

CITY OF GROSSE POINTE WOODS, MICHIGAN
20025 Mack Plaza Dr.
Planning Commission Meeting
November 25, 2014
7:30 p.m.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **ACCEPTANCE OF AGENDA**
5. **RECOGNITION OF COUNCIL REPRESENTATIVE/S**
6. **APPROVAL OF MINUTES:**
Planning Commission – 10/28/14
7. **PRESENTATION: UNDERSTANDING COMMUNITY FOOD SYSTEMS**
e-mail w/att. – 10/31/14 – MSU Ext. Educator, Eastern Market Office (K. Hahn)
8. **BUILDING OFFICIAL’S MONTHLY REPORT:**
Building Department Report – October 2014
9. **COUNCIL REPORT:**
November - Harrell
10. **INFORMATION ONLY: COUNCIL REPRESENTATIVE FOR NEXT MEETING:**
December - Fuller
11. **NEW BUSINESS:**
2020 Plan (Hamborsky/Vitale/Fuller/Gilezan)
Special Sign (Vaughn/Fuller/Stapleton)
12. **PUBLIC COMMENT:**
13. **ADJOURNMENT:**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT) POSTED
AND COPIES GIVEN TO NEWSPAPERS

Notice: The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to said meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or calling the A.D.A. Coordinator or the City Clerk’s office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2445; or Telecommunications Device for the Deaf (TDD) (313) 343-9249.

NOTE TO ANY PETITIONERS:

Please make every effort to be present at the meeting so that public officials may get the benefit of your input on the matter before them.

PLANNING COMMISSION
10/28/14 – 022

MINUTES OF THE PLANNING COMMISSION OF THE CITY OF GROSSE POINTE WOODS HELD ON TUESDAY, OCTOBER 28, 2014, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:33 p.m. by Chair Rozycki.

Roll Call: Chair Rozycki
Fuller, Gilezan, Hamborsky, Harrell, Profeta, Vaughn, Vitale

Absent: Stapleton

Also Present: Building Official Tutag
Deputy City Clerk Gerhart

Motion by Vaughn, seconded by Hamborsky, that Commission Member Stapleton be excused from tonight's meeting.

MOTION CARRIED by the following vote:

YES: Fuller, Gilezan, Hamborsky, Harrell, Profeta, Rozycki, Vaughn, Vitale
NO: None
ABSENT: Stapleton

Motion by Vaughn, seconded by Vitale, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

MOTION CARRIED by the following vote:

YES: Fuller, Gilezan, Hamborsky, Harrell, Profeta, Rozycki, Vaughn, Vitale
NO: None
ABSENT: Stapleton

Motion by Vitale, seconded by Profeta, regarding **Approval of Minutes**, that the Planning Commission minutes dated September 23, 2014, be approved.

MOTION CARRIED by the following vote:

YES: Fuller, Gilezan, Hamborsky, Harrell, Profeta, Rozycki, Vaughn, Vitale
NO: None
ABSENT: Stapleton

PLANNING COMMISSION
10/28/14 – 023

The next item on the agenda was the **Proposed Façade Change: Churchill's Bistro Cigar Bar, 19271 Mack**. Building Official Tutag gave an overview of the project noting that the design reflects the colonial style architectural elements mandated by the City Code. He was in favor of approving the request as long as it did not include signage and with the condition that any roof top equipment be screened as to prevent being viewed from grade level. John Gumma, on behalf of Churchill's Bistro Cigar Bar, was present for questions. Discussion ensued regarding the design concept.

Motion by Vaughn, seconded by Fuller, that the Planning Commission approve the **Proposed Façade Change: Churchill's Bistro Cigar Bar, 19271 Mack** as presented, with the following conditions:

1. Approval does not include sign approval, sign approvals require additional review;
2. Approval does not include any patio, a separate permit and administrative review will be required;
3. Any roof top equipment shall be properly positioned or screen as to not be visible from grade level and be approved by the Building Official;
4. Final façade design, lighting and colors be approved by the Building Official.

Substitute motion by Hamborsky, seconded by Vaughn, that the Planning Commission approve the **Proposed Façade Change: Churchill's Bistro Cigar Bar, 19271 Mack** as presented, with the following conditions:

1. Approval does not include sign approval, sign approvals require additional review;
2. Approval does not include any patio, a separate permit and administrative review will be required;
3. Any roof top equipment shall be properly positioned or screen as to not be visible from grade level and be approved by the Building Official;
4. Final façade design, lighting and colors be approved by the Building Official;
5. Give the Building Official the flexibility to approve a façade that maintains the current location of the entrance.

SUBSTITUTE MOTION CARRIED by the following vote:

YES: Fuller, Gilezan, Hamborsky, Harrell, Profeta, Rozycki, Vaughn, Vitale

NO: None

ABSENT: Stapleton

The next item on the agenda was the **Building Official's Monthly Report – September 2014**. Mr. Tutag reported the following:

- Upcoming meeting with the design team from University Liggett on their proposed field house;
- Projects on Mack are moving right along;
- The River's is making progress on landscaping as weather permits.

Sean Ditty presented various potential streetscape objects for the Commission to review in attempting to implement the design aspects of the 2020 plan.

PLANNING COMMISSION
10/28/14 – 024

Regarding the **October 2014 Council Reports**:

- Vitale had nothing to report.

Commission Member Harrell will attend the Council Meetings in October.

Under **New Business**, the following **Subcommittee Reports** were provided:

2020 Plan – Hamborsky recommended a workshop to refine the 2020 plan for presentation to the City Council. The workshop is scheduled for 6:30 p.m. on November 25, 2014.

Special Sign – Vaughn had nothing to report.

Hearing no objections, the following was discussed under New Business/Public Comment:

- George McMullen posed the question of how Churchill's decided on expanding into the Pointes. It was determined that it was based on the input received from customers at their current locations.

Motion by Vaughn, seconded by Vitale, that the Planning Commission Meeting be adjourned at 8:28 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Steve Gerhart
Deputy City Clerk

Sue Stewart

From: Hahn, Kristine [hahnk@anr.msu.edu]
Sent: Thursday, October 30, 2014 4:33 PM
To: Gene Tutag
Subject: Understanding Community Food Systems presentation
Attachments: Understanding CFS flyer BC rev.docx

Dear Mr. Tutag:

I would like to request to be put on the agenda for your next available Planning Commission or City Council meeting to make an educational presentation "Understanding Community Food Systems". Attached is a flyer about the presentation.

"Understanding Community Food Systems" is a primer on local food systems. It introduces concepts such as good food, the Michigan Good Food Charter, the triple bottom line, the different components of a food system and how they work together.

More importantly, the presentation outlines the economic, environmental, health and social benefits of a sustainable local food system to a community or region, and what participants can do to make the needed changes occur.

Please contact me at my cell phone number listed below or reply to this email if you have any questions. I hope we can arrange a date for the presentation, and I look forward to hearing from you.

Best Regards,

Kristine Hahn

Michigan State University Extension Educator

Community Food Systems

Eastern Market Office

1445 Adelaide

Detroit, MI 48207

313-567-9701

248-802-4590 (CELL)

313-567-8726 (FAX)

Understanding Community Food Systems

A presentation by the Community Food Systems
Workgroup of the Greening Michigan Institute of
Michigan State University Extension

Michigan State University Extension is offering a *free*
workshop where you can learn how a regional Community
Food System can:

- Improve your local economy
- Create new jobs
- Increase the health of your residents
- Lower health care costs
- Create new businesses

Interested groups may include: Local Planning Boards,
Economic Development Organizations, Food Service
Directors, Health Care Providers, Food Policy
Organizations, Garden Clubs, and Service Clubs

To schedule a workshop or for more information, please contact

Kristine Hahn, Food Systems Educator
248-802-4590 or hahnk@anr.msu.edu



**City of Grosse Pointe Woods
BUILDING DEPARTMENT
Monthly Financial Report – October 2014**

Permits Issued: 253
Rental Certificates: 15 **Total: \$ 37,753**

CODE ENFORCEMENT

Abandoned/Foreclosure Compl. Notices Issued:	0
# of Complaints Investigated by Code Enforcement:	24
Closed Due to Compliance:	16
Open for Longer Compliance Time:	8
Citations Issued:	1
Early Trash Notices:	10
Code Violation Notices to Residents:	44
Tall Grass Notices Issued:	4
Stop Work notices to Contractors (working w/o permit):	14
Outside Storage:	18

NEW BUSINESS

Scrubs & More, 1835 Fleetwood
Adore Eclectic Interiors, 20725 Mack Avenue