

MINUTES OF THE REGULAR MEETING OF THE PLANNING COMMISSION OF THE CITY
OF GROSSE POINTE WOODS HELD REMOTELY ON JUNE 23, 2020.

The Facilitator's statement was provided.

The meeting was called to order at 7:04 p.m. by Chair Ketels.

Roll Call: Chair Ketels
Planning Commissioners: Bailey, Fuller, Gilezan, Hamborsky
(voice only), Profeta, Vaughn, Vitale

Absent: Rozycki

Also Present: Mayor Novitke, Council Member McConaghy, Council Member
McMullen, City Attorney Berschback, Building Official Tutag,
Deputy City Clerk/Facilitator Antolin, Recording Clerk Miotto

Motion by Gilezan, seconded by Vaughn, that Commission Member Rozycki be excused
from tonight's meeting.

Motion carried by the following vote:

YES: Bailey, Fuller, Gilezan, Hamborsky, Ketels, Profeta, Vaughn, Vitale
NO: None
ABSENT: Rozycki

Motion by Bailey, seconded by Vitale, that all items on tonight's agenda be received,
placed on file, and taken in order of appearance, as presented.

Motion carried by the following vote:

YES: Bailey, Fuller, Gilezan, Hamborsky, Ketels, Profeta, Vaughn, Vitale
NO: None
ABSENT: Rozycki

Motion by Profeta, seconded by Vaughn, regarding **Approval of Minutes**, that the **Regular Planning Commission Minutes of February 25, 2020** be approved as submitted.

Motion carried by the following vote:

YES: Bailey, Fuller, Gilezan, Hamborsky, Ketels, Profeta, Vaughn, Vitale
NO: None
ABSENT: Rozycki

The next item was the **Request for Special Land Use by Garrido's Bistro & Pastry**, 19605 Mack Avenue, Grosse Pointe Woods, requesting approval of the SDM portion of their liquor license in order to sell wine and beer with food carry outs to patrons.

Motion by Bailey, seconded by Vitale, to schedule a public hearing for a special land use for Garrido's Bistro on July 28, 2020.

Motion carried by the following vote:

YES: Bailey, Fuller, Gilezan, Hamborsky, Ketels, Profeta, Vaughn, Vitale
NO: None
ABSENT: Rozycki

The next item was the **Annual Report – 2019 Planning Commission** (Draft). Discussion ensued regarding the 2019 Planning Commission Annual Report. The Building Official requested the Planning Commission members to review the draft and provide any feedback to Sue Stewart, in the Building Department, by July 14 (two weeks prior to next Commission meeting).

The next item was discussion regarding the **Colonial Theme Ordinance**. Discussion ensued regarding proposed Ordinance language received from the City Attorney per the direction from the February 10, 2020 Committee-of-the-Whole. At that meeting, there was consensus to direct the City Attorney to collaborate with the Planning Commission regarding proposed modifications to the ordinance. The purpose is to encourage a colonial theme but provide the Planning Commission with suitable flexibility. The proposed modifications are for review and consideration by the Council.

It was agreed that Commissioner Bailey, Commissioner Vitale, and the Building Official would create language around the focus of what the standards need to be for the ordinance. They will include some secondary language on the option for a colonial theme. They will then work with Mr. Berschback and obtain feedback on language to recommend

to the Committee-of-the-Whole. Planning Commission will then present those ideas to City Council for feedback and final approval.

The next item was discussion regarding the **Solar Panel Ordinance**. Discussion ensued regarding considering revisions to Zoning Sec. 50-539 Solar Energy Systems to rescind that section, and adopt a revised Solar Energy System Ordinance.

Motion by Profeta, seconded by Hamborsky, to schedule a public hearing for the Solar Panel Ordinance on July 28, 2020.

Motion carried by the following vote:

YES: Bailey, Fuller, Gilezan, Hamborsky, Ketels, Profeta, Vaughn, Vitale
NO: None
ABSENT: Rozycki

The next item was the **Building Official's Monthly Report**, and the following items were presented for the month of May/June 2020:

- Home damages due to storm including grass fires from downed wires;
- Wayne County discussing streamlining the permit process for outdoor patios and cafes on Mack Avenue;
- Sue Stewart, Executive Assistant in the City Building Department, is retiring. The Building Official requested the Chair of the Planning Commission propose a resolution thanking Sue for her tireless help with the Planning Commission for the last 20 years. A Resolution draft has been requested from the City Clerk and the Commission hopes Sue can attend next the meeting in order for Commission to express their deep appreciation.

Commissioner Hamborsky reported on June 2020 Council Meetings.

Chair Ketels will be reporting on the July 2020 Council Meetings.

Nobody wished to be heard under New Business.

Nobody wished to be heard under Public Comment.

Motion by Vitale, seconded by Gilzean, that the Planning Commission Meeting adjourn at 10:05 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,
Gretchen Miotto
Recording Clerk

