

MINUTES OF THE REGULAR MEETING OF THE PLANNING COMMISSION OF THE CITY OF GROSSE POINTE WOODS HELD ON TUESDAY, JANUARY 24, 2017, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN

The meeting was called to order at 7:32 p.m. by Vice Chair Fuller.

Roll Call: Vice Chair Fuller
Planning Commissioners: Gilezan, Hamborsky, Profeta, Reiter, Vaughn, Vitale

Absent: Rozycki, Stapleton

Also Present: Building Inspector Tutag
City Clerk Hathaway

Motion by Vitale, seconded by Vaughn, that Commission Members Rozycki and Stapleton be excused from tonight's meeting.

MOTION CARRIED by the following vote:

YES: Fuller, Gilezan, Hamborsky, Profeta, Reiter, Vaughn, Vitale
NO: None
ABSENT: Rozycki, Stapleton

The Planning Commission, Administration, and the audience Pledged Allegiance to the Flag.

Motion by Profeta, seconded by Gilezan, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

MOTION CARRIED by the following vote:

YES: Fuller, Gilezan, Hamborsky, Profeta, Reiter, Vaughn, Vitale
NO: None
ABSENT: Rozycki, Stapleton

Motion by Profeta, seconded by Vaughn, regarding **Approval of Minutes**, that the Regular Planning Commission Minutes of December 13, 2016, be approved as submitted.

MOTION CARRIED by the following vote:

YES: Fuller, Gilezan, Hamborsky, Profeta, Reiter, Vaughn, Vitale
NO: None
ABSENT: Rozycki, Stapleton

The next item on the agenda was **Appointments – Election of Chair and Vice-Chair**. Member Hamborsky expressed interest in serving as Chair of the Commission. Commissioner Gilezan suggested rotating the Vice Chair to the Chair's position and asked Commissioner Fuller if he would be interested in serving as Chair and Commissioner Hamborsky if he would be interested in serving as Vice Chair. Both Commission members accepted the nominations.

Motion by Gilezan, seconded by Vitale, regarding the **Election of Chair and Vice Chair**, that the Planning Commission elect Commissioner Fuller to serve as Chair and Commissioner Hamborsky to serve as Vice Chair.

MOTION CARRIED by the following vote:

YES: Fuller, Gilezan, Hamborsky, Profeta, Reiter, Vaughn, Vitale
NO: None
ABSENT: Rozycki, Stapleton

Motion by Vitale, seconded by Vaughn, that the Planning Commission approve and adopt the **Rules of Order and Procedure** as presented.

MOTION CARRIED by the following vote:

YES: Fuller, Gilezan, Hamborsky, Profeta, Reiter, Vaughn, Vitale
NO: None
ABSENT: Rozycki, Stapleton

The next item discussed was the **2016 Grosse Pointe Woods Planning Commission Annual Report**. Commissioner Vaughn requested that the Planning Commission meet to discuss various matters before the Commission even if there are no formal agenda items to be addressed.

Motion by Vaughn, seconded by Gilezan, to approve the 2016 Grosse Pointe Woods Planning Commission Annual Report as amended.

MOTION CARRIED by the following vote:

YES: Fuller, Gilezan, Hamborsky, Profeta, Reiter, Vaughn, Vitale
NO: None
ABSENT: Rozycki, Stapleton

Discussion then ensued regarding the **budget for Fiscal Year 2017/18**. The Building Official stated the Commission's annual budget is \$5,000.00, and with remaining funds he suggested planning education classes are available if Commission members are interested in attending.

The Commission then continued discussion regarding the 2017 **Master Plan**. The Building Official provided an overview of his memo dated January 18, 2017, including the Future Land Use Plan and the Hunt Club property. He stated there are no known current or future requests for rezoning of the property. The Building Official stated administration does not recommend any changes, and that the five-year review of the Master Plan may concluded at this time and noted that the plan be readdressed at any time.

Motion by Vitale, seconded by Profeta, regarding the City of Grosse Pointe Woods 2017 Master Plan review, that the Planning Commission conclude its review of the City's Master Plan in accordance with MCL 125.3845(2) of Planning Enabling Act 33 of 2008, that the plan is adequate and that there be no alternations to the plan.

MOTION CARRIED by the following vote:

YES: Fuller, Gilezan, Hamborsky, Profeta, Reiter, Vaughn, Vitale

NO: None

ABSENT: Rozycki, Stapleton

Discussion then ensued regarding a **proposed amendment to the Sign Ordinance, #32-13, Wall Signs**. The Building Official distributed a proposed amendment to the ordinance, Sec. 32-13 – Wall Sign, adding (h). The Building Official suggested that the sign ordinance should be reviewed due to technology and new types and methods of signage being used. Discussion ensued regarding various methods of determining the number of signs permitted on a corner business. There was also discussion regarding using the Mack elevation as the controlling size with the side sign remaining the same size or smaller. There was a consensus of the Commission that members will provide the Building Official with suggested wording. This item is to be placed on the February Planning Commission meeting agenda.

The next item was the **Building Official's report**, and the following items were presented:

1. Another request has been received from AT&T for cable loop boxes to be installed at the Jackson entrance to Ghesquiere Park. Their request was denied and a meeting held to determine an alternate location.
2. New homes under construction include one on Sunningdale and one on Kenmore. Another home was purchased on Sunningdale that will be demolished and reconstructed.
3. The Building Official will be addressing the rental listing ordinance as it pertains to Duplexes.

Commissioner Vaughn will cover February Council meetings, and the City Clerk provided him with the dates of the meetings.

Under New Business:

- The 2020 Plan was discussed. A Workshop will be scheduled prior to the Commission Meeting in February at 6:30 p.m. The Commission would like the 2020 Plan to be addressed at a Committee-of-the-Whole as soon as possible. Two to three subcommittees will be formed to address matters contained within the plan.

Under public comment, the following individual was heard:

George McMullen
1382 Hollywood

Motion by Vaughn, seconded by Hamborsky, that the Planning Commission Meeting be adjourned at 8:53 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk