

PLANNING COMMISSION  
01/27/09 – 001

MINUTES OF THE PLANNING COMMISSION OF THE CITY OF GROSSE POINTE WOODS  
HELD ON TUESDAY, JANUARY 27, 2009, IN THE COUNCIL-COURT ROOM OF THE  
MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:34 p.m. by Chair Evola.

Roll Call: Chair Evola  
Fuller, Gilezan, Hamborsky (7:38 p.m.), Ismail, Nederhood, Richardson,  
Vaughn, Vitale

Absent: None

Also Present: Building Official Tutag  
City Attorney C. Berschback  
Recording Secretary Babij

Also in  
Attendance: Council Member Sucher, PC Representative  
Council Member Granger, PC Alt. Representative (7:40 p.m.)

Motion by Vaughn, seconded by Gilezan, that Planning Commission Member Hamborsky be excused from tonight's meeting.

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Gilezan, Ismail, Nederhood, Richardson, Vaughn, Vitale  
NO: None  
ABSENT: Hamborsky

Chair Evola welcomed Council Member Sucher, as Planning Commission Representative, for being in attendance at tonight's meeting.

Motion by Vaughn, seconded by Vitale, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Gilezan, Ismail, Nederhood, Richardson, Vaughn, Vitale  
NO: None  
ABSENT: Hamborsky

Chair Evola welcomed new Commission Member Robert Nederhood.

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Motion by Gilezan, seconded by Ismail, regarding **Approval of Minutes**, that the Planning Commission minutes dated December 9, 2008 be approved as submitted.

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Gilezan, Ismail, Nederhood, Richardson, Vaughn, Vitale  
NO: None  
ABSENT: Hamborsky

The next item on the agenda was **Appointments – Election of Chair and Vice-Chair/Secretary**. Chair Evola extended thanks to everyone for the opportunity to serve as Chair and for all their assistance.

Motion by Richardson, seconded by Ismail, regarding Appointments, Election of **Chair**, that the Planning Commission nominate and elect Planning Commission Member **John Vitale** as Chair.

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Gilezan, Ismail, Nederhood, Richardson, Vaughn, Vitale  
NO: None  
ABSENT: Hamborsky

Motion by Vaughn, seconded by Ismail, regarding Appointments, Election of **Vice-Chair/Secretary**, that the Planning Commission nominate and elect Planning Commission Member **Michael Fuller** as Vice-Chair/Secretary.

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Gilezan, Ismail, Nederhood, Richardson, Vaughn, Vitale  
NO: None  
ABSENT: Hamborsky

The next item on the agenda was **Discussion: Grosse Pointe Woods Planning Commission Report – 2008**. Commission Member Fuller distributed an addition to the proposed report. It was the consensus of the Commission that the attendance chart be omitted from the report. Commission Members requested that more detailed information be given regarding the larger projects that the Commission handled in the 2008. All report suggestions are due to Chair Evola by February 10, 2009.

Motion by Gilezan, seconded by Ismail, that the Grosse Pointe Woods Planning Commission Report – 2008 be postponed until the next regular meeting.

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MOTION CARRIED by the following vote:

YES: Evola, Fuller, Gilezan, Hamborsky, Ismail, Nederhood, Richardson, Vaughn, Vitale  
NO: None  
ABSENT: None

The next item on the agenda was the **Building Official's Monthly Report**. Mr. Tutag reported the following:

- Comerica project is wrapping up.
- We are doing final inspections on the Kroger project. Encourage everyone to visit.
- Attended meeting regarding latest energy code changes, will be implementing these soon.
- Vernier Terrace project is still underway, the process is slow now but we expect progress in February.
- Enforcing sign ordinance regarding changeable copy.

Brief discussion ensued regarding Children's Home property and Water Tower project.

Commission Member Gilezan gave the **December 15, 2008 Council Report**:

- Council appointed new Planning Commission Member, Robert Nederhood to fill a vacancy with a term ending December 31, 2010.

Commission Member Ismail gave the **December 29, 2008 Council Report**:

- Commissions are to submit their own budget requests this coming fiscal year.

Council Representative Sucher stated that the budget will be due soon and suggested that new Chair Vitale get in touch with Treasurer Irby regarding the matter.

Commission Member Fuller gave the **January 5<sup>th</sup> and 19<sup>th</sup>, 2009 Council Reports**:

- Council approved some budgetary adjustments.
- Conducted the first reading of the proposed Ordinance to amend Chapter 2, Administration, Article V, Boards and Commissions, Division 4, Planning Commission, Sections 2-440 – 2-458, incorporating various changes as required by the Michigan Planning Enabling Act.

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The following **Subcommittee Reports** were provided:

**Dumpster Evaluation** (*Evola/Hamborsky/Ismail/Vitale*) – Building Official Tutag extended his appreciation to Chair Evola for her service. He stated that what we need is not really on the market. He will continue to research.

**2020 Plan** (*Hamborsky/Ismail/Vitale*) – Commission Member Hamborsky reported that the subcommittee will review the draft ordinance language and will have something to present at the Commissions March meeting. The next subcommittee meeting scheduled for February 12, 2009 at 8:00 a.m.

Under **New Business**, the Commission discussed the ability of the City to track and enforce conditions that are imposed on projects prior to approval.

Commission Member Vaughn stated he received a complement from a resident regarding the newly constructed island on Mack Ave, north of Vernier.

Motion by Ismail, seconded by Vitale, to adjourn the Planning Commission meeting at 8:40 p.m. Passed unanimously.