Meeting minutes dated December 15, 2011 be approved.

MOTION CARRIED by the following vote:

YES: Dickinson, Evola, Fuller, Gilezan, Richardson, Vaughn, Vitale  
NO: None  
ABSENT: Hamborsky

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The next item on the agenda was **Appointments – Election of Chair and Vice-Chair/Secretary**. Chair Vaughn asked for any nominations.

Motion by Vaughn, seconded by Evola, regarding Appointments, Election of **Chair**, that the Planning Commission nominate and elect Planning Commission Member **Gilezan** as Chair.

MOTION CARRIED by the following vote:

YES: Dickinson, Evola, Fuller, Gilezan, Richardson, Vaughn, Vitale  
NO: None  
ABSENT: Hamborsky

Motion by Vaughn, seconded by Vitale, regarding Appointments, Election of **Vice-Chair/Secretary**, that the Planning Commission nominate and elect Planning Commission Member **Richardson** as Vice-Chair/Secretary.

MOTION CARRIED by the following vote:

YES: Dickinson, Evola, Fuller, Gilezan, Richardson, Vaughn, Vitale  
NO: None  
ABSENT: Hamborsky

Motion by Gilezan, seconded by Dickinson, that the Planning Commission approve and adopt the **Rules of Order and Procedure** as presented.

MOTION CARRIED by the following vote:

YES: Dickinson, Evola, Fuller, Gilezan, Richardson, Vaughn, Vitale  
NO: None  
ABSENT: Hamborsky

Motion by Evola, seconded by Vitale, that the Planning Commission approve the **2011 Grosse Pointe Woods Planning Commission Annual Report** and send the report to Council with the following revisions:

1. pg 4 – “GOALS AND OBJECTIVES FOR 2012” be changed to read “CONTINUED GOALS AND OBJECTIVES”

MOTION CARRIED by the following vote:

YES: Dickinson, Evola, Fuller, Gilezan, Richardson, Vaughn, Vitale  
NO: None  
ABSENT: Hamborsky

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Chair Vaughn, with consensus of the Commission, scheduled a **Workshop meeting** on Wednesday, February 29, 2012 at 6:30 p.m. to discuss the Planning Commission's tasks of 2012.

The next item on the agenda was **Continued Discussion: Solar Energy**. Building Official Tutag provided a draft of Grosse Pointe Shores' Solar Panels and Shingles Ordinance, which provides a good model. Discussion ensued regarding provisions the Commission wants in a proposed ordinance. Mr. Tutag will amend the Grosse Pointe Shores ordinance to reflect the Commission's discussion and submit it at the February 29<sup>th</sup> meetings. Additionally, Commission Member Vitale will contact Dow Chemical Co. and inquire about the types of solar products available and possibly have a representative attend the meeting with samples.

The next item on the agenda was the **Building Official's Monthly Report**. Mr. Tutag reported the following:

- Cook Road property now owned by DRSN Real Estate Group LLC. Permitting for new construction is underway.
- Code Enforcement will be out on Mack on Saturday to address signs being place in the right of way over weekends.
- Meeting with Administrator and Commissioner Tim Killeen regarding the procedure that Wayne County follows for outdoor café permits. County wants indemnification resolution, which has never been done before.
- Congratulations to new officers.
- Mack Avenue is currently at a 95% occupancy rate.

Hearing no objection, Commission Member Vitale reported the following on the **Mayor's Mack Avenue Business Study Committee** meeting:

- Committee will begin meeting monthly.
- Discussed location of parking meters.
- Discussed possibility of allowing balloons for business grand openings.
- Will continue to report on meetings
- Interested in a Detroit Institute of Arts program "Inside|Out", which places reproductions of art in communities for a designated amount of time.

Commission Member Gilezan gave the **January 2012 Council Reports**:

- January 9<sup>th</sup> meeting: Nothing that pertained to the Commission.
- January 24<sup>th</sup> meeting: Nothing that pertained to the Commission.

Commission Member Fuller gave the **2<sup>nd</sup> December 2011 Council Report**:

- December 19<sup>th</sup> meeting:
  - Approved Farm Bureau Insurance – Colleen Dyer Agency's sign variance.
  - Approved Telly's Place sign variance.
  - Denied Blue Book/Towar Productions sign variance

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Commission Member Hamborsky will attend the February Council Meetings.

The following **Subcommittee Reports** were provided:

**2020 Plan** – Nothing to report. Commission Member Gilezan noted that Commission Member Hamborsky will scheduled a sub-committee meeting prior to the next regular meeting.

**Special Sign Ordinance** – Nothing to report.

Hearing no objections, the following items were heard under **New Business**:

- Chair Vaughn reminded that due to the Presidential Primary Election the **next meeting is scheduled for Wednesday, February 29, 2012.**
- Commission Member Dickinson stated that he is pleased about the progress with the Mayor's Mack Avenue Business Study Committee. He is also concerned about the acceptability of distasteful signage in surrounding communities.
- Commission Member Evola voiced concern about the signage at DiMaggio Jewelers.
- Chair Vaughn announced that the Commission Appreciation Reception is February 3, 2012 at the Lochmoor Club.
- Commission Member Fuller expressed his appreciation for Chair Vaughn's leadership this past year.

Motion by Evola, seconded by Vitale, to adjourn the Planning Commission meeting at 8:55 p.m.  
Passed unanimously.