

PLANNING COMMISSION
03-28-06 - 008

MINUTES OF THE REGULAR MEETING OF THE PLANNING COMMISSION OF THE CITY OF GROSSE POINTE WOODS HELD ON MARCH 28, 2006 IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:38 p.m. by Chair Vitale.

Roll Call: Chair Vitale
Evola, Gilezan, Hamborsky, Hames, Vaughn

Absent: Ismail, Richardson, Zolik

Also Present: Assistant City Attorney C. Berschback
Building Official Tutag
Recording Secretary Stewart

Also in Attendance: Council Member Spicher, Planning Commission Representative
Council Member Granger, Alt. Planning Commission Representative

Motion by Evola, seconded by Hames, that Commission Members Ismail, Richardson and Zolik be excused from tonight's meeting.

Motion carried by the following vote:

YES: Evola, Gilezan, Hamborsky, Hames, Vaughn, Vitale
NO: None
ABSENT: Ismail, Richardson, Zolik

Motion by Hames, seconded by Vaughn, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

YES: Evola, Gilezan, Hamborsky, Hames, Vaughn, Vitale
NO: None
ABSENT: Ismail, Richardson, Zolik

Chair Vitale welcomed and thanked Council Member Spicher as Planning Commission Representative and Council Member Granger as Alternate Planning Commission Representative for being in attendance.

Motion by Vaughn, seconded by Hames, regarding **Approval of Minutes**, that the regular Planning Commission Minutes of February 28, 2006, BE APPROVED as submitted.

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Motion carried by the following vote:

YES: Evola, Gilezan, Hamborsky, Hames, Vaughn, Vitale

NO: None

ABSENT: Ismail, Richardson, Zolik

The first item on the agenda was regarding **Continued Discussion: Zoning Ordinance Amendments/Accessory Buildings and Garages.**

The revised draft dated 03/22/06 was reviewed and the following changes were suggested:

- Page 1 – Change or define the word “integral”
- Remove the word “accessory” from page 1, Section 1.c.
- Page 2 - Placement and Setbacks: rear yard setback information is missing from items b-f, add or revise.
- Provide “Definitions”

Building Official Tutag and Assistant City Attorney will revise and provide these revisions to the Planning Commission, therefore - NO ACTION TAKEN AT THIS TIME.

The next item on the agenda was regarding **Building Inspector’s Monthly Report.** Mr. Tutag reported the following items of interest:

- The Master Plan Public Hearing is scheduled for the April Planning Commission meeting. Assistant City Attorney Charles Berschback and Jennifer Coe from Carlisle Wortman will make brief presentations.
- Commissioner Vaughn, City Administrator Wollenweber and Building Official Tutag have been attending the MSU Extension Course classes. Mr. Tutag highly recommends this course and will let the Planning Commissioners know when the next series of classes is scheduled.
- Sunrise may open in mid-April.
- Library parking lot top-coating and landscaping issues are currently being discussed.
- Temporary (3-5 year) structures pertaining to environmental firms testing soil conditions at Mack and Vernier may be on the April or May Planning Commission Agenda.
- The last Vernier home (T. Bogen) is finally sold.
- The GPW Library gate is closed for a 45 minute period per day. Building Official Tutag will report on this next month.

The next item on the agenda was regarding **Verbal Council Report, March – Ismail.** Commissioner Evola reported for Commissioner Ismail and indicated there was nothing of relevance to the Planning Commission.

The last item on the agenda was regarding **New Business.**

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Discussion ensued regarding the Briarcliff University of Liggett campus. The number of potential residential lots was questioned. Building Official Tutag will provide this as well as green space information at the next Planning Commission meeting.

Jennifer Coe from Carlisle Wortman will provide a .pdf file of the Master Plan to the City Clerk for posting on the city's web site.

At this time, Chair Vitale thanked the Planning Commissioners for their tremendous subcommittee work efforts.

A Planning Commission Workshop meeting is scheduled for 6:30 p.m. on April 25, 2006 to meet with Jennifer Coe regarding the adoption of the Master Plan.

Motion by Hames, seconded by Evola, to adjourn at 8:43 p.m., PASSED UNANIMOUSLY.