

CITY OF GROSSE POINTE WOODS, MICHIGAN  
20025 Mack Plaza Dr.  
Planning Commission Meeting Agenda  
October 26, 2010  
7:30 p.m.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **ACCEPTANCE OF AGENDA**
5. **RECOGNITION OF COUNCIL REPRESENTATIVE/S**
6. **APPROVAL OF MINUTES:**  
Planning Commission – 09/28/10
7. **BUILDING OFFICIAL'S MONTHLY REPORT:**  
Building Department Report – September 2010
8. **COUNCIL REPORT:**  
October – Richardson
9. **INFORMATION ONLY - COUNCIL REPRESENTATIVE FOR NEXT MEETING:**  
November - Vaughn
10. **NEW BUSINESS:**  
Sub-Committee Reports:  
2020 Plan (Hamborsky/Vitale/Fuller/Gilezan)  
Business & Development (Evola/Nederhood/Richardson/Vaughn)
11. **ADJOURNMENT**

Submitted by: **Gene Tutag, Building Official**

**313-343-2426**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT) POSTED  
AND COPIES GIVEN TO NEWSPAPERS

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**NOTE TO PETITIONERS:**

Please make every effort to be present at the meeting so that public officials  
may get the benefit of your input on the matter before them.

PLANNING COMMISSION  
09/28/10 – 042

MINUTES OF THE PLANNING COMMISSION OF THE CITY OF GROSSE POINTE WOODS  
HELD ON TUESDAY, SEPTEMBER 28, 2010, IN THE COUNCIL-COURT ROOM OF THE  
MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:32 p.m. by Chair Fuller.

Roll Call: Chair Fuller  
Dickinson, Evola, Gilezan, Hamborsky (7:34 p.m.), Richardson, Vaughn, Vitale

Absent: Nederhood

Also Present: Building Official Tutag  
City Attorney C. Berschback  
Recording Secretary Babij Ryska

Attendance: Council Member Sucher

Motion by Evola, seconded by Vaughn, that Planning Commission Members Hamborsky, and Nederhood be excused from tonight's meeting.

MOTION CARRIED by the following vote:

YES: Dickinson, Evola, Fuller, Gilezan, Richardson, Vaughn, Vitale

NO: None

ABSENT: Hamborsky, Nederhood

Motion by Evola, seconded by Vaughn, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

MOTION CARRIED by the following vote:

YES: Dickinson, Evola, Fuller, Gilezan, Richardson, Vaughn, Vitale

NO: None

ABSENT: Hamborsky, Nederhood

Chair Fuller welcomed Council Member Boddy, as Planning Commission Representative, Council Member Sucher for being in attendance at tonight's meeting.

PLANNING COMMISSION  
09/28/10 – 043

Motion by Evola, seconded by Vaughn, regarding **Approval of Minutes**, that the Planning Commission Meeting minutes dated August 24, 2010 be approved as submitted.

MOTION CARRIED by the following vote:

YES: Dickinson, Evola, Fuller, Gilezan, Hamborsky, Richardson, Vaughn, Vitale

NO: None

ABSENT: Nederhood

The next item on the agenda was regarding **Planning Commission's 2010 Objectives & Schedule**. Chair Fuller opened the topic indicating that the first review of the 2006 Master Plan will begin in 2011 as required by the Michigan Zoning Enabling Act. Chair Fuller will work with Council Member Boddy to get the item placed on a Council Agenda so that the Planning Commission and Council can be in agreement of items to be addressed in the Master Plan.

The next item on the agenda was the **Building Official's Monthly Report**. Mr. Tutag reported the following:

- Wellspring Dental, 20136 Mack Avenue, will appear before the Planning Commission with changes to the Façade Improvements that were approved in August.
- Notices were sent to all businesses that still have neon signs informing them that the signs must be removed by October 26, 2010 in accordance to Section 32-35 of the 2007 City Code.

Chair Fuller called a Workshop Meeting on October 26, 2010 at 6:30 p.m. to discuss the appeal process of the Neon Sign Ordinance.

Commission Member Fuller gave the **Council Report**:

**September 13, 2010**

- The first reading of the Zoning Ordinance amendment to allow a Continuing Care Retirement Community passed and the second reading is scheduled for October 4, 2010.

**September 20, 2010**

- The Public Hearing to approve the AT&T Cell Tower is scheduled for October 18, 2010.
- The Commission Appreciation Reception is scheduled for February 4, 2011 at the Hunt Club.

PLANNING COMMISSION  
09/28/10 – 044

Commission Member Richardson will attend the Council meetings in October.

The following **Subcommittee Reports** were provided:

**2020 Plan** (*Fuller/ Gilezan/ Hamborsky/ Vitale*) – Members of the Subcommittee tentatively scheduled a meeting for Wednesday, October 6, 2010 at 8:00 a.m. to discuss their next project.

*(Recorders Note: The meeting was officially set the following day for Thursday, October 7, 2010 at 8:00 a.m.)*

**Business & Development** (*Evola/ Nederhood/ Richardson/ Vaughn*) – Commission Member Vaughn reported that the Subcommittee met with three local Realtors regarding ways to make the City more appealing to new buyers. The Subcommittee will meet with Administration on October 8, 2010. Commission Member Nederhood is also trying to schedule a meeting with the Chamber of Commerce.

There was no **New Business** to report.

Motion by Evola, seconded by Gilezan, to adjourn the Planning Commission meeting at 8:00 p.m. Passed unanimously.

**City of Grosse Pointe Woods  
BUILDING DEPARTMENT  
Monthly Financial Report -- September 2010**

**Permits Issued: 163**  
**Rental Certificates: 9                      Total Amount: \$20,994**

**CODE ENFORCEMENT**

# of Complaints Investigated by Code Enforcement:	28
Closed Due to Compliance:	24
Open for Longer Compliance Time:	4
Citations Issued:	1
Early Trash Notices:	3
Code Violation Notices to Residents:	31
Tall Grass Notices Issued:	7
Stop Work notices to Contractors (working w/o permit):	8
Outside Storage:	15

**NEW BUSINESS**

Oh So Savvy, 21127 Mack Avenue  
Papa Ramano's Pizza, 19437 Mack Avenue