

CITY OF GROSSE POINTE WOODS, MICHIGAN
20025 Mack Plaza Dr.
Planning Commission Meeting
Tuesday, May 28, 2019
7:00 p.m.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **ACCEPTANCE OF AGENDA**
5. **RECOGNITION OF COUNCIL REPRESENTATIVE/S**
6. **APPROVAL OF MINUTES:**
Planning Commission - 04/23/19
7. **BUILDING OFFICIAL'S MONTHLY REPORT:**
Building Department Report – April 2019
8. **COUNCIL REPORT/s:**
May - Vitale
9. **INFORMATION ONLY: COUNCIL REPRESENTATIVE FOR NEXT MEETING:**
June - Fuller
10. **NEW BUSINESS: Subcommittees:**
 - A. 2020 Plan (Chair Hamborsky/Vitale/Fuller/Gilezan)
 - B. Branding (Chair Profeta/Hamborsky/Ketels)
 - C. Crosswalk/Pocket Park (Chair Fuller/Vaughn/Vitale)
 - D. Streetscape (Chair Rozycki/Gilezan/Hamborsky)
11. **PUBLIC COMMENT:**
12. **ADJOURNMENT:**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT) POSTED
AND COPIES GIVEN TO NEWSPAPERS

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MINUTES OF THE REGULAR MEETING OF THE PLANNING COMMISSION OF THE CITY OF GROSSE POINTE WOODS HELD ON APRIL 23, 2019, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:01 p.m. by Chair Profeta.

Roll Call: Chair Profeta
Planning Commissioners: Bailey, Fuller, Gilezan, Hamborsky, Vaughn
Absent: Ketels, Rozycki, Vitale
Also Present: Building Inspector Tutag
Deputy City Clerk Antolin

Motion by Gilezan, seconded by Vaughn, that Commission Members Ketels, Rozycki, and Vitale be excused from tonight's meeting.

Motion carried by the following vote:

YES: Bailey, Fuller, Gilezan, Hamborsky, Profeta, Vaughn
NO: None
ABSENT: Ketels, Rozycki, Vitale

The Planning Commission, Administration and the audience Pledged Allegiance to the Flag.

Motion by Fuller, seconded by Vaughn, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

YES: Bailey, Fuller, Gilezan, Hamborsky, Profeta, Vaughn
NO: None
ABSENT: Ketels, Rozycki, Vitale

Motion by Vaughn, seconded by Hamborsky, regarding **Approval of Minutes**, that the following Minutes be approved as submitted:

1. Planning Commission dated March 26, 2019.

Motion carried by the following vote:

YES: Bailey, Fuller, Gilezan, Hamborsky, Profeta, Vaughn
NO: None
ABSENT: Ketels, Rozycki, Vitale

The Chair recognized Council Member Bryant who was in attendance. Council Representative Granger arrived 7:06 p.m.

The next item was **Discussion: Proposed Sign Ordinance Amendment**. The Building Official presented an overview of the Sign Ordinance Amendment for blade signs. Discussion ensued and the Building Official answered questions from the Commission, and he will collaborate with the City Attorney to avoid any conflicts with the existing ordinance.

Discussion included rear entrance signage and re-establishing a sign sub-committee.

Motion by Vaughn, seconded by Gilezan, regarding **Ordinance to amend Chapter 32 – Signs, to permit and regulate “Blade” Signs, provide and specify requirements for Blade Signs**, that the Planning Commission recommend the City Council approve the proposed Sign Ordinance amendment as presented with the following agreed upon changes, and subject to the City Attorney and Building Official’s review for potential conflicts with the language in the existing ordinance:

- **Section 32-35(c3)** - highest point of the signs shall not exceed the highest point of the building;
- **Section 32-35(c5)** – and at least 5’ from the entrance of any other adjacent property;
- **Section 32-35(c12)** – replace 1” with 4” and insert “durable” at the end;
- **Section 32-3** - Replace “hangs” with “is” in the Blade Sign definition.

Motion carried by the following vote:

YES: Bailey, Fuller, Gilezan, Hamborsky, Profeta, Vaughn
NO: None
ABSENT: Ketels, Rozycki, Vitale

The next item was the **Building Official's Monthly Report**, and the following items were presented for the month of March 2019:

- Follow-up regarding the use of scooters will be sent to the commission;
- Legacy Oaks project moving along, inspections upcoming;
- Plans for remodeling a contemporary house on Renaud Rd. have been submitted;
- Lochmoor house updates;
- Cook Rd. old farmhouse updates;
- Definitional changes needed in Zoning ordinance to prevent confusion.

Commissioner Fuller and Chair Profeta reported on the April 1 and 15, 2019, Meetings, respectively.

Commissioner Vitale will be reporting on the May 2019 Council Meetings.

Under New Business, the following items were discussed:

- A. **2020 Plan** – No reports
- B. **Branding** – Chair Profeta and Donna O'Keefe provided an update for The Avenue in the Woods.
- C. **Crosswalk/Pocket Park** – No Report
- D. **Streetscape** – No Report

Under Public Comment, the following individual was heard.

- Council Member Granger provided a Little League concession stand update;
- Stuckey Vitale is working with administration to develop and implement phase I of reconstructing administrative offices.

Motion by Vaughn, seconded by Fuller, that the Planning Commission Meeting adjourn at 8:37 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin
Deputy City Clerk