

MINUTES OF THE REGULAR MEETING OF THE PLANNING COMMISSION OF THE CITY OF GROSSE POINTE WOODS HELD ON JANUARY 28, 2020, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:02 p.m. by Chair Profeta.

Roll Call: Chair Profeta
Planning Commissioners: Bailey, Fuller, Hamborsky, Ketels, Vaughn, Vitale
Absent: Gilezan, Rozycki
Also Present: Building Inspector Tutag
Deputy City Clerk Antolin

Motion by Vitale, seconded by Ketels, that Commission Members Gilezan and Rozycki be excused from tonight's meeting.

Motion carried by the following vote:

YES: Bailey, Fuller, Hamborsky, Ketels, Profeta, Vaughn, Vitale
NO: None
ABSENT: Gilezan, Rozycki

The Planning Commission, Administration, and the audience Pledged Allegiance to the Flag.

Motion by Vaughn, seconded by Vitale, that all items on tonight's agenda be received, placed on file, and taken in order of appearance, as presented.

Motion carried by the following vote:

YES: Bailey, Fuller, Hamborsky, Ketels, Profeta, Vaughn, Vitale
NO: None
ABSENT: Gilezan, Rozycki

The Chair recognized Council Representative McConaghy and Council Members Gafa and McMullen who were in attendance.

Motion by Ketels, seconded by Vitale, regarding **Approval of Minutes**, that the following Minutes be approved:

1. Planning Commission Workshop Minutes dated November 26, 2019 as submitted.
2. Planning Commission Minutes dated November 26, 2019 as amended.

Motion carried by the following vote:

YES: Bailey, Fuller, Hamborsky, Ketels, Profeta, Vaughn, Vitale
NO: None
ABSENT: Gilezan, Rozycki

The first item was regarding **Scheduling A Public Hearing for February 25, 2020: Crosspointe Christian church, 21336 Mack Avenue**. The Building Official presented an overview of the email from Pastor Matthew Swiatek of Crosspointe Christian Church requesting approval to install an elevator with a building addition. With the underlying zoning requirements and special land use provisions, a Public Hearing is required. The applicant is requesting to schedule a Public Hearing for February 25, 2020.

Motion by Vaughn, seconded by Vitale, that the Planning Commission schedule a Public Hearing for February 25, 2020, for Crosspointe Christian Church, 21336 Mack Avenue to install an elevator with a building addition.

Motion carried by the following vote:

YES: Bailey, Fuller, Hamborsky, Ketels, Profeta, Vaughn, Vitale
NO: None
ABSENT: Gilezan, Rozycki

The next item discussed was regarding **Planning Commission Attendance at 2020 City Council Meetings**.

The next item was regarding the **Election of Chair and Vice-Chair/Secretary**. Chair Profeta nominated Commissioner Ketels as Chairman and Commissioner Vaughn nominated Commissioner Bailey as Vice-Chairman/Secretary.

Motion by Vitale, seconded by Fuller, to elect Commissioner Ketels as Chairman and Commissioner Bailey as Vice-Chairman/Secretary of the Planning Commission.

Motion carried by the following vote:

YES: Bailey, Fuller, Hamborsky, Ketels, Profeta, Vaughn, Vitale

NO: None

ABSENT: Gilezan, Rozycki

The next item was regarding **Adoption of Rules of Order and Procedure.**

Motion by Vaughn, seconded by Bailey, that the Planning Commission approve and adopt the Rules of Order and Procedure as presented.

Motion carried by the following vote:

YES: Bailey, Fuller, Hamborsky, Ketels, Profeta, Vaughn, Vitale

NO: None

ABSENT: Gilezan, Rozycki

The next item discussed was regarding **Discussion: Planning Program Implementation History.** Commissioner Fuller summarized an overview of the Planning and Development Program Alignment document. The document cross-referenced guidelines of goals, objectives and key actions for future activities in relation to the 2020 Plan.

The next item was the **Building Official's Monthly Report**, and the following items were presented for the month of November and December of 2019:

- Anticipating a façade review for the Big Boy Restaurant;
- Legacy Oaks update will be on the next Council Meeting;
- Solar panels variance approved, tax credits given by government, possible change in ordinance to coincide with State code regarding easier access for firefighters to rooftop.

Chair Profeta reported on the November 18, 2019, Council Meeting. Commissioner Vaughn reported on the November 25, 2019, Council Meeting. There was no report on the December 2019 Meetings. Council Member McConaghy and Commissioner Vaughn reported on the January 27, 2020 Council Meeting.

Commissioner Vitale will be reporting on the February 2020 Council Meetings.

Under New Business, the following items were discussed:

- A. **2020 Plan** – Hamborsky will provide an update in the next meeting – funding issues to be addressed;
- B. **Crosswalk/Pocket Park** – Follow-up with County Commissioner;
- C. **Streetscape** – Survey of equipment on Mack Avenue and to coordinate a request to council for future objectives. Modify ordinance to create guidelines to incorporate participation from businesses to improve Streetscape.

Discussion ensued regarding funding, as well as the development of Planning Commission's own budget and options to use was addressed. The Building Official suggested discussing with the Treasurer/Comptroller.

Under Public Comment, the following individual wished to be heard:

Donna O'Keefe – The Avenue in the Woods

Motion by Ketels, seconded by Vitale, that the Planning Commission Meeting adjourn at 8:49 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin
Deputy City Clerk