

CITY OF GROSSE POINTE WOODS, MICHIGAN  
20025 Mack Plaza Dr.  
Planning Commission Meeting  
November 26, 2013  
7:30 p.m.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **ACCEPTANCE OF AGENDA**
5. **RECOGNITION OF COUNCIL REPRESENTATIVE/S**
6. **APPROVAL OF MINUTES:**  
October 22, 2013
7. **BUILDING OFFICIAL'S MONTHLY REPORT:**  
Building Department Report – October 2013
8. **COUNCIL REPORT:**  
November - Stapleton
9. **INFORMATION ONLY: COUNCIL REPRESENTATIVE FOR NEXT MEETING:**  
December - Vaughn
10. **NEW BUSINESS:**  
Sub-Committee Reports:  
2020 Plan (Hamborsky/Vitale/Fuller/Gilezan)  
Special Sign (Vaughn/Evola/Fuller/Stapleton)
11. **PUBLIC COMMENT:**
12. **ADJOURNMENT:**

Submitted by: Gene Tutag, Building Official – 313.343.2426

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT) POSTED  
AND COPIES GIVEN TO NEWSPAPERS

Notice: The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to said meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or calling the A.D.A. Coordinator or the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2445; or Telecommunications Device for the Deaf (TDD) (313) 343-9249.

**NOTE TO PETITIONERS:**

Please make every effort to be present at the meeting so that public officials may get the benefit of your input on the matter before them.

PLANNING COMMISSION  
10/22/13 – 034

MINUTES OF THE PLANNING COMMISSION OF THE CITY OF GROSSE POINTE WOODS HELD ON TUESDAY, OCTOBER 22, 2013, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:31 p.m. by Chair Evola.

Roll Call: Chair Evola  
Fuller, Gilezan (7:36 p.m.), Hamborsky, Profeta, Rozycki, Stapleton, Vitale

Absent: Vaughn

Also Present: Building Official Tutag  
Recording Secretary Babij Ryska

Motion by Fuller, seconded by Vitale, that Commission Member Vaughn be excused from tonight's meeting.

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Gilezan, Hamborsky, Profeta, Rozycki, Stapleton, Vitale  
NO: None  
ABSENT: Vaughn

Chair Evola welcomed new Planning Commission Member James Profeta.

Motion by Stapleton, seconded by Rozycki, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Gilezan, Hamborsky, Profeta, Rozycki, Stapleton, Vitale  
NO: None  
ABSENT: Vaughn

Motion by Hamborsky, seconded by Stapleton, regarding **Approval of Minutes**, that the Planning Commission Meeting minutes dated September 24, 2013 be approved, as amended.

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Gilezan, Hamborsky, Profeta, Rozycki, Stapleton, Vitale  
NO: None  
ABSENT: Vaughn

PLANNING COMMISSION  
10/22/13 – 035

The next item on the agenda was the **Building Official's Monthly Report**. Mr. Tutag reported the following:

- Biggby's awning variance is postponed until next meeting. Still investigating the reason for not allowing striped awnings. May need to propose a brief ordinance amendment.
- Need to amend our wireless communications facility ordinance to come in compliance with state and federal acts. Will address this in the new year after some model ordinances become available.
- Brandon Rogers passed away September 1, 2013. He was the author of one of Grosse Pointe Woods early Zoning Ordinances.

Commission Member Rozycki gave the October 2013 Council Reports.

- October 7<sup>th</sup>: Nothing pertaining to the Planning Commission.
- October 21<sup>st</sup>: Nothing pertaining to the Planning Commission.

Commission Member Stapleton will attend the November Council meetings.

The following **Subcommittee Reports** were provided:

**2020 Plan** – Nothing to report.

**Special Sign Ordinance** – Nothing to report.

Hearing no objections, the following items were heard under **New Business**:

- Commission Member Vitale attended the My Place Workshop where a lot of tools were introduced to improve the community's environment and cityscape. More grants would be available to the City with the designation of a "Downtown."

Motion by Hamborsky, seconded by Rozycki, to adjourn at 7:46 p.m. Passed unanimously.

**City of Grosse Pointe Woods  
BUILDING DEPARTMENT  
Monthly Financial Report – October 2013**

Permits Issued:	75	
Rental Certificates:	21	Total: \$ 14,156
Vacant/Foreclosure:	0	

**CODE ENFORCEMENT**

Abandoned/Foreclosure Compl. Notices Issued:	2
# of Complaints Investigated by Code Enforcement:	28
Closed Due to Compliance:	21
Open for Longer Compliance Time:	7
Citations Issued:	1
Early Trash Notices:	7
Code Violation Notices to Residents:	40
Tall Grass Notices Issued:	6
Stop Work notices to Contractors (working w/o permit):	10
Outside Storage:	8

**NEW BUSINESS**

Vera's Daughter, 21127 Mack Avenue