

MINUTES OF THE REGULAR MEETING OF THE PLANNING COMMISSION OF THE CITY OF GROSSE POINTE WOODS HELD ON FEBRUARY 28, 2017, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:33 p.m. by Chair Fuller.

Roll Call: Chair Fuller
Planning Commissioners: Hamborsky, Profeta, Reiter, Stapleton, Vaughn, Vitale

Absent: Gilezan, Rozycki

Also Present: Building Inspector Tutag
City Clerk Hathaway

The Planning Commission, Administration and the audience Pledged Allegiance to the Flag.

Motion by Vaughn, seconded by Stapleton, that Commission Members Gilezan and Rozycki be excused from tonight's meeting.

Motion carried by the following vote:

YES: Fuller, Hamborsky, Profeta, Reiter, Stapleton, Vaughn, Vitale
NO: None
ABSENT: Gilezan, Rozycki

Motion by Vitale, seconded by Reiter, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

YES: Fuller, Hamborsky, Profeta, Reiter, Stapleton, Vaughn, Vitale
NO: None
ABSENT: Gilezan, Rozycki

The Chair recognized Council Member Bryant who was in attendance at tonight's meeting as the City Council Representative.

Motion by Vitale, seconded by Vaughn, regarding **Approval of Minutes**, that the Regular Planning Commission Minutes dated January 24, 2017, be approved as submitted.

Motion carried by the following vote:

YES: Fuller, Hamborsky, Profeta, Reiter, Stapleton, Vaughn, Vitale
NO: None
ABSENT: Gilezan, Rozycki

The next item discussed was regarding a **proposed amendment to the sign ordinance, #32-13, Wall Sign**. This item is on tonight's agenda as follow-up to the January meeting. The Building Official provided a draft ordinance amendment for the Commission's consideration. Following discussion, the Building Official requested a postponement on addressing this item until the next meeting, and he requested input from the Commission. Some considerations included illumination next to residential areas, keeping the total number of signs the same, and placement and size of signage. This item is to be placed on the March Planning Commission agenda.

Next, continued discussion ensued regarding the **2020 Plan**. Member Hamborsky desired to obtain the Commission's input regarding whether the plan requires additional editing and whether scheduling of another meeting is necessary, or whether to move forward and present the plan to Council.

Discussion ensued regarding establishing the top five priorities, and whether to use the survey summary as a guide or determine the priorities independently from the survey. There was a consensus that enhanced cross-walks were of the highest importance.

Following discussion, there was a consensus of the Commission that Member Hamborsky perform additional editing to the draft plan including a list of priorities, and that this item be placed on the next Planning Commission meeting for an additional review.

There was discussion regarding beginning to form subcommittees to address some of the items as recommended in the plan, such as enhanced crosswalks.

The Commission is hoping to have a draft plan before the City Council for review at a joint meeting with the Committee-of-the-Whole by June or July.

Creation of a Branding sub-committee was also briefly discussed. Forming of various sub-committees will be discussed further at next month's meeting.

Building Official's Monthly Report:

- Liggett Field House – Liggett School architect and administration have met regarding a plan. A meeting has been scheduled with the TIA group to discuss safe crossing between north to south properties. A meeting with the residents was recommended to Liggett.

- Right of way clutter – A meeting with DTE was held to discuss visual pollution caused by abandon equipment; AT&T, WOW, Comcast, and Nextel will also be contacted. Administration is researching other communities including Minneapolis. Many carriers are involved and contribute to visual pollution.
- Milk River improvements being done and consultants are involved.
- A new code enforcement officer is working in the Building Department, Dave Podeszwik.

Commissioner Vaughn reported on February Council Meetings.

The Planning Commission Representative to attend March Council Meetings is John Vitale.

Under New Business:

- Commissioner Vitale requested annual reports from the other commissions.

Motion by Hamborsky, seconded by Profeta, that the Planning Commission Meeting adjourn at 8:51 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk